

PHS ASB 2019

Election Packet

Freshman Class Council Representative

Included in this packet:

- * General Information & Course Syllabus (Keep with you)**
- * Social Behavior Contract (turn in to Ms. Keller in Room 911)**
- * 6 Teacher Evaluations (Teacher will turn to ASB Director)**

Class Officer Positions Available:
3 Freshman Council Representatives

If you are selected as one of the Freshman Class Representatives for the 2019-2020 school year, you will be placed in the PHS Planning and Leadership Course as your elective for the 2019-2020 school year. Please review the Course Syllabus before committing to this decision.

Planning and Leadership Course Syllabus

Teacher: Emily Petterson Pratt

Classroom: H-1

Phone: 858-748-0245 ext. 5182

Course Intent:

- To develop the leader within students
- To develop small and large group communication skills
- To develop student's decision and problem-solving skills
- To plan and actively participate in student activities and student government

Requirements of the class:

In this class, students will...

- Fulfill all job responsibilities
- Be an active participant in your committee.
- Attend all ALL ASB activities
- Participate in ALL ASB activities
- Dress up for all spirit days and Titan Pride days (every Friday is GREEN and GRAY)
- Have your PHS ID badge at all times
- Set up and clean up for all ASB activities
- Complete classwork and follow classroom rules
- All reimbursements must be turned in with 2 weeks of the event. Late reimbursements will not be honored.

Grading:

Calculating grades for student leadership is more difficult than in most classes. It is not as objective as many of your core classes. In this class, much is expected of you because you have been selected as a student with leadership potential. In a class of this type, which has a higher caliber student than many other classes, the average performance will be high. This includes not only the work that can be seen but also your overall attitude and ability to work cooperatively in a group, even if you do not agree with everything the group is doing. **Students who only do the minimum in this class cannot expect to receive higher than an average grade (C).** Students who do not meet the standards of the class will be removed for Fall Semester

The grading will break down as follows:

5% Course Assignments

Working the student store, turning in all assignments, etc.

20% Performance Evaluation

Will be based on your self-evaluation and teacher-evaluation. Each evaluation will be based on how you are developing your potential to be a positive, service-oriented leader, attitude and contribution to class environment.

30% Cabinet Success

You will be graded on planning and executing a required number of events each semester. Each event will be graded independently.

25% Attendance/Participation ASB Events/hours

5% Attendance of each ASB event (no make-up opportunities)

15% Position Notebook/Event Notebook

The notebook will be graded for completeness, neatness, accuracy, organization, attention to detail, and creativity.

Weekly Agenda

Monday – Meet with cabinet /work time

Tuesday- Business Meeting/work time

Thursday- Leadership Activity/Business meeting/work time

Friday – Meet with cabinet/ work time

Expectations:

I expect...

- that you will be professional in your behavior at all times during ASB class and activities.
- that you will be productive and show respect during the ASB class.
- that you will not leave the classroom unless you have permission to do so.
- that you will be a good role model for students at PHS and follow the student handbook.
- that you will put 101% effort into achieving school-wide and leadership council goals.
- that you will always be cooperative with others.
- that you will be on time for class and all activities or events.
- that you will settle your differences with others in a proper and positive way.
- that you will respect other people's right to have opinions different from yours.
- You will be allowed to use your cell phone to assist in ASB planning **but will not be allowed to text or talk to friends.**
- During meetings, you will focus and treat your classmates with respect and not eat food.
- ASB is not a study hall and you will only be allowed to work on homework when time is allotted by Ms. P.
- that you will keep the ASB room clean and neat.
- that you will **not abuse the privileges of being in a student leadership class.**
- that you have **FUN** in the process of gaining valuable leadership experience in these early stages of your life. Believe it or not—this is just the beginning!
- Social Media- Students must represent themselves according to ASB standards of behavior and student handbook.

In return, you can expect of me...

- that I will do my best to be helpful, supportive, and enthusiastic.
- that I will be fair.
- that I will be observant and recognize when you deserve a "high five."
- that I won't settle for second best from you or me.
- that I will put 101% effort into achieving the school-wide and leadership council goals.
- that I will live by the same expectations I have set for you.

I have read and agreed to the terms of being a part of this class.

Print

Student Name: _____

Sign

Student: _____

Sign

Parent/Guardian: _____

**RETURN THIS PAGE AND THE SIGNED COURSE SYLLABUS PAGE TO MS. KELLER
IN ROOM 911 NO LATER THAN 3:15 PM ON WEDNESDAY, 22 MAY 2019**

ASB Social Behavior Agreement

- I agree to follow all terms regarding the election process. If elected, I shall be subject to the rules, regulations, and procedures entitled to the privileges of my position.
- I understand that I must attend and/or assist in all ASB functions.
- I understand that any decision or activities that we plan are to be in the best interest of Poway's Student Body.
- I understand that in the event of not following through with my duties and responsibilities associated with my position as an ASB Officer, I will be re-evaluated by the ASB Director and/or the Executive Council and if necessary, removed from my position in office according to the PHS ASB Constitution.
- I understand the amount of time outside of class ASB demands and can make a commitment to meet those hours (**roughly 30 hours per trimester**).
- I understand that as a leader of PHS I am held accountable for my actions and will abide by all school rules set forth by PHS. These include but are not limited to: possessing, consuming or being under the influence of alcohol, narcotics, dangerous drugs and or other controlled substances or intoxicants of any kind.

ASB Responsibilities Dates Fall 2019 (more dates to come)

- **Graduation clean up June 14, 7:30 am-9am**
- **ASB summer retreat TBA (potential date(s) August 9-10)**
- **Registration August 12-15 (9 hours of work)**
- **Freshman Orientation August 16 (8:00 -12)**
- **First Day Set up August 21 6:00pm Stadium**
- **Morp Set up, Clean up and dance (August 24-25)**
- **Homecoming Week Sept.16 – September 21 (In charge of Freshman Airband for Assembly)**
- **Homecoming Game September 20**
- **September 21 Homecoming Dance 8-11pm**

Printed Name: _____

Signature of Applicant: _____ **Date**_____

Printed Name: _____

Signature of Parent/Guardian: _____ **Date**_____

TPMS ASB Teacher Evaluation Form

To be completed by the candidate:

Student Name: _____ Current Grade: _____

Teacher Name: _____ Subject(s): _____

To be completed by the teacher:

The student above is running for a position as a Twin Peaks Middle School ASB Representative for the 2019-2020 school year. Please score the student in the following categories from 1-5 to the best of your ability. Please give your honest opinion to help us build a strong student government with smart, organized, and charismatic student leaders who will represent the school well. All responses will be kept confidential. Thank you for your time and effort.

1 – Weak 2 – Below Average 3 – Average 4 – Above Average 5 – Outstanding

_____ 1. **Dependability:** This student is on time with all assignments and participates in classroom activities. He/She also follows direction and classroom procedure without fail and does not have an excessive amount of tardies or absences.

_____ 2. **Leadership:** This student is assertive, but not in an aggressive way, takes initiative, thinks through problems, and has the ability to motivate others.

_____ 3. **Attitude:** This student has a positive outlook about school, attends to assignments in a positive way, and demonstrates a strong sense of school pride. He/She also is courteous and considerate to both students and teachers, and can handle criticism in a positive way.

_____ 4. **Maturity:** This student is able to see more than one point of view in an issue. Responsibility is a primary quality of the student and he/she organizes time well and can handle making up work due to absences. (This is important for a member of ASB because sometimes they will need to miss class to fulfill other responsibilities).

_____ 5. **Trustworthiness:** This student can be trusted to carry out an important task and would not betray a confidence. He/She can be trusted with money.

Additional Comments:

Teacher Signature: _____ Date: _____

TEACHERS: Please return this completed form to Ms. Keller's inbox no later than Wednesday, May 29th.

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