

## ABOUT US

We provide activities which will foster autonomy, initiative, independence, cooperation, self-control, and the assumption of responsibility.

We provide activities reflecting the various needs of the students while respecting the individuality of each child.

We create a relaxed, positive environment that will promote feelings of positive self-esteem and success for every student.



**Michele Wilson-Manos**, Director

ESS is provided at all Poway Unified elementary school sites. For more information, or to register your child into the ESS program, stop by the ESS center on your campus. The Supervisor or the Assistant will be happy to answer questions about the program and provide you with registration information.



Poway Unified School District  
Extended Student Services  
15250 Avenue of Science  
San Diego, CA 92128  
(858) 521-2800  
[www.powayusd.com/pusdess/](http://www.powayusd.com/pusdess/)

Mail payments to:  
PUSD  
P.O. Box 500527  
San Diego, CA 92150-0527

Poway Unified School District

## EXTENDED STUDENT SERVICES ESS



**“ESS is a bridge between school and home where children are encouraged to learn, create, and explore within their school, community and world.”**

## WELCOME

ESS provides a safe and nurturing, positive environment for children in grades K-5. We offer a quality program with competent, caring staff. Our staff works hard to develop activities that are not only fun, but will **enrich your child's learning experiences.**

It is our goal to ensure that children are given the opportunity to acquire skills, knowledge, and attitudes needed to develop a positive self-worth, make informed choices, function effectively in a diverse society and become confident and caring individuals. We encourage active involvement, cooperation and communication between E.S.S., the school, children, families and community.

## HOURS

ESS is open from:

6:30 a.m. - 6:00 p.m. Monday - Friday.

Late Fees: Children picked up after the scheduled closing will be charged an additional fee. Please refer to our Parent Handbook for details. Chronic lateness at closing time may be grounds for termination of enrollment.

## REGISTRATION

A completed registration packet and fees must be received prior to entry into the ESS program.

## ADMISSION

Any child who attends a Poway Unified School District elementary school is eligible for enrollment. This program is open to kindergarten through fifth grade students. Children who will attend kindergarten in the fall are eligible for summer enrollment in the ESS program. The ESS program may not be available at a particular school site based on enrollment, but may be available at another site.

## FEES

Fees are due on the first day of each month. A fee of \$20.00 will be assessed to late payments. The ESS program is self supporting and financially independent of the Poway Unified School District. *Please see insert for current fees.*

## PROGRAM NOTES

We offer an exciting summer program as well as the before and after extended day program during the school year. We provide an afternoon snack to the children each day.

## CHECK IN/OUT

Your child is expected at ESS each day. You must notify the ESS center whenever your child WILL NOT attend ESS. Per our ESS policy, your child will only be released to an authorized signer. **PHOTO IDENTIFICATION IS REQUIRED.**

## ACADEMIC AND HOMEWORK SUPPORT

We provide time, space, encouragement, and support for learning good study habits. An opportunity is provided for each child to complete homework assignments in order to support their academic development. Time is set aside each day for homework activities. During this allotted time, the ESS staff will assist with homework when needed, but we leave the correcting and checking for completeness to the parents. This allows the parents to see how the child is doing.

## MEDICATION

ESS will administer medication to children only if a Poway Unified School District Authorization for Medical Administration form (H-26) has been completed by a physician and parent. All medication **MUST** be in the original **container with the child's name** on it.

## ILLNESS

If your child has a fever of 100 degrees or above they should not attend ESS until they have been fever-free for 24 hours. If your child becomes ill while attending ESS you will be called. Your child will need to be picked up promptly for their welfare as well as that of the other students and staff.