

Microphone and/or Sound Not Working On Chromebook

Option 1 - To check the volume on your Chromebook:

- a. Open Google
- b. Select the microphone to the right of the Google search bar in the middle of the screen.
- c. Click the microphone and say something like "Go to Disneyland" to see if it types that out and searches Google for you. This will activate the microphone.

Option 2 - Another option for your Chromebook volume:

- a. Open Chrome.
- b. At the top right, click More Settings.
- c. At the bottom, click Advanced.
- d. Under Privacy and security, click Content settings.
- e. Click Camera or Microphone.
- f. Turn Ask before accessing on or off.

Option 3 - If you still don't have sound once you are in a Zoom call:

- a. At the bottom left, make sure the microphone icon is unmuted.
- b. Click on the up arrow (^) next to the microphone icon.
- c. Click on Audio Settings.
- d. Along the top of the pop-up, click Audio.
- e. Click to put a check in the box "Automatically adjust microphone volume"