

**POWAY UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Originator: Assoc. Superintendent, PSS

Issue No: 5

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Reference: EC 45197, PC 65.100

ARTICLE: 4.0 PERSONNEL SUPPORT SERVICES

4.3 CLASSIFIED PERSONNEL

SECTION 4.309 VACATION

Regular non-supervisory classified employees shall earn paid vacation at the rates shown below.

Length of Service	Amount of Vacation Time
One (1) to three (3) years	Ten (10) working days per year .03846 hours per hour
Four (4) to ten (10) years	Fifteen (15) working days per year .05769 hours per hour
Eleven (11) to fifteen (15) years	Twenty (20) working days per year .07731 hours per hour
Sixteen (16) years and over	Twenty-two (22) working days per year .08462 hours per hour

Supervisory and confidential classified employees shall earn paid vacation at the rates shown below.

Length of Service	Amount of Vacation Time
One (1) to three (3) years	Sixteen (16) working days per year .06155 hours per hour
Four (4) to ten (10) years	Twenty-one (21) working days per year .0808 hours per hour
Eleven (11) years and over	Twenty-six (26) working days per year .09999 hours per hour

Maximum accrual shall be twice the employee's annual entitlement.