



**POWAY UNIFIED SCHOOL DISTRICT
MINUTES OF THE BOARD OF EDUCATION
AT A REGULAR MEETING**

November 12, 2013
District Office Community Room

CLOSED SESSION

President Marc Davis called the meeting to order at 3:10 p.m. to receive public comment on the closed session agenda items. There were no public comments, and all Board members convened to closed session in the Board conference room. The closed session was adjourned at 5:30 p.m., and Board members reconvened in the Community Room.

REGULAR MEETING

A. PRELIMINARY FUNCTIONS

A-1 Reconvene / Call to Order

The regular meeting of the Board of Education was called to order at 6:00 p.m. by President Marc Davis.

A-2 Report Out of Closed Session

CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent

CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR

Agent Negotiator: Tracy Hogarth

PFT, PSEA, SEIU

CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED

LITIGATION: Significant exposure to litigation pursuant to paragraph (2) or (3) of Subdivision (d) of Section 54956.9: (1 case)

Legal Counsel: Paul Carelli, Dan Shinoff

CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Subdivision (a) of Section 54956.9)

Case No.: TC-14-07

Legal Counsel: Paul Carelli, Dan Shinoff, Marlon Wadlington

Mr. Gutschow reported that on a motion by Vice President Gutschow, second by Member Patapow, the Board voted unanimously, 4-0, to reject claim number TC-14-07.

There was no other reportable action taken in closed session.

A-3 Salute to Flag

President Davis led the salute to the flag.

A-4 Members in Attendance

Four Board members were in attendance. Penny Ranftle was absent from the meeting due to illness. It was agreed that Vice President Todd Gutschow would act as Clerk for this evening's meeting.

A-5 Welcome to Public

Mr. Patapow welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting, and on how to request an item be pulled from the Consent Calendar.

A-6 Approval of Minutes

It was moved by Mr. Gutschow, seconded by Mr. Patapow, that the minutes of the October 14, 2013, Regular Board Meeting and the October 31, 2013 Special Board Workshop, be approved as presented. *Motion carried unanimously, 4-0.*

A-7 Approval of Agenda Sequence

D-301 Approval of Monthly Budget Revisions

D-302 Public Hearing and Sale of Surplus Real Property, Water Tower Site, 16061 Avenida Venusto, San Diego, CA, Assessor's Parcel Number 274-840-06-00

D-103 Approval of Comprehensive K-12 Counseling and Guidance Program

E-203 Approval of Resolution No. 19-2014 "Resolution Regarding the Elimination or Reduction in Hours of Classified Positions as Contained within Exhibit 'A', Corresponding Layoff of Classified Employees." This item was pulled from the agenda by staff. No action was taken.

It was moved by Mr. Patapow, seconded by Mrs. Beatty, that agenda items D-301, D-302, and D-103 be considered prior to routine agenda items. *Motion carried unanimously, 4-0.*

A-8 Approval of Consent Calendar

100 – LEARNING SUPPORT SERVICES

105 Approval/Ratification of Out-of-State Field Trips

106 Acceptance of Gifts

200 – PERSONNEL SUPPORT SERVICES

203 Approval of Resolution No. 19-2014 Entitled "Resolution Regarding the Elimination or Reduction in Hours of the Classified Positions as Contained within Exhibit 'A', Corresponding Layoff of Classified Employees

204 (a) Approval of Certificated Personnel Report No. 04-2013

(b) Approval of Classified Personnel Report No. 04-2013

300 – BUSINESS SUPPORT SERVICES

307 Approval of New Board Policy Section 6.38 and New Administrative Policy 6.38.1 – Sale or Lease of District-Owned Real Property

308 Ratification of Award of a Contract for Bid No. 2013-01B Chain Link and Tubular Steel Fencing to Frontier Fence Co., Inc.

309 Ratification of Award of a Contract for Bid No. 2013-14B Transportation Compressed Natural Gas Compressor Replacement Project to Allsup Corporation

310 Award of a Contract for Bid No. 2013-26B Exterior Painting of Highland Ranch Elementary School to Painting and Décor, Inc.

311 Ratification of award of a Contract for Bid No. 2013-15B Door Lock Hardware System for Garden Road Elementary School and Westview High School to accurate Security Pros. Inc.

- 312 Approval/Ratification of Contractual Services Report No. 04-2014
- 313 Ratification of District Purchase Orders, Revolving Cash Fund Expenditures, and Purchase Card Transactions
- 314 Approval of Quarterly Associated Student Body (ASB) and Student Council Financial Reports and Ratification of ASB Purchase Orders
- 315 Approval of the Williams Settlement Quarterly Report for September 2013

400 – SCHOOL FACILITIES IMPROVEMENT DISTRICT

500 – COMMUNITY FACILITIES DISTRICT

600 – SUPERINTENDENT’S OFFICE

Revised agenda items D-301, E-105, E-307, and F-603 were distributed to the Board and Cabinet prior to the beginning of the meeting. Mrs. Beatty asked that item E-307 be pulled for discussion. Mr. Davis asked that item E-312 be pulled for discussion. It was moved by Mr. Patapow, seconded by Mrs. Beatty, that with the exception of items E-307 and E-312, the items on the consent calendar be approved as presented. *Motion carried unanimously, 4-0.*

B. REPORTS / PRESENTATIONS / EARLY AGENDA ITEMS

B-1 Student Board Representative Reports

Student Board representatives Barry Yang from Del Norte High School, Daniel Nguyen from Mt. Carmel High School, Brenna Sheehan from Poway High School, McKenna Rayburn from Rancho Bernardo High School, and Elizabeth Landau from Westview High School reported on events and activities at their respective schools. The Student Board representative from Abraxas High School was not present.

B-2 (a) Superintendent’s Briefing

The following updates on current issues and events were presented:

- Dr. Collins, along with Dr. Robertson and other members of the LSS team, attended the 2013 Western States Benchmarking Consortium meeting where they are working on developing a system to assist districts in improving instructional quality in all classrooms.
- On October 31, the Board of Education participated in a student session to discuss Board protocols and policies. Staff is working on revisions to some of these policies and will bring a draft forward to the December Board meeting for a first read.
- Mr. Gutschow and Dr. Collins, along with several principals and District administrators attended the San Diego County Office of Education Superintendents and Principals Forum on November 5 at the San Diego Convention Center. The forum’s theme was Building Systems to Improve Teaching as We Implement the Common Core State Standards.

(b) School Recognition

- Dr. Collins recognized two schools’ accomplishments. Westwood Elementary was the \$5,000 grand prize winner in the Mighty School Challenge, a nationwide competition that helps families and communities create healthier schools and homes. Mesa Verde’s sixth grade robotics team was named Tournament Champions in the regional qualifying competition and will move on to the Southern California Championship in December.

(c) Everyday Heroes Classified Employees Recognition Program

Several classified employees were recognized for demonstrating excellence in work performance, school and community involvement, and leadership and commitment to our District and students. Recognized tonight are: Sue Bartolini, Abraxas High; Michelle Testa, Sunset Hills Elementary; Ada Thompson, Monterey Ridge Elementary; Carolyn Buckner, Bernardo Heights Middle; Cheri Kellhofer, Tierra Bonita Elementary; Sara JoAnne Larson, Black Mountain Middle; Carolyn Lyons, Sunset Hills Elementary; Jim Fitzgerald, Willow Grove Elementary/District Office; Brent Focht, Willow Grove Elementary; and George Haughelstine, Twin Peaks Middle.

(d) Team PUSD Recognition Program

Team PUSD recognizes teams of employees who together, accomplish an exceptional task or project. Dr. Robertson introduced the two teams being nominated tonight: Carin Freitas and Christine Gold, Benefits Department; and the SDC/CS team from Bernardo Heights Middle School: Tina Cano Bailey, Marshawn Cherry, Naomi Estrada, Larry Evans, Dixie Grossman, Douglas Hackett, Ismath Kasmi, Michelle Smith, and Linda Spoener.

B-3 Board Member Reports

Board members reported on their events and activities attended in the previous month.

EARLY AGENDA ITEMS – *As approved in agenda item A-7, these items were considered prior to routine agenda items.*

D-301 Approval of Monthly Budget Revisions

It was moved by Mr. Gutschow, seconded by Mrs. Beatty, that the monthly budget revisions for the month of October, Fiscal Year 2013-2014, be approved. *Motion carried unanimously, 4-0.*

D-302 Sale of Surplus Real Property, Water Tower Site, 16061 Avenida Venusto, San Diego, CA, Assessor's Parcel Number 274-840-06-00

No oral or written bids were submitted. In accordance with the resolution for purchase of the property, President Davis directed staff to research the District's options for proceeding, and return with the presentation of such options to the Board at a future regularly scheduled meeting.

D-103 Comprehensive K-12 School Counseling and Guidance Program

On a motion by Mr. Patapow and a second by Mrs. Beatty, the Comprehensive K-12 School Counseling and Guidance Program was approved as presented. *Motion carried, 3-1.*

C. PUBLIC COMMENTS

Wayne Rounsavell requested that an audit of the District's piggyback contracts be held and the results made available to the public.

Cindy Nicholas-Smith expressed her concerns with the Common Core State Standards.

D. ACTION ITEMS

D-101 Ratification of Student Discipline

It was moved by Mr. Gutschow, seconded by Mr. Patapow, that the Board of Education approve and ratify the stipulated agreements for expulsion in Case Nos. 2013-2014.04, and 2013-2014.05. *Motion carried unanimously, 4-0.*

D-102 Approval of Updated 2013-2014 Special Education Community Advisory Committee

Members

It was moved by Mrs. Beatty and seconded by Ms. Geier that the appointees be approved to serve on the 2013-2014 Special Education Community Advisory Committee. *Motion carried unanimously, 4-0.*

As approved in agenda item A-7, D-103 was considered prior to routine agenda items.

D-104 Common Core Standards Plan

On a motion by Mr. Gutschow and a second by Mrs. Beatty, the Board approved the Common Core plan as presented. *Motion carried unanimously, 4-0.*

D-201 Request Approval of Compensation for Association of Poway School Managers – Represented Employees

It was moved by Mr. Patapow and seconded by Mrs. Beatty that the Board approve the agreement with employees represented by the Association of Poway School Managers. *Motion carried unanimously, 4-0.*

D-202 Public Hearing and Appointment of PSEA Nominee to the Personnel Commission

President Davis opened a public hearing at 8:28 p.m. to receive public comment. Hearing none, the public hearing was closed. On a motion by Mr. Gutschow, and a second by Mr. Patapow, with Mrs. Beatty recusing herself from the vote, the Board approved appointing Mr. David Little to the Personnel Commission. *Motion carried, 3-0.*

D-303 Approval of the Agreement for Participation in the San Diego County Regional Occupational Program (ROP)

It was moved by Mrs. Beatty, seconded by Mr. Patapow, that the Superintendent, or his designee, be authorized to sign the Participation Agreement with the San Diego County Office of Education for the operation of Regional Occupational Program (ROP) courses during the 2013-2014 school year. *Motion carried unanimously, 4-0.*

D-304 Public Hearing and Approval of Resolution No. 18-2014 Entitled “Approving an Amended School Facilities Needs Analysis; Adopting Alternative School Facility Fees in Compliance with California Education Code Section 17620 and Government Code Sections 65995.5, 65995.6, 65995.7, and 66000 et seq.; and Making Related Findings and Determinations”

President Davis opened a public hearing at 8:43 p.m. to receive public comment. Hearing none, the public hearing was closed. It was moved by Mrs. Beatty and seconded by Mr. Gutschow, that Resolution 18-2014, Reestablishing Level 2 Fees of \$3.48 per Square Foot for Non-Mitigated New Residential Construction and Level 3 Fees of \$6.96 per Square Foot for Non-Mitigated New Residential Construction, be Approved, and that these New Fees Become Effective November 13, 2013. *Motion carried unanimously, 4-0.*

D-305 Approval of the 2012-2013 Annual and Five-Year Reports for Poway Unified School District

On a motion by Mrs. Beatty and a second by Mr. Gutschow, the Board Approved the Annual and Five-Year Reports. *Motion carried unanimously, 4-0.*

D-306 Public Hearing and Approval of Resolution No. 20-2014 Entitled “Declaration of Intention to Dedicate an Electrical Easement and a Pedestrian Easement to the City of San Diego, at Design 39 Campus”

President Davis opened a public hearing at 9:03 p.m. to hear public comment. Hearing none, the public hearing was closed. It was moved by Mr. Patapow, seconded by Mr. Gutschow that the

Board approve Resolution 20-2014, declaring tow easement to the City of San Diego at Design 39 Campus. *Motion carried unanimously, 4-0.*

D-601 Approval of December 16, 2013, Board Meeting as the Annual Organizational Meeting of the Board

On a motion by Mr. Gutschow and a second by Mr. Patapow, the Board approved December 16, 2013, as its annual organizational meeting. *Motion carried unanimously, 4-0.*

Agenda items E-307 and E-312 were pulled from the Consent Calendar for discussion and action.

E-307 Approval of New Board Policy Section 6.38 and New Administrative Procedure 6.38.1 – Sale

It was moved by Mrs. Beatty and seconded by Mr. Patapow that the new Board Policy Section 6.38 and Administrative Procedure 6.38.1, Sale or Lease of District-Owned Real Property, be approved. *Motion carried unanimously, 4-0.*

E-312 Approval/Ratification of Contractual Services Report No. 04-2014

On a motion by Mr. Davis, and a second by Mrs. Beatty, the Board approved Contractual Services Report No. 04-2014.

F. FIRST READING ITEMS

F-107 Proposed Adoption of AP Spanish Language Textbook – First Reading

This was presented as a first reading, to be presented for action at the December 16, 2013 Board meeting.

F-205 Proposed 2014-2015 Student Attendance Calendar – First Reading

This was presented as a first reading, to be presented for action on December 16, 2013.

F-602 Proposed New Board Policy and Administrative Procedure Section No. 7.12 – District Use of Social Media – First Reading

This was presented as a first reading, to be presented for action following review by legal counsel.

F-603 Proposed New Board Policy Section 1.14 on Legislation, Legislative Advocacy and Action – First Reading

This was presented as a first reading, to be presented for action on December 16, 2013.

G. INFORMATION ITEMS

G-206 Annual Disclosure and Certification of Estimated Accrued but Unfunded Liability for Self-Insured Worker's Compensation Claims, Fiscal Year 2012-2013, and Submittal of Annual Workers' Compensation Self-Insurer's Report to State

This report was presented as information only.

G-316 Enrollment Report No. 2/2013-2014

This report was presented as information only.

G-317 Annual Investment Policy Review and Quarterly Disclosure of Local Agency Investments for Poway Unified School District

This report was presented as information only.

G-501 Annual Investment Policy Review and Quarterly Disclosure of Local Agency Investments for Community Facilities District Nos. 1 through 15

This report was presented as information only.

H. NEW BUSINESS – BOARD MEMBERS

Following discussion on the issue of sequencing Board agenda, the Board agreed to hear public comments, Item C, prior to early agenda items at future Board meetings.

I. CORRESPONDENCE

There was no correspondence presented.

J. CLOSED SESSION

There were no additional items discussed in Closed Session.

K. ADJOURNMENT

The meeting was adjourned at 9:31 p.m.

President

Clerk

John P. Collins, Secretary

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