

**POWAY UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Originator: Associate Superintendent, PSS
Issue No: 4
Date: 9/14/17
Page: 1 of 1
Reference: EC 45245, 45246, 45260,
45261; PC Rules

ARTICLE: 4.0 PERSONNEL SUPPORT SERVICES

SECTION 4.3 CLASSIFIED PERSONNEL

SECTION 4.300 PERSONNEL COMMISSION

The Board of Education (Board) and the Personnel Commission (Commission) will both work cooperatively for the benefit of all classified personnel.

The Commission shall, as provided by law, prescribe and amend such rules and regulations as may be necessary to ensure the efficiency of the classified service and the selection and retention of employees upon a basis of merit and fitness. These rules and regulations shall provide the procedures to be followed by the Board as they pertain to the classified service regarding applications, examinations, eligibility, appointments, promotions, demotions, transfers, dismissals, resignations, layoffs, re-employment, vacations, leaves of absence, compensation within each classification, job analyses and specifications, performance evaluations, public advertisement of future examinations and the rejection of unfit applicants without competition.

The Commission Director shall notify the Board of any vacancies occurring among the Commissioners by virtue of an expiration of their term of service or otherwise. Such notification shall include the name and address of the current Commissioner, the appointing authority and the applicable statutes of the State of California and provisions of the rules and regulations which must be followed in filling the vacancy.

Education Code Section 45246 allows the Board to recommend reappointment of the current appointee. The Board may make a recommendation to reappoint or direct staff to follow procedures and establish a screening committee responsible for soliciting applications.