

**POWAY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
AREAS of SUPPORT**

<p style="text-align: center;">Niki Wells HR Specialist cwells@powayusd.com x2793</p>	<p style="text-align: center;">Melanie Rodriguez HR Specialist merodriguez@powayusd.com x2797</p>	<p style="text-align: center;">Hannah Komorny HR Analyst hkomorny@powayusd.com x2796</p>
<p>Classified Recruitment:</p> <p>ASES/ESS</p> <p>Communications</p> <p>Fiscal</p> <p>Food Services</p> <p>Human Resources</p> <p>Instructional Assistant – <i>Preschool, PE, Bilingual/ELL, Voc. Ed</i></p> <p>Loss Prevention</p> <p>Noon Duty</p> <p>School Community Interface</p> <p>Technology</p> <p>Transportation</p> <p>Warehouse</p>	<p>Classified Recruitment:</p> <p>Administrative</p> <p>Aquatics</p> <p>Campus Security</p> <p>Custodian</p> <p>Facilities</p> <p>Grounds</p> <p>Health Services</p> <p>Instructional Assistant – <i>Special Education, General Education</i></p> <p>Library Media</p> <p>Maintenance</p> <p>Planning</p> <p>Publications</p> <p>Student Support</p>	<p>Classified Recruitment:</p> <p>Managers & Senior-Level Positions</p> <p>Test Development (All Positions)</p> <p>Employee Reclassifications</p> <p>Neogov (Applicant Tracking)</p>

<p style="text-align: center;">Rebecca Lee Director rlee@powayusd.com x2799</p>	<p style="text-align: center;">Michelle Doehr Administrative Assistant II mdoehr@powayusd.com x2794</p>	<p style="text-align: center;">Jennifer Nibley HR Assistant jnibley@powayusd.com x2791</p>
<p>Department Administrator</p> <p>Secretary to Personnel Commission</p> <p>New/Revised Job Classifications</p> <p>Employee Reclassifications</p>	<p>PC Agenda and Meeting Packets</p> <p>Department Budget</p> <p>Evaluations and Reports</p> <p>Peoplesoft Data</p> <p>DocuSign</p> <p>Salary Schedules</p> <p>Transfers/Reinstatements</p> <p>PC Website</p> <p>Answer candidate, employee, and supervisor inquiries</p>	<p>PCA/P43 Processing/Status</p> <p>New Employee Onboarding</p> <p>Physical/LiveScan Results</p> <p>Substitute/Limited Term Onboarding</p> <p>Answer candidate, employee, and supervisor inquiries</p>