



**POWAY UNIFIED SCHOOL DISTRICT
MINUTES OF THE BOARD OF EDUCATION
AT A REGULAR MEETING**

August 10, 2017
District Office Community Room

CLOSED SESSION

Board President O'Connor-Ratcliff called the meeting to order at 4:03 p.m. to receive public comment on the closed session agenda items. There were no public comments, and all Board members convened to closed session in the Board Conference Room. The closed session was adjourned at 5:50 p.m., and Board members reconvened in the Community Room to begin their regular meeting and relay any reportable action taken during closed session.

REGULAR MEETING

A. PRELIMINARY FUNCTIONS

A-1 Reconvene / Call to Order

The regular meeting of the Board of Education was called to order at 6:05 p.m. by Board President O'Connor-Ratcliff.

A-2 Report Out of Closed Session

1. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Pursuant to Government Code 54957

1. Associate Superintendent, Personnel Support Services
2. Director of Education Technology and Information
3. High School Principal
4. Middle School Principal
5. Elementary School Principals

2. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR – PFT, PSEA Unit I and Unit II Agency Negotiator: Sandra C. Huezo

3. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1); Case No. OAH2017021138; Case No. OAH2017050236; and Case OAH2017060671

4. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION

Pursuant to Government Code Section 54956.9(d)(1); One Potential case – Receipt of demand under the California Voting Rights Act
Legal Counsel: Mark Bresee

5. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Poway Unified School District v. John P. Collins, Case No. 37-2016-00023931

Legal Counsel: Maribel Medina

6. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: People v. John Peter Collins, Case No. CD273020, AEF415
Legal Counsel: Maribel Medina

Clerk Patel reported that in the matter of item No. 1, Public Employment Appointment: On a motion by Mr. Sellers, and a second by Mr. Zane; the Board voted to employ James Jimenez for the position of Associate Superintendent of Personnel Support Services. ***Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.***

Clerk Patel reported that in the matter of item No. 1, Public Employment Appointment: On a motion by Mr. Zane, and a second by Mrs. Beatty; the Board voted to employ Thuy Lana Nguyen for the position of Director of Education Technology and Information. ***Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.***

Clerk Patel reported that in the matter of item No. 1, Public Employment Appointment: On a motion by Dr. Patel, and a second by Mr. Zane; the Board voted to employ Tina Ziegler for the position of High School Principal. ***Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0***

Clerk Patel reported that in the matter of item No. 1, Public Employment Appointment: On a motion by Mr. Zane, and a second by Mrs. Beatty; the Board voted to employ Scott Corso for the position of Middle School Principal. ***Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0***

Clerk Patel reported that in the matter of item No. 1, Public Employment Appointment: On a motion by Mrs. Beatty, and a second by Dr. Patel; the Board voted to employ Jill Halsey for the position of Elementary School Principal. ***Ayes: O’Connor-Ratcliff, Zane, Patel, and Beatty. Abstain: Sellers. Motion carried, 4-0***

Clerk Patel reported that in the matter of item No. 1, Public Employment Appointment: On a motion by Mr. Zane, and a second by Dr. Patel; the Board voted to employ Lisa Wilken as Elementary School Principal. ***Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.***

Clerk Patel reported that in the matter of item No. 3, Conference with Legal Counsel, on a motion by Mrs. Beatty, and a second by Mr. Zane, the Board voted to settle Case No. OAH2017021138. ***Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.***

Clerk Patel reported that in the matter of item No. 3, Conference with Legal Counsel, on a motion by Mrs. Beatty, and a second by Mr. Zane, the Board voted to settle Case No. OAH2017050236 and Case No. OAH2017060671. ***Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.***

There was no other reportable action taken in closed session.

A-3 Salute to Flag

Board President O’Connor-Ratcliff led the salute to the flag.

A-4 Members in Attendance

All Board members were in attendance, including Student Board Member Shaina Mishra.

A-5 Welcome to Public

Student Board Member Shaina Mishra welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting.

A-6 Approval of Minutes

On a motion by Mr. Zane, and a second by Dr. Patel, the minutes of the June 29, 2017, Regular Board Meeting were approved as presented. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

A-7 Approval of Agenda/Sequence

Staff recommended that agenda items D-203, D-204, and D-602 be pulled from agenda for further review. On a motion by Mrs. Beatty, and a second by Mr. Zane, the agenda/sequence was amended and approved as suggested. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

A-8 Approval of Consent Calendar

100 – LEARNING SUPPORT SERVICES

103 Adoption of High School Textbooks

104 Approval of the Agreement for Participation in the Education to Career Network (ETCN) and Designated Representative and Alternate to the Leadership Council

200 – PERSONNEL SUPPORT SERVICES

205 Approval of the Williams Settlement Quarterly Report for June 2017

206 Approval of Salary Allocation for Director of Payroll

207(a) Approval of Certificated Personnel Report No. 01-2018

207(b) Approval of Classified Personnel Report No. 01-2018

300 – BUSINESS SUPPORT SERVICES

304 Approval/Ratification of Contractual Services Report No. 01-2018

305 Ratification of District Purchase Orders, Revolving Cash Fund Expenditures, and Purchase Card Transactions

306 Approval of Resolution No. 04-2018 Entitled “Authorization to Purchase Office and Instructional Supplies for the 2017-2018 School Year Using the Same Terms and Conditions as the Contract Awarded by Region 4 Educational Service Center to Office Depot”

307 Approval of Resolution No. 03-2018 Entitled "Authorizing Appointment of Public Agency Retirement Services (PARS) Plan Administrator"

308 Approval of Resolution Nos. 05-2018, 06-2018, 07-2018, 08-2018, and 09-2018, Designating an Additional Person Authorized to Act on Behalf of Poway Unified School District and Amending Resolutions Nos. 89, 2017, 92, 2017, 93-2017, 94-2017, and 95-2017

400 – SCHOOL FACILITIES IMPROVEMENT DISTRICT

500 – COMMUNITY FACILITIES DISTRICT

600 – SUPERINTENDENT’S OFFICE

On a motion by Mr. Zane, and a second by Mr. Sellers, the items on the consent calendar were approved as presented. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

B. REPORTS / PRESENTATIONS / EARLY AGENDA ITEMS

B-1 Student Board Representative Reports

There were no Student Board Representatives present.

B-2 (a) Superintendent's Briefing

The following updates on current issues and events were presented:

- Dr. Phelps welcomed Student Board Member Shaina Mishra.
- Dr. Phelps welcomed James Jimenez, PUSD's new Associate Superintendent of Personnel Support Services and six new school site PUSD team members.

(b) Student Recognition

Accomplishments and awards earned by students were recognized

(c) Staff Recognition

Accomplishments and awards earned by staff members were recognized.

B-3 Board Member Reports

Board members reported on their activities and events attended since the previous meeting.

B-4 Presentation of Fiscal Crisis and Management Assistance Team (FCMAT) Report – Assessment of Special Education Programs

This item was presented as Information only.

C. PUBLIC COMMENTS

Nancy Brundrett spoke about classified staff salaries.

Janet Lettang spoke about the Poway High School parking lot construction.

Dr. Jan Yang, Dr. Sandy Zheng, Joy Li, Noah Li, and Ying Su spoke in favor of having educational technology as optional and adding bilingual elementary school classes. Jessica Xu and Youlu Wang did not speak, but supported their comments.

D. ACTION ITEMS

D-101 Ratification of Student Discipline

On a motion by Mrs. Beatty, and a second by Mr. Zane, the Board of Education ratified student discipline Case No. 2016-2017.29. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-102 Readmission of Students on Expulsion

On a motion by Mrs. Beatty, and a second by Dr. Patel, the Board of Education voted to have the students represented by Case Nos. 2016-2017.01 and 2016-2017.10, readmitted to the Poway Unified School District. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-201 Approval of the Associate Superintendent, Personnel Support Services Employment Agreement

On a motion by Mrs. Beatty, and a second by Mr. Zane, the Board of Education approved the employment agreement of James Jimenez as the Associate Superintendent of Personnel Support Services. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-202 Approval of Resolution No. 02-2018 Entitled "Resolution Regarding the Elimination or Reduction in Hours of the Classified Positions as Contained Within Exhibit 'A'; Corresponding Layoff of Classified Employees"

On a motion by Dr. Patel, and a second by Mrs. Beatty, the Board of Education approved Resolution No. 02-2018. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

As approved in agenda item A-7: items D-203, D-204, and D-602 were pulled from the agenda for further review.

D-203 Proposed Revisions to Board Policy Section 4.408 Vacation - Management Personnel

This item was pulled from the agenda for further review.

D-204 Proposed Revisions to Board Policy Section 4.309 Vacation – Classified Personnel

This item was pulled from the agenda for further review.

D-301 Approval of Monthly Budget Revisions

Following discussion, on a motion by Mr. Zane, and a second by Dr. Patel, the Board of Education approved the Monthly Budget Revisions as presented. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

Public Speaker: Wilson Kennedy spoke in favor of more funding for College Bound.

D-302 Public Hearing and Approval of Resolution No. 01-2018 Entitled "Approving a School Facilities Needs Analysis; Adopting Alternative School Facility Fees in Compliance with California Education Code Sections 17620 and Government Code Sections 65995.5, 65995.6, 65995.7, and 66000 ET SEQ.; and Making Related Findings and Determinations"

Board President O'Connor-Ratcliff opened a public hearing at 7:59 p.m. to hear any public comments on this issue. Hearing none, the public hearing was closed. On a motion by Mr. Zane, and a second by Mrs. Beatty, the Board of Education voted to approve Resolution No. 01-2018. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-303 Award a Contract for RFP 2017-12P Grant Writing Services to California Consulting, LLC

Following discussion, on a motion by Mr. Zane, and a second by Mr. Sellers, the Board voted to approve the contract with California Consulting, LLC. Preferential vote Aye by Student Board Member Shaina Mishra. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-501 Approval/Ratification of Architectural Services Contract with LPA, Inc., for the Addition of Four Classrooms at Del Norte High School

On a motion by Mr. Zane, and a second by Dr. Patel, the Board voted to approve/ratify the Architectural Services Contract with LPA, Inc. Preferential vote Aye by Student Board Member

Shaina Mishra. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-601 Approval of Resolution 10-2018 Entitled Resolution to Initiate the Process of Establishing Trustee Areas and Elections By-Trustee Areas

On a motion by Dr. Patel, and a second by Mr. Sellers, the Board voted to approve Resolution 10-2018. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

As approved in agenda item A-7: items D-203, D-204, and D-602 were pulled from the agenda for further review.

D-602 Adoption of California School Board Association (CSBA) Policies Section 1000-1700 Community Relations

This item was pulled from the agenda for further review.

F. FIRST READING ITEMS

G. INFORMATION ITEMS

G-309 California Uniform Public Construction Cost Accounting Act (CUPCCAA)

This was presented as Information only.

G-310 Enrollment Report No. 11/ 2016-2017

This was presented as Information only.

G-311 Report of 2016-2017 Regular Education Attendance Rates

This was presented as Information only.

G-603 District Budget Advisory Committee (D-BAC)

This was presented as Information only.

G-604 Revision of Board Agenda Format / Administrative Procedure 1.8.1 Organization of Board Agenda for Regular Meetings

This was presented as Information only.

H. NEW BUSINESS – BOARD MEMBERS

There was no new business presented.

I. CORRESPONDENCE

There was no correspondence presented.

J. CLOSED SESSION


There were no additional items discussed in Closed Session.

K. ADJOURNMENT

The meeting was adjourned at 8:44 p.m.



Michelle O'Connor-Ratcliff, President



Dr. Darshana Patel, Clerk



Marian Kim-Phelps, Secretary

am