

FOUR-YEAR COLLEGE APPLICATION GUIDE

FALL 2019 FRESHMAN applicant

IF YOU ARE APPLYING TO A CALIFORNIA STATE UNIVERSITY (CSU)

- CSU Application Presentation: Tuesday, October 2nd from 8:00-9:00 a.m. in DNHS PAC.
- Application filing period Oct 1st – Nov 30th at www2.calstate.edu/apply Begin by creating an account.
- Complete the application using your Del Norte transcript. If you repeated a course, CSU allows you to report only the best grade earned. If repeated class is in progress, you must list original course & grade received.
- CSU does NOT require or accept a letter of recommendation or a personal statement.
- Do not send an official transcript unless requested or required by a specific CSU campus.
- SAT/ACT: Deadlines to take the exams vary by campus/Oct-Dec. CSU will take the best reading and best math scores from multiple sittings, so submit all scores. Writing scores are not required for admission. Send official SAT/ACT test scores as soon as possible and preferably when you submit your application (no later than December). SAT scores, www.collegeboard.org. ACT scores, www.act.org. Send scores to one CSU campus you are applying to and they will share with all campuses.
- Add the CSU schools to the “colleges I’m applying to” list in Naviance.
- After applying, each school will assign you a web portal. Check the portal and your email often for updates/requests from the university.
- Admission is based on an eligibility index score: www2.calstate.edu/apply/eligibility-index

IF YOU ARE APPLYING TO A UNIVERSITY OF CALIFORNIA (UC)

- UC Application Presentation: Tuesday October 9th from 8:00-9:00 a.m. in DNHS PAC.
- Application filing period Nov. 1st – 30th and is available now. www.universityofcalifornia.edu/apply
- Complete the application using your Del Norte transcript. UC requires students report ALL A-G courses attempted and ALL A-G grades earned. If you earned a D or F and repeated the course, report both classes and grades earned. UC will eliminate the lower grade.
- The personal insight questions are required and your opportunity to tell about yourself-your ambitions, life experience, and inspirations.
- UC does NOT require or accept a letter of recommendation.
- Do not send an official transcript unless requested or required by a specific UC campus.
- UC tips & tools: admission.universityofcalifornia.edu/counselors/files/apply-online-freshman-cal.pdf
- ACT with Writing or SAT with Essay tests must be taken no later than December. UC requires the writing/essay portion to be taken. Send official test scores no later than Dec but preferably when you submit your application. SAT scores www.collegeboard.org. ACT scores www.act.org. Send your official SAT scores to one UC campus you will apply to and UC will share scores with all UC campuses.
- Add the UC schools to the “colleges I’m applying to” list in Naviance.
- After applying, each school will assign you a web portal. Check the portal and your email often for updates/requests from the university.

IF YOU ARE APPLYING TO A SCHOOL VIA THE COMMON APPLICATION

- You must tell your school counselor a minimum 4 weeks prior to your application deadline if you are applying to one or more schools using the Common App. A required application step is a **Secondary School Report**, which only your school counselor can complete.
- Common Application Presentation: Tuesday, September 25th from 8:00-9:00 a.m. in DNHS PAC.
- Admissions cycle is open. Deadlines vary by college with most due by January 1st, 2019.
- Application can be found at www.commonapp.org. Accepted by 100’s of colleges/universities across the nation, but NOT by UC/CSU.
- Complete your FERPA Agreement on the Common App. Colleges prefer to see that you have WAIVED your rights.
- **Instructions for the letter of recommendation and secondary school report process** will be given out in Senior Homerooms in your senior packet. They can be found on Naviance, under Document Resources/College Application Forms. Please follow these steps carefully.
- Essays, activities and letters of recommendation may be required, and may have college specific supplements to the application that include one or more additional essay or short answer prompts. Read instructions carefully.
- Add your Common App colleges to the “colleges I’m applying to” list in Naviance and indicate that you are “Applying via Common App”.

IF YOU ARE APPLYING TO NON-CSU, UC OR COMMON APP SCHOOL

- Application deadlines vary, check each college website.
- SAT, ACT and AP test scores: most schools require official scores to be sent by application deadline.
- Official transcript: most schools require this by application deadline. Follow instructions for Transcripts in Naviance.
- Essays, secondary school reports and letters of recommendation may be required. Read admission requirements carefully. If you need a school report or letter of recommendation from your DNHS counselor, please follow the steps given for the Common Application. Counselors require a **minimum of 4 week** turnaround (not including school holidays), after student has provided all necessary information to write letter. Applications due by Jan 1, 2019 require counselors to have received information NO LATER than Nov 26, 2018.
- Add all of your non-Common App/UC/CSU schools to your “colleges I’m applying to” in Naviance.



KEEP YOUR EMAIL ADDRESS CURRENT - CHECK IT AND YOUR SPAM FOLDER OFTEN.

Colleges will typically contact you via email and the web portal you set up after applying. They expect quick responses.