

RBHS Master Scheduling Process

Sections of courses are offered based upon on: (a) Enrollment, (B) District and California graduation course requirements, and (C) student demand. RBHS has open access enrollment to all courses, however, some courses do have “recommended pre-requisites.” During the course selection process (typically in May of the previous academic school-year) students hear teacher recruitment presentations from all of our STEM, VAPA, and AP electives. Underrepresented sub-groups are encouraged to enroll in the latter by teachers, counselors and administrators. At the end of CRF process the counseling department itemizes the enrollment of each course by sub-group (including gender- report MST 408). The distribution and balancing of periods happens in the following order:

- 1) Students generally get the course at the period that “fits” in their schedule.
- 2) Counseling team attempts to balance class size according to the course target (i.e. Physics 1 may have 250 requests with a class size target of 35. This would yield 7 periods/sections of Physics 1 with an average class size of 35).
- 3) After balancing for raw class size, the counseling administrator runs a query (MST 408) to address any gender disproportionality within a particular period and then asks counselors to: (a) balance for gender, (b) recruit more students of the underrepresented sub-groups.