



**Poway Unified School District
Meeting Minutes**

**Regular Board Meeting
09/08/2022 06:00 PM
15250 Avenue of Science, San Diego, CA
92128**

CLOSED SESSION

Board President T.J. Zane called the meeting to order at 5:01 p.m. to receive public comment on the closed session agenda items. There were no public comments and all Board members convened to closed session in the Board Conference Room. The closed session was adjourned at 5:17 p.m. and Board members reconvened in the Community Room to convene their regular meeting and relay any reportable action taken during closed session.

REGULAR MEETING

1.0 CALL TO ORDER – PUBLIC SESSION

2.0 CLOSED SESSION

- 2.1** Conference with Legal Counsel Pending/Existing Litigation Pursuant to Government Codes 54954.5, 54956.9, 54956.9(a), 54956.9(d)(2) or (3), 54956.9(d)(1) or (4), and 54956.9(e)(3)
- a. Case No. ADR 08172022**
 - b. Case No. OAH 2022010839**
 - c. Case No. OAH 2022050502**
- 2.2** Conference with Legal Counsel Anticipated Litigation Pursuant to Government Codes 54954.5, 54956.9, 54956.9(d)(2) or (3), and 54956.9(d)(4), 54956.9(e)(2)-(5), 54957, and 54957.1
- 2.3** Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Codes 35146, 48900(c), 48912, 49070, and 54957
- 2.4** Negotiations – PFT, PSEA Unit I and Unit II, Management/Confidential Pursuant to Government Code 54957.6
- 2.5** Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Non-Reelection Pursuant to Government Codes 54954.5(e), and 54957
- 2.6** Public Employee Appointment/Employment Pursuant to Government Code 54957
- 2.7** Conference with Real Property Negotiator Pursuant to Government Code 54956.8
- 3.0 RECONVENE/CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 3.1** Board President T.J. Zane reconvened the meeting in Public Session at 6:01 pm and invited everyone to join him as he led the salute to the flag.

3.2 Report Out of Closed Session

2.1-a: Clerk O'Connor-Ratcliff reported that in the matter of Conference with Legal Counsel Pending/Existing Litigation, Case No. ADR 08172022, on a motion by Ms. O'Connor-Ratcliff and a second by Dr. Sytsma, the Board voted to approve the settlement agreement.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

2.1-b: Clerk O'Connor-Ratcliff reported that in the matter of Conference with Legal Counsel Pending/Existing Litigation, Case No. OAH 2022010839, on a motion by Ms. O'Connor-Ratcliff and a second by Dr. Patel, the Board voted to approve the settlement agreement.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

2.1-c: Clerk O'Connor-Ratcliff reported that in the matter of Conference with Legal Counsel Pending/Existing Litigation, Case No. OAH 2022050502, on a motion by Mr. Zane and a second by Ms. Couvrette, the Board voted to approve the settlement agreement.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

There was no other reportable action taken in closed session.

3.3 Members in Attendance

All Board members were in attendance, including Student Board Member Prisha Puntambekar.

3.4 Welcome to Public

Student Board Member Prisha Puntambekar welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting.

3.5 Approval of Agenda/Sequence

Staff requested that agenda item 7.1 be moved to item 4.8 in order to be heard earlier in the agenda. On a motion by Dr. Patel and a second by Dr. Sytsma, the agenda/sequence was approved, including changing item 7.1 to item 4.8. Preferential vote Aye by Student Board Member Prisha Puntambekar.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

4.0 ORAL PRESENTATIONS

4.1 Student Board Representatives

Student Board representatives Zoe Law from Chaparral Elementary School and Ava Kcomt from Mt. Carmel High School reported on events and activities at their respective schools.

4.2 Public Comments

Rochelle Brown spoke about mental health programs.
Darlene Dunn spoke about parents as partners in education.
Rachelle Babler spoke about a parent concern.
Stewart Cook spoke about race issues in the District.
Karen Slocomb spoke about diversity and inclusion.
Joe Nalven spoke about educational gaps.
Lenice Sechrist spoke about library books.
Shravani C. spoke about equity at Rancho Bernard High School.
Naava Michan spoke about Linda Sarsour's book.
Casey Doan spoke about equity.
Eric Gelbane spoke about antisemitism.
James Willis spoke about equity, diversity, and inclusion.
Dhalia Balmer spoke about ethnic studies and DEI.

4.3 Classified Employee of the Year

Board President Zane and Dr. Kim Phelps presented Julie Charles, Alisa Mendenhall, Debra Sabatini, and Andrea Schmidt with plaques for being selected as this year's PUSD Classified Employees of the Year.

4.4 Teachers of the Year

Board President Zane and Dr. Kim Phelps presented Aimee McCoy, Nay Flinn, and Andrea Ford with plaques for being selected as this year's PUSD Teachers of the Year.

4.5 Volunteers of the Year

Board President Zane and Dr. Kim Phelps presented Genni Myles, Shelley Porter, and Joe Schreiber with awards for being selected as this year's PUSD Volunteers of the Year.

4.6 Early Literacy 2.0 Initiative

This item was presented as information only.

4.7 Golden Quill Award

The Board of Education members and Dr. Kim Phelps presented Poway News Chieftain journalist Angela Brandt with the Golden Quill Award from the California School Boards Association.

Agenda item 7.1 was moved up in the agenda to item 4.8 in order to be heard earlier in the agenda sequence.

4.8 Rancho Bernardo High School/Bernardo Heights Middle School Water-Chiller System Update

Public comments regarding this item were heard from Khushi Patel, Ryan Morgan, Carin Pratt, and Vic Saykali.

On a motion by Mr. Zane and a second by Dr. Patel, the Board voted to approve the use of one-time general fund reserve funds for the Rancho Bernardo High School/Bernardo Heights Middle School Water-Cooled Chiller Replacement Project. Preferential vote Aye by Student Board Member Prisha Puntambekar.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

President Zane called for a brief break at 8:10 pm. The meeting resumed at 8:21 pm.

5.0 CONSENT CALENDAR

5.1 Approval of Consent Calendar

- a. Approval of Minutes

5.2 Consent Calendar – Personnel Support Services

- a. Approval of Certificated Personnel Report No. 2-2023
- b. Approval of Classified Personnel Report No. 2-2023
- c. Approval of Resolution No. 15-2023 Entitled "Authorization to Teach Out of Major or Minor Fields"
- d. Approval of Salary Reallocation for the Budget Analyst Classification

5.3 Consent Calendar – Business Support Services

- a. Approval/Ratification of Contractual Services Report No. 02-2023
- b. Ratification of District Purchase Orders
- c. Approval of Annual Summary Continuing Disclosure Compliance Report
- d. Approval of Quarterly Associated Student Body and Student Council Financial Reports and Ratification of ASB Purchase Orders
- e. Acknowledgment of Quarterly Disclosure of Local Agency Investments for Poway Unified School District
- f. Acknowledgment of Quarterly Disclosure of Local Agency Investments for Community Facilities District Nos. 1 through 16
- g. Approval of Resolution No. 13-2023 Entitled "Certification of the Actual Appropriation Limit for 2021-2022 and Adoption of the 2022-2023 Gann Limit"
- h. Acknowledgment of Actuarial Valuation Report of Retiree Health Liabilities as of June 30, 2022, Under Governmental Accounting Standard Board (GASB) 74/75
- i. Award of Request for Qualifications/Proposals 2023-03 Architectural Services
- j. Approve Use of Public Surplus Auction to Auction/Sell Technology Equipment
- k. Approval of Change Orders for the Los Penasquitos and Westwood Elementary Schools Flooring Projects
- l. Approval of Change Order for the Mt. Carmel High School Restroom Plumbing Project
- m. Award for Request for Proposal (RFP) 2023-04 Food & Nutrition Equipment Purchase and Installation

5.4 Consent Calendar – Learning Support Services

- a. Approval/Ratification of Out-of-State Field Trips
- b. Approval of Updated California School Boards Association (CSBA) Board Policies 1340 Access to District Records, 3516.5 Emergency Schedules, 5111 Admission, 5113.1 Chronic Absence and Truancy, 5113.2 Work Permits, 5126 Awards for Achievement, 5145.7 Sexual Harassment, 5146 Marriage/Pregnant/Parenting Students
- c. Approval to Host Fireworks Displays During 2022-2023 School Year Events

- d. Approval of 2022-2023 Application for Funding Under Consolidated Categorical Aid Program (CCAP)

5.5 Consent Calendar – Student Support Services

- a. Approval of Resolution No. 12-2023 Entitled "National Suicide Prevention Awareness Month September 2022"

5.6 Consent Calendar – Technology and Innovation

- a. Authorization to Utilize the Arvin Union School District Bid No. 2022-23-001

5.7 Consent Calendar – Superintendent

- a. Approval to Change the Regular Scheduled Thursday, August 10, 2023, Board Meeting to August 17, 2023
- b. Acceptance of Gifts

Ms. O'Connor-Ratcliff requested that items 5.3-i and 5.4-d be pulled from the Consent Calendar for further discussion. On a motion by Dr. Sytsma and a second by Ms. O'Connor-Ratcliff, the Consent Calendar was approved with the exception of items 5.3-i. and 5.4-d.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

5.3-i Award of Request for Qualifications/Proposals 2023-03 Architectural Services

Following discussion, on a motion by Ms. O'Connor-Ratcliff and a second by Dr. Sytsma, Board voted to approve the designated architectural contracts.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

5.4-d Approval of 2022-2023 Application for Funding Under Consolidated Categorical Aid Program (CCAP)

Following discussion, on a motion by Ms. O'Connor-Ratcliff and a second by Ms. Couvrette, the Board voted to approve the certification for the Consolidated Application, Spring Release.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

6.0 PERSONNEL SUPPORT SERVICES

6.1 Ratification of the Poway School Employees Association (PSEA) Unit I and II 2022-2023 Successor Contract Agreement and Revisions to the Salary Schedules

On a motion by Ms. O'Connor-Ratcliff and a second by Dr. Patel, the Board voted to approve the 2022-2023 Successor Contract Agreement and Revisions to the Salary Schedules.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

6.2 Approval of New Salary Schedules for Supervisory, Certificated Specialist, and Confidential Classifications

On a motion by Dr. Patel and a second by Dr. Sytsma, the Board voted to approve Step 6 on the new salary schedules for Supervisory, Certificated Specialist, and Confidential classifications.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

6.3 Approval of New Salary Schedules for the Superintendent and Associate Superintendents

On a motion by Ms. O'Connor-Ratcliff and a second by Dr. Patel, the Board voted to approve a 5% ongoing increase in compensation to the salary schedules for the Superintendent and Associate Superintendents, effective July 1, 2022, to be in alignment with the recommendation made for all District employees.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

7.0 BUSINESS SUPPORT SERVICES

7.1 Rancho Bernardo High School/Bernardo Heights Middle School Water-Chiller Systems Update

This item was moved to item 4.8, as approved in item 3.5, Approval of Agenda/Sequence.

7.2 Public Hearing and Approval of Resolution No. 14-2023 Entitled "Certification of a Supplemental Environmental Impact Report (SEIR) for the Del Norte High School Baseball and Softball Field Lighting Project to the Final Environmental Impact Report (FEIR) for the Del Norte High School Certified on June 26, 2006"

President Zane opened a public hearing at 8:35 pm to hear any public comments on this item. Hearing none, he closed the public hearing at 8:36 pm. On a motion by Dr. Patel and a second by Dr. Sytsma, the Board voted to approve Resolution 14-2023, certifying the SEIR for the Del Norte High School Baseball and Softball Field Lighting Project to the FEIR for the Del Norte High School Certified on June 26, 2006.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

7.3 Approval of the 2021-2022 Unaudited Actuals Financial Report

Mr. Little noted that two numbers had been transposed on the original agenda item and have been corrected to state 10% for the Reserve Level and \$14,600,260 for the General Fund Net Activity. On a motion by Dr. Patel and a second by Ms. Couvrette, the Board voted to approve the 2021-2022 Unaudited Actuals Financial Report.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

8.0 LEARNING SUPPORT SERVICES

8.1 Visual and Performing Arts (VAPA) Program Updates and Funding Plan

Public Comment: Janet Lettang

This item was presented as information only.

8.2 Update to the Local Control and Accountability Plan (LCAP) for 2021-2024 - Update 2022-2023

Public Comment: Joe Nalven

This item was presented as information only.

8.3 Public Hearing and Approval of Resolution No. 11-2023 Entitled "Sufficiency of Instructional Materials for 2022-2023"

President Zane opened a public hearing at 9:22 pm to hear any public comments on this item. Hearing none, he closed the public hearing at 9:22 pm. On a motion by Dr. Patel and a second by Ms. O'Connor-Ratcliff, the Board voted to approve Resolution No. 11-2023, stating the District has sufficient instructional materials for 2022-2023.

Preferential vote Aye by Student Board Member Prisha Puntambekar.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

9.0 STUDENT SUPPORT SERVICES

10.0 TECHNOLOGY AND INNOVATION

11.0 SUPERINTENDENT

12.0 REPORTS AND COMMENTS

12.1 Board Member Reports

Board members reported on their activities and events attended since the previous meeting.

12.2 Superintendent's Report

Dr. Phelps welcomed everyone back and congratulated Team PUSD for a very successful opening to the 2022-2023 school year.

12.2-a Staff Recognition

Accomplishments and awards earned by staff were recognized.

13.0 CLOSED SESSION

There were no additional items discussed in Closed Session.

14.0 ADJOURNMENT

The meeting was adjourned at 9:44 pm.



T.J. Zane, President



Michelle O'Connor-Ratcliff, Clerk



Dr. Marian Kim Phelps, Secretary

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