

DEL ~~N~~ NORTE

Fundraiser Application

In order to have a successful fundraiser, it is imperative that you adhere to the following procedures. Failure to do so will result in the proceeds being deposited into the ASB General account.

1. All teams and clubs must have approval from the ASB office before beginning your fundraiser. This is mandatory for both on and off campus fundraisers.
2. All monies must be turned into the finance office with a completed Deposit Reconciliation form in a timely manner. The funds will go into your club's ASB account.
3. The Del Norte logo, fonts, specs and colors must be specifically adhered to when ordering clothing or personalized items.
4. Each group is only allowed 10 school days in which to sell items on campus. Off campus fundraisers are unlimited but must still be approved.
5. No two groups will be approved to have a similar on or off campus fundraisers on the same day.
6. In accordance with state and federal policies, no food product may be sold on campus except between the hours of 4pm and midnight.

Fundraiser Request Form

Please print clearly and complete each blank. You will be contacted with the final approval.

Name of Club or Organization: _____

Fundraiser & Description: _____

Desired Dates for Fundraiser: _____

Which type of Fundraiser? (Check One): On Campus: _____ Off Campus: _____

Quantity you are ordering (if applicable): _____ Selling price of item: _____

Anticipated income? \$ _____ Anticipated Expense? \$ _____

How will profit be used? _____

Club President's Signature: _____

Club Advisor's Signature: _____

Contact Person: _____ Today's Date: _____

Phone Number: _____ E-mail: _____

APPROVED _____

DENIED _____

(ASB Treasurer's Signature)

(ASB Advisor's Signature)