

MBMS ASB CONSTITUTION AND BY-LAWS

MBMS Associated Student Body shall be formed each school year within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district. An Associated Student Body shall be a formal organization of students, including sub-components or affiliated student groups, and each Associated Student Body program to the board of directors for approval. All property and money acquired by Associated Student Bodies shall be deposited and disbursed from the Associated Student Body program fund.

All members of the MBMS Leadership class serve on Meadowbrook Middle School's Associated Student Body (ASB). Our ASB provides for student activities, serves as training experience for student leaders, promotes the common good for all students, gives students a share in the management of the school, develops high ideals of personal conduct, acts as a clearing house for student activities, seeks to interest students in school affairs, and helps solve problems that may arise. Officers of ASB are leaders and representatives of the entire student body and have direct access to the school administration.

Student involvement in activities outside the regular curricular program is an integral part of a complete educational program. Student participation in these programs adds to a student's educational experience and enhances the overall educational process. Extra-curricular and co-curricular opportunities are designed to enrich classroom learning by providing opportunities which allow students to experience first-hand situations. These activities encourage student participation through teamwork and social interaction. Planning, problem solving, and goal setting, are some of the skills learned through the experience.

The Poway Unified School District (PUSD) is an equal opportunity employer/program and is committed to an active Nondiscrimination Program. PUSD prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics. For more information, please contact the Title IX/Equity Compliance Officer, Associate Superintendent of Personnel Support Services, Poway Unified School District, [15250 Avenue of Science, San Diego, CA 92128-3406](https://www.poway.k12.ca.us), [858-521-2800](tel:858-521-2800), extension 2761.

CONSTITUTION OF THE STUDENT BODY OF MEADOWBROOK MIDDLE SCHOOL

Preamble

We, the students of Meadowbrook Middle School, for the promotion of good government, good sportsmanship, student activities, and the general welfare of the students of Meadowbrook Middle School, establish this Constitution of the Student Body of Meadowbrook Middle School.

Article 1. Name of Organization

- Section A. It is resolved that the name of this organization shall be the Meadowbrook Middle School Associated Student Body (MBMS ASB).

Article 2. Purpose

The principle purpose of this organization shall be to:

- Section A. Unify all student organizations under one general contract.
- Section B. Aid in the Administration of the school.
- Section C. Develop an understanding and appreciation of the democratic process.
- Section D. Develop in all students a growing understanding of membership in a democracy in the school.
- Section E. To promote, in all ways, the best interests of the school.
- Section F. To encourage student involvement and enthusiasm in all school activities.
- Section G. To discuss and settle disputes which arise between organizations and activities.

Article 3. MBMS ASB shall have powers to:

- Section A. Help make rules and/or guidelines for the betterment of the school, its life, or its interests.
For example:
 - MBMS ASB.
 - Social Activities.
 - Assemblies.
 - Preservation of school and personal property.
- Section B. Grant charters to clubs and organizations.
- Section C. Investigate and report on matters referred to it by the student body or faculty.
- Section D. Approve all student body financing and spending.
- Section E. The powers of the ASB are delegated to it by the Principal, who shall have the power to veto any measure adopted by the council, if he/she feels the measure unreasonable or in violation of the CA State Ed. Code, school policies, or law.

Article 4. Membership

- Section A. The student body of the Meadowbrook Middle School shall consist of all the students from the 6th, 7th, & 8th grades.
- Section B. MBMS ASB shall be comprised of executive council members, commissionerships, plus class representatives.
- Section C. The executive council shall consist of the following:
 - President
 - Vice President
 - Treasurer
 - Secretary
- Section C. The commissionerships shall consist of the remaining students in the ASB class
- Section C. The class representatives consist of students voted or appointed by their Social Studies class, who do not already have a commissioner.

Article 5. Duties of MBMS ASB Members

- Section A. Duties of the ASB president:
 - Enforce the constitution.
 - Veto an issue with reason.
 - Receive committee reports.
 - Appoint committees.
 - Be a rep. at school related community functions.

- Be a non-voting member at MBMS ASB meeting, except in the event of breaking a tie vote.
- Section B. Duties of the ASB Vice President:
 - To fulfill the duties of the president in the president's absence or in case of resignation or incapacity of the president.
 - To be an ex-officio member of all committees.
 - To be a representative at all school related functions, in the president's absence.
- Section C. Duties of the ASB Secretary:
 - To keep accurate and up-to-date minutes of all general and special MBMS ASB and executive meetings.
 - To make copies of the minutes from General Meetings for all members of MBMS ASB and the faculty office.
 - To be responsible for all correspondence from MBMS ASB and the faculty.
 - To supply members with the agenda prior to meetings.
 - To keep an accurate calendar of school and ASB events.
- Section D. Duties of the ASB Treasurer:
 - Approve all bills authorized by the MBMS ASB.
 - To make financial reports and accounts for all ASB expenditures.
 - Assist with ASB finances.
- Section E. Duties of the ASB Commissionerships:
 - Plans all spirit days, dances & lunch activities; In charge of Fun Fridays
 - In charge of all publicity for Meadowbrook ASB including posters, flyers, bulletin boards, announcements, and works in conjunction with MB News class for commercials
 - Helps in the organization of student store; in charge of selecting new merchandise; organizes sales of dance tickets, and any grams
 - Assists other commissioners; in charge of promoting ASB events with classmates and helps to include 6th grade class
 - Plans and runs all aspects of service learning projects and community service
 - Plans 8th Grade Promotion Party, in charge of promoting ASB events with classmates
 - Ensures that ASB events are covered in MB News every week
 - Be the Meadowbrook Mustang or assist him/her. Dress up in Mustang outfit and be in the crowd at MB activities. Assist and make sure students are not jumping on mascot.
- Section F. Duties of Classroom Representatives:
 - To represent the views of the people in his/her Social Studies Class.
 - To report all MBMS ASB actions to the Social Studies Class.
 - To assist in student body activities.
 - To keep an up-to-date notebook of all MBMS ASB meetings and correspondence.

Article 6. MBMS ASB Positions

- Section A. Executive Officers:
 - President (elected).
 - Vice President (elected).
 - Treasurer (elected).
 - Secretary (elected).

- Section B. Intermediate Offices:
ASB Commissionerships (appointed)
- Section C. Minor Offices:
Class representatives (elected or appointed – teacher discretion).
Club representatives (elected or appointed – advisor discretion).
- Section D. An Executive officer may not hold an intermediate office, but may hold one minor office.
- Section E. An intermediate officer may not hold an Executive office but may hold minor offices.
- Section F. A student may not hold three minor offices.

Article 7. Eligibility of MBMS ASB Members

- ASB members agree to follow all terms regarding the election process. If elected or appointed, ASB members shall be subject to the rules, regulations and procedures entitled to the privileges of associated position.
- ASB members must attend and/or assist in all ASB functions.
- ASB members will be responsible for attending and representing MBMS through regular meetings and voting procedures.
- ASB members understand that any decision or activities that we plan are to be in the best interest of Meadowbrook's Student Body.
- ASB members understand that in the event of not following through with their duties and responsibilities associated with their position as an ASB Officer, they will be re-evaluated by the ASB Director and the Executive Council and, if necessary, removed from position.
- ASB members must maintain a cumulative GPA of 2.5 or higher. They may NOT have 2 "N's" or any "U's" in citizenship or work habits, and have not been suspended during the school year.
- The ASB member must maintain good attendance and have no uncleared absences.
- The ASB member must not have any overdue library books, fines, or debts.

Article 8. Jurisdiction over Vacant Offices

- Section A. Any officer or member of MBMS ASB missing three or more meetings without a reasonable and acceptable excuse may be suspended from the Council. Due process will be observed as related to Student rights and Responsibilities.
- Section B. Any student who drops below the required GPA shall be placed on probation and possibly suspended from the office or position. Due process will be observed as related to Student Rights and Responsibilities.
- Section C. ASB members who fail to meet ASB requirements will be placed on probation. They will have one trimester to improve their status or be removed from their ASB position.
- Section D. In the event of permanent vacancies in offices:
New major officers will be appointed by MBMS ASB.
- Intermediate and minor officers will be re-elected by the group they represent.

Article 9. Student ID Card

- Section A. All ASB members shall have their student ID card on them at all times. ASB Advisors will provide ASB sticker for the ID card. This will serve as a hall pass for ASB students.

Article 10. Voting

- Section A. Each member of MBMS ASB is allowed one vote for the office/organization he/she represents.
- Section B. A person may represent only one organization at MBMS ASB.
- Section C. Any student may attend a MBMS ASB meeting (with teacher's permission prior to the meeting) but may not vote unless a member.

Article 11. Meetings

- Section A. Executive council will meet the first day of each school week to plan the weekly schedule.
- Section B. ASB General Meetings will be held once a month on the first Thursday of each month.
- All persons must request a place on the agenda prior to the meeting. Agendas will be given to all members at the meeting.
- Section C. All Social Studies Class Representatives may hold informal meetings before the scheduled MBMS ASB General meeting in order to gather input for the next meeting to report on that meeting.

Article 12. Elections

- Section A. All ASB officers shall be for a ten month period beginning and ending with the school year.
- Section B. Any student who wishes to run for an office may do by filling out the appropriate election packet with the ASB Advisor.
- Section C. Appointed officers include:
 - All Commissionerships
 - May include classroom representatives (teacher discretion)
- Section D. A student may run for only 1 Executive position or commissionership each year.
- Section E. All Students enrolled in Meadowbrook Middle School have the right to vote in the ASB officers elections.
- Section F. Voting for officers will be held in April of the prior school year

Article 13. Amendments to student body constitution.

- Section A. A petition for an amendment must be signed by one- third of the student body and presented to the council for approval in the form of an amendment. A copy of the petition shall be presented to the Principal.
- Section B. The amendment must be posted for one week around campus.
- Section C. Social Studies Classes will vote on all amendments. In order to pass, the amendment must carry by a three-fourths majority of the student body and is subject to approval by the Principal.