



**POWAY UNIFIED SCHOOL DISTRICT  
MINUTES OF THE BOARD OF EDUCATION  
AT A REGULAR MEETING**

**May 19, 2014**  
District Office Community Room

**CLOSED SESSION**

President Todd Gutschow called the meeting to order at 5:00 p.m. to receive public comment on the closed session agenda items. There were no public comments, and all Board members convened to closed session in the Board conference room. The closed session was adjourned at 6:05 p.m., and Board members reconvened in the Community Room to begin their regular meeting and relay any reportable action taken during closed session.

**REGULAR MEETING**

**A. PRELIMINARY FUNCTIONS**

**A-1 Reconvene / Call to Order**

The regular meeting of the Board of Education was called to order at 6:13 p.m. by President Todd Gutschow.

**A-2 Report Out of Closed Session**

**CLOSED SESSION:** CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED

**LITIGATION:** Significant exposure to litigation pursuant to paragraph (3) of Subdivision (d) of California Government Code Section 54956.9: (1 case)

Legal Counsel: Dan Shinoff

**CLOSED SESSION:** CAHSEE WAIVER FOR GRADUATION FOR STUDENT WITH DISABILITIES – CONSIDERATION (EC 56101, 60851)

On a motion by Mr. Patapow and a second by Mr. Davis, and in accordance with California Education Codes 35146, 60850, 60851, and PUSD Board Policy 3.6, the Board reviewed nine California High School Exit Exam waiver requests. These requests are for Special Education students who passed the CAHSEE with modifications as specified in their Individual Education Plans. The Board approved all nine of the requests by a unanimous roll call vote. There was no other reportable action taken in closed session.

**A-3 Salute to Flag**

President Gutschow introduced the Westview High School's advanced choir, Bella Voce, who sang the National Anthem and a song they recently performed at New York's Carnegie Hall.

**A-4 Members in Attendance**

All Board members were present.

**A-5 Welcome to Public**

Mr. Davis welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting.

## **A-6 Approval of Minutes**

It was moved by Mrs. Ranftle and seconded by Mr. Patapow that the minutes of the April 23, 2014, Regular Board Meeting be approved as presented. *Motion carried unanimously, 5-0.*

It was moved by Mrs. Beatty and seconded by Mr. Davis that the minutes of the April 28, 2014 Special Board meeting be approved as presented. *Motion carried unanimously, 5-0.*

## **A-7 Approval of Agenda Sequence**

President Gutschow recommended that agenda items G-402, G-505, and G-506 be moved forward in the agenda. It was moved by Mr. Gutschow and seconded by Mr. Davis that agenda items G-402, G-505, and G-506 be considered prior to routine agenda items. *Motion carried unanimously, 5-0.*

## **A-8 Approval of Consent Calendar**

### **100 – LEARNING SUPPORT SERVICES**

- 104 Approval of Funding Application for Carl D. Perkins Career Technical Education Improvement Act of 2006
- 105 Approval California Interscholastic Federation Leagues (CIF) Representatives for 2014-2015 School Year
- 106 Approval/Ratification of Out-of-State Field Trip

### **200 – PERSONNEL SUPPORT SERVICES**

- 206 Ratification of Offer of Student Accident Insurance for 2014/2015 School Year
- 207 Approval of Revised Board Policy Section 4.122 Tobacco/Nicotine Free Workplace
- 208 Approval of New Classification - Lead Human Resources Technician
- 209 (a) Approval of Certificated Personnel Report No. 10-2014
- (b) Approval of Classified Personnel Report No. 10-2014

### **300 – BUSINESS SUPPORT SERVICES**

- 305 Ratification of Award of a Contract for RFP 2013-19P Energy Engineering and Expenditure Planning Services to Barnhart-Reese Construction, Inc.
- 306 Ratify Rejection of Bids for a Contract for Bid No. 2013-34B Financing for the Purchase of Computer and Office Equipment; Award a Contract to U.S. Bancorp Government Leasing and Finance, Inc.
- 307 Authorization to Award a Contract for Bid No. 2013-36B Installation of Modular Classrooms at Willow Grove Elementary School
- 308 Authorization to Award a Contract for Bid No. 2014-10B School Furniture
- 309 Award a Contract for Bid No. 2013-30B Westview High School Projector System Installation to Digital Networks Group, Inc.
- 310 Award a Contract for RFP No. 2014-05P On-Call Catering Café Services to The Catering Group
- 311 Award a Contract for Bid No. 2014-03B Fire Alarm Testing and Inspection to Simple Grinnell LP
- 312 Award a Contract for Bid No. 2014-08B Roof Replacement at Mt. Carmel High School to Roof Construction
- 313 Award a Contract for Bid No. 2014-09B Shade Structure at Abraxas High School to Benold Construction Co., Inc.
- 314 Reject All Bids Received for Bid No. 2014-04B Carpet and Upholstery Cleaning
- 315 Approval/Ratification of Contractual Services Report No. 10-2014
- 316 District Purchase Orders, Revolving Cash Fund Expenditures, and Purchase Card Transactions

- 317 Approval of Resolution Nos. 59-2014, 60-2014, 61-2014, 62-2014, 63-2014, 64-2014, and 65-2014, Designating Persons Authorized to Act on Behalf of Poway Unified School District
- 318 Approval of Quarterly Associated Student Body (ASB) and Student Council Financial Reports and Ratification of ASB Purchase Orders
- 319 Approval of the Williams Settlement Quarterly Report for March 2014

**400 – SCHOOL FACILITIES IMPROVEMENT DISTRICT**

**500 – COMMUNITY FACILITIES DISTRICT**

- 503 Public Hearing and Approval of Resolution No. 71-2014 Entitled “Dedication of an Easement to San Diego Gas & Electric at the Mitigation Land, Commonly Known as the East Elliott Property”

**600 – SUPERINTENDENT’S OFFICE**

Revised agenda item E-305 was distributed to the Board and Cabinet prior to the beginning of the meeting. Mr. Davis asked that item E-309 and E-312 be pulled for discussion. Mrs. Beatty asked that item E-305 be pulled for discussion. Mr. Gutschow asked that agenda item E-503 be amended to be an action item/public hearing. It was moved by Mr. Patapow, and seconded by Mrs. Beatty, that, with the exception of items E-305, E-309, E-312 and E-503, the items on the consent calendar be approved as presented. *Motion carried unanimously, 5-0.*

**B. REPORTS / PRESENTATIONS / EARLY AGENDA ITEMS**

**B-1 Student Board Representative Reports**

Student Board representatives Ammar Alsaïd from Del Norte High School, Stephanie Nguyen from Mt. Carmel High School, Kristin Gillespie from Rancho Bernardo High School, and Nathan Glovinsky from Westview High School reported on events and activities at their respective schools. No student representatives from Abraxas or Poway High were present.

**B-2 (a) Superintendent’s Briefing**

Dr. Collins introduced LSS Director Beth Perisic who presented awards to outstanding AVID students from each of the six middle schools.

PUSD Classified Employee of the Year Michelle Testa has been selected as the 2014 San Diego County Classified Employee of the Year. Dr. Collins and Sunset Hills principal Tina Ziegler presented an award to Michelle on behalf of the county.

**(b) Student Recognition**

Student accomplishments and awards were received and recognized.

**(c) Staff Recognition**

Staff were recognized for awards and accomplishments.

**(d) School Recognition**

Schools awards and honors were recognized.

**(e) Everyday Heroes Classified Employees Recognition Program**

Classified Employees Debbie Lambert, Michelle McLoughlin, Ricardo Claur, Jennifer Adelman, Rhonda Birch, and Sandra Costanon-Carlos were recognized as Tier 2 Everyday Heroes. President Gutschow and Dr. Collins presented the honorees with awards.

**(f) Team PUSD Recognition Program**

Karen Winn, Linda Uribe, and Maria Lopez from Mt. Carmel High School were recognized for their teamwork and dedication in supporting the MCHS finance office. Local Area Network (LAN) Administrators, LAN Administrator Coordinator, and Systems Administrators from the Information Technology department were honored for their commitment to keeping technology at optimal working conditions at all schools sites and District offices throughout the year.

**B-3 D39C Update – Malliga Tholandi**

Sonya Wrisley, Principal of D39C, presented an overview of the instructional design for learning launching at D39C next year.

**B-4 Board Member Reports**

Board members reported on their activities and events attended in the previous month.

**C. PUBLIC COMMENTS**

Zach Affolter, Anna Zois, Ana Little-Sana, Heather Heffenan, Elizabeth Jacobelly, Beth Dale, Allison Bucher, and Daphne Edmonson voiced their opposition to school trips to Sea World.

Charina Schmitigal, Frank Xu, Noah Li, and Yonghui Chen spoke about their concerns with iPad usage in elementary schools.

**D. ACTION ITEMS**

**D-101 Ratification of Student Discipline**

It was moved by Mrs. Ranftle, seconded by Mr. Patapow, that, based upon the Board’s review of the Findings of Fact and Recommendations submitted by the administrative hearing panel, the Board ratify the case presented. *Motion carried unanimously, 5-0.*

**D-102 Ratification of Stipulated Agreements for Student Expulsions**

It was moved by Mr. Patapow, seconded by Mr. Davis that the Board ratify the Stipulated Agreement for expulsion in case numbers 2013-2014.17 and 2013-2014.18. *Motion carried unanimously, 5-0.*

**D-103 Readmission of Students on Expulsion**

It was moved by Mr. Patapow, seconded by Mrs. Ranftle, that the students represented by case number 2012-2013.32 be readmitted to the Poway Unified School District. *Motion carried unanimously, 5-0.*

**D-201 Approval of Resolution No. 70-2014 entitled “Resolution Regarding the Elimination or Reduction in Hours of the Classified Positions as Contained within Exhibit ‘A’; Corresponding Layoff of Classified Employees”**

On a motion by Mr. Davis, and a second by Mr. Patapow, the Board voted to approve Resolution Number 70-2014 as presented. *Motion carried unanimously, 5-0.*

**D-202 Approval of Resolution No. 53-2014 Entitled “The Waiver of Sabbatical Bond Requirement”**

It was moved by Mr. Davis and seconded by Mrs. Beatty that the Board approve Resolution 53-2014 for the Waiver of the bond required for Study and Travel (sabbatical) Leave. *Motion carried unanimously, 5-0.*

**D-203 Approval of Resolution No. 54-2014 Entitled “The Waiver of Sabbatical Bond Requirement”**

It was moved by Mr. Patapow and seconded by Mrs. Ranftle that the Board approve Resolution 54-2014 for the Waiver of the bond required for Study and Travel (sabbatical) Leave. *Motion carried unanimously, 5-0.*

**D-204 Additional Compensation Beyond the 1% Increase to the Salary Schedule for Poway School Employees Association (PSEA) Based upon Contract Negotiations**

On a motion by Mrs. Beatty and a second by Mr. Davis, the Board approved the Memorandum of Understanding (MOU) regarding Article 14 – Wages, which updates compensation. *Motion carried unanimously, 5-0.*

**D-205 Ratification of the Memorandum of Understanding (MOU) with Poway School Employees Association (PSEA) Regarding other Post Retirement Employee Benefit (OPEB) One-Time Distribution**

It was moved by Mrs. Ranftle and seconded by Mrs. Beatty that the Board approve the Memorandum of Understanding (MOU) with Poway School Employees Association. *Motion carried unanimously, 5-0.*

**D-301 Approval of Monthly Budget Revisions**

On a motion by Mrs. Beatty and a second by Mr. Davis, the Board approved the monthly budget revisions for the month of April, Fiscal Year 2013-2014. *Motion carried unanimously, 5-0.*

**D-302 Approval of Resolution No. 67-2014 Entitled “Authorization to Make Temporary Transfers of Special or Restricted Moneys between District Funds for Fiscal Year 2014-2015”**

It was motioned by Mr. Davis and seconded by Mr. Patapow that the Board approve Resolution No. 67-2014 authorizing the temporary interfund transfer of special or restricted fund moneys to cover cash flow needs. *Motion carried unanimously, 5-0.*

**D-303 Approval of Resolution No. 68-2014 Entitled “Authorization for Governing Board of Poway Unified School District to Request Temporary Transfer of Funds from the County Treasurer”**

It was moved by Mr. Davis and seconded by Mrs. Beatty that the Board approve Resolution 68-2014 requesting authorization for the Governing Board of Poway Unified School District to request temporary transfer of funds from the County Treasure. *Motion carried unanimously, 5-0.*

**D-304 Approval of Resolution No. 69-2014 Entitled “Authorization to Allocate the Moneys Received from the Education Protection Act (EPA)”**

It was moved by Mr. Patapow and seconded by Mrs. Ranftle that the Board approve Resolution 69-2014, authorizing the allocation of the moneys received from the EPA. *Motion carried unanimously, 5-0.*

*Agenda items E-305, E-309, and E-312 were pulled from the Consent Calendar for discussion and action. Agenda item E-503 was amended to be an action item.*

**E-305 Award a Contract for RFP 2013-19P Energy Engineering and Expenditure Planning Services to Barnhart-Reese Construction, Inc.**

Frank Shadpour addressed the Board regarding his opposition to awarding this contract to Barnhart-Reese Construction, Inc.

Following discussion by Board members, it was motioned by Mr. Davis and seconded by Mrs. Ranftle to table this agenda item until the June 9 Special Board Meeting when a more detailed report on the RFP process could be reviewed. *Motion to table this item carried unanimously, 5-0.*

**E-309 Award a Contract for Bid No. 2013-30B Westview High School Projector System Installation to Digital Networks Group, Inc.**

It was moved by Mr. Davis and seconded by Mrs. Ranftle that the Board table award a contract for Bid No. 2013-30B for Westview High School projector system installation to Digital Networks Group, Inc. *Motion carried unanimously, 5-0.*

**E-312 Award a Contract for Bid No. 2014-08B for Roof Replacement at Mt. Carmel High School to Roof Construction.**

It was moved by Mr. Davis, seconded by Mrs. Beatty that the Board award bid No. 2014- 08B for roof replacement at Mt. Carmel High School to Roof Construction. *Motion carried unanimously, 5-0.*

**E-503 Public Hearing and Approval of Resolution No. 71-2014, Entitled “Dedication of an Easement to San Diego Gas & Electric at the Mitigation Land, Commonly known as the East Elliott Property”**

President Gutschow opened a public hearing at 10:45 p.m. to hear any public comment on this item. Hearing none, the public hearing was closed. On a motion by Mr. Davis, and a second by Mrs. Beatty, the Board approved Resolution No. 71-2014 as presented. *Motion carried unanimously, 5-0.*

**F. FIRST READING ITEMS**

**F-107 Proposed Adoption of Common Core State Standards Plan**

This was presented as a first reading, to be presented for action on June 23, 2014.

**F-108 Proposed Adoption of New Science High School Courses – First Reading**

This was presented as a first reading to be presented for action on June 23, 2014.

**G. INFORMATION ITEMS**

**G-109 Information on Draft in Progress of the 2013-2016 Local Control Accountability Plan (LCAP)**

This was presented as information. The final version of the LCAP will be presented for a first reading at the June 9 Special Board Meeting.

**G-320 Enrollment Report No. 8/2013-2014**

This report was presented as information only.

**G-321 Annual Investment Policy Review and Quarterly Disclosure of Local Agency Investments for Poway Unified School District**

This report was presented as information only.

**G-402 Presentation and Information on Poway Unified School District School Facilities Improvement District No. 2002-1 (“SFID 2002-1”) 2014 General Obligation Refunding Bonds**

This was presented as information only. Legal documents will be brought back to the Board on June 23, 2014.

**G-504 Annual Investment Policy Review and Quarterly Disclosure of Local Agency Investments for Community Facilities Districts No. 1 through 15**

These reports were presented as information only.

**G-505 Presentation and Information on Sale of Community Facilities District No. 11 (Stonebridge) Zone 2 and Zone 3, Special Tax Bonds**

This was presented as information only. Legal documents will be brought back to the Board on June 23, 2014.

**G-506 Presentation and Information on Sale of Community Facilities District No. 15 (Del Sur East) Improvement Area ‘A’ Special Tax Bonds**

This was presented as information only. Legal documents will be brought back to the Board on June 23, 2014

**G-507 Request for Qualifications – Financial Advisory Services- Special Tax Revenues**

This was presented for information only.

**H. NEW BUSINESS – BOARD MEMBERS**

Mrs. Beatty suggested that in light of the Sea World comments heard tonight, the Board bring the issue back as an agenda item next month. Mr. Davis proposed waiting until the fall when the Board could hear input from science teachers. Mr. Gutschow and Mrs. Ranftle stated that this issue does not fall under Board of Education jurisdiction and should be left to the individual sites.

Mrs. Beatty proposed that the Board analyze the District’s legal expenses and consider the possibility of in-house counsel. Mr. Gutschow requested that staff report back at a future meeting and provide a cost analysis.

**I. CORRESPONDENCE**

There was no correspondence presented.

**J. CLOSED SESSION**

There were no additional items discussed in Closed Session.

**K. ADJOURNMENT**

The meeting was adjourned at 10:52 p.m. and the Board reconvened into closed session for further discussion.

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Todd Gutschow, President

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Andy Patapow, Clerk

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John P. Collins, Secretary

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