

Destruction of Records

Attention Special Education Students who graduated in 2013:

Your original file will be destroyed on or after JANUARY 7, 2018.

If you would like to request your entire Special Education file you may contact us for your file before your records are destroyed:

Poway Unified School District
Attn: Special Education Department
15250 Avenue of Science
San, Diego Ca. 92128

Or

Fax: 858-485-1501

Information needed from you:

- Students full name
- Current address and phone number
- Students birthdate
- Students graduating school
- Parents full names

We will only release your file to another person provided you list their full name in your request and their relationship to you. You must provide a valid ID when you and/or you designed person picks up your file. If you have any additional questions, please call 858-521-2800.