

**PERSONNEL COMMISSION
Poway Unified School District
15250 Avenue of Science
San Diego, California 92128**

**MINUTES
Monday, February 6, 2017**

A. PRELIMINARY FUNCTIONS

1. Call To Order

The meeting of the Personnel Commission was called to order at 4:37 p.m., Monday, February 6, 2017, in the Community Room East by Chairperson, Margaret Wyatt.

Members Present: Margaret Wyatt, Chairperson
Darren Keenaghan, Member
David Little, Member

2. Welcome to the Public

3. Approval of the Agenda

It was moved (Little) seconded (Keenaghan) and carried (3-0) to approve the agenda for the January 10, 2017, Personnel Commission Regular meeting.

B. DISCUSSION

1. District 2017-2018 Budget Presentation

Additional information to be provided at next month's meeting.

2. Next Personnel Commission Meeting

The next Personnel Commission meeting is scheduled for Monday, March 13, 2017 at 4:30 p.m.

C. STAFF INFORMATION ITEMS AND REPORTS

The following items were included in the Personnel Commission packet for information.

1. Communications

- a. Board Briefs from the January 17, 2016, Board of Education meeting
- b. Board Briefs from the January 31, 2017 Board of Education meeting

2. Operating Budget Report

3. Recruitment Status Report

4. Report of Testing

D. COMMENTS

1. Public Comments Pertaining to Non-Agenda Items

None

2. Commissioners

Commissioner Little attended the Board of Education Meeting on January 31, 2017 and compliments the work of Interim Superintendent Dr. Tony Apostle.

3. Director

Director Amador participated in a CASBO workshop.

4. District

None

5. Employee Association

None

6. Staff

HR Analysts Jolie Napier-Vea and Jane Kennington participated in a job shadow with Escondido School District to conduct a job analysis and will be attending a monthly brown bag meeting.

E. CONSENT AGENDA

1. Approval of the Regular Meeting Minutes of December 13, 2016

2. Ratification of Eligibility Lists (PC 50.100.1 (A)):

- a. **Electronic Systems Technician**
- b. **Accountant I**
- c. **Instructional Assistant – Preschool**
- d. **Program Aide – ASES**
- e. **Program Aide – ESS**
- f. **Lead Extended Student Services Assistant**
- g. **Instructional Assistant I – Special Education**
- h. **Instructional Assistant II – Special Education**
- i. **Irrigation Technician**
- j. **Electrician**
- k. **Instructional Assistant – Physical Education**

3. Ratification of Removal of Names from Eligibility Lists (PC 50.100.6)

It was moved (Little) seconded (Keenaghan), and carried (3-0) to approve the consent agenda for the February 6, 2017, Personnel Commission regular meeting.

Roll Call Vote: Wyatt – Aye , Keenaghan – Aye, Little – Aye

F. ACTION ITEMS

There were no actions items on today's agenda.

G. CLOSED SESSION (Per Brown Act)

Meeting was adjourned to closed session at 5:33pm

Meeting returned to open session at 5:58pm

H. ADJOURNMENT

The meeting adjourned at 6:01 p.m.