

BUCKET FILLER'S PLEDGE

I promise to do my best every day and to be a bucket filler, not to dip, and to use my lid for myself and others at home, at school, and everywhere I go.



Terrapins' Handbook

2022-2023



Make it a Great Day!!!

15855 Turtleback Road
San Diego, CA 92127-2044
Office: (858) 673-5514
Absence Hotline (858) 673-3967
ESS: (858) 673-3659
FAX: (858) 673-8884

<http://powayusd.com/pusdtbkes/>

The Poway Unified School District (PUSD) is an equal opportunity employer/program and is committed to an active Nondis crimination Program. PUSD does not discriminate on the basis of race, color, national origin, sex, sexual orientation, ethnic group identification, ancestry, religion, gender, gender identification, mental or physical disability. For more infor mation, please contact Tracy Hogarth, Associate Superintendent, Personnel Support Services, Poway Unified School District, 15250 Avenue of Science, San Diego, CA 92128-3406.

Terrapins Goal Organizer for 2018-2019

BELL SCHEDULES:

TK Schedule:

M- F, 7:45 a.m. – 11:45 a.m.

Kindergarten Schedule:

Kindergarten Introduction Days: August 17, 2022 - September 23, 2022

Kindergarten Introduction Days: 7:45 a.m. –11:45 a.m. (August 17 - September 23, full day start September 26, 2022)

Beginning September 26th: 7:45 a.m. –1:35 p.m.

Grades 1-5 Schedule: M - F, 7:45 a.m. – 1:45 p.m.

School Calendar:

District Holidays, Non-Student Days: Please plan your vacations during these dates:

September 5 Labor Day

September 19 Non-student day

November 11 Veterans Day

November 14-18 Conference Dates

November 21—25 Thanksgiving Break

December 19—January 2 Winter Break

January 16 Martin Luther King Jr.

January 30 Non-student day

February 20—24 Presidents' Week

April 10—14 Spring Break

May 29 Memorial Day

June 9 School Ends

Set a goal—work hard—be proud! You can do this!

My **MATH** goal for the year is:

◆ Three things I can do to work on my goal this year are:

1. _____
2. _____
3. _____

My **READING** goal for the year is:

◆ Three things I can do to work on my goal this year are:

1. _____
2. _____
3. _____

My **LANGUAGE USAGE** goal for the year is:

◆ Three things I can do to work on my goal this year are:

1. _____
2. _____
3. _____

GROUNDS FOR SUSPENSION

Turtleback Elementary School provides a safe and supportive environment by promoting positive relationships based on mutual respect. Being sent home or suspended is a consequence used for serious violations. The following are some serious infractions which may result in being sent home, suspension, or, in extremely serious cases, expulsion.

VIOLENCE: Violence includes the actual, attempted, or threatened injury to another person. Fighting or threatening to fight, spitting and biting are not tolerated.

DANGEROUS OBJECTS: Knives, matches, lighters, ammunition, guns, fireworks, or any other potentially harmful objects which might be used to hurt another person are forbidden at Turtleback.

VERBAL ABUSE: We do not use profanity (swear words) at Turtleback. We do not use language which might hurt other people's feelings. We do not tolerate name-calling, disrespect of another person's race, religion, gender, or ethnic background.

DRUGS, ALCOHOL, TOBACCO: Drugs, tobacco and alcohol use by minors is against California law. In addition to school penalties, Turtleback is required to notify the San Diego Police Department.

DESTRUCTION OF PROPERTY, STEALING, VANDALISM: If you choose to destroy or damage anything that does not belong to you, it is called vandalism. You and your parents are required by California law to pay for anything you vandalize. If you damage someone's property while disobeying a school rule you will also be required to pay for what has been damaged.



Turtleback Mission/Vision:

Mission Statement: At Turtleback Elementary School, we empower each other to create, communicate, collaborate and think critically in a community where Character Counts!

Vision Statement:

Turtleback is a community where We all **DREAM** of a bright future, **BELIEVE** in ourselves and in others, and **ACHIEVE** our highest potential together!

Character Counts Pledge:

I pledge to be a kid of Character.

I will be worthy of Trust.

I will be Respectful and Responsible doing what I must. I will always act with Fairness.

I will show I Care.

I will be a good Citizen and always do my share.

Terrapin Pledge

To ensure all our Terrapins feel safe at school, each child will sign a classroom pledge sheet indicating that they have read this handbook with his/her parents and they have heard this information presented during grade level behavior assemblies at school.

- ♥ No eating in the library.
- ♥ Return books on time in the same condition you checked them out.

BIRTHDAY CELEBRATIONS

We ask that if you choose to celebrate your child's birthday at school, please do so in a healthy way. Please do not bring food to school, but you can:

- ♥ Donate a book to the school library or classroom in honor of your child's birthday with his/her name inside.
- ♥ Have your child bring their favorite book to share and the teacher or child will read it to the class.
- ♥ Donate a ball or jump rope (new or used) to the classroom for recess.
- ♥ Provide each Terrapin in class with a colorful pencil, sticker or eraser.
- ♥ Choose favorite song or musical piece to sing or play for the class.
- ♥ Bring simple goodie bags for the class with safe items (no balloons, or food items, etc.).
- ♥ Remember to bring enough for all classmates.
Primary grades have 26 students; Grades 4 and 5 have 33 students.
- ♥ Only bring party invitations if every student in the class is invited.

LUNCHROOM EXPECTATIONS

- ♥ Eat lunch only in designated lunch area.
- ♥ Eat and touch only your own food.
- ♥ Stay seated during lunch.
- ♥ Use quiet voices and good table manners.
- ♥ Clean up all trash and uneaten food.
- ♥ Raise your hand when you are finished so that you may be dismissed by a playground supervisor who will check your area for cleanliness.
- ♥ **Do not bring any food with nuts to the "Peanut Free Tables"**.

LIBRARY EXPECTATIONS

- ♥ Enter and leave the library quietly.
- ♥ Use a whisper voice while in the library.
- ♥ Use books and materials properly.

CONSEQUENCES FOR BREAKING CHARACTER COUNTS PILLARS—REMEMBER THAT YOU ARE RESPONSIBLE FOR YOUR BEHAVIOR

If Terrapins do things that hurt others or prevent others from learning, it is important for students to learn from their actions.

WARNING: Classroom teachers give **warnings** or opportunities for reflection and support to students who make unsafe or unkind choices.

PARENT NOTIFICATION: Sometimes it may be necessary for teachers or the principal to call parents so that parents are aware of the student's behavior and can help them learn and improve.

CLASSROOM REFERRALS: A teacher may give a Change Your Choice or Behavior Reflection form to a student to take home for their parents to sign. Students are responsible for bringing it back the next day. Admin and teaching staff will keep a record of all documentation. Disruptive and/or dangerous behavior may result in missing out on a fun activity, such as recess, an assembly, field trip or classroom activity.

CHARACTER VIOLATIONS: If a student is sent to the office for additional support, a Behavior Report from the Principal and the student must have parents sign the slip and return it to the office the next school day.

DETENTION: Students may have to take a break on a bench if they make a poor choice. If the problem is more serious, it may be necessary to attend recess or lunch detention in the office. Students who have detention **MUST** bring work with them to the office.

ADDITIONAL REMINDERS....

- ♥ No rollerblading, skateboarding, scooters, or bicycle riding is allowed on school property at any time. ♥ Do not bring pets to school unless you have the permission of your teacher and parents.
- ♥ If you need medication at school, you must provide a ***District Medication Form*** (signed by the doctor) along with the prescribed medication to our Health Tech to hold and to be administered as directed. Students may not keep any medicine, including sunscreen, chapstick or cough drops, in their backpack or classroom.
- ♥ Chewing gum is not permitted anywhere on campus.

FOR PARENTS

PARKING LOT EXPECTATIONS

- ◇ Drop off zone is **ONE WAY**. Drop off is only allowed in the circle, never drop your child off at the parking lot curb.
- ◇ **Do not get out of your car if you are in the drive through loop (circle)**. Students should exit their cars by the passenger door (next to the curb). Your little Terrapin can open and close the door for him/herself.
- ◇ Our staff is here to help keep the parking lot safe—**please treat them kindly!**
- ◇ Please stay focused—**Cell phones should not be used while in the parking lot.**
- ◇ Remember if you park on a side street, do not block any driveways.
- ◇ **At NO time should cars be left unattended on the loop curb or parking lot curb.**

GENERAL INFORMATION

Turtleback is a closed campus. The office is open Monday-Friday from 7:30 a.m. to 2:30 p.m. The gates open for Terrapins at 7:25 a.m. All Terrapins are expected to go to the blacktop before school. There is no playground supervision after school. Terrapins are expected to go home when school is released unless they attend ESS (Extended Student Services). For more information about ESS, contact the ESS Office at (858) 673-3659.

GATE SECURITY

Because the safety and security of all the Terrapins is a priority on campus, gates to the campus will be locked during school hours. All visitors to the campus must come through the front office to sign in and obtain a visitor's badge.

SCHOOL LUNCHES

Terrapins may bring a lunch from home or get lunch at school from our cafeteria. If your child brings lunch, please be sure to include healthy food choices and please do **not** send soda.

Lunch and breakfast are available in the school cafeteria for all students. Lunch menus can be found on the PUSD website at: <http://www.powayusd.com/nutrition/> Free or reduced price lunches are available to qualifying families. The phone number for the Food and Nutrition Dept. is 858-668-2560.

juvenile justice system.

The purpose of these notifications is to provide full disclosure about the legal responsibility all parents have to make sure their children attend school on time, every day.

Thank you for your cooperation as we work together to provide your children with the finest education.

ATTENDANCE HOTLINE – 858 673-3967

ATTENDANCE INFORMATION

Please remember to call the attendance hotline on (858) 673-3967 each day your student is absent from school. Leave the student's name, date of absence(s), reason for the absence and expected date of return.

- ♥ When your child has a medical appointment, remember to bring a note from the doctor to excuse the absence or tardy. The absence will be documented as medically excused and will prevent excessive chronic absences for your child.
- ♥ It is very important that students attend school before or after any appointment if they are not contagious.
- ♥ If a child has a fever over 100°, they must not return to school until they have been fever free without medication for a 24-hour period.
- ♥ If the absence is for five (5) days or more, a doctor's statement, in addition to the parent's note or phone call, will be required.
- ♥ Attendance contracts are required for 5 days of absences due to vacation or family commitments. Teachers need two weeks' notice to gather homework assignments.
- ♥ Students missing more than 30 minutes of school without a valid excuse, at any time of the day, are considered truant and it will be noted on their attendance records.
- ♥ Parents are encouraged to schedule vacations and trips during non-school days. We also encourage parents to utilize the afternoon of the minimum day, Friday, to make doctor and dental appointments when possible.
- ♥ If you are checking your child out early, it must be 15 minutes before dismissal.

DISTRICT ATTENDANCE LETTER GUIDELINES

- ♥ If a student has 12 **excused** or 3 **unexcused** (truant) absences, attendance letters will be sent home to the parents. These letters are forwarded to the Poway Unified School District Student Discipline and Attendance Office.
- ♥ After additional absences and 3 letters, the student and parents are referred to the District School Attendance Review Board (SARB) which then has the authority to refer the student to the

BATHROOM EXPECTATIONS

- ♥ Only one Terrapin in a stall at a time.
- ♥ Flush toilet only once after you use it.
- ♥ Use quiet voices in the restroom.
- ♥ Report any water messes in the restroom to the office immediately.
- ♥ If the dispensers are out of soap, tell an adult.

BICYCLE EXPECTATIONS

- ♥ You need to be a **third, fourth or fifth** grader and have a signed ***Bicycle Permission Slip*** on file in the office in order to ride your bike to school. You must follow all bicycle safety rules and wear a helmet.

ASSEMBLY EXPECTATIONS

- ♥ Enter and leave assemblies in a quiet and orderly manner with your teacher.
- ♥ Sit where your teacher directs you.
- ♥ Be silent when the speaker asks for attention.
- ♥ Be respectful to the speaker or entertainer.
- ♥ Stay seated until excused from the assembly.

TELEPHONE EXPECTATIONS

Cells phones are only allowed on campus **IF THEY ARE TURNED OFF AND IN BACKPACKS DURING THE INSTRUCTIONAL DAY**. Terrapins who use a cell phone during the school day without permission will have their phone taken to the office and returned to their guardian. Personal phone calls for forgotten items or after school arrangements will not be allowed.

Parents, please ensure you turn your cell phone off when on campus. We ask that you do not use your cell phones in the office or classrooms.



DRESS CODE

- ♥ Dress for success! Terrapins are expected to wear clothing and shoes appropriate for school. No clothing with inappropriate graphics, no sagging/dragging pants, or bare midriffs will be allowed.
- ♥ Label all personal items so they can be returned if lost.
- ♥ **No shoes without backs or with open toes (flip flops, clogs, sandals, etc.) or with wheels will be allowed. If you are not wearing closed toed, appropriate shoes you will be asked to sit out of recess and/or PE.**

PLAYGROUND EXPECTATIONS

- ♥ Terrapins will show respect to all adults who supervise the playground. When the bell rings, Terrapins will stop playing and walk to their classroom line.
- ♥ Terrapins understand that there is no rough play (NO wrestling or play-fighting allowed). Keep your hands and feet to yourself.
- ♥ Terrapins will return all equipment to the designated area.
- ♥ Terrapins may not bring toys to school; this includes trading cards, electronic games, and iPads.
- ♥ Terrapins understand all playground activities are open to anyone at Turtleback.
- ♥ Terrapins will not bully another Terrapin, fight another Terrapin, spit, swear, or throw rocks or sand anywhere on the playground.
- ♥ Terrapins will eat snacks in the designated snack area. Food is not to be eaten anywhere else on the playground.
- ♥ Balls should not be bounced against buildings.
- ♥ Terrapins will not play tag or chase each other on or near the playground equipment.
- ♥ All playground balls will be provided by the school. Please do not bring any type of playground balls from home.

CHARACTER COUNTS Pillars **“TeRRiFiC” Terrapins!**

Be Trustworthy

- ♥ Be honest-tell the truth, don't cheat or steal.
- ♥ Be reliable-do what you say you'll do.

Be Respectful

- ♥ Follow the Golden Rule— *"treat others as you would like to be treated"* - be understanding of differences.
- ♥ Use good manners, not bad language.

Be Responsible

- ♥ Do what you are supposed to do- even when adults aren't looking!
- ♥ Persevere-Keep on trying and always do your best.

Be Fair

- ♥ Play by the school rules.
- ♥ Take turns and share.

Be Caring

- ♥ Be kind and compassionate — SHOW you care.
- ♥ Forgive others and help people in need.

Be a Good Citizen

- ♥ Do your share to make your school and community better.
- ♥ Obey school rules and expectations

Remember the old saying, "Sticks and stones may break my bones, but names will never hurt me?" This is only partly true. Being called rude or nasty names may not break bones, but it can damage attitudes about school or how Terrapins feel about themselves. Harassment is unwanted and unwelcome behavior from another person that interferes with an individual's life and well being. When this behavior is sexual in nature, it is "sexual harassment." When the behavior is motivated by a prejudice against another person's race, ethnicity, sexual orientation, religion, or gender, it is discrimination and could be described as "hate behavior" in some cases. This will not be tolerated in our school and is also inappropriate in our society. This includes:

- ◆ Vulgar letters, notes, posters, symbols or other writings offensive to Terrapins of a specific race, ethnicity, sexual orientation, religion or gender.
- ◆ Negative comments or behavior based on race, ethnicity, sexual orientation, religion or gender.

What to do if it happens to you? Tell an adult you trust.