

**POWAY UNIFIED SCHOOL DISTRICT  
BOARD POLICY**

**Originator:** Assoc. Superintendent, PSS

**Issue No:** 2

**Date:** 7/29/91

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**ARTICLE: 4.0 PERSONNEL SUPPORT SERVICES Reference:**

**4.2 CERTIFICATED PERSONNEL**

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**SECTION 4.223 TRANSFER POLICY – COUNSELORS, PSYCHOLOGISTS, AND OTHER  
CERTIFICATED MANAGEMENT PERSONNEL**

It shall be the intent of the Board of Education to provide Counselors, Psychologists, and Certificated Management personnel an opportunity to be considered for transfer. Primarily, the welfare of students and, secondarily, that of the employee will be the preeminent factor in all transfers.

An employee desiring a transfer should submit a Transfer Request Form (P-89) to the Personnel Office, following notification to his/her respective supervisor.