

**Instruction**

**LESSON PLANS**

Teachers shall prepare lesson plans for the subjects they are assigned to teach. Such plans are to be of sufficient detail as to provide a definite guide to the educational program of the classroom. Lesson plans are to be congruent with philosophy and materials approved in courses of study.

Each principal shall provide a procedure for assistance in the development of lesson plans. Evaluations of lesson plans shall be provided as appropriate.

Lesson plans will be made available to substitute teachers replacing an absent teacher. Principals may establish procedures for the development of emergency lesson plans.