

VISITORS/OUTSIDERS

Schools should encourage attendance for special events and/or programs which may include the following:

1. PTA Meetings
2. School/community festivals, picnics, fairs, etc.
3. Open house and back-to-school nights
4. Special program orientations for parents and/or students
5. Recognition or promotion ceremonies
6. Holiday assemblies or celebrations
7. Musical/drama programs
8. Shadow-a-Student Day
9. Teacher invitations to parents for class programs, etc.
10. Student suspension conferences/parent class visitations
11. Multi-cultural fairs

Procedures for classroom visitations and orientations:

1. All visitors to any school campus are required to check in and identify themselves at the school office. This is a prerequisite to providing a safe and secure campus.
2. Parent visitations to their children's classroom are to be approved by the principal in consultation and agreement with the classroom teacher(s). This arrangement should be one day in advance at the minimum, to ensure that the visit does not interfere with the learning process or classroom program.
3. The length and time of visitations must be clearly established by the principal and teacher and should not exceed a single class period.
4. Parents visiting classrooms should not engage in conversations with the teacher during the lesson, nor should they engage in conversation or questioning of students or examining of student work. This is necessary to protect student and parent rights to privacy as well as the basic need to maintain a learning environment which is not constrained by outside influences.