

# Procedures Regarding Behavior Management

Please assist ESS staff by supporting and cooperating with us as we strive to create a fun, safe, and nurturing environment. If a student is observed breaking school rules, depending on the severity of the incident, one of the following will occur:

## ESS will issue:

### Step 1

Children will be redirected, verbally warned or removed from an activity.

### Step 2

Staff will proceed with a FYI (strong warning) or time-out depending on the severity or circumstances of the incident.

### Step 3

Severe incidents will result in a Behavior Report with a detailed explanation. Parents must sign the Behavior Report and it will be filed in the child's ESS record.

### Step 4

Phone calls will be made to a parent/guardian to discuss behavior challenges with the goal of the child improving their day.

### Step 5

In the event the challenging behavior persists Ms. Erin or Ms. JeVaye will call a parent/guardian to come and pick their child up immediately. A suspension may also be issued. The Assertive Discipline Practices for Behavior Management letter will be attached to each suspension. A meeting with all parties involved will be held to discuss strategies to support your child when returning to ESS.

**Severe Behavior:** Cases involving serious behavior (such as hurting other students/staff, damaging property, continually defying authority, exposing themselves, etc.) may result in immediate suspension or expulsion from ESS.

## **In agreement with our Behavior Management Guidelines**

***I understand that my child(ren) who attend the ESS program will be required to follow all school rules. Students may be excluded from the program for failure to meet behavioral expectations.***

Parent Signature: \_\_\_\_\_

Child Signature: \_\_\_\_\_