



**POWAY UNIFIED SCHOOL DISTRICT
MINUTES OF THE BOARD OF EDUCATION
AT A REGULAR MEETING**

May 30, 2017
District Office Community Room

CLOSED SESSION

Board President O'Connor-Ratcliff called the meeting to order at 4:35 p.m. to receive public comment on the closed session agenda items. There were no public comments, and all Board members convened to closed session in the Board Conference Room. The closed session was adjourned at 5:55 p.m., and Board members reconvened in the Community Room to begin their regular meeting and relay any reportable action taken during closed session.

REGULAR MEETING

A. PRELIMINARY FUNCTIONS

A-1 Reconvene / Call to Order

The regular meeting of the Board of Education was called to order at 6:07 p.m. by Board President O'Connor-Ratcliff.

A-2 Report Out of Closed Session

1. **CLOSED SESSION**: PUBLIC EMPLOYMENT APPOINTMENT: Principal and Assistant Principal

Pursuant to Government Code Section 54957

2. **CLOSED SESSION**: CONFERENCE WITH LABOR NEGOTIATOR

Agent Negotiator: Sandra Huevo

PFT, PSEA Unit I and Unit II

3. **CLOSED SESSION**: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(2); Case Nos. 2017021006, 2017040299,

201611093

4. **CLOSED SESSION**: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1) Name of Case: Poway Unified School District

v. John P. Collins SDSC Central District Case No. 37-2016-00023931

Legal Counsel: Maribel Medina

Clerk Patel reported that in the matter of item No. 1, Public Employment Appointment: Principal and Assistant Principal, on a motion by Dr. Patel, and a second by Board President O'Connor-Ratcliff; the Board voted to employ Marie Elizabeth Galaz as Principal of Bernardo Heights Middle School. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

Clerk Patel reported that in the matter of item No. 1, Public Employment Appointment: Principal and Assistant Principal, on a motion by Mr. Zane, and a second by Dr. Patel; the Board voted to

employ Soo Yeohn de Santiago as Assistant Principal of Del Norte High School. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

Clerk Patel reported that in the matter of item No. 3, Conference with Legal Counsel, on a motion by Mr. Zane, and a second by Mrs. Beatty, the Board voted to settle Case No. 2017021006 for \$56,214. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

Clerk Patel reported that in the matter of item No. 3, Conference with Legal Counsel, on a motion by Mrs. Beatty, and a second by Mr. Zane, the Board voted to settle Case No. 2017040299 for \$1,897. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

Clerk Patel reported that in the matter of item No. 3, Conference with Legal Counsel, on a motion by Mr. Zane, and a second by Mr. Sellers, the Board voted to settle Case No. 201611093 for \$4,000. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

There was no other reportable action taken in closed session.

A-3 Salute to Flag

Board President O'Connor-Ratcliff led the salute to the flag. Prior to the Salute to the Flag, she asked for a moment of silence in honor of the memory of Chaparral Kindergarten student Ella Giaime, who passed away in May. She then shared another moment of silence in honor of the memory of Poway High School student Emma Blaylock, who passed away in May.

A-4 Members in Attendance

All Board members were in attendance, including Student Board Member Ella Smith.

A-5 Welcome to Public

Mrs. Beatty welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting.

A-6 Approval of Minutes

On a motion by Mr. Zane, and a second by Mrs. Beatty, the minutes of the April 25, 2017, Regular Board Meeting were approved as presented. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

On a motion by Dr. Patel, and a second by Mr. Zane, the minutes of the May 9, 2017, Special Board Meeting were approved as presented. *Ayes: Zane, Patel, Beatty, and Sellers. Abstain: O'Connor-Ratcliff. Motion carried, 4-0.*

On a motion by Mr. Zane, and a second by Mrs. Beatty, the minutes of the May 16, 2017, Special Board Meeting were approved as presented. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

A-7 Approval of Agenda Sequence

On a motion by Mr. Zane, and a second by Dr. Patel, the agenda sequence was amended as suggested. Preferential vote Aye by Student Board Member Ella Smith. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

A-8 Approval of Consent Calendar

100 – LEARNING SUPPORT SERVICES

- 103 Approval of Carl D. Perkins Career Technical Education Grant Application for 2017-2018
- 104 Approval of California Interscholastic Federation Leagues (CIF) Representatives for 2017-2018
- 105 Approval/Ratification of Out-of-State Field Trips

200 – PERSONNEL SUPPORT SERVICES

- 204 Ratification of the Memorandum of Understanding (MOU) with Poway School Employees Association – Operations Support Services (Unit II)
- 205 Approval of Resolution No. 100-2017 Entitled “Authorization to Teach Out of Major or Minor Fields”
- 206(a) Approval of Certificated Personnel Report No. 10-2017
- 206(b) Approval of Classified Personnel Report No. 10-2017

300 – BUSINESS SUPPORT SERVICES

- 304 Approval/Ratification of Contractual Services Report No. 10-2017
- 305 Ratification of District Purchase Orders, Revolving Cash Fund Expenditures, and Purchase Card Transactions
- 306 Award a Contract for Bid. 2016-21B Roof Replacement at Mesa Verde Middle School to Commercial & Industrial Roofing Co., Inc.
- 307 Award a Contract for Bid No. 2016-21B Roof Replacement at Rancho Bernardo High School to Letner Roofing Co.
- 308 Award a Contract for Bid No. 2016-22B Chiller Repair at Rancho Bernardo High School to Johnson Controls, Inc.
- 309 Award a Contract for Bid No. 2016-15B Network Security Services to Dell SecureWorks
- 310 Award a Contract for Bid No. 2017-01B Carpet and Upholstery Cleaning to Stanley Steemer
- 311 Approval of 2017-2018 Marine Science Floating Laboratory Field Trip Agreement
- 312 Approval of 2017-2018 Outdoor Education Program Agreement
- 313 Approval of 2017-2018 Science Outreach Program
- 314 Approval of Quarterly Associated Student Body (ASB) and Student Council Financial Reports and Ratification of ASB Purchase Orders
- 315 Approval of Resolution No. 103-2017, Entitled “Authorization for the Poway Unified School District to Make Application for and to Sign Certain Assurances with Respect to Applications for Local, State and Federal Programs, Projects or Grants”

400 – SCHOOL FACILITIES IMPROVEMENT DISTRICT

500 – COMMUNITY FACILITIES DISTRICT

600 – SUPERINTENDENT’S OFFICE

On a motion by Mr. Zane, and a second by Dr. Patel, the items on the consent calendar were approved as presented. *Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

B. REPORTS / PRESENTATIONS / EARLY AGENDA ITEMS

B-1 Student Board Representative Reports

Student Board representatives Josue Casique from Abraxas High School, Nicole Labrador from Del Norte High School, Grace Hard from Mt. Carmel High School, Trevor George from Poway High

School, Jalen Rasoul from Rancho Bernardo High School, and Nathan Xia from Westview High School, reported on events and activities at their respective schools.

B-2 (a) Superintendent’s Briefing

The following updates on current issues and events were presented:

- Associate Superintendent of Learning Support Services, Dr. Robertson, recognized that PUSD was awarded the State Seal of Biliteracy.
- Dr. Robertson recognized Westview High School student Erica Barrett, as the 2017 CIF Scholar-Athlete of the Year for the entire state.

(b) Student Recognition

Accomplishments and awards earned by students were recognized

(c) Staff Recognition

Accomplishments and awards earned by staff members were recognized.

(d) School Recognition

Accomplishments and awards earned by schools were recognized.

B-3 Board Member Reports

Board members reported on their activities and events attended since the previous meeting.

C. PUBLIC COMMENTS

Janet Lettang requested more Virtual Courses be offered to students.

Jessica Xu spoke about computer vision syndrome.

EARLY AGENDA ITEMS – *As approved in agenda item A-7: items D-601, F-106, and F-316 were considered prior to routine agenda items.*

D-601 Appointment of Student Board Member to Serve During the 2017-2018 School Year

Following discussion, on a motion by Mrs. Beatty, and a second by Dr. Patel, the Board of Education amended the green sheet wording in paragraph three to read: The Student Board Member “may” remain for the entire Board meeting and participate in discussions about student-related agenda items. Preferential vote Aye by Student Board Member Ella Smith. ***Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.***

On a motion by Mr. Zane, and a second by Dr. Patel, the Board of Education approved the appointment of Shaina Mishra to serve as the Student Board Member for 2017-2018. Preferential vote Aye by Student Board Member Ella Smith. ***Ayes: O’Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.***

Board President O'Connor-Ratcliff welcomed Shaina Mishra as the Student Board Member for the 2017-2018 school year, and thanked Ella Smith for her service as the 2016-2017 Student Board Member.

F-106 Public Hearing of PUSD Local Control and Accountability Plan (LCAP) for 2017-2018 – First Reading

President O'Connor-Ratcliff opened a public hearing at 7:15 p.m. to hear public comments; there was one comment, and then the public hearing was closed. This was presented as a first reading, to be presented for action on June 29, 2017.

Public comment: Janet Lettang spoke about the PUSD Music Program.

F-316 Public Hearing of 2017-2018 Proposed Budget – First Reading

Board President O'Connor-Ratcliff opened a public hearing at 8:11 p.m. to hear any public comments on this issue. Hearing none, the public hearing was closed. This was presented as a first reading.

As approved in agenda item A-7: items D-601, F-106, and F-316 were considered prior to routine agenda items.

D. ACTION ITEMS

D-101 Ratification of Stipulated Agreement for Student Expulsion

On a motion by Mr. Zane, and a second by Mrs. Beatty, the Board of Education approved and ratified the stipulated agreement for expulsion Case No. 2016-2017.21. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-102 Public Hearing and Approval of the 2017-2018 Annual Service Plan and Annual Budget Plan for the Special Education Local Plan Area (SELPA)

Board President O'Connor-Ratcliff opened a public hearing at 8:14 p.m. to hear any public comments on this issue. Hearing none, the public hearing was closed. On a motion by Mr. Zane, and a second by Mrs. Beatty, the Board of Education voted to approve the 2017-2018 Annual Service Plan and Annual Budget Plan. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-201 Approval of Resolution No. 101-2017 Entitled "Resolution Regarding the Elimination or Reduction in Hours of the Classified Positions as Contained within Exhibit 'A'; Corresponding Layoff of Classified Employees"

On a motion by Mr. Zane, and a second by Mrs. Beatty, the Board of Education voted to approve Resolution No. 101-2017. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-202 Approval of the Associate Superintendent, Business Support Services Employment Agreement

Following discussion, on a motion by Dr. Patel, and a second by Mr. Zane, the Board of Education voted to approve the Associate Superintendent Business Support Services employment agreement. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-203 Establish Certificated Management Classification-Associate Superintendent, Technology and Innovation

Following discussion, on a motion by Mr. Zane, and a second by Mrs. Beatty, the Board of Education voted to approve the job description and salary allocation for Associate Superintendent,

Technology and Innovation. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-301 Approval of Monthly Budget Revisions

Following discussion, on a motion by Mr. Zane, and a second by Mrs. Beatty, the Board of Education voted to approve the Monthly Budget Revisions. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-302 Approval of Resolution No. 96-2017 Entitled "Authorization to make Temporary Transfers of Special or Restricted Monies Between District Funds for Fiscal Year 2017-2018"

On a motion by Dr. Patel, and a second by Mrs. Beatty, the Board of Education voted to approve Resolution No. 96-2017. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0*

D-303 Approval of Resolution No. 97-2017 Entitled "Authorization for Governing Board of Poway Unified School District to Request Temporary Transfer of Funds from the County Treasurer"

On a motion by Dr. Patel, and a second by Mrs. Beatty, the Board of Education voted to approve Resolution No. 97-2017. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-501 Approval of Resolution No. 99-2017 Entitled "Approving the Purchase and Sales Agreement and Joint Escrow Instructions by and Between the Poway Unified School District and the YMCA of San Diego County for the Purchase of the 4GEE Road Site, APN #678-070-25-00; Authorizing the Superintendent or Designee to Finalize and Execute the Agreement and all Other Documents Necessary to Complete the Sale; and File a Notice of Exemption from the California Environmental Quality Act ("CEQA")"

Following discussion, on a motion by Dr. Patel, and a second by Mr. Zane, the Board of Education voted to approve Resolution No. 99-2017. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

D-602 Approval of the Poway Unified School District Governance Handbook

On a motion by Mrs. Beatty, and a second by Mr. Sellers, the Board of Education voted to approve the Poway Unified School District Governance Handbook as presented. Preferential vote Aye by Student Board Member Ella Smith. *Ayes: O'Connor-Ratcliff, Zane, Patel, Beatty, and Sellers. Motion carried unanimously, 5-0.*

As approved in agenda item A-7: items D-601, F-106, and F-316 were considered prior to routine agenda items.

F. FIRST READING ITEMS

F-107 Proposed Adoption of English Language Arts/English Language Development (ELA/ELD) Elementary Instructional Program - First Reading

This was presented as a first reading.

F-108 Proposed Adoption of Elementary Supplemental Curriculum – First Reading

This was presented as a first reading.

F-109 Proposed Adoption of Elementary Supplemental Text – First Reading

This was presented as a first reading.

F-317 Public Hearing of 2017-2018 Balances in Excess of Minimum Reserve Requirements – First Reading

Board President O'Connor-Ratcliff opened a public hearing at 8:44 p.m. to hear any public comments on this issue. Hearing none, the public hearing was closed. This was presented as a first reading.

G. INFORMATION ITEMS

G-318 Enrollment Report Nos. 8 and 9/2016-2017

This report was presented as information only.

G-319 Annual Investment Policy Review and Quarterly Disclosure of Local Agency Investments for Poway Unified School District

This item was presented as information only.

G-502 Annual Investment Policy Review and Quarterly Disclosure of Local Agency Investments for Community Facilities District Nos. 1 through 16

This item was presented as information only.

H. NEW BUSINESS – BOARD MEMBERS

There was no new business presented.

I. CORRESPONDENCE

There was no correspondence presented.


J. CLOSED SESSION – CONTINUATION OF CLOSED SESSION AGENDA FROM PAGE ONE AS NECESSARY

There were no additional items discussed in Closed Session.

K. ADJOURNMENT

The meeting was adjourned at 8:46 p.m.


Michelle O'Connor-Ratcliff, President


Dr. Darshana Patel, Clerk


Marian Kim-Phelps, Secretary

am