

**Poway Unified School District
PERSONNEL COMMISSION**

Held Remote via Zoom

**MEETING MINUTES
December 1, 2022**

1. CALL TO ORDER

a. Call to Order

Personnel Commissioner David Little convened the meeting of the Personnel Commission at 4:46 p.m., Monday, December 1, 2022, which was held remote via Zoom.

b. Roll Call/Establishment of a Quorum

David Little, Chair	<input checked="" type="checkbox"/>	present	<input type="checkbox"/>	absent
Margaret Wyatt, Vice Chair	<input checked="" type="checkbox"/>	present	<input type="checkbox"/>	absent
David Aguirre	<input checked="" type="checkbox"/>	present	<input type="checkbox"/>	absent

c. Welcome to the Public

d. Approval of Agenda

On a motion by Commissioner Little, and a second by Commissioner Wyatt, the December 1, 2022, Personnel Commission meeting agenda was approved as presented.

Vote: Ayes – Wyatt and Aguirre and Little

2. PUBLIC COMMENTS

There were no comments.

3. REPORTS

a. Commissioners

There were no items to report.

b. Director

Personnel Commission Director Dr. Rebecca Lee reported that the Classification Compensation Review study's position descriptions are expected at the end of January 2023. Commissioner Lee also stated that the department is currently diversifying recruitment strategies, including developing relationships with San Diego Miramar College to develop relationships that will create pathways for student veterans at the college to consider career opportunities at PUSD.

c. Staff

There were no items to report.

**Poway Unified School District
PERSONNEL COMMISSION**

Held Remote via Zoom

**MEETING MINUTES
December 1, 2022**

d. District

Ricardo Ceceña, Human Resources Director, reported that PUSD hosted the State of the District address on November 17th. Community, students, and parents attended. The District highlighted the work of the Personnel Commission in using technology more efficiently for recruitment, including using e-Skill and virtual hiring fairs, which have been very successful in helping PUSD to fill our needed positions.

Director Ceceña also stated that the State of the District meeting highlighted the increasing participation rate in PUSD's employee Wellness programs. The Benefits Department has been working in partnership with Alternative Education and Adult Education to enhance these employee programs. The number of participants in the programs has doubled in the last two years and the District is continuing to create new Wellness opportunities for employees with this robust program.

e. Employee Association

There were no items to report.

4. CONSENT AGENDA

On a motion by Commissioner Little, and a second by Commissioner Wyatt, the Consent Agenda was approved as presented.

Roll Call Vote: Ayes – Wyatt and Aguirre and Little
Nays – none

a. Position Status Report

b. Ratification of Eligibility Lists (PC 50.100.1(A))

c. Operating Budget Report

d. Minutes of the October 24, 2022, Personnel Commission regular meeting.

5. INFORMATION AND ACTION ITEMS

a. Resolution 2022-11-PC Authorizing Remote Teleconference Meetings

It was moved (Little), seconded (Aguirre), and carried (3-0) to approve Resolution 2022-11-PC Authorizing Remote Teleconference Meetings.

Roll Call Vote: Ayes - Wyatt and Aguirre and Little
Nays – none

**Poway Unified School District
PERSONNEL COMMISSION**

Held Remote via Zoom

**MEETING MINUTES
December 1, 2022**

6. FUTURE MEETINGS

The next regular Personnel Commission Meetings at 4:45 p.m.

- Monday, January 30, 2023
- Monday, February 27, 2023
- Monday, March 27, 2023

7. CLOSED SESSION

Closed session to consider personnel issues pursuant to Government Code Sections 11126 and 54957 (for consideration of litigation, the appointment, employment, evaluation for performance, discipline/release, dismissal of public employee to hear complaints or charges brought against such employee by another person or employee.)

a. Employee Discipline Appeal

b. Personnel Commission Director's Performance

- The meeting adjourned to closed session at 4:55 p.m.
- The meeting returned to open session at 4:59 p.m.
- During closed session, there were no reportable items.

8. ADJOURNMENT

The meeting adjourned a 5:00 p.m.