

**POWAY UNIFIED SCHOOL DISTRICT  
EXTENDED STUDENT SERVICES  
FEE ADJUSTMENT REQUEST**

School Location: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_  Fax (485-1937)

**Children:**

First: \_\_\_\_\_ Grade: \_\_\_\_\_  
Second: \_\_\_\_\_ Grade: \_\_\_\_\_  
Third: \_\_\_\_\_ Grade: \_\_\_\_\_

**Change of Contract**

<b>From:</b> <input type="checkbox"/> Full <input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> ALT <input type="checkbox"/> PUSD <input type="checkbox"/> Summer
<b>To:</b> <input type="checkbox"/> Full <input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> ALT <input type="checkbox"/> PUSD <input type="checkbox"/> Summer

Effective Date: \_\_\_\_\_

**Additional Fees to be Charged**

Miscellaneous Fee: \_\_\_\_\_ Amount Due: \_\_\_\_\_

President's Week  Spring Break

**Late Pick-up Fees**

I was \_\_\_\_\_ minutes late picking up my child(ren) on \_\_\_\_\_.

- 00 to 10 minutes: \$1.00 per minute per child
- 11 to 30 minutes: \$30.00 per child
- 31 to 60 minutes: \$60.00 per child

**Total late pick up fees due:** \_\_\_\_\_

**Vacation Request**

**Full and P.M. Contract. Two week notice required.  
To be taken in five consecutive days, 10 days total per year.**

Dates of absence: \_\_\_\_\_ Starting \_\_\_\_\_ Ending \_\_\_\_\_ Date Returning to ESS \_\_\_\_\_

**Withdrawal from ESS** Two week notice required.

Last day of participation in ESS: \_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Supervisor/Lead Asst. Signature