



**POWAY UNIFIED  
SCHOOL DISTRICT**



**Community Advisory Committee (CAC) Meeting**

**Minutes**

**Tuesday, January 11, 2020**

**6:30pm-8pm**

**ZOOM Meeting**

		<p><i>Meeting called to order: 6:37 PM by Rosabel Agbayani- Chair</i></p>
	<p><i>Roll Call</i></p>	<p><i>Members in attendance: Rosabel Agbayani, Heather Plotzke, David Choi, Heather Marshall, Alexandra Sparks, Terry Tu, Dr. Jill Cooley, Anna Reyes, Becca Barr, Kevin Tenerelli, Kate Whelan, Greg Mizel, Jodi Payne, Jeannette Anderson, Heather Schauder, Tiffany King, Deborah Williford</i></p>
<p><b>Welcome and Introductions</b></p>	<p><i>Public Input- An opportunity for members of the public to share comments and concerns with the CAC. In the interest of time, speakers are limited to three (3) minutes each, with a total of 15 minutes allotted for all public input. Please respect student and personnel privacy. CAC members and district staff cannot respond to individual concerns in this forum, but will take your contact information for future follow up.</i></p> <p><u><i>The Committee in this section takes no action.</i></u></p> <p><b>PUBLIC TESTIMONY FORMS</b></p> <p><b>English:</b></p> <p><a href="https://docs.google.com/document/d/1RmZWfBKw">https://docs.google.com/document/d/1RmZWfBKw</a></p>	<p><i>Parents in special day programs wondering if programs not facing staffing issues were able to open sooner. Advocated for the benefit of in-person learning, even if it is just for direct services and continuing virtual from home.</i></p> <p><i>CAC Member Kate Whelan would like board to consider special circumstances for students to be able to rejoin in-person learning</i></p>

	<p><a href="https://docs.google.com/document/d/3Qd7727OYSanT5HpnOwaRKZncLIgc5ocMuU/edit?usp=sharing">3Qd7727OYSanT5HpnOwaRKZncLIgc5ocMuU/edit?usp=sharing</a></p> <p><b>Spanish:</b></p> <p><a href="https://docs.google.com/document/d/1wcnGCWD5dp9yRGVpPtOS_f8q1JltBbyVseMY6IR0uoI/edit?usp=sharing">https://docs.google.com/document/d/1wcnGCWD5dp9yRGVpPtOS_f8q1JltBbyVseMY6IR0uoI/edit?usp=sharing</a></p>	
<b>Approval of Minutes</b>	Tuesday, Dec, 2020	<p><i>Will be tabled to be approved at Feb meeting</i></p> <p><i>Minutes were posted to website but CAC Members were not aware. Rosabel will send out to members for approval at the February CAC Meeting</i></p>
<b>District Liaison Report</b>	<p>Specific question for Liason regarding Secondary all-day classes when back on campus will they be following A/B/Async schedules? Or will they be going 4 days a week? 5 days a week? Our teachers in the ASD classes aren't even sure.</p>	<p><i>Greg Mizel- SD is in purple tier; transmission rates are higher than ever, which presents a challenge for reopening safely. People must quarantine if affected or in close contact. Substitute availability is low due to safety concerns. We were taxed greatly in December, and the situation has gotten significantly worse. Over 400 people had to quarantine in December with only elementary and special education programs back in-person. Governor recommends testing of students and staff at various intervals. Working with laboratories to try to secure a partnership. Hopeful that vaccines being available will help people feel more comfortable with returning to in-person learning.</i></p> <p><i>Recommendation to Board: January 19th- Classes not opening; testing/assessments allowed, special programs</i></p>

		<p><i>allowed, small groups, etc. (similar to what was allowed in September prior to elementary schools full return in October)</i></p> <p><i>The hope is: Feb. 1st - all special day classes (and possibly other related services) to reopen and programs/schools open prior to winter break would be back in person (if staffing and safety concerns are addressed)</i></p>
<b>CAC-Chair Report</b>	Heather: The Dec BOE letter from the CAC-- and recognition	<p><i>*Letter from CAC to Board appended to the end of minutes Recapped board meeting and read the letter that the CAC was able to read to the Board</i></p> <p><i>Rosabel thanked everyone for attending CAC meetings and sharing their thoughts</i></p>
<b>OLD Business</b>		<i>None</i>
<b>New Business</b>	<p>Anna Q: Proposal for new Sub-Committee - Community Collaboration w/Palomar Council PTA JEDI program</p> <p>- Terry Tu</p> <p><i>Table for Dec/Nov Meetings- Anna not at November meeting</i></p>	<i>Further tabled to February Meeting. Waiting to hear from Anna Q who was not present at the January meeting.</i>
<b>Sub-Committee Reports</b>		
<b><u>Communication</u></b> C-David Choi Anna Quint-Website		<i>No major updates. Kate will take over the media aspect of communication and David will be taking over parent-parent communication.</i>

<p>Anna Reyes Terry Tu Kate Whelan</p>		
<p><b><u>Media</u></b></p>		
<p><b><u>Membership</u></b> <b><u>/Outreach</u></b> C-Alex Sparks Rosabel Agbayani David Choi Heather Plotzke</p>	<p>New Member Drive Results/Member Nomination  Secretary Position (job description overview from Rosabel): volunteers/nominations</p>	<p><i>Subcommittee will meet to discuss the application(s) received. Board will vote on candidates and position in Feb.</i></p>
<p><b><u>Governance/Bylaws</u></b> C- Heather Plotzke Rosabel Agbayani Jill Cooley Alex Sparks</p>	<p>Bylaws (Adopted at April 2017 CAC meeting) can be found: <a href="https://www.powayusd.com/en-US/Departments/Special-Education/cac/CAC-Bylaws">https://www.powayusd.com/en-US/Departments/Special-Education/cac/CAC-Bylaws</a></p>	<p><i>No updates</i></p>
<p><b><u>Events</u></b> C-Heather Marshall</p>		
<p><b><u>SEL</u></b> C- Jill Cooley Becca B, * Stephanie W Alex Sparks, * Krista P</p>	<p>Pure Edge Events overview of what events are coming up in January and February</p>	
<p><b><u>Announcements</u></b> <b><u>/Round Table</u></b> <b><u>Discussion</u></b></p>		<p><i>Dr. Jill Cooley- During these unprecedented times reach out to friends/families/one another to support each other through this collective trauma.</i></p>

		<p><i>Greg Mizel- Please reach out to teams, case managers, program specialists, directors if need support</i></p> <p><i>Tiffany King- Feb 4th @ 6pm post-secondary support info night (college, alternative opportunities, workability, etc.)</i></p> <p><i>Parent recently moved into the area and needed some assistance- directed to appropriate contact person</i></p> <p><i>Parent commended middle school team for a VERY successful triennial.</i></p>
<p><b>Closing Comments and Adjournment</b></p>	<p>Next Meeting Tuesday, Feb 9th, 2020 @ 6:30pm</p> <p>The Board of Education meets Thursday, January 14th which is streamed live on YouTube link found below  <a href="https://www.powayusd.com/en-US/Board/Meeting-Agendas-Minutes">:https://www.powayusd.com/en-US/Board/Meeting-Agendas-Minutes</a>  Stay safe and stay healthy!</p>	<p><i>Meeting adjourned 7:47 PM</i></p>

**Dear Members of the Board,**

*We are writing to you collectively as members of the Community Advisory Committee - the advisory group to the Board of Education that represents approximately 15% of the student body population.*

*As this year comes to an end, we are now entering the darkest moment of the Covid-19 pandemic and for the past 9 months we have collectively cried and grieved at the extraordinary challenges this has presented. We have also seen members of our school and community come together with superhuman and often unrecognized effort to safely educate our children.*

*We'd like to offer our support, our gratitude and recognize some of those successes:*

- Transitioning from in-person to virtual on a dime and finishing the school year while maintaining the most continuity possible.*
- The careful planning and absolute perfect execution of ESY led by the wonderful Special Education team.*
- The methodical, deliberate and careful organization of school re-opening to provide the maximum amount of in-person support balanced with maximum safety precautions.*

*Many thanks and unspeakable gratitude go out to the bus drivers, food services, the instructional assistants, ESS and ASES staff, coaches, counselors, psychologists, teachers, librarians, custodial staff, administrative assistants, principals and assistant principals, directors, our superintendent and her cabinet, the board members themselves, and EVERY SINGLE PARENT, CARETAKER and GUARDIAN.*

*Thank you to everyone for buying in and believing in the dream of inclusion and world class education together.*

*With regards to the discussion of temporarily pushing back in-person instruction after winter break, we, the CAC, would like to recommend the following considerations:*

- 1. While the Special Education population is significantly more affected by the Covid-19 situation in regards to in-person educational access, we understand and support the Board's consideration to temporarily suspend in-person learning by two weeks. While this delay is an absolute worst case scenario we realize that despite the heroic efforts of ALL staff at ALL levels that in-person instruction would likely be impossible if there are not enough bodies to staff each class without severe jeopardy to the health of all people involved.*
- 2. However, we formally request a robust discussion and concurrent planning about how to proceed after the expiration of the temporary suspension of in-person learning. We realize that there is potential for the two week suspension to go beyond that time frame but we are requesting a plan be put into place as soon as possible if that situation were to arise. Simply put, we must prioritize and create a plan for the reintegration of in-person services for the Special Education population if we go beyond the two-week suspension. We reiterate that the Board must prioritize the needs of the students that are the most vulnerable first or at the very least consider their needs concurrently with the rest of the student body.*

*We thank you for your consideration to this matter and look forward to coming out of this darkest time with the realization that a new dawn is ahead of us.*

*Sincerely,*

*Poway Unified School District Community Advisory Committee*

## **CAC 2020-2021 Goals**

### **Outreach**

- Improve outreach to families at individual school sites
- Continue developing and improving inclusive programming, with opportunities for non-English speaking families to receive information
- Developing site specific parent ambassadors

### **Resource collection and distribution**

- Sharing and learning about best practices in Special Education.
- Collaborate with the District to develop a resource library, with information and materials available online for parents seeking information

### **Education**

- Build knowledge about disabilities to parents, teachers, and community members
- Educate the public about Special Education Law
- Offer a resource faire for families, replete with district and non-district service providers and opportunities to include expanded resources (ie pre-recorded presentations)

### **Oversight and Advice from CAC**

- Provide input to the district about ways to improve the IEP process in addition to specific topics related to COVID-19
- Offer support and advice in recruiting, training, and retaining instructional aides to improve continuity of services for students
- Continue verifying the ongoing development of dyslexia programming and services in elementary, middle, and high schools
- Continue the conversation about mental health services and BASES classroom stability
- Provide advice and input regarding the Local Plan.
- Participating in relevant conversations with the district regarding Special Education
- Provide a space for parents to share concerns about Distance Learning and School Reopening Plans regarding Special Education Students and response to COVID-19