

**POWAY UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Originator: Assoc. Superintendent, PSS

Issue No: 2

Date: 7/29/91

Page: 1 of 1

ARTICLE: 4.0 PERSONNEL SUPPORT SERVICES Reference:

4.2 CERTIFICATED PERSONNEL

SECTION 4.205 TEACHER RESPONSIBILITY

In addition to instructional duties, responsibilities and tasks which are primary, teachers are responsible, secondarily, for related instructional, co-curricular, and student social and recreational activities. Participation in such activities is required as a condition of employment and includes, but is not limited to, the following activities:

- Preparation of student learning activities
- Tutorial and guidance assistance to students
- Student diagnostic and assessment activities
- School and student record maintenance
- Parent and student conferences
- Meetings and conferences with staff members
- Teacher workshops and institutes
- Districtwide committees
- Open houses, PTA functions, Back-to-School Nights, and other meetings with parents
- Faculty meetings (both school and District)
- Sponsor, chaperon and supervise student activities including athletic contests, recitals, theatrical presentations, dances, and social activities
- Playground duty, bus-loading supervision, and restroom supervision
- Other school-related meetings, functions, and responsibilities as designated by the Superintendent or building principal
- All responsibilities and tasks required in position description