

**POWAY UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURE**

Originator: Assoc. Superintendent, PSS

Issue No: 2

Date: 7/29/91

Page: 1 of 1

Reference:

ARTICLE: 4.0 PERSONNEL SUPPORT SERVICES

4.2 CERTIFICATED PERSONNEL

**4.201 EMPLOYMENT OF CERTIFICATED
PERSONNEL**

SECTION 4.201.2 Counselor, Psychologist, and Psychometrist Hiring Procedure

Vacancies for counselor, psychologist, and psychometrist positions shall be listed with universities, colleges, placement agencies, and also notices of such vacancies posted at all schools in the District.

Completed applications shall be reviewed by the associate superintendent, Personnel Support Services, or designee, to determine qualified candidates for the position.

The best qualified applicants will be scheduled for personal interviews. If applicable, qualified candidates from within the District will be given personal interviews.

The interview team members will be determined by the associate superintendent, Personnel Support Services, and will consist of administrators, teachers, and counselor(s). In addition, the teacher bargaining unit may be allowed to send one representative to participate in the interviews.