

# Online Athletic Clearance

Student was previously registered on [AthleticClearance.com](https://AthleticClearance.com):

1. Visit [www.AthleticClearance.com](https://www.AthleticClearance.com) via a desktop {not mobile device} and choose California.
2. Log in with same user name (email) and password from the previous school year.
3. Select “**Start Clearance Here!**” to start the process.
4. Choose the Year “**2020-21**”.
5. Choose “**Westview**” as the School and then choose a Sport in which student will try out. (You will have an opportunity to select multiple sports on the Confirmation step.)
6. Choose the Student from the “Student already in the system?” drop down. (All steps will need to be repeated if registering multiple students).
7. Review all required fields for Student Information (select the grade for the 2020-21 school year), Educational History, and Medical History. Reminder: [@stu.powayusd.com](mailto:@stu.powayusd.com) is **not** a valid student email.
8. Select Parent/Guardian from the dropdown menu and review all required fields.
9. Signatures will need to be resubmitted for the upcoming year. FULL FIRST AND LAST NAMES are required. Please be aware of where the Parent signature is required and where the Student signatures are required. Double check before submitting as “auto-fill” may have changed the responses.
10. Once you reach the **Confirmation Message** you have completed the registration process. You may select additional sports on this page at the bottom. This must be done to have the student cleared for multiple sports.
11. **Print, sign, and turn in** Confirmation page to Westview Athletics before the designated sport deadline.
  - a. Once the [Confirmation](#), [Health History](#), [COVID Questionnaire](#) and [Completed Physical](#) (4 pages total) have been turned in, Westview Athletics will review and a notification email will be sent once the student has been cleared or denied. If denied, instructions will be noted.
12. [If the student \*\*will\*\* need to have any medications with them during any school or sport activities](#), per Ed Code they must have a completed Authorization to Carry Medication Form H-26B {MAF} or Allergy and Anaphylaxis Emergency Plan Form H-58 {AAEP} with signatures of student, parent, and prescribing physician and must be valid for the entire sports season.
13. How will I know if/when I am cleared?

Log into AthleticClearance.com account, if status reads Cleared, refer to Ticket to Play pick up schedule; Uncleared status indicates your registration is pending review; and if you have a Denied status please check your email associated with AthleticClearance.com account. The email subject will be titled 'Student Clearance' and the email message will be from Home Campus.

NEW or have never previously registered on [AthleticClearance.com](https://AthleticClearance.com):

1. Visit [www.AthleticClearance.com](https://www.AthleticClearance.com) via a desktop {*not* mobile device} and choose California.
2. Watch the quick tutorial video.
3. **Register**. PARENTS register with a valid email address you check frequently. Create a username and password. Note: the email cannot be changed and same account will need to be used for each year/sport registration for the duration of high school.
4. Login using the email address you used to register.
  - a. When entering your student's email address, do not use '@stu.powayusd.com' as that is not a valid email address.
5. Select "**New Clearance**" to start the process.
6. Choose the Year "**2020-21**".
7. Select **Westview** as the School and choose a Sport in which student will try out. (You will have an opportunity to select multiple sports on the Confirmation step.)
8. Complete all required fields for Student Information, Educational History, Medical History and Signature Forms.
9. Signatures section requires FULL FIRST AND LAST NAMES. Please be aware of where the Parent signature is required and where the Student signatures are required. Double check before submitting as "auto-fill" may have changed the responses.
10. Once you reach the **Confirmation Message** you have completed the registration process. **Print, sign, and turn in** this page to Westview Athletics. You may select multiple sports on this page. This must be done to clear the student for multiple sports.
11. **Print, sign, and turn in** Confirmation page to Westview Athletics before the designated sport deadline.
  - a. Once the **Confirmation** page, **Health History, COVID Questionnaire and Completed Physical** (4 pages total) have been turned in, Westview Athletics will review and a notification email will be sent once the student has been cleared, or denied. If denied, instructions will be noted.
12. **If the student will need to have *any* medications with them during any school or sport activities**, per Ed Code they must have a completed Authorization to Carry Medication Form H-26B {MAF} or Allergy and Anaphylaxis Emergency Plan Form H-58 {AAEP} with signatures of student, parent, and prescribing physician and must be valid for the entire sports season.
13. How will I know if/when I am cleared?
  - a. Log into AthleticClearance.com account, if status reads Cleared, refer to Ticket to Play pick up schedule; Uncleared status indicates your registration is pending review; and if you have a Denied status please check your email associated with AthleticClearance.com account. The email subject will be titled 'Student Clearance' and the email message will be from Home Campus.

# Online Athletic Clearance FAQ

## What is my Username?

Your username is the email address you used to register. This should be a parent email that is checked frequently. This email cannot be edited once the account is created, and the same account must be used for all athletic registrations. Note that '@stu.powayusd.com' cannot be used for the student email, as it is not a valid email address.

## Multiple Sports

Once you complete a clearance for one sport and arrive at the Confirmation Message, you will have the option to check off additional sports/activities for the current school year. This will need to be done in order to clear the student for multiple sports.

If you decide to participate in an additional sport/activity later on, you can access the multiple sport check boxes by clicking on "Print" under the Confirmation Message of your original Clearance for that specific year.

## Physicals

The physical and health history forms Westview uses can be downloaded on Athletic Clearance page on the Westview Athletics website. Physicals are good for one year from date of physical and must be valid for the entire sports season in order to be cleared.

## My sport is not listed!

Please contact your Westview Athletics to ask for your sport to be activated. Some sport names may have changed.

## How will I know if/when I am Cleared?

Login and check your status.

Cleared: good to pick up your Ticket to Play, you will need your PUSD ID!!

Uncleared: review pending

Denied: Denied Students will be sent an email with instructions for completion.

## Why haven't I been cleared?

You will receive an email from Home Campus, Subject: Student Clearance with the reason(s) for denial and instructions for completion. After the corrections have been made, you will receive an email when the student is cleared.