

**Mt. Carmel High School
Permission to Add Classes Outside PUSD**

Name _____ Date _____ Grade _____

1. List the name of the Course(s) you plan to take, and attach Course Description(s).

2. When do you plan on taking the course(s) listed above?

Dates: _____ to _____

3. At what institution do you plan on taking this course or courses? (use the school's full name) _____

4. What are you hoping to accomplish by taking the course(s) listed above?

Please check the boxes that apply:

Enrichment

Enjoyment

To meet College entry requirements/A-G (Search <http://www.ucop.edu/doorways/> to print **and attach** the UC Course List for the UC you plan to attend).

Gain High School credit/meet graduation requirements -If checking this option, please read the statement below and sign:

MCHS only accepts credit for courses from schools outside of the district which have been pre-approved by MCHS and are on the PUSD approved list. COURSES THAT ARE NOT ON THE PUSD APPROVED LIST AND/OR HAVE NOT BEEN PRE-APPROVED BY THE COUNSELOR AND THE REGISTRAR WILL NOT RECEIVE HIGH SCHOOL CREDIT. It is your responsibility to request official transcripts for any course taken outside PUSD to be sent to the MCHS Records Office.

Student Signature _____ Date _____

Parent Signature _____ Date _____

-----Office Use Only-----

I certify that the courses listed above are on the PUSD approved list and that this form was submitted prior to enrollment in the course.

Approval Signatures Required:

Registrar _____ Date _____

Counselor _____ Date _____