

**POWAY UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Originator: Assoc. Superintendent, PSS

Issue No: 4

Date: 7/1/06

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ARTICLE: 4.0 PERSONNEL SUPPORT SERVICES Reference:

4.4 MANAGEMENT PERSONNEL

SECTION 4.408 VACATION – MANAGEMENT PERSONNEL

The Board of Education recognizes the benefit of providing appropriate vacation times for management employees. It is expected that the employee's annual vacation allowance be taken before the end of the fiscal year following the fiscal year in which the vacation time was earned. If job demands or emergency conditions exist, as determined by the immediate supervisor and approved by the Superintendent, that preclude release for vacation the employee shall be paid for the days that exceed his/her annual accrued vacation carryover. Management employees may only carry forward a maximum of a year's vacation allotment.

Certificated Management shall earn vacation according to their current work year assignment:

10 month	19 days vacation/year
10.5 month	21 days vacation/year
11 month	23 days vacation/year
11.5 month	24 days vacation/year
12 month	26 days vacation/year

Classified Management shall earn vacation as follows:

12 month	26 days vacation/year
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