

**POWAY UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Originator: Assoc. Superintendent, PSS

Issue No: 2

Date: 7/29/91

Page: 1 of 1

ARTICLE: 4.0 PERSONNEL SUPPORT SERVICES Reference: Penal Code 11075

4.1 GENERAL PERSONNEL PRACTICES

SECTION 4.103 RELEASE OF CRIMINAL OFFENDER RECORD INFORMATION

Criminal Offender Record Information, as defined in Penal Code Section 11075, means records and data compiled by criminal justice agencies for purposes of identifying criminal offenders and of maintaining a summary of arrests, pretrial proceedings, the nature and disposition of criminal charges, sentencing, incarceration, rehabilitation, and release. Such information shall be restricted to that which is recorded as the result of an arrest, detection, or other initiation of criminal proceedings or of any consequent proceedings related thereto.

The Associate Superintendent, Personnel Support Services, shall act as the Criminal Records Security Officer for the District, with the authority and responsibility for seeing that the regulations governing the release of Criminal Offender Record Information in the State of California are followed.

Criminal Offender Record Information may be released only by the Associate Superintendent, Personnel Support Services, or designee. Criminal Offender Record Information may be released, on a need-to-know basis, only to persons or agencies authorized by court order, statute, or decisional law (the law as determined by reference to the reported decisions of the courts).