



**POWAY UNIFIED SCHOOL DISTRICT
MINUTES OF THE BOARD OF EDUCATION
AT A REGULAR MEETING**

December 15, 2008
Morning Creek Elementary School

CLOSED SESSION

President Linda Vanderveen called the meeting to order at 4:29 p.m. to receive public comment on the closed session agenda items. There were no public comments, and the Board convened to closed session in the staff lounge. The closed session was adjourned at 6:00 p.m., and Board members reconvened in the Morning Creek multipurpose room to begin their regular meeting and relay any reportable action taken during closed session.

REGULAR MEETING

A. PRELIMINARY FUNCTIONS

A-1 Reconvene / Call to Order

The regular meeting of the Board of Education was called to order at 6:08 p.m. by President Linda Vanderveen.

A-2 Report Out of Closed Session

CLOSED SESSION: CONFERENCE WITH AND/OR RECEIPT OF ADVICE FROM LEGAL COUNSEL – PENDING LITIGATION: Significant exposure to litigation pursuant to subdivision (a) of Government Code Section 54956.9
Case No: 07cv783BEN

CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
(Position: administrative employee)

CLOSED SESSION: STUDENT DISCIPLINE
Consideration and/or deliberation of student discipline matters
Case No. 2008-2009.13

CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN# 274-840-06-00
Property: APN# 678-230-33-00
Agency negotiator: John P. Collins

There was no reportable action taken in closed session.

A-3 Salute to Flag

Two Los Peñasquitos Academy fifth graders led the salute to the flag.

A-4 Members in Attendance

All Board members were in attendance.

A-5 Welcome to Public

Mr. Mangum welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting.

President Vanderveen called for a moment of silence in memory for Margaret Bialas, a noon duty supervisor at Canyon View Elementary School.

A-6 Organizational Meeting of the Board – Election of Officers and Appointment of Representatives

(a) Oath of Office

Superintendent Phillips administered the Oath of Office to re-elected Board Members Andy Patapow and Linda Vanderveen.

(b) Election of Officers and Appointment of Representatives

Mrs. Vanderveen nominated Andy Patapow to be elected as President, Todd Gutschow as Vice President, and Penny Ranftle as Clerk, and the nominations were seconded by Mr. Mangum. *Motion carried unanimously, 5-0.*

Outgoing Board President Linda Vanderveen was presented a plaque in recognition of her service in 2008. Incoming President Andy Patapow facilitated the remainder of the meeting.

Appointments by the President:

County Board of Education Representative: Penny Ranftle

California Small Suburban School Districts (CALSSD) Representative: Linda Vanderveen

California School Boards Association (CSBA) Delegate Assembly: Penny Ranftle

Citizens' Oversight Committee Applicant Screening Committee: Todd Gutschow and Penny Ranftle

Palomar Pomerado Health Systems: Andy Patapow

City of Poway Subcommittee Liaisons: Jeff Mangum and Penny Ranftle

City of San Diego Subcommittee Liaisons: Jeff Mangum and Penny Ranftle

Poway Chamber of Commerce Liaison: Linda Vanderveen

San Diego North Chamber of Commerce Liaison: Todd Gutschow

San Diego North Chamber of Commerce Education Committee: Todd Gutschow

Palomar Council PTA Board Representative: members will continue to rotate

San Diego County Board of Supervisors Representative: Todd Gutschow

A-7 Nominations for California School Boards Association Delegate Assembly

No nominations were made to the California School Boards Association Delegate Assembly.

A-8 Approval of Minutes

It was moved by Mr. Gutschow, seconded by Mr. Mangum, that the minutes of the November 17, 2008, Regular Board Meeting be approved as presented. *Motion carried unanimously, 5-0.*

A-9 Approval of Agenda Sequence

D-301 Review and Acceptance of 2007-2008 Financial Audit

D-302 Approval and Certification of First Interim Financial Report and Approval of Resolution No. 24-2009 entitled "Authorization to Revise the 2008-2009 Budget as Reflected in the First Interim Financial Report"

F-602 District Office Facilities – First Reading

D-303 Approve Distribution of Surplus Computer Equipment to Eligible Poway Unified School District Families

Dr. Phillips stated that item D-103 was being withdrawn from the agenda. It was moved by Mrs. Vanderveen, seconded by Mr. Gutschow, that agenda items D-301, D-302, F-602, and D-303 be considered prior to routine agenda items. *Motion carried unanimously, 5-0.*

A-10 Approval of Consent Calendar

100 – LEARNING SUPPORT SERVICES

- 104 Approval of Resolution No. 23-2009 entitled “Resolution in the Matter of Distribution of the 2008-2009 California Arts and Music Block Grant Funding”
- 105 Adoption of New Middle and High School Course
- 106 Approval of Agreement for Nonpublic School/Nonpublic Agency Services
- 107 Acceptance of Gifts

200 – PERSONNEL SUPPORT SERVICES

- 201 Approval of 2009/2010 Year-Round Calendar for Abraxas High School
- 202 Approval of Valley Elementary School 2009/2010 Modified School Calendar
- 203 Approval of State Teachers Retirement System (STRS) Reduced Workload Program Memorandum of Understanding with the Poway Federation of Teachers
- 204 (a) Approval of Certificated Personnel Report No. 06-2009
(b) Approval of Classified Personnel Report No. 06-2009

300 – BUSINESS SUPPORT SERVICES

- 304 Approval of Resolution No. 25-2009 entitled “Declaration of Intention to Dedicate Easements to Olivenhain Municipal Water District at Del Norte High School, Oak Valley Middle School, and Stone Ranch and Monterey Ridge Elementary Schools”
- 305 Approval of District Revolving Cash Fund and Purchase Card Transactions; Ratification of District Purchase Orders
- 306 Approval/Ratification of Contractual Services Report No. 05-2009
- 307 Award of Bid No. 1B-2009 Food and Safety and Sanitation System Services
- 308 Acceptance of Project as Complete and Authorization to File a Notice of Completion – Portion of Unit Price Bid with DFS Flooring for Floor Coverings at Various Sites

400 – SCHOOL FACILITIES IMPROVEMENT DISTRICT

- 401 Ratification of Change Order to Contract with Brady Company for Additional Services in the Modernization of Black Mountain Middle School
- 402 Ratification of Award of Bid No. 572-09-001 for Contracts for Moving and Storage of School Furniture and Equipment at Various School Sites
- 403 Ratification of Change Orders to Contracts with Miller Environmental, Inc., and Southland Electric, Inc., for Additional Services in the Modernization of Rolling Hills Elementary School

500 – COMMUNITY FACILITIES DISTRICT

600 – SUPERINTENDENT’S OFFICE

Revised agenda item E-204(a) was distributed to the Board and Cabinet prior to the beginning of the meeting. Mrs. Ranftle requested item E-307 be pulled for discussion. Mr. Gutschow requested item E-104 be pulled for discussion. It was moved by Mrs. Vanderveen, seconded by Mr. Mangum, that, with the exception of items E104 and E-307, the items on the consent calendar be approved as presented. *Motion carried unanimously, 5-0.*

B. REPORTS / PRESENTATIONS / EARLY AGENDA ITEMS

B-1 Student Board Member Reports

Student Board members Tina Nguyen from Mt. Carmel High School, Brett Friedman from Poway High School, Brittney Pham from Rancho Bernardo High School, and Jacqueline Kim from

Westview High School reported on events and activities at their respective schools. The Student Board member from Abraxas High School was not present.

B-2 (a) Superintendent's Briefing

The following updates on current issues and events were presented:

- Dr. Phillips welcomed five Russian secondary-level educational leaders from Vladivostok, who are part of the Open World Leadership Program. Their host, Doug Rider, introduced the members of the delegation.
- Los Peñasquitos Principal Deanne McLaughlin introduced Monica Knuffman, President of the Los Peñasquitos Academy Foundation, who presented the Board with a check for \$50,000 to help support Los Peñasquitos Academy.
- Dr. Collins introduced teachers who earned National Board Certification for 2007-2008: Beth Cormier, Theresa Stogsdill, Kathy Diaz, Cynthia Mills, and Leann Marshall. Melissa Gioia was unable to attend the meeting.
- Recognitions highlighted included Rancho Bernardo High School senior Anurag Kashyap, who was awarded \$75,000 for winning the 2008 Jeopardy! Teen Tournament; Valley third grade teacher Marissa Ochoa, who received the National Milkin Educator Award and \$25,000; and Poway and Westview High Schools receiving Silver Awards for being among *U.S. News & World Report's* America's Best High Schools. Dr. Phillips commended the schools and departments for reaching out to help others during the holiday season.
- Assistant Superintendent Bill Chiment recognized Bob Guerrero, Director of Personnel Commission, for his 19½-year career at PUSD and congratulated Bob on his retirement.
- Assistant Superintendent Eric Lehew and Technology Trainer Linda Foote shared the DVD describing "Increasing Student Achievement through Assessment and Goal Setting," which received a Golden Bell Award on December 6 at the California School Board Association's Conference in San Diego.
- Deputy Superintendent John Collins gave a brief update on construction at Pomerado, Rolling Hills, and Valley Elementary, Black Mountain and Meadowbrook Middle, and Del Norte High Schools.

(b) Student Recognition

Student accomplishments and awards received were recognized.

(c) Staff Recognition

Accomplishments and awards earned by staff members were recognized.

(d) District Recognition

School awards and honors received were recognized.

B-3 Board Member Reports

Board members reported on their activities and events attended in the previous month.

EARLY AGENDA ITEMS – *As approved in agenda item A-9, these items were considered prior to routine agenda items.*

D-301 Review and Acceptance of the 2007-2008 Financial Audit

It was moved by Mrs. Vanderveen, seconded by Mr. Mangum, that the 2007-2008 financial audit for Poway Unified School District be accepted, and that the Deputy Superintendent be authorized to

report the District's response to the audit findings and recommendations to the County Office of Education. *Motion carried unanimously, 5-0.*

D-302 Approval and Certification of First Interim Financial Report and Approval of Resolution No. 24-2008 entitled "Authorization to Revise the 2007-2008 Budget as Reflected in the First Interim Financial Report"

It was moved by Mrs. Vanderveen, seconded by Mr. Mangum, that Resolution No. 24-2009 be approved, revising the 2007-2008 budget, as represented on the First Interim Report, and certifying to the County Superintendent of Schools that the District will meet its fiscal obligations in the 2008-2009 fiscal year and the two subsequent fiscal years. *Motion carried unanimously, 5-0.*

F-602 District Office Facilities – First Reading

This was presented as a first reading, to be presented for direction from the Board on January 20, 2009. Dr. Collins clarified that the funding source for a district office facility would not be from Capital Facilities funds that cannot be used for general fund operations. However, current lease payments that would be eliminated with the purchase of a new administrative facility come out of the general fund.

D-303 Approve Distribution of Surplus Computer Equipment to Eligible Poway Unified School District Families

It was moved by Mrs. Ranftle, seconded by Mrs. Vanderveen, that the Board authorize the Superintendent, or designee, to develop and implement a process to distribute surplus computers to eligible Poway Unified School District families. *Motion carried unanimously, 5-0.*

C. PUBLIC COMMENTS

There were no public comments.

D. ACTION ITEMS

D-101 Ratification of Stipulated Agreements for Student Expulsion

It was moved by Mrs. Ranftle, seconded by Mr. Mangum, that the Board of Education approve and ratify the stipulated agreements for expulsion in Case Numbers 2008-2009.09 and 2008-2009.14. *Motion carried unanimously, 5-0.*

D-102 Ratification of Student Discipline

It was moved by Mr. Mangum, seconded by Mr. Gutschow, that, based upon the Board's review of the Findings of Fact and Recommendations submitted by administrative hearing panels, the action on the recommendations presented regarding Case Numbers 2008-2009.11, 2008-2009.13, 2008-2009.15, and 2008-2009.16 be ratified. *Motion carried unanimously, 5-0.*

D-103 Board Decision Regarding Student Appeal of the Administrative Hearing Panel's Findings of Fact and Recommendations; Case No. 2007-2008.13

Dr. Phillips pulled this item from the agenda because the parent withdrew the appeal.

As approved in agenda item A-9, items D-301, D-302, and D-303 were considered prior to routine agenda items.

Agenda items E-104 and E-307 were pulled from the Consent Calendar for discussion and action.

E-104 Approval of Resolution No. 23-2009 entitled “Resolution in the Matter of Distribution of the 2008-2009 California Arts and Music Block Grant Funding”

It was moved by Mr. Gutschow, seconded by Mrs. Vanderveen, that Resolution No. 23-2009, in the matter of distribution of the 2008-2009 California Arts and Music Block Grant funding, be approved.

Motion carried unanimously, 5-0.

E-307 Award of Bid No. 1B-2009 Food Service Safety and Sanitation System Services

It was moved by Mrs. Ranftle, seconded by Mr. Gutschow, that Bid No. 1B-2009 Food Safety and Sanitation System Services be awarded to Sanitech Systems, Inc. ***Motion carried unanimously, 5-0.***

F. FIRST READING ITEMS

F-108 Proposed Adoption of Effective Small Business Management Textbook – First Reading

This was presented as a first reading, to be presented for action on January 20, 2009.

F-109 Proposed Adoption of High School Mathematics Textbooks – First Reading

This was presented as a first reading, to be presented for action on January 20, 2009.

F-601 Proposed Revision of Board Policies and Administrative Procedures of Article 7.0 – School and Community Relations – First Reading

This was presented as a first reading, to be presented for action on January 20, 2009.

As approved in agenda item A-9, item F-602 was considered prior to routine agenda items.

G. INFORMATION ITEMS

G-205 Submittal of Annual Workers’ Compensation Self-Insurer’s Report to the State Department of Industrial Relations

This was presented as information only.

G-309 Enrollment Report No. 3/2008-2009

This report was presented as information only.

G-501 Annual and Five-Year Report for Poway Unified School District

This report was presented as information.

H. NEW BUSINESS – BOARD MEMBERS

There was no business discussed under this item.

I. CORRESPONDENCE

There was no correspondence presented.

J. CLOSED SESSION

There were no additional items discussed in Closed Session.

K. ADJOURNMENT

The meeting was adjourned at 8:56 p.m.

Andy Patapow, President

Penny Ranftle, Clerk

Donald Phillips, Secretary

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