

Important Schedule Information

MCHS COUNSELING

Welcome Back
Sundevils



1 | What if I am missing a graduation requirement (Seniors Only) or I'm in the wrong level?

Fill out the schedule change request form by scanning the QR code. Your schedule change request will receive priority. Please continue to check your email for messages from your counselor regarding your requested change.

2 | Why isn't my off-roll where I asked for it?

If your off-roll didn't schedule where you asked for it, it means that due to conflicts in the master schedule, (when classes are offered and in which trimester) the requested off-roll doesn't work with the combination of courses you requested.

If your off roll didn't schedule correctly, a member of our counseling staff reviewed your schedule individually and made a concerted effort move it to the place you requested it. If it doesn't appear in the period and trimester where you wanted it, it means it won't work with your schedule and the combination of courses you have.

3 | What do I do if I want to request a schedule change?

Scan the QR code to the right. This will give you access to view the list of courses available and submit your Schedule Change request.

Priority is given to changes for:

1. Senior Graduation Requirements
2. Missing a period/class (off-roll is not a missing period)
3. Wrong level of Math/language
4. Need to repeat a class



SCAN ME

<https://tinyurl.com/y643tlzv>

4 | Why I didn't get the elective I asked for?

It may mean there wasn't space in the course you wanted or that it didn't work with the combination of classes you requested, (what we call a conflict). Here's an example of what we mean by a conflict:

- AP Environmental Science is only offered 5th period
- Work Experience is also only offered 5th period
- If you requested both courses, you have to choose which course is the priority for you.

Scan the QR code above. This will give you access to view the list of courses available and submit your Schedule Change request. Continue to check your email as your counselor will reach out to you if needed.

5 | I didn't request a change, but my schedule changed from what I saw at Registration! Why?

All schedules may change without notice. To make sure classes have a balanced number of students in each section of a course, we occasionally have to change a student's schedule by switching them to a different period, trimester and/or teacher of the same course. We try to minimize this type of change as much as possible. Be sure to check your schedule the night before the first day of school to verify your schedule.