

## MCHS Registrar Senior FAQ List

**Q.** How do I order my diploma?

**A.** There is no 'ordering' required; diplomas are automatically ordered for all graduating seniors in April of your graduating year; diplomas are printed in full legal name.

**Q.** What is Cal Grant?

**A.** **Cal Grant** is a California-specific financial aid allocation that does not need to be paid back. Cal Grant applicants must apply using the **FAFSA** or **CA Dream Act Application** by the deadline and meet all eligibility, financial, and minimum GPA requirements of either program. Grants are for students attending Universities of California, California State Universities or California Community Colleges, or qualifying independent and career colleges or technical schools in California. Here is link for more details on **How To Apply** and **Cal Grant FAQ**.

**Q.** How is my GPA submitted to California Student Aid Commission (CSAC)?

**A.** The approval to 'Share' your GPA for Cal Grant is part of the grade 12 registration process. If approval to 'Share' was granted, then your GPA will be provided to CSAC on or before October 31 of your senior year. If approval was NOT granted to share your GPA, but you change your mind after October 15 of your senior year, then you will need to submit the **form** yourself before the **March 2023 deadline**.

**Q.** How do I confirm that my GPA was received by California Student Aid Commission (CSAC)?

**A.** The best way to do this is by creating a **WebGrants 4 Students account** and logging in to confirm that your GPA is on file. All students must ensure CSAC has their GPA on file by the March 2, 2023, deadline.

**Q.** How do I get an **unofficial** copy of my high school transcript?

**A.** You have three options:

1. Come by the Records Office located in the Administration building to pick-up a copy; or
2. Send an email from your personal email address to our Registrar ([srichardsonrios@powayusd.com](mailto:srichardsonrios@powayusd.com)) and she will upload a copy to your student Synergy account under the Documents tab; or
3. Place an order via [parchment.com](http://parchment.com), a third party vendor.

**Q.** How do I send my **official** transcript for college applications and/or scholarships?

**A.** You have three options:

1. With the mailing address of the college/institution in hand, come by the Records Office located in the Administration building to place an order; or
2. Send an email from your personal email address to our Registrar ([srichardsonrios@powayusd.com](mailto:srichardsonrios@powayusd.com)), make sure the email contains your name, the full name of the college/institution and the complete mailing address of the college/institution; or
3. Place an order via [parchment.com](http://parchment.com), a third party vendor.