

# Senior Plan/FERPA Waiver

## DUE OCTOBER 6

(early app deadline due Sep 22)

Print your name	Cell phone	Email
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I am not applying to a 4 year college, I will attend: Community College:

Circle one: Trade School    Employment    Military    Other:

**If you are not applying to 4 year colleges**

**You can stop here and give form to Counselor**

### UC/CSU DIRECTIONS *NO Letter of Rec. Needed:*

- Sign FERPA Waiver on back
  - Enter UC/CSUs in “colleges I’m applying to” list in Naviance.
  - Circle campuses to which you are applying:
- UC:** Berkeley ♦ Davis ♦ Irvine ♦ Los Angeles ♦ Merced  
Riverside ♦ San Diego ♦ Santa Barbara ♦ Santa Cruz
- CSU:** Bakersfield ♦ Channel Islands ♦ Chico ♦ Dominguez Hills  
 East Bay ♦ Fresno ♦ Fullerton ♦ Humboldt ♦ Long Beach  
 Los Angeles ♦ Cal Maritime ♦ Monterey Bay ♦ Northridge  
 Pomona ♦ Sacramento ♦ San Bernardino ♦ San Francisco  
 San Jose ♦ SDSU ♦ SLO ♦ San Marcos ♦ Sonoma ♦ Stanislaus

### COMMON APP DIRECTIONS:



*Indicates Common App*

- Sign FERPA Waiver on back
- List colleges in your “colleges I’m applying to” list in Naviance.
- Match Common App with Naviance.
- Request Teacher(s) Recommenders on Naviance
- Complete Letter of Rec. Survey on Naviance
- Remind Parents to complete Letter of Rec. Survey on Naviance

See “The Vault” for more info <https://www.smore.com/ehfgr>

**Do NOT turn in Senior Plan until all steps above are completed!**  
*Counselors and Teachers do not have access to write LOR or send transcripts until you have completed all of the above steps!*

### List only Common App Schools here

Application Deadline <i>list earliest first</i>	Name of College/University	Indicate Reach, Target or Safety school (R, T, S)	Counseling Use Only
		R   T   S	
		R   T   S	
		R   T   S	
		R   T   S	
		R   T   S	
		R   T   S	
		R   T   S	

### List OTHER/NON-Common App schools here (do NOT include UC/CSU)

- List colleges in your “colleges I’m applying to” list in Naviance.
- Sign FERPA Waiver on back

Application Deadline <i>list earliest first</i>	Name of College/University	Ltr of Rec. Required Y/N	Indicate Reach, Target or Safety school (R, T, S)	Counseling Use Only
			R   T   S	
			R   T   S	
			R   T   S	
			R   T   S	
			R   T   S	
			R   T   S	

# Permission To Release School Record Information

Name of Student: \_\_\_\_\_ ID Number: \_\_\_\_\_  
(Print Name)

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), I, the parent or legal guardian of the student whose name appears above, hereby authorize staff members of the Poway Unified School District to write letters of recommendation and complete forms in which they may reference educational records and information, including, but not limited to: grades, GPA, class rank, courses taken, test results, extracurricular activities, awards/recognition, discipline and attendance records.

These letters of recommendation and forms may be used for:

College Application(s) Scholarship(s) Other: \_\_\_\_\_  
(Please describe in detail)

I understand further that (1) I have the right not to consent to the release of my student's school records; and (2) I have the right to receive a copy of such records upon request. This consent shall remain in effect until revoked by me, in writing, and delivered to the school's Registrar. Such revocation shall not affect disclosures previously made by any P.U.S.D. staff member prior to the receipt of any such written revocation.

- I waive my right to review a copy of my student's letter(s) of recommendation at any time in the future.
- I do not waive my right to review a copy of my student's letter(s) of recommendation at any time in the future.

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

THIS INFORMATION IS RELEASED SUBJECT TO THE CONFIDENTIALITY PROVISIONS OF FERPA AND OTHER APPROPRIATE STATE AND FEDERAL LAWS AND REGULATIONS, WHICH PROHIBIT ANY FURTHER DISCLOSURE OF THIS INFORMATION WITHOUT THE SPECIFIC WRITTEN CONSENT OF THE PERSON TO WHOM IT PERTAINS, OR AS OTHERWISE PERMITTED BY SUCH REGULATIONS.

NOTE: Communications with receiving institutions will mention when a parent and/or legal guardian has chosen not to waive FERPA rights.

Visit the PUSD webpage at: <http://www.powayusd.com> and review information on waiving/not waiving your right to review letters of recommendation. See "Parents: Quick Links: FERPA waivers information."