



**POWAY UNIFIED SCHOOL DISTRICT  
MINUTES OF THE BOARD OF EDUCATION  
AT A REGULAR MEETING  
**REVISED****

**November 16, 2015**  
District Office Community Room

**CLOSED SESSION**

President Kimberley Beatty called the meeting to order at 2:15 p.m. to receive public comment on the closed session agenda items. There were no public comments, and all Board members convened to closed session in the Board conference room. The closed session was adjourned at 6:00 p.m., and Board members reconvened in the Community Room to begin their regular meeting and relay any reportable action taken during closed session.

**REGULAR MEETING**

**A. PRELIMINARY FUNCTIONS**

**A-1 Reconvene / Call to Order**

The regular meeting of the Board of Education was called to order at 6:08 p.m. by President Beatty.

**A-2 Report Out of Closed Session**

Clerk Andy Patapow stated that no reportable action taken in closed session.

**A-3 Salute to Flag**

President Beatty led the salute to the flag.

**A-4 Members in Attendance**

All Board members were in attendance.

**A-5 Welcome to Public**

Mrs. O'Connor-Ratcliff welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting.

*Prior to the meeting, revised agenda item E-303 was provided to the Board members.*

**A-6 Approval of Minutes**

It was moved by Mr. Zane and seconded by Mr. Patapow that the minutes of the October 19, 2015, Regular Board Meeting be approved as presented.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**A-7 Approval of Agenda Sequence**

On a motion by Mr. Zane and a second by Mr. Patapow, the agenda sequence was approved as presented.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

## **A-8 Approval of Consent Calendar**

### **100 – LEARNING SUPPORT SERVICES**

- 104 Approval to Submit a Waiver to Increase Resource Specialist Caseload
- 105 Approval of Assistance League of Inland North County Agreements
- 106 Approval of Out of State Field Trips
- 107 Acceptance of Gifts

### **200 – PERSONNEL SUPPORT SERVICES**

- 204 Approval of Salary Allocation – Heavy Equipment Operator
- 205 Approval of Student Teaching Agreement with University of Phoenix
- 206 Approval of Resolution No. 18-2016 Entitled “Resolution Regarding the Elimination or Reduction in Hours of the Classified Positions as Contained in Exhibit ‘A’; Corresponding Layoff of Classified Employees”
- 207 Approval of an Exemption Request for Postretirement Earnings Limit from CalSTRS – Rollin Swan
- 208 (a) Approval of Certificated Personnel Report No. 04-2016  
(b) Approval of Classified Personnel Report No. 04-2016

### **300 – BUSINESS SUPPORT SERVICES**

- 303 Approval/Ratification of Contractual Services Report No. 04-2016
- 304 Ratification of District Purchase Orders, Revolving Cash Fund Expenditures, and Purchase Card Transactions
- 305 Approval of Resolution No. 13-2016 Entitled "Authorization to Purchase Apple Computer Products, Services, and Related Items for the Period of October 16, 2015, through October 15, 2016, through The Glendale Unified School District Bid No. P-13 13/14"
- 306 Approval of Resolution No. 17-2016 Entitled “Authorization to Purchase Microsoft Products and Software Services November 2015 through June 2016, through the Simi Valley School District Agreement No. A15.151”
- 307 Approval of Quarterly Associated Student Body (ASB) and Student Council Financial Reports and Ratification of ASB Purchase Orders
- 308 Approval of the Williams Settlement Quarterly Report for September 2015
- 309 Approval of Resolution No. 14-2016 entitled “Declaration of Intention to Dedicate an Easement to the City of Poway at Meadowbrook Middle School”

### **400 – SCHOOL FACILITIES IMPROVEMENT DISTRICT**

### **500 – COMMUNITY FACILITIES DISTRICT**

### **600 – SUPERINTENDENT’S OFFICE**

- 604 Approval of Annual Organizational Meeting of the Board

Mr. Zane requested that agenda item E-303 be pulled from the Consent Calendar for discussion. It was moved by Mr. Patapow and seconded by Mr. Zane, that with the exception of item E-303, the consent calendar be approved as presented.

Motion carried 5-0

Ayes: K. Beatty, M. O’Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

## **B. REPORTS / PRESENTATIONS / EARLY AGENDA ITEMS**

### **B-1 Student Board Representative Reports**

Student Board Representatives Reagan Cloutier from Del Norte High School, Jennifer Welch from Mt. Carmel High School, Tony Chassen from Poway High School, Reiko Simmons from Rancho

Bernardo High School, and Lauren Overbo from Westview High School reported on the events and activities at their respective schools.

**B-2 (a) Superintendent's Briefing**

Dr. Collins gave a brief update on current issues and events.

**(b) Student Recognition**

- Dr. Collins recognized Rancho Bernardo High School senior Salwa Khan for being interviewed on HuffPost Live about her "Humans of RBHS" photo diary, modeled after the world-renowned photo blog "Humans of New York."

**(c) Staff Recognition**

- Meadowbrook Middle School Math teacher Kay McHeffey for being nominated as a state finalist for the 2015 Presidential Awards for Excellence in Mathematics and Science Teaching;
- Student Support Services Executive Director, Dr. Elaine Cofrancesco for being selected as this year's recipient of the California Music Educator Association's Outstanding Administrator Award.

**(d) School Recognition**

- Dr. Collins recognized Tierra Bonita Elementary School for being selected as an Apple Distinguished School for 2016-2017.

**(e) District Recognition**

- Dr. Collins recognized Mike Tarantino and the Facilities, Maintenance, & Operations Department for receiving the 2015 Green Schools Leadership Award at the Green California Schools and Community Colleges Summit.

**B-3 Board Member Reports**

Board members reported on their activities and events attended in the previous month.

**B-4 Public Hearing of the Educator Effectiveness Grant Funding Plan**

President Beatty opened a public hearing at 6:48 p.m. to hear public comment on this item. Hearing none, the public hearing was closed.

**B-5 Request for Proposal (RFP) 2015-07P Legal Services**

Mrs. Tholandi presented an update on the status of the Request for Proposal for legal services.

**C. PUBLIC COMMENTS**

Keith Wilson spoke about the request for proposal to hire additional lawyers.

Belinda Hill, Melissa Lazaro, and Stacy Cavagliera spoke in support of early identification of dyslexia and teacher training. April Barker and Phillip Hill submitted speaker slips in support of this topic.

Dr. Darlene Willis, founder of College Bound PUSD, and parents Michelle Hills, Charlotte Griffin, Tonia Green, Daryl Eason, Charles Ellis, and Lawrence Morgan spoke in support of the College Bound Program in Poway Unified School District and encouraged continued support from the District.

Kristin Chermack, a former PUSD student talked about bullying and harassment. Chris Garnier criticized several District staff members.

Kim Garnier spoke about arrogance problems in PUSD.

Fariba Ramos spoke in support of the Westview Robotics program.

Tan Li, Ethan Guo, Lily Guo, Daniel Levy, and Cathy Hou spoke in support of restoring library funding. Linda Lee submitted a speaker slip in support of this topic.

Stanley Kudinov, Cole Dixon, and David Beradelli spoke in support of the PHS Robotics Spyder team and coaches.

Joanne Woodard spoke in support of the Superintendent, staff, District, and Andy Patapow.

## **D. ACTION ITEMS**

### **D-101 Readmission of Student on Expulsion**

It was moved by Mr. Patapow, seconded by Mr. Zane, that the student represented by Case Number 2014-2015.17 be readmitted to the Poway Unified School District.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

### **D-102 Approval of Resolution No. 15-2016 Entitled "Use of People-First Language for Students with Disabilities"**

Director Theresa Kurtz, and parent and Community Advisory Committee member Jennifer Hulce presented background information on the proposed resolution. On a motion by Mr. Zane and a second by Mrs. O'Connor-Ratcliff, the Board voted to approve the resolution as presented.

Motion carried 5-0

Student Board Representative Neel Pujar invoked his preferential vote in support of approving this item.

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

### **D-103 Approval of the Agreement for Participation in the San Diego North Adult Education Partnership (SDNAEP) and Designated Representative and Alternate to the Leadership Council**

Executive Director Kathleen Porter shared highlights of the program. On a motion by Mrs. O'Connor-Ratcliff and a second by Mr. Zane, the Board voted to authorize Dr. Collins to designate Kathleen Porter as the representative and Mel Robertson and Malliga Tholandi as alternates on the SDNAEP Leadership Council and to sign the Memorandum of Agreement for Participation in the SDNAEP.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

### **D-201 Approval of the Associate Superintendent, Business Support Services Employment Agreement for a Period of Two (2) Years**

Mrs. O'Connor-Ratcliff motioned and Mr. Zane seconded to table this matter to the December Board Meeting to allow the Board time to discuss and ask questions of legal counsel in closed session and to pick up from the table in open session. Mr. Zane seconded the motion.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

### **D-202 Approval of the Associate Superintendent, Learning Support Services Employment Agreement for a Period of Two (2) Years**

Mr. Zane motioned and Mrs. O'Connor-Ratcliff seconded to table this matter to the December Board Meeting to allow the Board time to discuss and ask questions of legal counsel in closed session and to pick up from the table in open session. Mr. Zane seconded the motion.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**D-203 Approval of the Associate Superintendent, Personnel Support Services Employment Agreement for a Period of Two (2) Years**

Mrs. O'Connor-Ratcliff motioned and Mr. Zane seconded to table this matter to the December Board Meeting to allow the Board time to discuss and ask questions of legal counsel in closed session and to pick up from the table in open session. Mr. Zane seconded the motion.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**D-301 Review and Acceptance of the 2014-2015 Financial Compliance and Program Audit**

Auditor Audrey King gave a report and answered questions on the audit. On a motion by Mrs. O'Connor-Ratcliff and a second by Mr. Patapow, the Board voted to accept the 2014-2015 financial audit for PUSD.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**D-302 Approval of Monthly Budget Revisions**

On a motion by Mrs. O'Connor-Ratcliff and a second by Mr. Zane, the Board voted to approve the monthly budget revisions for the month of October 2015-2016.

Motion carried 4-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, T. Zane

Absent: C. Sellers (absent from the room during this vote)

*Agenda item E-303 was pulled from the Consent Calendar for discussion and action.*

**E-303 Approval/Ratification of Contractual Services Report No 04-2016**

Following discussion, on a motion by Mr. Zane and a second by Mrs. O'Connor-Ratcliff the Board voted to approve/ratify Contractual Services Report No. 04-2016.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**D-501 Approval of Resolution No. 16-2016 Entitled "Ordering Judicial Foreclosure Pursuant to the Mello-Roos Community Facilities Act of 1982 of Certain Properties for which the Payment of Special Taxes are Delinquent, Approving and Ratifying Certain Actions of Special Counsel, and Ordering that the Tax Collector be Credited with those Special Taxes"**

On a motion by Mrs. O'Connor-Ratcliff and a second by Mr. Sellers, the Board approved Resolution No., 16-2016, authorizing the Superintendent or his designee to proceed on their behalf with foreclosure procedures.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**D-601 Approval of Board Member Appointment to the Educational Technology Advisory Committee (ETAC)**

Mr. Zane motioned and Mrs. O'Connor-Ratcliff seconded to appoint Joe Long as the new ETAC member. Mr. Sellers stated that there should be a vote as in the past. Mr. Zane withdrew his motion. Mr. Zane, Mr. Patapow, and Mrs. O'Connor-Ratcliff voted for Joe Long. Mr. Sellers and

Mrs. Beatty voted for Cathy Yang. On a motion by Mr. Zane and a second by Mr. Patapow, the Board voted to appoint Joe Long as a member to the ETAC.

Motion carried 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**D-602 Approval of Proposed Revisions to Administrative Procedure 1.15.1 – Board Advisory Committees**

On a motion by Mr. Zane and a second by Mr. Sellers the Board voted to approve the Superintendent's proposed changes to Administrative Procedure 1.15.1 – Board Advisory Committees, with the friendly amendments as follows: an alternate Board member may also be appointed to the committees, and Board members will be non-voting members.

Motion carried, 5-0 with the addition of the two friendly amendments

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**D-603 Approval of a Board Member Appointee to the Education Technology Advisory Committee (ETAC) and the Budget Review Advisory Committee (BRAC)**

On a motion by Mr. Patapow and a second by Mr. Zane, the Board voted to appoint Mrs. O'Connor-Ratcliff to the ETAC with Mrs. Beatty as the alternate. On a motion by Mrs. O'Connor-Ratcliff and a second by Mr. Patapow, the Board voted to appoint Mr. Sellers to the BRAC with Mr. Zane as an alternate.

Both motions carried, 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**D-701 Approval of a California School Boards Association (CSBA) Policy Development Workshop**

On a motion by Mrs. O'Connor-Ratcliff and a second by Mr. Zane, the Board voted to procure the services of CSBA Policy Consultants for a Policy Development Workshop to bring Board Policies and Procedures up to date.

Motion carried, 5-0

Ayes: K. Beatty, M. O'Connor-Ratcliff, A. Patapow, C. Sellers, T. Zane

**F. FIRST READING ITEMS**

**F-209 2016 – 2017 Student Attendance Calendar – First Reading**

This item was presented as a first reading to be brought for action in January.

**G. INFORMATION ITEMS**

**G-108 ESS Fee Increase**

This item was presented as information only.

**G-109 Preschool Fee Increase**

This item was presented as information only.

**G-210 Annual Disclosure and Certification of Estimated Accrued by Unfunded Liability for Self-Insured Worker's Compensation Claims, Fiscal Year 2013-2014, and Submittal of Annual Worker's Compensation Self-Insurer's Report to State**

This item was presented as information only.

**G-211 Appointment of Personnel Commissioner's Appointee**

This item was presented as information only.

**G-310 Enrollment Report No. 2/2015-2016**

This item was presented as information only.

**G-311 Annual Investment Policy Review and Quarterly Disclosure of Local Agency Investments for Poway Unified School District**

This item was presented as information only.

**G-502 Annual Investment Policy Review and Quarterly Disclosure of Local Agency Investments for Community Facilities Districts Nos. 1 through 16**

This item was presented as information only.

**H. NEW BUSINESS – BOARD MEMBERS**

There was no new business presented.

**I. CORRESPONDENCE**

There was no correspondence presented.

**J. CLOSED SESSION**

At 10:20 p.m. the Board returned to Closed Session to resume discussion of the agenda items listed for the 2:00 p.m. Closed Session. There was no reportable action taken in Closed Session.

**K. ADJOURNMENT**

The meeting was adjourned at 12:00 a.m. on November 17, 2015.

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President

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Clerk

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John P. Collins, Secretary

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