

**POWAY UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURE**

Originator: Assoc. Superintendent, PSS

Issue No: 2

Date: 7/29/91

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Reference: EC 45203-06

ARTICLE: 4.0 PERSONNEL SUPPORT SERVICES

4.3 CLASSIFIED PERSONNEL

4.302 WORK PERIODS

SECTION 4.302.4 Holidays

Regulations

1. Regular classified employees will be granted paid holidays as designated by Board Policy.
2. Employees shall be paid their regular salary on each holiday provided that they are in a paid status during any portion of the working day immediately preceding or succeeding the holiday.
3. If a holiday is observed on an employee's scheduled day off, the employee shall be granted an additional day off or paid for the holiday at overtime rates.