



**POWAY UNIFIED SCHOOL DISTRICT
MINUTES OF THE BOARD OF EDUCATION
AT A REGULAR MEETING**

May 12, 2022

District Office Community Room

CLOSED SESSION

Board President T.J. Zane called the meeting to order at 4:10 p.m. to receive public comment on the closed session agenda items. There were no public comments, and all Board members convened to closed session in the Board Conference Room. The closed session was adjourned at 5:00 p.m., and Board members reconvened in the Community Room to begin their regular meeting and relay any reportable action taken during closed session.

REGULAR MEETING

1.0 CALL TO ORDER – PUBLIC SESSION

2.0 CLOSED SESSION

2.1 Conference with Legal Counsel Pending/Existing Litigation Pursuant to Government Codes 54954.5, 54956.9, 54956.9(a), 54956.9(d)(2) or (3), 54956.9(d)(1) or (4), and 54956.9(e)(3)

a. Case No. ADR 04012022

b. Case No. ADR 04112022

c. Case No. ADR 04202022

d. Case No. OAH 2021120771

e. Case No. OAH 2022010774

2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Codes 54954.5, 54956.9, 54956.9(d)(2) or (3), and 54956.9(d)(4), 54956.9(e)(2)-(5), 54957, and 54957.1

2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Codes 35146, 48900(c), 48912, 49070, and 54957

2.4 Negotiations – PFT, PSEA Unit I and Unit II, Management/Confidential Pursuant to Government Code 54957.6

a. District Agent: James Jimenez

2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Non-reelection Pursuant to Government Codes 54954.5(e), and 54957

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957

a. Principal(s)

2.7 Conference with Real Property Negotiator Pursuant to Government Code 54956.8

3.0 RECONVENE / CALL TO ORDER AND PLEDGE OF ALLEGIANCE

3.1 Board President T.J. Zane reconvened the meeting in Public Session at 6:02 p.m. and invited everyone to join as he led the salute to the flag.

3.2 Report Out of Closed Session

2.1-a: Clerk O'Connor-Ratcliff reported that in the matter of Conference with Legal Counsel Pending/Existing Litigation, Case No. ADR 04012022, on a motion by Dr. Patel and a second by Ms. Couvrette, the Board voted to approve the settlement agreement.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

2.1-b: Clerk O'Connor-Ratcliff reported that in the matter of Conference with Legal Counsel Pending/Existing Litigation, Case No. ADR 04112022, on a motion by Ms. Couvrette and a second by Dr. Sytsma the Board voted to approve the settlement agreement.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

2.1-c: Clerk O'Connor-Ratcliff reported that in the matter of Conference with Legal Counsel Pending/Existing Litigation, Case No. ADR 04202022, on a motion by Dr. Patel and a second by Ms. Couvrette the Board voted to approve the settlement agreement.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

2.1-d: Clerk O'Connor-Ratcliff reported that in the matter of Conference with Legal Counsel Pending/Existing Litigation, Case No. OAH 2021120771, on a motion by Dr. Patel and a second by Ms. Couvrette, the Board voted to approve the settlement agreement.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

2.1-e: Clerk O'Connor-Ratcliff reported that in the matter of Conference with Legal Counsel Pending/Existing Litigation, Case No. OAH 2022010774, on a motion by Ms. O'Connor-Ratcliff and a second by Dr. Sytsma, the Board voted to approve the settlement agreement.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

2.4-a: Clerk O'Connor-Ratcliff reported that in the matter of Negotiations, there was no reportable action taken.

2.6-a1: Clerk O'Connor-Ratcliff reported that in the matter of Public Employee Appointment, Principal, on a motion by Dr. Patel and a second Ms. O'Connor-Ratcliff, the Board voted to appoint Ernest Remillard as Principal of Westview High School.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

2.6-a2: Clerk O'Connor-Ratcliff reported that in the matter of Public Employee Appointment, Principal, on a motion by Mr. Zane and a second by Dr. Patel, the Board voted to appoint Dr. Robert Caughey as Principal of Design39Campus.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma, and Couvrette. Motion carried unanimously, 5-0.

There was no other reportable action taken in closed session.

3.3 Members in Attendance

All Board members were in attendance, including Student Board Member Winnie Xu.

3.4 Welcome to Public

Student Board Member Winnie Xu welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting.

3.5 Approval of Agenda/Sequence

On a motion by Ms. O'Connor-Ratcliff, and a second by Ms. Couvrette, the agenda/sequence was approved as presented. Preferential vote Aye by Student Board Member Winnie Xu.

Ayes: Zane, O'Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

4.0 ORAL PRESENTATIONS

4.1 Student Board Representatives

Student Board representatives Carlos Valdez from Valley Elementary School, Isabella Dela Cruz Smith and Callie Miller from Bernardo Heights Middle School, Max Hooper from Abraxas High School, and Mia Whitman from Rancho Bernardo High School reported on events and activities at their respective schools.

4.2 Public Comments

Lenice Sechrist spoke about the recent Student Equity Survey.
Janet Lettang spoke about VAPA and upcoming concerts.

**4.3 AVID 8th Grade and Senior Standouts
Public Comments:**

This item was presented as information only.

5.0 CONSENT CALENDAR

5.1 Approval of Consent Calendar

a. Approval of Minutes

5.2 Consent Calendar – Personnel Support Services

- a. Approval of Certificated Personnel Report No. 10-2022
- b. Approval of Classified Personnel Report No. 10-2022
- c. Approval of Resolution No. 54-2022 Entitled “Authorization to Teach out of Major or Minor Fields”
- d. Ratification of Offer of Voluntary Student Accident Insurance for 2022-2023 School Year
- e. Award a Contract for RFP 2022-30 Classification Study and FRP 2022-31 Compensation Study to Educational Management Solutions

5.3 Consent Calendar – Business Support Services

a. Approval/Ratification of Contractual Services Report No. 10-2022

- b. Ratification of District Purchase Orders
- c. Ratification and Approval of District Commercial Warrants, Revolving Cash Fund Expenditures and Purchase Card Transactions for March and April 2022
- d. Acknowledgement of Enrollment Report No. 8/2021-2022
- e. Acknowledgement of Quarterly Disclosure of Local Agency Investments for Poway Unified School District
- f. Acknowledgement of Quarterly Disclosure of Local Agency Investments for Community facilities District Nos. 1 through 16
- g. Approval of Quarterly Associated Student Body (ASB) and Student Council Financial Reports and ratification of ASB Purchase Orders
- h. Approval of Resolution No. 56-2022 Entitled “Authorization to Make Temporary Transfers of Special or Restricted Monies between District Funds for Fiscal Year 2022-2023”
- i. Award Contracts for Bid No. 2022-22 Summer Roofing and Painting Projects at Highland Ranch Elementary, Park Village Elementary, and Twin Peaks Middle School to Chambers, Inc., (DBA Roof Construction); and Painted Rock Elementary School to Sylvester Roofing Company, Inc.
- j. Award a Contract for RFP 2022-29 District Fixed Asset Audit to California Property Record Systems (CPRS)
- k. Award Request for Proposal (RFP) 2022-20 Frozen Fruit Juice Products
- l. Approval of Updated Board Policy 7212 – Mello Roos Districts

5.4 Consent Calendar – Learning Support Services

- a. Adoption of the A-G Completion Improvement Grant Plan for the Poway Unified School District
- b. Adoption of New High School Textbook
- c. Approval of San Diego County Office of Education Outdoor Education Program Fees and Charges 2022-2023
- d. Approval of 2022-2023 Science Outreach Program Field Trip Agreement
- e. Approval of Resolution No. 53-2022 Entitled “Authorization of Contract Number CSPP-1462-00 with the California Department of Education”
- f. Approval of Strengthening Career and Technical Education (Perkins V) Grant Application for 2022-2023

- g. Approval of Poway Unified School District Updated English Learner Reclassification of Criteria
- h. Approval/Ratification of Out-of-State Field Trips
- i. Approval of Resolution No. 60-2022 Entitled “Endorse the Proclamation of the Month of May as National Asian American And Pacific Islander Heritage Month
- j. Approval of Resolution No. 61-2022 Entitled “Endorse the Proclamation of the Month of May as Jewish American Heritage Month”

5.5 Consent Calendar – Student Support Services

- a. Memorandum of Understanding Between Poway Unified School District and the Elizabeth Hospice
- b. Approval of Resolution No. 57-2022 Entitled “National Mental Health Awareness Month 2022”

5.6 Consent Calendar – Technology and Innovation

5.7 Consent Calendar – Superintendent

On a motion by Mr. Zane and a second by Dr. Patel, the Consent Calendar was approved as presented.

Ayes: Zane, Patel, O’Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

6.0 PERSONNEL SUPPORT SERVICES

6.1 Approval of Resolution No. 55-2022 Entitled “Resolution Regarding the Elimination or Reduction in Hours of Classified Positions as Contained within Exhibit ‘A’ and Corresponding Layoff of Classified Employees”

On a motion by Dr. Sytsma, and a second by Dr. Patel, the Board voted to approve Resolution No. 55-2022 as presented.

Ayes: Zane, Patel, O’Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

6.2 Approval of New Classification and Salary Allocation for PPMC Registrar and Alternative Programs Data Technician

On a motion by Ms. Couvrette and a second by Ms. O’Connor-Ratcliff, the Board voted to approve the new classification and salary allocation as presented.

Ayes: Zane, Patel, O’Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

6.3 Approval of California School Boards Association (CSBA) Board Policy Policies 4000 Series

This item was presented as a first reading only.

6.4 Approval of One-Time Off Schedule Compensation for All Contracted Employee Groups, PSEA Unit I & Unit II, PFT, APSM and All District Management

On a motion by Ms. O'Connor-Ratcliff and a second by Dr. Sytsma, the Board voted to approve the one-time off schedule compensation for all employee groups as presented.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

7.0 BUSINESS SUPPORT SERVICES

7.1 Approval of Resolution No. 51-2022 Entitled "Authorizing and Providing for the Issuance of Poway Unified School District Community Facilities District No. 15 (Del Sur East) Improvement Area A Special Tax Refunding Bonds, Series 2022, Approving the form of a Bond Indenture, an Escrow Deposit and Trust Agreement, a Placement Agent Agreement, a Bond Purchase Agreement, and Other Documents and Authorizing Certain Actions in Connection with the Issuance of Such Bonds"

On a motion by Dr. Patel and a second by Ms. O'Connor-Ratcliff, the Board voted to approve Resolution No. 51-2022 as presented. Preferential vote Aye by Student Board Member Winnie Xu.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

7.2 Approval of Resolution No. 52-2022 Entitled, "Authorizing and Providing for the Issuance of Poway Unified School District Community Facilities District No. 15 (Del Sur East), Improvement Area D 2022 Special Tax Bonds, Approving the Form of a Bond Indenture, Bond Purchase Agreement, Preliminary Official Statement, Continuing Disclosure Agreement, and Other Documents and Authorizing Certain Actions in Connection with the Issuance of Such Bonds"

On a motion by Ms. Couvrette and a second by Dr. Sytsma, the Board voted to approve Resolution No. 52-2022 as presented. Preferential vote Aye by Student Board Member Winnie Xu.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

7.3 Public Hearing and Approval of Resolution No. 50-2022 Entitled "Dedication of an Easement to San Diego Gas and Electric Company, A Corporation (SDG&E), for Power Your Drive For Fleets, at Twin Peaks Center"

President Zane opened a public hearing at 6:53 p.m. for public comments. Hearing none, the public hearing was closed at 6:53 p.m. On a motion by Ms. O'Connor-Ratcliff and a second by Dr. Sytsma, the Board voted to approve Resolution No. 50-2022 as presented. Preferential vote Aye by Student Board Member Winnie Xu.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

7.4 Public Hearing and Approval of Resolution No. 49-2022 Entitled "Dedication of an Easement to San Diego Gas and Electric Company, A Corporation (SDG&E), for Power Your Drive For Schools, at Twin Peaks Center"

President Zane opened a public hearing at 6:54 p.m. for public comments. Hearing none, the public hearing was closed at 6:55 p.m. On a motion by Dr. Patel and a second by Ms. Couvrette, the Board voted to approve Resolution No. 49-2022 as presented. Preferential vote Aye by Student Board Member Winnie Xu.

Ayes: Zane, Patel, O'Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

7.5 Public Hearing and Approval of Resolution No. 47-2022 Entitled “Approval of an Increase in Fees on Development Projects Pursuant to Government Code Sections 65995 and 66001 and California Education Code Section 17620”

President Zane opened a public hearing at 6:56 p.m. for public comments. Hearing none, the public hearing was closed at 6:56 p.m. On a motion by Dr. Patel and a second by Dr. Sytsma, the Board voted to approve Resolution No. 47-2022 as presented. Preferential vote Aye by Student Board Member Winnie Xu.

Ayes: Zane, Patel, O’Connor-Ratcliff, Sytsma and Couvrette. Motion carried unanimously, 5-0.

8.0 LEARNING SUPPORT SERVICES

9.0 STUDENT SUPPORT SERVICES

10.0 TECHNOLOGY AND INNOVATION

11.0 SUPERINTENDENT

11.1 Approval of Regular Board Meeting Dates for Calendar Year 2023

This item was presented as a first reading only.

12.0 REPORTS AND COMMENTS

12.1 Board Member Reports

Board members reported on their activities and events attended since the previous meeting.

12.2 Superintendent’s Report

The following updates on current issues and events were presented:

- Dr. Phelps acknowledged the Career Technical Education Department for winning the 2022 Classroom of the Future Foundation Innovation in Education Impact Award and \$10,000 for its “Through the Lens of Equity: Jump Starting Pathways to Reading Careers” Program.
- Dr. Phelps announced that PUSD, along with nine PUSD elementary schools were awarded the 2022 California Pivotal Practice Award, which recognized schools and districts for the implementation of innovative programs and practices during distance learning.

(a) Student Recognition

Accomplishments and awards earned by students were recognized.

(b) School Recognition

Accomplishments and awards earned by school sites were recognized.

(c) District Recognition


Accomplishments and awards earned by the District were recognized.

13.0 CLOSED SESSION

There were no additional items discussed in Closed Session.

14.0 **ADJOURNMENT**

The meeting was adjourned at 7:28 p.m.



T.J. Zane, President



Michelle O'Connor-Ratcliff, Clerk



Dr. Marian Kim Phelps, Secretary

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