



# Poway Unified School District

15250 Avenue of Science  
 San Diego, CA 92128  
 PUSDcac@gmail.com



## Community Advisory Committee (CAC) Meeting

### Agenda

6:30pm-8pm

ZOOM Meeting

Feb 15, 2022

The Community Advisory Committee meeting will be conducted entirely online, via virtual/video conferencing. On September 16, 2021, Governor Newsom signed Assembly Bill 361 into law. The urgency bill amends the Brown Act to provide the ability for boards to hold remote meetings during proclaimed state of emergency without following the Brown Act's teleconferencing rules. AB 361 provides that Boards need not follow the Brown Act's teleconferencing rules if the Board makes a finding that there is a proclaimed state of emergency and either state or local officials have imposed or recommended social distancing measures or meeting in person would present imminent risks to the health or safety of attendees due to the emergency. Members of the public can view the meeting via livestream and can participate in the meeting electronically via Zoom, by following the instructions for submitting a request to make public comments listed on the agenda below.

<p><b>Meeting Called to Order Chair Announcement &amp;</b></p>	<p><i>Time:</i> <i>This meeting is being recorded for possible public replay and sharing.</i></p>	<p><i>Heather M. called the meeting to order at 6:31 p.m.</i></p> <p><i>There was a last-minute change to the agenda - the Board of Education will be reporting earlier in the schedule to accommodate another meeting.</i></p>																
<p><b>Roll Call Secretary</b></p>		<p><i>Quorum: yes</i></p> <table border="1" data-bbox="946 1350 1382 1875"> <tr> <td><i>Board Member</i></td> <td></td> </tr> <tr> <td><i>Heather Plotzke</i></td> <td><i>*</i></td> </tr> <tr> <td><i>Heather Marshall</i></td> <td><i>✓</i></td> </tr> <tr> <td><i>Tristie Graetz</i></td> <td><i>✓</i></td> </tr> <tr> <td><i>Rosabel Agbayani</i></td> <td><i>✓</i></td> </tr> <tr> <td><i>David Choi</i></td> <td><i>✓</i></td> </tr> <tr> <td><i>Alexandra Sparks</i></td> <td><i>✓</i></td> </tr> <tr> <td><i>Jill Cooley</i></td> <td><i>✓</i></td> </tr> </table>	<i>Board Member</i>		<i>Heather Plotzke</i>	<i>*</i>	<i>Heather Marshall</i>	<i>✓</i>	<i>Tristie Graetz</i>	<i>✓</i>	<i>Rosabel Agbayani</i>	<i>✓</i>	<i>David Choi</i>	<i>✓</i>	<i>Alexandra Sparks</i>	<i>✓</i>	<i>Jill Cooley</i>	<i>✓</i>
<i>Board Member</i>																		
<i>Heather Plotzke</i>	<i>*</i>																	
<i>Heather Marshall</i>	<i>✓</i>																	
<i>Tristie Graetz</i>	<i>✓</i>																	
<i>Rosabel Agbayani</i>	<i>✓</i>																	
<i>David Choi</i>	<i>✓</i>																	
<i>Alexandra Sparks</i>	<i>✓</i>																	
<i>Jill Cooley</i>	<i>✓</i>																	

		<table border="1"> <tr><td><i>Kiyyah Edwards</i></td><td>✓</td></tr> <tr><td><i>Heather Osborne</i></td><td>✓</td></tr> <tr><td><i>Cassie Castle</i></td><td>X</td></tr> <tr><td><i>Allison Smith</i></td><td>*</td></tr> <tr><td><i>Devin Green</i></td><td>✓</td></tr> <tr><td><i>Chris Koreerat</i></td><td>✓</td></tr> <tr><td><i>Nadine Clark</i></td><td>X</td></tr> <tr><td><i>Rebekah Mendoza</i></td><td>X</td></tr> <tr><td><i>Kate Whelan</i></td><td>✓</td></tr> <tr><td><i>Nita Jha</i></td><td>✓</td></tr> <tr><td><i>Jeanette Anderson</i></td><td>✓</td></tr> <tr><td><i>Greg Mizel</i></td><td>✓</td></tr> <tr><td><i>Deborah Williford</i></td><td>✓</td></tr> </table> <p><i>*informed the board prior to the meeting that they will not be in attendance</i></p>	<i>Kiyyah Edwards</i>	✓	<i>Heather Osborne</i>	✓	<i>Cassie Castle</i>	X	<i>Allison Smith</i>	*	<i>Devin Green</i>	✓	<i>Chris Koreerat</i>	✓	<i>Nadine Clark</i>	X	<i>Rebekah Mendoza</i>	X	<i>Kate Whelan</i>	✓	<i>Nita Jha</i>	✓	<i>Jeanette Anderson</i>	✓	<i>Greg Mizel</i>	✓	<i>Deborah Williford</i>	✓
<i>Kiyyah Edwards</i>	✓																											
<i>Heather Osborne</i>	✓																											
<i>Cassie Castle</i>	X																											
<i>Allison Smith</i>	*																											
<i>Devin Green</i>	✓																											
<i>Chris Koreerat</i>	✓																											
<i>Nadine Clark</i>	X																											
<i>Rebekah Mendoza</i>	X																											
<i>Kate Whelan</i>	✓																											
<i>Nita Jha</i>	✓																											
<i>Jeanette Anderson</i>	✓																											
<i>Greg Mizel</i>	✓																											
<i>Deborah Williford</i>	✓																											
<p><b>Welcome and Introductions</b> Co-Chair</p>	<p><i>Public Input- An opportunity for members of the public to share comments and concerns with the CAC. In the interest of time, speakers are limited to three (3) minutes each, with a total of 15 minutes allotted for all public input. Please respect student and personnel privacy. CAC members and district staff cannot respond to individual concerns in this forum but will take your contact information for future follow-up. <u>The Committee in this section takes no action.</u></i></p> <p><b>PUBLIC Comment FORMS</b> <b>English:</b> <a href="https://docs.google.com/document/">https://docs.google.com/document/</a></p>	<p><i>Mali G. - her child was recently found eligible for special education. She is inquiring about what the CAC is and how she can gather more information.</i></p> <p><i>The district will reach out with resources.</i></p>																										

	<a href="https://docs.google.com/document/d/1RmZWfBKw3Qd7727OYSanT5HpnOwaRKZncL1Gc5ocMuU/edit?usp=sharing">d/1RmZWfBKw3Qd7727OYSanT5HpnOwaRKZncL1Gc5ocMuU/edit?usp=sharing</a> <b>Spanish:</b> <a href="https://docs.google.com/document/d/1wcnGCWD5dp9yRGVpPtQS_f8q1JltBbyVseMY6IR0uol/edit?usp=sharing">https://docs.google.com/document/d/1wcnGCWD5dp9yRGVpPtQS_f8q1JltBbyVseMY6IR0uol/edit?usp=sharing</a>	
<b>Approval of Minutes Co-Chair</b>	<ul style="list-style-type: none"> <li>• Minutes for Jan 2022</li> <li>• Discussion/ Call for motion</li> </ul>	<p>Alex S. made a motion to approve January 11, 2022, meeting minutes. Heather O. seconded the motion.</p> <p>All “ayes”, no “nays”. Motion carried.</p>
<b>Continuous Action Item</b>	<ul style="list-style-type: none"> <li>• Remaining in Zoom for <b>March 2022</b></li> <li>• Call for motion to vote</li> </ul>	<p>Rosabel A. made a motion for the March CAC meeting to be held via zoom. Kate W. seconded the motion.</p> <p>All “ayes”, no “nays”. Motion carried.</p>
<b>District Liaison Report</b>	Jeanette Anderson	<ul style="list-style-type: none"> <li>- <i>Jan 20, 2022 second safety summit to discuss ways parents can support children</i></li> <li>- <i>Tiffany K.</i></li> <li>- <i>02/17/2022 @ 5:30 - 150 participants are registered</i></li> <li>- <i>Each High School and Middle School will have their own date - site-specific meetings to help with transition meetings</i></li> <li>- <i>Pathways to Success Post-Secondary Information Night March 8th @ 5:30pm</i></li> <li>- <i>All presentations will be recorded and posted for families to view</i></li> </ul>
<b>Parent Ambassador Report</b>	Jodi Payne & Deborah Williford	<ul style="list-style-type: none"> <li>- <i>Parent Ambassador slide deck shared descriptions, goals, and Parent Ambassador stories.</i></li> <li>- <i>The presentation will be recorded and made accessible (Parent Resources on the District website).</i></li> </ul>

		<ul style="list-style-type: none"> <li>- Connect Ed. message was sent to families of students with disabilities.</li> <li>- Currently, 50 families reached out to seek Parent Ambassador assistance</li> <li>- Still seeking Parent Ambassadors for 7 sites (Design 39, Highland Ranch, Los Pen., Painted Rock, Stone Ranch, Willow Grove, Mesa Verde, Poway High)</li> </ul>
<b>BOE Liaison Report</b>	Cindy Sytsma	<ul style="list-style-type: none"> <li>- Upcoming universal TK mandate</li> <li>- Elementary start times 7:45 &amp; 8:45</li> <li>- Middle and High School start times vary</li> <li>- Instructional time will not change</li> <li>- Secondary schools will have the same time banking days/times to allow for collaboration</li> <li>- Mask mandate, the state will revisit the mandate on 2/28/2022</li> </ul>
<b>CAC-Chair Report(s)</b>	<ul style="list-style-type: none"> <li>• Updates re: <ul style="list-style-type: none"> <li>• MS/HS Transition</li> <li>• Inclusive Practices</li> </ul> </li> </ul>	Heather M. reported that she and Heather P. met with District Personnel about transitions and moving forward. Inclusive practices collaboration. Greg M. will speak further about Inclusive Practices in March.
<b>OLD Business</b>		No old business
<b>New Business</b>		No new business
<b>Sub- Committee Reports</b>		
<u><b>Community Engagement</b></u> C - Rosabel A. Heather P. Sam T.* Alex S. Tristie G. Devin G.	CARES <a href="https://carescprc.org/">https://carescprc.org/</a> presentation	Rosabel A. introduced CARES (Community Advocacy Resources Empowerment Support) to the audience. Video followed sharing the Staff and Board President's stories, mission statement, and goals. Brief introduction about Hands & Voices

<p><b><u>Events</u></b>  C-Heather M.  Rosabel A.  Nita J.  Allison S.</p>	<ul style="list-style-type: none"> <li>• 5 ~ March Events Update</li> </ul>	<p>Heather M. shared that as a subcommittee that they are canceling the March event with the number of transition meetings, and other meetings being made available next month.</p>
<p><b><u>Communication</u></b>  C-David  Kia E</p>	<ul style="list-style-type: none"> <li>• 5~Kia Newsletter Goals</li> </ul>	<p>Kia E. proposed having a newsletter available, possibly through PeachJar - with inclusivity in mind.  Jeanette A. suggested a meeting with the Co-Chairs on how best to move forward.</p>
<p><b><u>Media</u></b>  C-Kate W.  Chris K  Heather P</p>		<ul style="list-style-type: none"> <li>- Kate W. met with Danielle S. about the website.</li> <li>- 14 bio's complete for Board Members</li> </ul>
<p><b><u>Membership /Outreach</u></b>  C-Alex S.  Heather M.  David C.  Heather P.</p>	<ul style="list-style-type: none"> <li>• 5~Reminder of meeting attendance requirements to be a member.</li> <li>• Reminder to sign up for subcommittees if you have not already done so.</li> </ul>	<p>Alex S. shared/explained the bylaws about CAC membership. Sent a courtesy email to members.</p>
<p><b><u>Governance/ Bylaws</u></b>  C- Heather P.  David C..  Heather M.  Alex S.</p>	<ul style="list-style-type: none"> <li>• <a href="#">Bylaws from Nov 16, 2021</a></li> <li>• Legislative Day -May 4</li> </ul>	<p>Legislative Day item pulled since Heather P. is not available</p>
<p><b><u>Wellness</u></b>  C - Jill C.  Alex S.  Tristie G.  Sam T.*  Heather O.</p>		<p>Tristie G. shared that the Wellness Committee discussed goals the group would like to target,  -Parent/ caregiver self-care &amp; summer supports  -Working with Parent Ambassadors to connect with families  -Vetting - need District guidance</p>
<p><b>Announcements  /Round Table  Discussion</b></p>	<p><b>Next: BOE Mtg: March 10th @ 6p  Next CAC: March 15th @ 6:30p zoom</b></p>	<p>Heather M. meeting adjourned at 7:54 pm</p>

<p><b>Closing “Shout Outs” and Adjournment</b></p>		<p><i>Guest at Bernardo Heights Middle School to observe Inclusive Practices, how teachers are collaborating together.</i></p>
--	--	--

<b>2021-2022 CAC Goals</b>
<b>COMMUNICATION</b>
<p>Help the Parent Ambassador team gain more community outreach. A brief update will be given to entire CAC and community during Sub-Committee reports.</p>
<b>MEDIA</b>
<p>Work with the District to keep websites updated on a regular basis and make sure parents have access to the most current information available.</p>
<b>MEMBERSHIP/OUTREACH</b>
<p>Continue improving inclusive practices for non-english speaking families.</p>
<p>Work with the district to facilitate the adoption of a more strength-based approach to IEPs.</p>
<b>EVENTS</b>
<p>Educate parents about the IEP process and Parent Rights (procedural safeguards). **video??</p>
<b>GOVERNANCE/BYLAWS</b>
<p>Advocate for special education training to be included in the certification process for general education teachers.</p>
<b>WELLNESS</b>

Promote family self-care and connection.

## COMMUNITY ENGAGEMENT

Develop a process to increase Family Engagement in the review/development of SPSAs

Improve Family Engagement and transparency between the District and families (continue district involvement in CAC meetings and events, addressing current concerns from community)

## FULL COMMITTEE

Continue verifying the ongoing development of dyslexia programming and services in elementary, middle, and high schools.

Continue to advocate for updated information for the special education community regarding programmatic changes especially including matters of public safety and environmental emergencies to keep our stakeholders included in upcoming decisions.

Work collaboratively with the District on a smoother transition plan between grade levels and/or placement options.

*\*\* Work on systems in Spring to prep parents/students for next phase (events)*

*\*\* Work with Program Specialists to ensure that all students/families know who their new contact person is prior to school starting in fall.*