

NOTES

Poway Unified School District

**Vision**

Creating culture and  
conditions to empower  
World-class learners.

**Mission**

Inspiring passion and preparing every  
student to thrive in College, career, and  
life by providing personalized, rich,  
And rigorous learning experiences.

**Values**


Trustworthiness, Respect,  
Responsibility, Fairness,  
Caring and Citizenship



## Vision Statement

Valley Elementary is a collaborative learning community where staff, parents, and students have a relentless focus on high expectations and academic achievement for all.

We are dedicated to continuous improvement of our exceptional research-based rigorous instruction teaching.  systems and innovative, programs that promote and differentiated teaching.

All members of our school community are committed to maintain and relationships in a climate of mutual respect for all cultures.  working together to develop positive

### Message from the Principal

Dear Valley Families,

Welcome to Valley Elementary School, home of the Tigers! We know that your children are going to learn a great deal this year and we want to make sure it's a success.

We would like all of you to study this handbook with your children. Your child will become aware of their rights and responsibilities as a student at Valley Elementary School. When each of our Tigers follow the Character Counts! Pillars and make positive choices, our school will be a happy and safe place to learn. We expect that all of our students will follow these behavior expectations at all times, including all before or after school/evening events.

Have a wonderful school year!

With Tiger Pride,  
Mr. Ricardo Cecena  
Principal

## Valley Elementary School DIGITAL CITIZENSHIP PLEDGE FOR THE USE OF ALL TECHNOLOGY DEVICES

### STUDENT'S PLEDGE

#### I WILL ...

- ◇ Always handle the device carefully.
- ◇ Make sure my hands are clean when using any devices.
- ◇ Share the school's devices with my classmates.
- ◇ Help my teacher when he/she has questions about a device.
- ◇ Tell an adult immediately if I see something bad, inappropriate or makes me feel uncomfortable.
- ◇ Use the device only for teacher approved activities or assignments.

#### I WILL NEVER ...

- ◇ Take any device out of the classroom without permission from a teacher.
- ◇ Have any food or drinks around the device.
- ◇ Take or record photographs or videos of anyone (students or adults) at school, without their knowledge and/or the permission of the teacher.
- ◇ Post anything I have done or recorded at school, on **ANY** sites, (without the teachers' or my parents' permission).
- ◇ Register on **ANY** websites or create my own website without my teachers' or parents' permission.
- ◇ Download or install **ANY** software or apps without permission from my teachers' or parents'.

## Emergency Drill Procedures

The District has a plan in place for fires, earthquakes, and other emergencies. In order to provide for the safety and welfare of students, staff, and visitors in case of a disaster, this plan has been developed with three major goals:

To have buildings, furnishing, equipment, and emergency supplies in such condition that injuries and damages will be minimized, and the actions needed in time of disaster may be carried out effectively.

To provide staff and students with appropriate instruction and practice so as to effectively help each person react properly in an emergency.

To set up general and specific organization and procedures to be followed at a time of disaster, including the rendering of aid to victims and the protection and care of students until they can be safely united with their families.

## Harassment

We believe that children have the right to attend school and learn

- \* without being called names and;
- \* without being threatened, harassed, or bullied for any reason.

Harassment is unwanted and unwelcome behavior from another person that interferes within an individual's life and well-being. When this behavior is motivated by prejudice against another person's race, ethnicity, sexual orientation, religion, or gender, it is discrimination and could be described as "hate behavior" in some cases.

This type of intimidation and harassment will not be tolerated in our school and is also inappropriate in our society. It is our intent to promote the rights of equality and human dignity basic to our American ideals.

If you feel that you have been the target of harassment, threats, or bullying, it is important that you tell someone you trust, like a parent, teacher, principal, or another adult. They may offer some excellent advice on how to deal with the situation or they may need to intervene on your behalf.

The Poway Unified School District recognizes that harassment on the basis of sex or gender is a violation of Federal and State discrimination laws as well as District Policy and Administrative Procedures. The District is committed to providing students with an academic environment free from sexual harassment, and will not tolerate such conduct on the part of any District employee, student, or other person at school or at a school sponsored activity. Any person with a complaint of sexual harassment suffered by a student should implement the complaint process contained in the administrative procedures. For more information, please contact the Title IX/Equity Compliance Officer, Associate Superintendent of Personnel Services, Poway Unified School District, 15250 Avenue of Science, San Diego, CA 92128-3406, 858-521-2800, extension 2761.

## GENERAL INFORMATION

### School Office Hours

Our office staff works diligently to provide the best possible support for Valley students and parents. Valley's office is open from 7:30 a.m.—3:00 p.m., Monday, Tuesday, Thursday and Friday, on Wednesday our office closes at 1:00pm.. You may contact the office by calling (858) 748-2007. Please be aware, students will not be allowed to make phone calls during the school day, with the exception of emergencies.

### Starting and Dismissal Times

Kiindergarten and Grades K—5

7:45 a.m.	Students line up for class.
8:00 a.m.	Class begins.
2:30 p.m.	Dismissal (Monday, Tuesday, Thursday, Friday)
12:00 p.m.	Dismissal (Wednesday)

### Attendance

If your child is absent from school, it is necessary for a parent/guardian to call the **Attendance Hot Line (858) 748-2038 before 8:30 a.m.** Please be prepared to leave the following information:

- Student's name and grade
- Teacher's name
- Day(s) and date(s) of absences
- Reason for absence
- Expected date of return

If the absence is for five (5) days or more, a doctor's statement, in addition to the parent's note will be required.

When your child has a medical appointment, please send a note to the office and inform the teacher that morning. This will be documented as an excused absence. If a child has a fever, they must not return to school until they have been fever free without medication for a 24-hour period.

### OCIS Contracts

If your student will be out of school for 5 or more days, please come to the office and fill out an OCIS Contract. The OCIS Contract must be completed before the absence and be signed by all parties. All homework must be turned in the day the student returns to school.

## Safety Patrol

Safety Patrol provides a safe crossing at the intersection of Bowron Road and Civic Center Drive before and after school. Please be respectful and follow their instruction. Jaywalking is a danger for walkers and drivers. Please cross the street at designated crosswalks.

## Drop-Off and Pick-Up

### **Before School (7:45–8:00)**

- Drivers who need to stop and drop-off their children will need to enter the driveway in the lane on the left side of the cones and find a parking space in the Visitor spaces or proceed through the parking lot to the Boys and Girls Club parking lot.
- Drivers who need to pass through the parking lot and drop off students, without parking, will need to enter the driveway in the lane on the right hand side of the cones. Pull forward as far as possible, students should exit on the right hand side of the car, and drivers need to stay in the car.
- Please do not park/and or leave your car unattended in either lane in our school driveway.
- Students can be dropped off at the back gate by the Community Center starting at 7:45 a.m., the gates are locked at 8:00am.

### **After School (2:30 Monday, Tuesday, Thursday, Friday; 12:00 Wednesday)**

- Students being picked up should wait in the designated area.
- Students who ride their bicycle or walk home from school should leave the campus immediately after dismissal unless they are accompanied by an adult.

## Bicycle Riders

- Bicycle riding is allowed for 3rd, 4th, and 5th grade students. Permission slips are available in the office.
- Bicyclists are required to wear a safety helmet.
- Bicycles must be walked on school grounds. School grounds include, but are not limited to Bowron Road from Civic Center Drive to the end of the parking lot, all sidewalks, and hallways.
- Bicycle riders need to ride in a safe manner. Privileges will be revoked from anyone who is not riding safely to and from school.
- Skateboards, motorized scooters, roller blades, and wheeled-shoes are not permitted as a means of traveling on campus.



## Valley Elementary School Dress Code

The purpose of a school-wide dress code is to establish a school environment that supports a productive academic atmosphere, which supports students' learning, and reflects the educational values of the staff and parents. Please take the time to review Valley's School Dress Code with your children. Parents will be notified of violations of the dress code by note or phone call. Second or continued violations will require students to change clothes. Parents will need to bring an appropriate change of clothes to school.

Students should wear clothes that are neat, clean, and appropriate for school activities. The following guidelines will apply to regular school activities:

Appropriate shoes must be worn at all times. Beach shoes and hee-lies (shoes with wheels) are not to be worn at school.



Blouses and shirts may not show the midriff. Strapless or halter-tops will not be allowed.



Hats and sunglasses may not be worn indoors.



Pants must be tailored to the waist and stay up without using a belt. Undergarments should not be visible.



Belts must not hang down and must be tucked into the belt loops at all times.



Shorts, skirts, and dresses must be as long as a child's fingertips when arms are at their side.



Clothing, jewelry, book covers, backpacks, or binders that mention tobacco, alcohol, drugs, profanity, obscenity, weapons, or violence are not permitted at school.



Clothing, jewelry, and other accessories which may be a safety hazard are not permitted.



Hair should be clean and neatly groomed. Students may not wear make-up, false nails, or extra-large earrings.

## Bringing Personal Items to School

- Student assume all responsibility for personal items.
- Personal play equipment should be left at home.
- Any personal items that interfere with the learning process are not permitted.
- Students may not sell or trade anything.
- Gum is prohibited.
- Because they may be damaged or lost, non-school equipment, iPods, MP3 players, electronic equipment, and toys are not permitted.

## Cellular Phone Policy

Per Poway Unified School District Board Policy Article 5.0, Section 5.29, Valley Elementary School adopted the following guidelines:

- ◆ Phones must remain off during school hours, 7:55 a.m.—2:30 p.m. (including field trips)
- ◆ Phones must remain concealed and turned off (in a backpack) during school hours
- ◆ Approved use times are before/after school. Before/after on-campus events/after school activity and by special written permission from school staff
- ◆ Violation of phone policy will result in confiscation of the phone by school staff
- ◆ Phones will be confiscated and may be returned to the parent/guardian
- ◆ Repeated violations of phone policy will result in permanent loss of phone privilege on campus; parents will be notified
- ◆ Phones must have identification of owner (name)

## Dogs

In accordance with the SDCA REG 62.699; 62.670-11.116, dogs are not permitted on the Valley Elementary School Campus.

## Visitation Policy

The safety of all children is of paramount importance. Immediately upon entering campus, all visitors, including volunteers, are required to register with the school office and obtain a badge. **All adults on campus during school hours must have a staff, visitors, or volunteer badge.** Visitors may be accompanied by school officials while on campus, and may be denied permission to enter classrooms while in session if school officials determine that there is a substantial likelihood of interference.

## Attendance Guidelines

Because we value every minute available to students for learning, Valley Elementary School believes it is very important that students arrive to school on time, and attend school every day unless they are sick, have a doctor's appointment, or are attending to a family emergency. We believe that regular attendance and punctuality are necessary for high achievement and future success. Every absence or tardy can interfere with a child's progress. PUSD also loses approximately \$30 each day a student is absent from school whether excused or unexcused. This directly affects school programs.

Students who are absent without a valid excuse three times in one school year are considered truant. When this happens, a truancy letter is sent to the parents and a copy is forwarded to the Poway Unified School District Student Discipline and Attendance Office. If a formal notification is made three times, the student and his or her parents are referred to the District School Attendance Review Board (SARB) which then has the authority to refer the student to the juvenile justice system.

Students who are absent 12 full days in one school year with an excuse will receive an attendance letter. If excused absences continue past 16 and 20 days the student and or his parents are referred to the District School Attendance Review Team to set up an attendance plan.

The purpose of this notification is to provide full disclosure about the legal responsibility all parents have to make sure their children attend school on time, every day. Thank you for your cooperation as we work together to provide your children with the finest education.

## TARDIES

Like absences, tardies affect classroom learning time and should be avoided. School begins at 8:00 with the line-up bell at 7:55. Students who arrive after 8:00 must check in through the office and receive a tardy slip. Medical appointments are considered excused tardies (please provide doctor's note).

## Criteria For Healthy School Attendance

Good Health is critical for the learning process to take place. It is for this reason that students who are too ill to participate in normal activities should be excluded from school attendance. Not only are they unable to derive any benefits from the educational process when ill, but they may also be infecting other children and thus preventing them from attending school.

It is for the above reasons that the following criteria for school attendance will be followed.

1. In general, students who are too ill to participate in normal activities and/or adequately function in the classroom setting should be excluded from school attendance.
2. Students with an oral temperature of 100° or above, with no other symptoms, should be excluded until the temperature returns to normal for at least 24 hours.
3. Student with persistent vomiting should be excluded until the vomiting has stopped for at least 24 hours.
4. Students with diarrhea should be excluded until diarrhea has ceased for at least 24 hours.
5. Students with suspected contagious disease (i.e., rash) should be excluded until released by medical care service (preferably in writing), or until symptoms are no longer present.
6. Students with known contagious diseases should have written approval to return to school.
7. Students who have undergone a medical procedure requiring general anesthesia should stay home at least 24 hours.
8. Students with upper respiratory infections (symptoms: persistent nasal discharge that is purulent or discolored, oral temperature 100° F or above ["under the arm" axillary temperature 100°F or above], productive cough, excessive coughing) should stay at home until all symptoms are gone for 24 hours or a written medical release is obtained.
9. Students receiving antibiotic medication may attend school when they have been taking the medicine for 24 hours.

## Student Health Information

Please remember to keep your Student Health Information up-to-date with the Health Technician. If your student has recently acquired an allergy, please complete a new Student Health Form (H-21) and give it to the Health Tech.



## Safe, Friendly, and Respectful Lunchtime Procedures

### Goals:

Lunchtime is orderly and safe  
Lunch area is left clean  
Students have enough time to eat  
Students are back to class on time, ready to learn

### Rules for Students:

- You must walk at all times in the lunch area and in the hallways at Valley.
- Once you sit down, you are to stay seated until being dismissed by an adult. You may not get up to retrieve forgotten items.
- If you need help or have a question, raise your hand or ask a friend for help.
- You are responsible for cleaning up any trash or food items in the area where you are sitting.
- You must use an inside voice, (voices you would use inside the classroom) at the table are.
- You may get a drink from the water fountain or use the bathroom either before sitting down or on your way back to class.
- When your table is dismissed, quietly pick up your trash, walk to throw it away, then walk to your line up area.
- You may not take open food out of the lunch area.
  - Freeze at the "freeze" whistle
  - Walk on and off the playground
  - Walk to lineup area after lunch

### After lunch line-up procedures:

✓ All students in grades 1-5 will be dismissed from the tables to line up on designated spots on the playground adjacent to the benches (for supervision)

✓ Teachers will pick up students in this area and walk them back to class

## **Behavior Expectations**

### **Hallway and Sidewalk Expectations**

Tigers walk quietly and safely in the hallways and on the sidewalks as they move about campus.

### **Bathroom Expectations**

Tigers behave responsibly in the bathroom.  
Tigers do not use loud voices or misuse equipment.

### **Cafeteria Expectations**

Tigers wait patiently and use good manners.  
Tigers follow the lunchroom procedures.

### **Playground Expectations**

Tigers keep themselves and others safe.  
Tigers take care of playground equipment.  
Tigers freeze when the whistle blows.

### **Academic Expectations**

Tigers attend school daily unless they are sick or there is an emergency.  
Tigers arrive at school on time.  
Tigers try their hardest while they are at school.  
Tigers complete their assignments.

### **Dress Expectations**

Tigers dress appropriately and follow the school dress code.  
Tigers may only wear hats, caps, or hoods outdoors.



## **Lost and Found**

If something is found with no name on it, it will be placed in the lost and found bin/rack. Please remember to write your child's name on his/her things. Found items that are small or valuable will be turned in to the office.

## **School Breakfast and Lunch**

Valley's meal program provides a nutritious and well-balanced breakfast and/or lunch to every child. week or month. The Food and Nutrition program is a pre-payment system that requires all meals to be paid in advance rather than charging. Parents should maintain an account balance above \$15.00. Payment envelopes are available in the office and should be returned to office. To receive free or reduced price breakfast and/or lunch for your child, applications are available in the school office and are accepted throughout the school year. Prices for breakfast and lunch are:

- Full breakfast including milk                   \$
- Full lunch including milk                        \$
- Milk   \$
- Juice    \$

\*If your child is allergic to milk, juice can be substituted with the presentation of Medical Statement from the child's doctor.

## **Extended Student Services (ESS)**

The Poway Unified School District provides Extended Student Services at all elementary schools. ESS provides before and after-school childcare services for students in grades TK–5. The service is by enrollment and is prepaid on a monthly basis. For details concerning programs, requirements, and costs, contact Valley School ESS Coordinator at (858) 748-5485.





## Health and Medications

Students may not have any medications (i.e. cough drops, Tylenol, Motrin, etc.) in class. All medications must be turned into the school office. All medication given at school must be accompanied by:

- Form H26 signed by the parent and a physician detailing the method, an amount, and time schedules by which the medication is to be taken. (Form H26 is available in the Health Office or online at the PUSD website)

Valley's health technician can assist you with questions and necessary forms. Medical forms may be faxed to our school from your doctor's office at 858-748-6587.

## Parent Volunteers

In order to implement School Board Policy, Poway Unified School District conducts background clearance checks for all District volunteers. Parents with children in more than one school will only have to submit paperwork for one clearance for the school year.

Most volunteers at Valley are "Level 1". This means that when you volunteer with children, you are in the presence of a staff member. The District is using the "Megan's Law" system to do the background checks. Volunteers that are alone with children without a staff person present will need further background checking. If you think this is your case, contact the school office.

**In order to be a volunteer, you must have a certificate on file at the school showing that you have been examined and found to be free of tuberculosis. Please contact our Health Attendant if you need to check if your TB test is still current. (TB tests are good for four years from the test date.)**

Volunteers must be processed and cleared along with a current TB test before they will be allowed to work at the school.

Parent volunteers are a vital part of Valley School. If you are interested in being a volunteer, please contact your child's teacher first so that your time will be utilized in the best possible way.

All volunteers are required to sign in at the office and are required to wear a clearly displayed volunteer badge while volunteering on campus during school hours. When you arrive to volunteer, check in the office first, so that you may sign in at the volunteer computer and retrieve your volunteer badge. This allows us to easily identify all volunteers visitors on campus. Volunteers are requested not to bring small children to school with them. Due to the nature of the equipment, we have a strict *adult only* policy in the workroom. Parent Volunteers are currently required to show that they have received their Covid vaccinations.

## Schoolwide Discipline Plan

*Character Counts!* At Valley Elementary  
*Character Counts!* is a national grassroots initiative and is the nation's most widely used character development framework. *Character Counts!* is used in all PUSD school and it is based on shared beliefs and consensus values known as the "Six Pillars of Character." Please help by partnering with us at home to help our Tigers become great examples of each character pillar.  
People with Good Character are TERRIFIC!



### **Trustworthiness**

Be honest • Don't deceive, cheat or steal • Be reliable — do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal — stand by your family, friends and country

### **Respect**

Treat others with respect; follow the Golden Rule • Be tolerant of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults and disagreements

### **Responsibility**

Do what you are supposed to do • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act — consider the consequences • Be accountable for your choices

### **Fairness**

Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly

### **Caring**

Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need

### **Citizenship**

Do your share to make your school and community better • Cooperate • Get involved in community affairs • Stay informed; vote • Be a good neighbor • Obey laws and rules • Respect authority • Protect the environment



## Homework Policy

Homework is defined as the time students spend outside the classroom completing assigned learning activities. The PUSD Board believes the purpose of homework should be to practice, reinforce, or apply acquired skills and knowledge. The Board also believes, as research support, that moderate assignments, completed and done well are more effective than lengthy or difficult ones poorly done. Homework serves to develop regular study skills and the ability to complete assignments independently. The Board further believes completing homework is the responsibility of the student, and as students mature, they are more able to work independently. Therefore, parents play a supportive role through monitoring completion of assignments, encouraging students' efforts, and providing a conducive environment for learning. Parents are encouraged to inform the teacher of any problems with the student and their homework.

The weekly recommended study times\* are listed by grade level.

Kindergarten	0.5 to 1.0 hour
Grade 1	1.0 to 1.5 hours
Grade 2	1.0 to 2.0 hours
Grade 3	1.5 to 3.0 hours
Grade 4	2.0 to 3.5 hours
Grade 5	2.5 to 4.5 hours

\* These recommended times do not include unfinished class work.

\*\* Homework assignments for students with exceptional needs shall be guided by the IEP (Individual Education Plan.)

### Homework Responsibility:

#### Parents' Jobs:

- Establish a regular time for homework.
- Establish a regular place for homework.
- Provide necessary supplies and materials for homework completion.
- Establish logical consequences for noncompliance and follow through.

#### Child's Jobs:

- Keep track of my books and assignments.
- Bring my assignments and needed materials home.
- Start homework on time and allow time to finish my assignments.
- Do my own work to the best of my abilities with only limited help.
- Turn in my work on time.

#### Teacher's Jobs:

- Provide needed instruction.
- Provide necessary materials.
- Provide deadlines for assignments.
- Provide encouragement and reinforcement.
- Provide timely feedback about work returned.

## Workroom/Copy Room Rules

This room is located in the administration building.

**DUE TO THE NATURE OF THE MACHINERY AND EQUIPMENT  
IN THIS ROOM, WE RESPECTFULLY REQUEST THAT IT IS  
OCCUPIED BY ADULTS ONLY.**

**NO FOOD OR DRINK IN THIS ROOM, PLEASE.**

- Teachers/Staff have priority on the copy machines.
- The copiers are to be used by adults only.
- Please be courteous to those around you. Always clean up after yourself.
- This room is a supply/copy room, please do not leave discards.
- Children are NOT allowed in this room.
- The supplies in this room are intended for use in the classroom only.
- Art supplies are to be signed in and out.

## Staff Room/Adult Restrooms

The Staff Room is located in the Administration Building. This room is for teachers and staff only. Please request assistance from a staff member if you need to place something in or retrieve something from the staff room.

Adults Only Restrooms are located in the Administration Building and the Food Service area. Children are NOT allowed in these restrooms. If your children need to use the restroom, parents are welcome to accompany their children to the Boys and Girls restrooms across from the multipurpose room.

## Parking

Parents are permitted to park in the Visitor spaces in the parking lot in front of the school, on Bowron Road, and in the Boys' and Girls' Club parking lot adjacent to the school.

The Staff Parking lot is for teachers and staff only.

## Library Procedures

The Valley Library provides students and teachers with a well organized and easily accessible collection of reliable sources in English and Spanish allowing them to become independent information seekers. It is our school wide goal that students will become aware of the important role of literature and develop good reading habits to become lifelong learners.

### Library Rules

Respect the library materials

Everything has a correct place

Always share by returning your books when they are due

Don't disturb others while in the library

### Check-In Procedures

- Place books in the book drop at the circulation desk.
- To renew a book, place a renewal request note in your book.

### Check-Out Procedures

- **Kindergarten** and **1st** students may check out one book each library visit.
- **2nd—5th** students may check out up to two books each library visit.

### Overdue, Lost, and Damaged Books

Students who have **overdue books** may not check out other books until the overdue books are returned.

**Lost books** must be paid for in full or replaced with a new copy of the book. A bill will be sent to the student's parents. Checks need to be made payable to Valley Elementary.

Any book that is **damaged** will be assessed as to whether the book can be repaired or must be replaced. Replacement procedures will be the same as those for lost books.

## Academic Honesty

In support of the District's Academic Honesty Policy 3.40, students are expected to demonstrate acts of honesty at all times.

Teachers and staff members will support and enforce all District rules of academic honesty and provide a learning environment that does not allow or tolerate dishonesty. Any student who violated the rules of Academic Honesty will be subject to disciplinary action.

### What are some responsibilities of a Parent?

All parents have the responsibility for the proper educational development of their children. By supporting the policies, rules, and regulations of the school concerning proper behavior, discipline, respect for self and others, and study habits, parents provide a valuable service to school, home, and community. Create a distraction-free environment for your child to do their homework.

- Attend parent-teacher conferences to gain a deeper understanding into the child's progress; developing a close relationship with the child at home; and attending and participate in functions and activities sponsored by the school are a few of the ways parents can support the school.
- Parent-teacher conferences are limited to the released time sessions held each year. However, meetings with individual teachers may be requested at other times during the school year. Please make an appointment with you child's teacher for meetings before or after school.
- Keep informed of activities by reading the school newsletters, listening to Connect 5 messages, and following up on a child's school work.

### Communication

Communication is a very important part of the home/school connection. Valley provides several methods of communication regarding upcoming events, reminders, and information. ConnectED, the telephone messaging service, provides updates and information to parents on a regular basis. Please make sure the school has a current telephone number for your family. Additional information and updates can be found in the PTA newsletter & Paw Prints, both of which are available online. Valley Elementary Education Foundation (VEEF) also keeps the school community informed through a newsletter. The Valley marquee displays important dates and events. When you drop off your child, please check the front of the school for signs and displays that advertise family events. Many classrooms have newsletters and/or notes for home.

Monthly "Coffee with the Principal" gatherings are held to provide an informal venue for discussions about Valley. Appointments with the principal may be scheduled through the school office, (858) 748-2007. Please make sure that you have spoken to your child's teacher about any concerns prior to contacting the principal.

Numbers to keep handy

School Office	858-748-2007
Attendance Hotline	858-748-2038
School Fax	858-748-6587
ESS	858-748-5485
PUSD District Office	858-521-2800
Food Services	858-668-2570

Valley Elementary School  
Family Handbook



Home of the Tigers

Valley Elementary School  
Parent/Student Signature Page



My parents and I have read and understand all of the rules and expectation printed in the Valley Family Handbook. I will do my best to follow these rules and to make Valley a wonderful school for all.

- Dress Code
- Character Counts/School Wide Discipline
- Academic Honesty
- Attendance Policy
- Digital Citizenship Pledge

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Teacher \_\_\_\_\_

Grade \_\_\_\_\_ Room # \_\_\_\_\_

Valley Elementary School  
Parent/Student Signature Page



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Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Teacher \_\_\_\_\_

Grade \_\_\_\_\_ Room # \_\_\_\_\_