



**POWAY UNIFIED
SCHOOL DISTRICT**



Community Advisory Committee (CAC) Meeting

Agenda

Tuesday, October 12, 2021

6:30pm-8pm

ZOOM Meeting

Meeting Called to Order		<i>Heather P. called the meeting to order at 6:30 pm.</i>																				
Roll Call <i>Secretary</i>		<table border="1"> <thead> <tr> <th><i>Board Member</i></th> <th><i>In Attendance</i></th> </tr> </thead> <tbody> <tr> <td><i>Heather Plotzke</i></td> <td>✓</td> </tr> <tr> <td><i>Heather Marshall</i></td> <td>✓</td> </tr> <tr> <td><i>Tristie Graetz</i></td> <td>✓</td> </tr> <tr> <td><i>Rosabel Agbayani</i></td> <td>✓</td> </tr> <tr> <td><i>David Choi</i></td> <td>✓</td> </tr> <tr> <td><i>Alexandra Sparks</i></td> <td>✓</td> </tr> <tr> <td><i>Jill Cooley</i></td> <td>✓</td> </tr> <tr> <td><i>Anna Reyes</i></td> <td>X</td> </tr> <tr> <td><i>Kate Whelan</i></td> <td>X</td> </tr> </tbody> </table>	<i>Board Member</i>	<i>In Attendance</i>	<i>Heather Plotzke</i>	✓	<i>Heather Marshall</i>	✓	<i>Tristie Graetz</i>	✓	<i>Rosabel Agbayani</i>	✓	<i>David Choi</i>	✓	<i>Alexandra Sparks</i>	✓	<i>Jill Cooley</i>	✓	<i>Anna Reyes</i>	X	<i>Kate Whelan</i>	X
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<p data-bbox="337 913 516 1024">Welcome and Introductions Secretary</p>	<p data-bbox="557 913 870 1623"><i>Public Input- An opportunity for members of the public to share comments and concerns with the CAC. In the interest of time, speakers are limited to three (3) minutes each, with a total of 15 minutes allotted for all public input. Please respect student and personnel privacy. CAC members and district staff cannot respond to individual concerns in this forum, but will take your contact information for future follow up.</i></p> <p data-bbox="573 1629 850 1703"><i><u>The Committee in this section takes no action.</u></i></p> <p data-bbox="573 1709 850 1743">PUBLIC TESTIMONY</p> <p data-bbox="662 1749 761 1782">FORMS</p> <p data-bbox="656 1789 768 1822">English:</p> <p data-bbox="557 1829 865 1862">https://docs.google.com/d</p>	<p data-bbox="889 913 1289 1163"><i>Question to the District regarding the anticipation that employees may be leaving their employment in PUSD when vaccine mandates may be implemented. Greg M. explained that the DO's decisions are live and ever-changing.</i></p> <p data-bbox="889 1199 1261 1413"><i>Comment from a parent for additional information at the beginning of the IEP process to help parents understand the process and what services are available for their child.</i></p>												

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Approval of Minutes	Sept 2021 Minutes	<p>Alexandra S. made a motion to approve September 2021 minutes.</p> <p>Rosabel A. seconded.</p> <p>All “ayes”, no “nays”.</p> <p>Motion carried.</p>
District Liaison Report		<p><i>Jeanette A. shared that the SPSA plans have been reviewed for secondary schools and asked for feedback on times when parents can join. Input from CAC was that more time is available for review due to the sheer quantity. Discussion about two different times (school day/evenings) for reviewing.</i></p>
Board Of Education Report		<p>Cindy Sytsma shared that the Board will be looking into how dyslexia is being addressed since the implementation of Barton and IMSE.</p> <p>Michelle O’Connor-Radcliff shared that it is Dyslexia Awareness Month and the Board is anticipating a presentation from Greg M. regarding dyslexia.</p>
CAC-Chair Report	Review of our “official goal” and and “what we do”	<p>Heather P. shared that committees have been busy this last month. She reviewed the CAC Mission Statement.</p>
OLD Business	Action Item for vote:	Motion made by Alexandra S. to

	<ul style="list-style-type: none"> • Zoom Format for Standard meeting for calendar school year 2021-2022 (events reviewed separately) • 2021-2022 Goals (See Below) for approval 	<p>approve Zoom meetings for the rest of the 2021-2022 school year. David C. seconded. All “ayes”, no “nays”. Motion carried. *Goals were broken down by committees. Rosabel A. made a motion to approve the goals as written. David C. seconded. All “ayes”, no “nays”. Motion carried. (Goals are attached to the agenda each month, so they are visible to all.)</p>
New Business		No new business
Sub- Committee Reports		
<p><u>Communication</u> <i>C-David C.</i></p>	<ul style="list-style-type: none"> • Parent Ambassador brief 	<p>David C. shared that parent liaisons are being trained. The goal is to have one parent volunteer per school as a contact for families with children with an IEP. Jodi P. shared the Mission Statement for the Parent Ambassador Program.</p> <p>“Serving as a Parent Ambassador affords volunteers the opportunity to develop leadership and advocacy skills while supporting parent engagement and the academic success of PUSD students with special needs. The Parent Ambassador program is intended to help the district improve our welcome to families whose children are newly qualifying for services in special education as well as</p>

		<p>for those families moving into our district with children who already have IEP's. Parent Ambassadors serve as a lifeline for parents who often report feeling overwhelmed and outnumbered in IEP meetings. Parent Ambassadors help direct our families to special education services, programs, and resources. In sharing their own stories, they also serve as conduits of hope. <i>It's not always easy, but working together, we can get there!</i></p> <p>Our goal is to have two or more Parent Ambassadors for every PUSD school site. Currently, 24 of our schools have at least one Parent Ambassador who has volunteered! If your school does not have a parent ambassador yet, or if you know someone who would make a great addition to your school site team, please reach out to Special Education Director Jodi Payne (jpayne@powayusd.com).</p> <p>Deb. W. shared that there are 32 total volunteers. The website for Parent Ambassador is under construction at this time.</p> <p>David C. asked about the Parent Handbook. Greg M.</p>
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		indicated what the next steps would be to finish the handbook.
<u>Media</u> C-Kate W.	<ul style="list-style-type: none"> Member Bios 	Kate is working on a template for Member bios and will be sending out to members soon to complete.
<u>Membership /Outreach</u> C-Alex S. Heather M. David C. Heather P.	<ul style="list-style-type: none"> Membership Update 	Alexandra S. shared that the CAC received 30 applications to become a member. Looking for six new members CAC will need to hold a meeting to review potential members prior to November, then finalize the slate to be presented to the BOE.
<u>Governance/ Bylaws</u> C- Heather P. Rosabel A. Heather M. Alex S.	Bylaws from Apr 2021	No new items
<u>Events</u> C-Heather M. Rosabel A. Kate W. Nita J.	<ul style="list-style-type: none"> Fall Parent Info Night will be held virtual on 11/3 6:30pm-8:00pm Flyer will be sent out the week of Oct 25th. 	Heather M. shared that the Fall info night is on November 3, 2021, from 6:30-8:00 pm. Topics: Parent Ambassadors and IEPs The meeting will be held via zoom. Participants can use the chat to ask questions.
<u>Wellness</u> C - Jill C. Alex S., Tristie G.		Every 3rd Wednesday, the Wellness Committee will meet via zoom. Collaboration with Deb and the Parent Ambassador program.

<i>Sam T.*</i>		
<p><u>Community Engagement</u> <i>C - Rosabel</i> <i>Sam T.*</i> <i>Heather P.</i> <i>Alex S.</i> <i>Tristie G.</i></p>	<p>● SPSA update</p>	<p>Rosabel shared that the community engagement committee is still looking for volunteers to help review the SPSA's for elementary.</p> <p>October 19th - Elementary SPSA review. Time to be determined.</p>
<p>Announcements /Round Table Discussion</p>	<p>BOE Virtual Mtg 10/14</p> <p>Fall CAC event - via zoom 11/03 6:30pm - 8:00pm</p> <p>Next CAC @ 11/16 - 6:30 Via zoom</p>	
<p>Closing “Shout Outs” and Adjournment</p>	<p>Thanks to all the SubCommittee members...</p>	<p><i>Shout out to Lindsay and Danielle for assisting the CAC.</i></p> <p><i>Links to the site:</i></p> <p>https://www.powayusd.com/en-US/Departments/Student-Support-Services/Special-Education/Parent-Resources/Start-here</p> <p>https://www.powayusd.com/en-US/Departments/Student-Support-Services/Special-Education/Community-Advisory-Committee/CAC-Documents</p> <p><i>Minutes and agendas will also be translated into Spanish when posted to the site.</i></p> <p><i>Meeting adjourned at 7:38 pm</i></p>

2021-2022 Proposed CAC Goals

COMMUNICATION

Help the Parent Ambassador team gain more community outreach. A brief update will be given to the entire CAC and community during Sub-Committee reports.

MEDIA

Work with the District to keep websites updated on a regular basis and make sure parents have access to the most current information available.

MEMBERSHIP/OUTREACH

Continue improving inclusive practices for non-English speaking families.

Work with the district to facilitate the adoption of a more strength-based approach to IEPs.

EVENTS

Educate parents about the IEP process and Parent Rights (procedural safeguards). **video??

GOVERNANCE/BYLAWS

Advocate for special education training to be included in the certification process for general education teachers.

WELLNESS

Promote family self-care and connection.

COMMUNITY ENGAGEMENT

Develop a process to increase Family Engagement in the review/development of SPSAs

Improve Family Engagement and transparency between the District and families (continue district involvement in CAC meetings and events, addressing current concerns from the community)

FULL COMMITTEE

Continue verifying the ongoing development of dyslexia programming and services in elementary, middle, and high schools.

Continue to advocate for updated information for the special education community regarding programmatic changes especially including matters of public safety and environmental emergencies to keep our stakeholders included in upcoming decisions.

Work collaboratively with the District on a smoother transition plan between grade levels and/or placement options.

*** Work on systems in Spring to prep parents/students for the next phase (events)*

*** Work with Program Specialists to ensure that all students/families know who their new contact person is prior to school starting in the fall.*