

# Community Advisory Committee (CAC) for Special Education Minutes

## Extra meeting on FCMAT report

**Date:** 1/10/18

**Time:** 6:30 pm

**Location:** PUSD District Office  
15250 Avenue of Science San Diego, CA 92128

### **Board members present:**

1. Michelle Perry, Vice-Chair
2. Doyan Howard, Special Ed director
3. Bernard Larsen
4. Sherri Miller
5. Tiffany King
6. Gina Zanolini
7. Etis Fathy
8. David Choi
9. Melissa Lazaro
10. Carlos Bazan
11. Bertha Taylor
12. Rosabel Aybayani
13. Cheryl Hernandez
14. Frida Brunzell, secretary

**Absent:** Karen Harkins Slocomb, Shelia Kessling, Donna Twardy, Anna Quint, Eric Olmos (19 board members total)

**Public attendees:** EunJu Kim, Kathryn Bugg, Deidra Dunn-Tu, Natalie Zwaan, Marah Beddawi, Parksha Tomar, Dayon Higgins, Lensa Zira. (Sorry for any misspellings)

**I. Call to order** at 6:30 pm by presiding chair Michelle Perry.

**II. Quorum:** Quorum was established.

**III. Reading and Approval of Minutes from Nov 28** Doyan Howard wanted a couple of her statements in the minutes clarified. The minutes were approved with these corrections.

### **IV. Public Input**

All attendees introduced themselves.

**V. Executive Director's Report** – postponed because of time restraints.

**VI. Ronald Little, Business Support Services attended the meeting to explain the annual budget plan for 2017-2018.** See attachment with (X) the Annual Budget Plan for Fiscal Year 2017-18 and (Y) PUSD Budget for Special Education.

See attachment (X): This document provides an overview of the Standardized Account Code Structure (SACS) codes related to PUSD's Special Education Annual Budget Plan for 2017-18. The estimated revenue—from State and Federal sources— this year is just under \$27,000,000 (see row "A"). The projected cost for special education is close to \$70,000,000. The District's general fund covers the difference (\$43,000,000), which includes transportation costs.

Mr. Little provided an overview of the SACS codes and how they are utilized to track Special Ed budgets and expenditures.

See (X) row B. Goal 5000 represent unspecified funds, Function 2100 represents admin costs. Row C specifies severe disabilities, low incidence disabilities, infants. Goal 5730 covers preschool, Goal 5750 refers to students with severe disabilities.

Row D: Goal 5770 refers to students with non-severe disabilities.

Row E: Function 1130 covers supplemental expenses such as costs for teachers, aides, therapists etc. for pupils placed in regular education classrooms.

See (Y): The number of students in our district that are in special education is consistently rising each year. It is up from 9.9% in 2012/2013 to 12.12% (% of entire student body) as of 12/31/2017. As you can see from the same document, the cost per special education student (see the bottom of page) has also risen from \$19,928 in 2012/13 to \$23,948 in 2016-17, an increase of 20% over five years' time. It takes 2.4 times more resources to educate Special Ed students in Poway Unified than general education students.

The funding for Special Education (AB604) is based on the total student enrollment in the district and a problem for most school districts in California is that the number of total students has been decreasing at the same time as the number of students in special education has been increasing. The model does not provide adequate funding to CA K12 districts.

- Instructional aides' salaries fall under "Classified salaries".
- "Services and Other Operating" covers teachers training etc.
- "Capital Outlay" covers purchases of school busses and other equipment
- The funds for Special Education do not cover the cost of these students, so the funds for general education covers some of it (see "Special Education Contribution General Fund Contribution").

Question: What are low incidence disabilities? For example, deaf, hard of hearing, multiple disability.

Question: What counts as "severe disability"? This is not decided by classifications, instead, it is decided case by case in the IEP meeting if a student has a severe disability.

## VII. Committee Reports

1. **Parent information night #1** – Michelle Perry (chair) reported that this event will be on January 25 6:30 to 8:00 pm, at the district's office. The topic is Procedural Safeguards and IEP Basics. Disability Rights will provide a speaker and they have confirmed. A Spanish speaking translator will also be provided. The public will write get the opportunity to write questions on a note card and then a moderator (Cheryl Hernandez) will read them for efficiency. There will be an area for kids with puzzles and games that Anna Quint will supervise. A connect Ed has been sent out in both English and Spanish.
2. **Community Outreach** – Carlos Bazan talked about how to promote and spread the brochure.
3. **Newsletter** – Gina reported that contributions to the newsletter need to be submitted by Friday, January 19.
4. **Parent Handbook** – Bernard reported that the first meeting in the handbook committee will be held soon.
5. **Parent Information night #2** – Nothing to report. A meeting notice will be sent out.
6. **Excellence in Special Education event** – The date is to be decided.
7. **Membership** – Nothing to report.

## VIII. Old Business

1. **Outreach brochure** – Melissa Lazaro showed examples of other districts' brochures. She thinks that our brochure needs to have less text to be more visually pleasing. The website and the email to the CAC secretary need to be included.
2. **Local Plan review** – Gina Zanolini made a motion to postpone the review. Bernard Larsen second. All in favor of postponing the discussion.
3. **FCMAT Discussion & Special Education Advisory Committee Meeting Report.** Melissa Lazaro made a motion to postpone discussion, Bernard Larsen second.

## IX. New Business

CAC Purpose & Duties – The Local Plan for PUSD needs to be updated, and it is important to revise a Local Plan if/when Federal Law, State Law, or significant changes within the District's Local Plan have occurred. One of CAC's duties is to advise on the development and revision of the Local Plan. Previously, the District had an "Issues and Policies" group and one task of the committee was to review and revise the Local Plan.

The Service Plan is developed annually, reviewed by the CAC, and approved by the Board of Education.

At the State level there has been discussion of a recommendation moving forward for the utilization of a template which will allow for a connection between the LCAP goals and the Special Education Local Plan.

Another CAC duty is to provide parent training. This is done by the parent information nights that we organize.

**X. Adjournment:**

Michelle Perry declared the meeting adjourned at 7:51 pm.

Respectfully submitted by,

Frida Brunzell, secretary