Due to COVID-19 related social distancing measures, the April 23rd Board of Education Meeting will be conducted entirely online, via virtual/video conferencing. Governor Newsom’s executive order on March 12, 2020, waived the requirement for Board Members to physically participate in a public Board Meeting at the same location. The intent is not to limit public participation but to protect public health by following the Governor’s Stay at Home order and San Diego County’s order limiting attendance at public assemblies.

Thursday, April 23, 2020

PUSD VISION STATEMENT
Creating Culture and Conditions to Empower World-Class Learners

PUSD MISSION STATEMENT
Inspiring Passion and Preparing Every Student to Thrive in College, Career, and Life by Providing Personalized, Rich, and Rigorous Learning Experiences

Meeting will be live streamed and can be viewed by the below link and then clicking on “view the live stream here”:

REGULAR MEETING BEGINS AT 6:00 P.M.

Changess to Submitting Public Comments:
Public Speakers are requested to submit comments by the Public Comment Form link: https://bit.ly/PUSDpubliccomments, one hour prior to the start of the 4:00 p.m. Closed Session Meeting and if indicated on the form, comments submitted for Closed Session agenda items only, via the online Public Comment Form will be read aloud prior to the start of 4:00 p.m. Closed Session Meeting.

Public Speakers are requested to submit comments by the Public Comment Form Link https://bit.ly/PUSDpubliccomments, between 3:00 p.m. - 5:00 p.m., prior to the start of the 6:00 p.m. Open Session Regular Meeting. If indicated on the form, comments submitted via the online Public Comment Form will be read aloud during Agenda Item 4.2 “Public Comments” or the corresponding agenda item.

1.0 CALL TO ORDER

2.0 CLOSED SESSION
2.1 Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), and 54956.9(e)(3)
a. Case No. 2020011081

b. Settlement No. PA-04062020

2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)
   a. Consideration of Procedures Regarding Complaint Against Employee(s) Filed Under District Administrative Procedure 4.106.2 (Government Code 54957)

2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)

2.4 Negotiations – PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8
   a. Agent Negotiator: James Jimenez

2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Nonreelection Pursuant to Government Codes 54954.5(e), and 54957

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957
   a. Certificated Management – Executive Director II, LSS

3.0 CALL TO ORDER

3.1 Pledge of Allegiance

3.2 Report Out of Closed Session

3.3 Members in Attendance

3.4 Welcome to Public – Mariana Akins

3.5 Action Approval of Agenda/Sequence

11.1* Action Appointment of Student Board Member to Serve During the 2020-2021 School Year

4.0 ORAL PRESENTATIONS

4.1 Information Student Board Representatives – No Reports

4.2 Public Comments

   Individuals wishing to address the Board regarding an item on the agenda or items of specific concern, may do so at this time. Speakers are limited to (3) three minutes, (15) fifteen minutes per topic. Times may be shortened or extended at the direction of the Board. Changes to Public Comments due to COVID-19 Pandemic: Speakers are requested to submit comments by Public Comment Form link: https://bit.ly/PUSDpubliccomments, between 3:00 p.m. - 5:00 p.m., prior to the start of the 6:00 p.m. Open Session Regular Meeting. If indicated on the form, comments submitted via the online Public Comment Form will be read
aloud during Agenda Item 4.2 “Public Comments” or the corresponding agenda item.

4.3 Information AVID 8th Grade and Senior Standouts Osborne
4.4 Information/ Presentation Distance Learning Grading Osborne

5.0 CONSENT CALENDAR O’Connor-Ratcliff

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately. The Superintendent and staff recommend approval of all Consent Calendar items.

5.1 Approval of Consent Calendar O’Connor-Ratcliff
   a. Approval of Minutes

5.2 Consent Calendar – Personnel Support Services Jimenez
   a. Approval of Certificated Personnel Report No. 09-2020
   b. Approval of Classified Personnel Report No. 09-2020
   c. Approval of the Williams Settlement Quarterly Report for March 2020
   d. Approval of Resolution No. 44-2020 Entitled “Acknowledgment of National PTA Teacher Appreciation Week - May 4-8, 2020”
   e. Approval of Resolution No. 45-2020 Entitled “Acknowledgment of California Classified School Employee Week – May 17-23, 2020”
   f. Approval of the Student Teaching Agreement with San Diego State University
   g. Approval of Teacher Preparation Clinical Practice Agreement with California State University San Marcos
   h. Ratification of Offer of Voluntary Student Accident Insurance for 2020/2021 School Year

5.3 Consent Calendar – Business Support Services Little
   a. Approval/Ratification of Contractual Services Report No. 09-2020
   b. Ratification of District Purchase Orders
c. Ratification and Approval of District Commercial Warrants, Revolving Cash Fund Expenditures and Purchase Card Transactions for March 2020


e. Approval of Resolution No. 43-2020 Entitled “Acknowledgment of School Bus Drivers’ Day – April 28, 2020”

f. Award a Contract Resulting from Request for Proposal 2019-07P Independent Auditing Services to CWDL, Certified Public Accountants

g. Approval of Resolution No. 50-2020 Entitled “Authorization to Purchase Microsoft Products and Software Services Using the Kings County Office of Education (“COE”) Project No. 061119 Microsoft Products – COE-WIDE”

h. Approval of Resolution No. 51-2020 Entitled “Acknowledgment of School Lunch Hero Day on May 1, 2020”

i. Award Architectural Services Contract to BakerNowicki Design Studio for Design and Related Services for a New Classroom Building and Field Improvements at Del Norte High School

j. Approval of Resolution No. 40-2020 Entitled “Resolution on Board Compensation for Missed Meeting”

5.4 Consent Calendar – Learning Support Services

a. Approval of Resolution No. 52-2020 Entitled “Authorization of Second Amended Contract CSPP-9465 with the California Department of Education to Provide Child Development Services”

5.5 Consent Calendar – Student Support Services

5.6 Consent Calendar – Technology and Innovation

5.7 Consent Calendar – Superintendent

a. Approval for Update to CSBA Board Bylaws Appendix E 9270 Conflict of Interest for Designated Positions

b. Acceptance of Gift(s)

6.0 PERSONNEL SUPPORT SERVICES

6.1 Action Approval of Declaration of Need for Fully Qualified Educators

6.2 Action/Information Initial Proposal from the Board of Education to the Poway School Employees Association (PSEA) Unit I
6.3 Action/ Information Initial Proposal from the Board of Education to the Poway School Employees Association (PSEA) Unit II

7.0 BUSINESS SUPPORT SERVICES

7.1* Action Approve Resolution No. 47-2020 Entitled “Authorizing and Providing for the Issuance of Two Series of Special Tax Bonds of Community Facilities District No. 16 (Del Sur East II), Approving the Form of a Separate Bond Indenture for each Series of Such Special Tax Bonds, Bond Purchase Agreement, Preliminary Official Statement, Continuing Disclosure Agreement, and Other Documents and Authorizing Certain Actions in Connection with the Issuance of Such Two Series of Special Tax Bonds”

7.2* Action Approve Resolution No. 49-2020 Entitled “Authorizing Poway Unified School District, Acting in its Capacity as the Legislative Body of Community Facilities District No. 16 (Del Sur East II) Declaring its Intent to Issue its Poway Unified School District Community Facilities District No. 16 (Del Sur East II) 2020 Special Tax Bonds to be used to Reimburse the Poway Unified School District for Expenditures made prior to the Issuance of such Bonds”

7.3 Information/ Presentation Aquatics Program Update

8.0 LEARNING SUPPORT SERVICES

8.1* Action Approval of Resolution No. 48-2020 Entitled “Declaration of Emergency Conditions and Modification of Graduation/Promotion Requirements for Currently Enrolled Students”

9.0 STUDENT SUPPORT SERVICES

10.0 TECHNOLOGY AND INNOVATION

11.0 SUPERINTENDENT (Moved agenda item 11.1 to earlier in agenda under 3.0)

12.0 REPORTS AND COMMENTS

12.1 Information Board Member Reports

12.2 Information Superintendent’s Report
   a. Information Student Recognition
   b. Information Staff Recognition
   c. Information District Recognition

12.3 Information O’Connor-Ratcliff

12.4 Information Kim Phelps

12.5 Information Kim Phelps

12.6 Information Kim Phelps
13.0 CLOSED SESSION – CONTINUATION OF CLOSED SESSION AGENDA
FROM PAGE ONE AS NECESSARY

14.0 ADJOURNMENT / NEXT MEETING
The next regularly scheduled Board Meeting will be held on Thursday, May 14, 2020, at 6:00 p.m. During the COVID-19 Crisis, Board Meetings will be held via Zoom Meetings.

*Student Board Members shall be recognized at Board meetings as full members of the Board, and shall be allowed to participate in the discussion of issues, except items related to closed session, discipline, personnel, and employer-employee relations. Board Bylaw 9150

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District’s Governing Board, please contact the office of the District Superintendent at (858) 521.2700 [15250 Avenue of Science, San Diego]. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Written materials relating to an item on this agenda that are distributed to the Poway Unified School District Board of Education within 72 hours before it is to consider the item at its regularly scheduled meeting will be available for public inspection at 15250 Avenue of Science, San Diego, during normal business hours. Such written materials will also be made available on the district website [www.powayusd.com], subject to staff’s ability to post the documents before the regularly scheduled meeting.
TO: BOARD OF EDUCATION

FROM: Marian Kim Phelps

Staff Support:

SUBJECT: APPROVAL OF AGENDA/SEQUENCE

RECOMMENDATION:

Approval of the April 23, 2020, agenda/sequence.

DISCUSSION/PROGRAM:

Agenda items may be addressed out of order if items of community interest, requiring extended presentation or discussion, requiring contractual services, or department(s) do not have any agenda items for discussion/action.

LEGAL REFERENCE: N/A

FISCAL IMPACT: None

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: Beatty ___ Couvrette ___ O'Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Akins ___
TO: BOARD OF EDUCATION               MEETING DATE: April 23, 2020
FROM: Marian Kim Phelps
       Staff Support: Christine Paik
AGENDA ITEM: 11.1

SUBJECT: APPOINTMENT OF STUDENT BOARD MEMBER TO SERVE DURING THE 2020-2021 SCHOOL YEAR

RECOMMENDATION:

Approve the recommendation of the interview sub-committee and appoint its selection to serve as the student board member for 2020-2021.

DISCUSSION/PROGRAM:

Based on the criteria and qualifications contained in the Board-adopted Bylaws 9150 for Student Board Member selection, applicants were forwarded to a Board sub-committee to be interviewed.

The Board sub-committee met on April 8, 2020, to interview those candidates. The Board sub-committee members then reached a consensus on a final candidate: Emily Bylsma from Poway High School. The alternate will be Jacob Todd from Del Norte High School, if for any reason the selected student cannot serve.

The term of office will be her senior year. The Student Board Member will remain for the entire Board meeting and participate in discussion about student-related agenda items. She will be given preferential voting privileges under California Education Code Section 35012. The duties of the Student Board Member will include providing continuing input for Board deliberations (excluding discipline, personnel, and employer-employee relations), strengthening communications between the Board and students, and representing all students and facilitating the discussion of all sides of an issue.

Tonight, the full Board of Education is being asked to vote to accept the sub-committee’s recommendation and appoint Emily Bylsma as the new Student Board Member and Jacob Todd as the alternate. Emily’s term will begin with the August 2020 Board Meeting and conclude with the June 2021 meeting.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A
TO: BOARD OF EDUCATION

FROM: Marian Kim Phelps

Staff Support:

SUBJECT: STUDENT BOARD REPRESENTATIVES

RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

Student Board Representatives reports are postponed during the COVID-19 crisis.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
TO: BOARD OF EDUCATION
FROM: Marian Kim Phelps

MEETING DATE: April 23, 2020
AGENDA ITEM: 4.2

Staff Support:

SUBJECT: PUBLIC COMMENTS

RECOMMENDATION:

PUBLIC COMMENT WILL BE LIMITED TO THREE MINUTES PER SPEAKER.

DISCUSSION/PROGRAM:

Welcome to the monthly meeting of the Board of Education.

Due to COVID-19 related social distancing measures, the April 23rd Board of Education Meeting will be conducted entirely online, via virtual/video conferencing. Governor Newsom’s executive order on March 12, 2020, waived the requirement for Board Members to physically participate in a public Board Meeting at the same location. The intent is not to limit public participation but to protect public health by following the Governor’s Stay at Home order and San Diego County’s order limiting attendance at public assemblies.

Public Speakers are requested to submit comments by the Public Comment Form Link https://bit.ly/PUSDpubliccomments, between 3:00 p.m. - 5:00 p.m., prior to the start of the 6:00 p.m. Open Session Regular Meeting. If indicated on the form, comments submitted via the online Public Comment Form will be read aloud during Agenda Item 4.2 “Public Comments” or the corresponding agenda item.

Item 4.2 is placed on our agenda to enable members of our community to bring items that are not placed anywhere else on the agenda to the Board’s attention.

Comment time is limited to three minutes per public comment with a maximum of fifteen minutes per topic unless waived by the Board president. Speaker comment forms may only address one topic under Item 4.2 and may not defer their comment time to another individual.

If there are concerns regarding specific individuals, it is preferred that the speaker refrain from naming them publicly to respect their privacy.

The Brown Act does not permit Board action or extended discussion of any item not on the agenda, but your concerns will be referred to staff.

LEGAL REFERENCE: Government Code Section 54950 et seq.

FISCAL IMPACT: N/A

MOVED BY: ____________________________ SECONDED BY: ____________________________

VOTE: Beatty ___ Couvrette ___ O’Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Akins ___
TO:       BOARD OF EDUCATION       MEETING DATE:       April 23, 2020

FROM:     Carol Osborne
          Staff Support: Beth Perisic

AGENDA ITEM:  ____ 4.3

SUBJECT:   AVID 8TH GRADE AND SENIOR STANOUTS

RECOMMENDATION:

Information

DISCUSSION/PROGRAM:

The following students are AVID 8th Grade and Senior Standouts. AVID stands for “Advancement Via Individual Determination.” AVID’s mission is to close the achievement gap by preparing all students for college readiness and success in a global society. Every year one 8th grader from each middle school and one senior from each high school are selected as an AVID Standout. These outstanding students are chosen for their strong academic performance and commitment to their community.

Eighth Grade Standouts

- Alba Campbell-Rodriguez, AVID coordinator Denise Flynn – Bernardo Heights Middle School
  - Alba is a very driven student and always strives to do her best. She is strong in academics and ensures that she understands the expectations of each assignment. Alba is a self-advocate and has compassion towards others.

- Andrea Barragan, AVID coordinator Danielle Reyes – Black Mountain Middle School
  - Andrea exemplifies the core values of Black Mountain Middle School! She is a positive role model for others. She is kind, hardworking, responsible and puts her heart into everything she does.

- Lana Rubic, AVID coordinator Kay McHeffey – Meadowbrook Middle School
  - Lana has a strong work ethic and is a leader in tutorial and many of her classes. She is confident, willing to help others, and encourages others to persist through difficulties.

- Dante Burrellmedley, AVID coordinator Aimee McCoy – Mesa Verde Middle School
  - Dante always strives to do his best. He has improved greatly this school year as a student and a person. Dante is a self-advocate, friend to everyone, and an overall great person.

LEGAL REFERENCE:       N/A

FISCAL IMPACT:       N/A

MOVED BY: ___________________       SECONDED BY: ___________________

VOTE:       Beaty ___   Couvrette ___   O’Connor-Ratcliff ___   Patel ___   Zane ___   Student Preferential Vote: Akins ___
o Madeline (Maddie) Page, AVID coordinators Alyssa Dykes and Zoe Varela-Beltz – Oak Valley Middle School
  o Maddie is the kind of student that you dream of having in your class. She is kind, resilient, hardworking, and willing to help others. She has a great ability to think critically and persevere.

o Jasmine Tran, AVID coordinators Mikki Matautia and Katie Fixsen – Twin Peaks Middle School
  o Jasmine encompasses every aspect of the AVID Ohana’s mission. She is diligent, positive, warm, and welcoming. She has a willingness to conquer every challenge and collaborates well with other students.

Senior Standouts

o Artur Ivanov, AVID coordinator Kristen James – Del Norte High School
  o Artur can do it all. He is the co-captain and quarterback of the varsity football team, and he tap dances! He is kind, respectful, positive, and funny. He is always participating in class and collaborating with other students. Artur will either attend University of California, Riverside in the fall or go to community college before transferring to San Diego State University.

o Itzel Bustamante, AVID coordinator Susan Randle – Mount Carmel High School
  o Itzel sets a high bar for herself and others. She has a strong mind that will help her reach every goal she sets. Mt. Carmel High School AVID will miss her cunning ability to find the silver lining in every situation. Itzel will major in Biology and is still deciding which university will be lucky enough to have her.

o Nhat Pham, AVID coordinators Karen Kawasaki-Williams and Sherry Lockie – Poway High School
  o Nhat has taken seven AP classes while maintaining a 4.2 GPA. His academic achievements helped Nhat secure a $20,000 scholarship from Dell! He is curious, positive, resilient, and kind. Nhat will be the first in his family to attend university. He is still deciding if he will attend University of California, San Diego or University of California, Berkeley where he will major in Math.

o Amaya Stauffer, AVID coordinator Leann Marshall – Rancho Bernardo High School
  o Amaya has the ability to push through any challenge. She continuously supports others academically and emotionally. She is a natural leader with a gift of understanding the human spirit. She will be attending California State University, Fullerton to major in Communications.

o Maria Storelli, AVID coordinators Jose Lucero, Andrea Champoux, and Dorothy Carlson – Westview High School
  o Maria moved to the United States from Brazil at age 12 and has overcome many obstacles in life. She is the Recruitment Lead for the Westview High School AVID Executive Team. Maria took an introductory International Law class at Harvard, which sparked her dream to attend law school. She will most likely be attending University of California, Irvine in the fall to major in Political Science.
TO:        BOARD OF EDUCATION
FROM:     Carol Osborne
          Staff Support: Todd Cassen and Kimie Lochtefeld

MEETING DATE:        April 23, 2020
AGENDA ITEM:        4.4

SUBJECT:        DISTANCE LEARNING GRADING

RECCOMMENDATION:

Information and presentation.

DISCUSSION/PROGRAM:

At the March 12, 2020, Poway Unified School District Board of Education meeting, the Board, with a 4-0 approval, granted the Superintendent the authority to declare an emergency and take appropriate action as needed, due to the recently declared COVID-19 virus pandemic. In response to the Governor’s Executive Order, N-33-20, requiring all California residents to “shelter in place”, Poway Unified closed schools effective March 16, 2020. The District provided optional learning activities for students until a Distance Learning Plan was developed. Poway Unified’s Distance Learning Plan was provided to staff on March 30, 2020, along with a variety of professional learning opportunities for teachers to prepare for distance learning.

On April 6, 2020, the soft launch of distance learning began for all currently enrolled students in the Poway Unified School District. Staff determined that all TK-12 student work would be assessed for participation, completion, progress, and feedback purposes in alignment with “doing no harm to students” as directed by the State Superintendent, Tony Thurmond. Staff has also recommended moving to a credit/no credit grading policy based on the complexities of distance learning.

Staff reviewed potential implications and determined that students would not be penalized for a credit/no credit grading policy during distance learning. The University of California and California State University systems as well as other universities across the country, both public and private, have made it clear that students will not be penalized for posting credit/no credit transcripts for this school year. The District’s move to a credit/no credit grading policy is temporary and will only apply to Semester 2, Trimester 3, or Quarter 4 of the 2019-20 school year. The credit/no credit grading policy will be discontinued when students and staff physically return to school.

LEGAL REFERENCE:        N/A
FISCAL IMPACT:        N/A

MOVED BY:        _________________________ SECONDED BY: _________________________

VOTE:     BEATTY ____ COUVRETTE ____ O’CONNOR-RATCLIFF ____ PATEL ____ ZANE ____ STUDENT PREFERENTIAL VOTE: AKINS ____
TO: BOARD OF EDUCATION

FROM: Marian Kim Phelps

AGENDA ITEM: 5.1

RECOMMENDATION:

The following items comprise the Consent Calendar. Action may be taken on these items by a single motion of the Board, allowing time for discussion on other routine items.

DISCUSSION/PROGRAM:

5.1 Consent Calendar – Approval of Consent Calendar
   a. Approval of Minutes

5.2 Consent Calendar – Personnel Support Services
   a. Approval of Certificated Personnel Report No. 09-2020
   b. Approval of Classified Personnel Report No. 09-2020
   c. Approval of the Williams Settlement Quarterly Report for March 2020
   d. Approval of Resolution No. 44-2020 Entitled “Acknowledgment of National PTA Teacher Appreciation Week - May 4-8, 2020”
   e. Approval of Resolution No. 45-2020 Entitled “Acknowledgment of California Classified School Employee Week – May 17-23, 2020”
   f. Approval of the Student Teaching Agreement with San Diego State University

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE:  BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
g. Approval of Teacher Preparation Clinical Practice Agreement with California State University San Marcos

h. Ratification of Offer of Voluntary Student Accident Insurance for 2020/2021 School Year

5.3 Consent Calendar – Business Support Services

a. Approval/Ratification of Contractual Services Report No. 09-2020

b. Ratification of District Purchase Orders

c. Ratification and Approval of District Commercial Warrants, Revolving Cash Fund Expenditures and Purchase Card Transactions for March 2020


e. Approval of Resolution No. 43-2020 Entitled “Acknowledgment of School Bus Drivers’ Day – April 28, 2020”

f. Award a Contract Resulting from Request for Proposal 2019-07P Independent Auditing Services to CWDL, Certified Public Accountants

g. Approval of Resolution No. 50-2020 Entitled “Authorization to Purchase Microsoft Products and Software Services Using the Kings County Office of Education (“COE”) Project No. 061119 Microsoft Products – COE-WIDE”

h. Approval of Resolution No. 51-2020 Entitled “Acknowledgment of School Lunch Hero Day on May 1, 2020”

i. Award Architectural Services Contract to BakerNowicki Design Studio for Design and Related Services for a New Classroom Building and Field Improvements at Del Norte High School

j. Approval of Resolution No. 40-2020 Entitled “Resolution on Board Compensation for Missed Meeting”

5.4 Consent Calendar – Learning Support Services

a. Approval of Resolution No. 52-2020 Entitled “Authorization of Second Amended Contract CSPP-9465 with the California Department of Education to Provide Child Development Services”

Continued…
5.5  Consent Calendar – Student Support Services  
Mizel

5.6  Consent Calendar – Technology and Innovation  
Burks

5.7  Consent Calendar – Superintendent  
Kim Phelps

a. Approval for Update to CSBA Board Bylaws Appendix E 9270
   Conflict of Interest for Designated Positions

b. Acceptance of Gift(s)
TO: BOARD OF EDUCATION  MEETING DATE: April 23, 2020
FROM: Marian Kim Phelps  AGENDA ITEM: 5.1(a)
Staff Support:

SUBJECT: APPROVAL OF MINUTES

RECOMMENDATION:
Approval of the March 12, 2020, Regular Board Meeting minutes as presented.

DISCUSSION/PROGRAM:
The March 12, 2020, Regular Board Meeting minutes are attached.

LEGAL REFERENCE: N/A
FISCAL IMPACT: N/A

MOVED BY: __________________________  SECONDED BY: __________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___  STUDENT PREFERENTIAL VOTE: AKINS ___
CLOSED SESSION

Board President Michelle O’Connor-Ratcliff called the meeting to order at 4:02 p.m. to receive public comment on the closed session agenda items. There were no public comments, and all Board members convened to closed session in the Board Conference Room. The closed session was adjourned at 5:50 p.m., and Board members reconvened in the Community Room to begin their regular meeting and relay any reportable action taken during closed session.

REGULAR MEETING

1.0 CALL TO ORDER – PUBLIC SESSION

2.0 CLOSED SESSION

2.1 Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), and 54956.9(e)(3)
   a. Case No. 2020010529
   b. Case No. 19CV0689-JM-MSB
   c. Case No. 37-2020-00010721-CU-WM-CTL

2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)
   a. Consideration of Procedures Regarding Complaint Against Employee(s) Filed Under District Administrative Procedure 4.106.2 (Government Code 54957)

2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)
   a. Case No. 2019-2020.18 – Stipulated Agreement

2.4 Negotiations – PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8
   a. Real Property – Negotiator: Ron Little

2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Nonelection Pursuant to Government Codes 54954.5(e), and 54957
   a. Classified Employee

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957
   a. Director of Human Resources

3.0 RECONVENE / CALL TO ORDER AND PLEDGE OF ALLEGIANCE

3.1 Board President Michelle O’Connor-Ratcliff reconvened the meeting in Public Session at 6:04 p.m. and Junior Girl Scouts from Troop #2104 led the salute to the flag.
3.2 Report Out of Closed Session

2.1-A: Clerk Zane reported that in the matter of Pending/Existing Litigation, Case No. 2020010529, on a motion by Dr. Patel and a second by Mrs. Couvrette, the Board voted to approve the final settlement. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

2.1-B: Clerk Zane reported that in the matter of Pending/Existing Litigation, Case No. 19CV0689-JM-MSB, on a motion by Dr. Patel and a second by Mrs. Couvrette, the Board voted to authorize the District’s legal counsel to offer reimbursement of attorney fees in attempts to settle this case for what the District’s legal counsel is recommending. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

2.3-A: Clerk Zane reported that in the matter of Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters, Case No. 2019-2020.18 – Stipulated Agreement, no reportable action from closed session. The Board will take action in open session, agenda item 8.1.

2.5-A: Clerk Zane reported that in the matter of Public Employee Discipline / Dismissal / Release / Reassignment / Resignation / Nonreelection, Classified Employee. On a motion by Mrs. Couvrette and a second by Dr. Patel, the Board voted to approve and accept a resignation agreement with a classified employee, employee number 113-727, with placement on administrative leave with pay, a resignation effective April 15, 2020, and a release of all claims against the District. Roll Call Vote: Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

2.6-A: Clerk Zane reported that in the matter of Public Employee Appointment / Employment, Director of Human Resources, on a motion by Dr. Patel and a second by Mrs. Couvrette, the Board voted to approve the appointment of Dr. Kelly A. Burke to the position of Director of Human Resources. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

There was no other reportable action taken in closed session.

3.3 Members in Attendance

All Board members were in attendance, with the exception of Kimberley Beatty who is absent. Student Board Member Mariana Akins is present.

3.4 Welcome to Public

Student Board Member Mariana Akins welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting.

Board President Michelle O’Connor-Ratcliff made the following announcement: On March 11, 2020, the World Health Organization announced that the coronavirus referred to as COVID-19, can be characterized as a pandemic. Under California Government Code Section 54954.2(a) we are required to post an agenda 72 hours prior to a regular meeting. As the announcement by the World Health Organization was made subsequent to the posting of the agenda for tonight’s meeting, the Governing Board of the Poway Unified School District is exercising it’s right under California Government Code Section 54954.2(b)(2) to add a discussion item to the regular agenda. In accordance with California Government Code Section 54954.2(b)(2), a legislative body may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision California Government Code Section
Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

On a motion by Board President Michelle O’Connor-Ratcliff, and a second by Mr. Zane, the Board approved adding the following discussion item to the agenda, based on the authority in Government Code sections 54954.2(b)(1) and 54954.2(b)(2) as Agenda Item Number 3.7 titled Update and Discussion of District Preparation and Response to Declaration of Pandemic by the World Health Organization Arising from the COVID-19 Virus. Preferential vote Aye by Student Board Member Mariana Akins. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

3.5 Approval of Agenda/Sequence

On a motion by Dr. Patel, and a second by Mr. Zane, the agenda/sequence was approved with items 5.3(f) and 5.4(c) pulled from the agenda by staff and 3.7 added after 3.6 on the agenda. Preferential vote Aye by Student Board Member Mariana Akins. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

3.6 2020 CSBA Delegate Assembly Election

Dr. Patel put forth nine names as recommended representatives to the 2020 CSBA Delegate Assembly:
Barbara Avalos (National SD)
Stacy Carlson (San Marcos USD)
Brian Clapper (National SD)
Eleanor Evans (Oceanside USD)
Humberto Gurmilan (San Ysidro SD)
Claudine Jones (Carlsbad USD)
Elva Salinas (Grossmont Union HSD)
Marla Strich (Encinitas Union ESD)
Cipriano Vargas (Vista USD)

On a motion by Dr. Patel, and a second by Mr. Zane, the Board of Education voted for the above listed named as representatives to the 2020 CSBA Delegate Assembly. Preferential vote Aye by Student Board Member Mariana Akins. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

Item 3.7 was added based on the authority in Government Code sections 54954.2(b)(1) and 54954.2(b)(2); As stated after item number 3.4. Superintendent, Dr. Kim Phelps shared information regarding COVID-19. Associate Superintendent of Student Support Services, Greg Mizel, discussed the measures PUSD has in place. Associate Superintendent of Learning Support Services, Carol Osborne, shared information regarding social distancing options and school closure procedures. Associate Superintendent of Technology and Innovation, Dr. Jennifer Burks, shared online and distance learning options.

3.7 Update and Discussion of District Preparation and Response to Declaration of Pandemic by the World Health Organization Arising from the COVID-19 Virus.

Following discussion, on a motion by Dr. Patel, and a second by Mr. Zane, the Board of Education voted on extending the Spring break by a week should that become necessary. Preferential vote Aye by Student Board Member Mariana Akins. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

Following discussion, on a motion by Board President Michelle O’Connor-Ratcliff, and a second by Mr. Zane, to approve the Superintendent’s authority to declare an emergency and take appropriate action as needed, in response to the recently declared pandemic from the COVID-19 virus, under item 3.7 entitled: Update and Discussion of District Preparation and Response to Declaration of Pandemic by the World Health Organization Arising from the COVID-19 Virus. Preferential vote Aye by Student Board Member Mariana Akins. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.
from the COVID-19 Virus. Preferential vote Aye by Student Board Member Mariana Akins. *Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.*

4.0 ORAL PRESENTATIONS

4.1 Student Board Representatives
Student Board representatives Lucy Boretto and Jake Murray from Poway High School, Amy Nguyen from Rancho Bernardo High School, Jasmine Nguyen from Twin Peaks Middle School, and Maggie MacArthur and Audrey Prilaman from Westwood Elementary school reported on events and activities at their respective schools.

4.2 Public Comments
Individuals wishing to address the Board regarding an item on the agenda or items of specific concern, may do so at this time. Speakers are limited to (3) three minutes, (15) fifteen minutes per topic. Times may be shortened or extended at the direction of the Board. Speakers are requested to submit a speaker slip to the Clerk of the Board prior to the start of the meeting.
Public Comments:
- Jimmy Karam spoke about mental health.

5.0 CONSENT CALENDAR

5.1 Approval of Consent Calendar
a. Approval of Minutes

5.2 Consent Calendar – Personnel Support Services
a. Approval of Certificated Personnel Report No. 08-2020
b. Approval of Classified Personnel Report No. 08-2020
c. Adoption of the Revised 2020-2021 Student Attendance Calendar for Abraxas High School

5.3 Consent Calendar – Business Support Services
a. Approval/Ratification of Contractual Services Report No. 08-2020
b. Ratification of District Purchase Orders
c. Ratification and Approval of District Commercial Warrants, Revolving Cash Fund Expenditures and Purchase Card Transactions for February 2020
e. Approval of Updated California School Board Association (CSBA) Board Policy 7140 Architectural and Engineering Services
f. Award a Contract Resulting from Request for Proposal 2019-07P Independent Auditing Services to CWDL, Certified Public Accountants
g. Approval of Resolution No. 40-2020 Entitled “Resolution on Board Compensation for Missed Meeting”
h. Approval of Resolution No. 41-2020 Entitled “Authorization to Purchase Computer Equipment, Peripherals and Related Services Through the National Association of State Procurement Officials (NASPO) Valuepoint Government and Education Contract No. MNNVP-133, for the Period April 1, 2020, Through July 31, 2021”

i. Award a Contract for Bid No. 2020-17B Design 39 Audio Visual Gallery Upgrades to Southwest Construction Services, Inc.

j. Award a Contract for Bid No. 2020-09B to Provide and Install Fencing at Poway High, Rancho Bernardo High, and Bernardo Heights Middle Schools to Ferreira Construction Co., Inc.

5.4 Consent Calendar – Learning Support Services

b. Approval of Resolution No. 38-2020 Entitled “Adult Education Week”

c. Approval/Ratification of Out-of-State Field Trips

5.5 Consent Calendar – Student Support Services
a. Approval of 2019-2020 Special Education Community Advisory Committee (CAC) Updated Members

b. Approval of Revised California School Board Association (CSBA) Board Policy 5141.21 Administering Medication and Monitoring Health Conditions

5.6 Consent Calendar – Technology and Innovation

5.7 Consent Calendar – Superintendent
a. Approval of Changing the Regular Scheduled Thursday, June 4, 2020, Board Meeting to Wednesday, June 3, 2020, and Changing the Regular Scheduled Thursday, June 25, 2020, Board Meeting to Tuesday, June 23, 2020

b. Acceptance of gift(s)

On a motion by Mr. Zane, and a second by Dr. Patel, the Consent Calendar was approved as presented, with the exceptions of items 5.3(f) and 5.4(c), which were pulled from the agenda by staff and Dr. Patel pulled item 5.3(g) for further discussion. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

As approved in Agenda item 3.5 Agenda/Sequence, item 5.3(g) was pulled by Dr. Patel for further discussion and heard prior to item 6.0.

5.3(g) Approval of Resolution No. 40-2020 Entitled “Resolution on Board Compensation for Missed Meeting”
Following discussion, there was no motion and no action on this item.
6.0 PERSONNEL SUPPORT SERVICES
6.1 Approval to Adjust the Longevity Increments for the Confidential Classified Employee Group
On a motion by Dr. Patel, and a second by Mr. Zane, the Board approved to adjust the longevity increments for the Confidential Classified Employee group as presented. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

7.0 BUSINESS SUPPORT SERVICES
7.1 Project Update – Oak Valley Middle School New Classroom Building
This item was presented as information and a presentation only.

Following discussion, on a motion by Mr. Zane, and a second by Dr. Patel, the Board approved Resolution No. 39-2020 and the Second Interim Financial Report as presented. Preferential vote Aye by Student Board Member Mariana Akins. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

7.3 Sale of Community Facilities District No. 16 and Improvement Area ‘A’ (Del Sur East II) Special Tax Bonds
This item was presented as information and a presentation only.

8.0 LEARNING SUPPORT SERVICES
8.1 Ratification of Stipulated Agreement for Student Expulsion
On a motion by Dr. Patel, and a second by Mr. Zane, the Board approved the ratification of Case No. 2019-2020.18. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

8.2 Approval of Resolution No. 42-2020 Entitled “Poway Unified School District First Annual Women in STEM Day 2020”
On a motion by Dr. Patel, and a second by Mrs. Couvrette, the Board approved Resolution No. 42-2020 as presented. Preferential vote Aye by Student Board Member Mariana Akins. Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.

8.3 Caring Connections Center
This item was presented as information and a presentation only.

8.4 Rescind Prior Approval/Ratifications of International Student Field Trips
Following discussion, on a motion by Dr. Patel, and a second by Mrs. Couvrette, the Board approved rescinding prior international student field trips as presented. Preferential vote Aye by Student Board Member Mariana Akins. Ayes: O’Connor-Ratcliff, Couvrette, and Patel. Absent: Beatty and Zane. Motion carried, 3-0.

9.0 STUDENT SUPPORT SERVICES
9.1 California Healthy Kids Survey
This item was presented as information and a presentation only.

Board President Michelle O’Connor-Ratcliff, called for a five-minute recess at 8:42 p.m.

10.0 TECHNOLOGY AND INNOVATION
11.0 **SUPERINTENDENT**

11.1 Select two Board Members for the 2020-2021 Student Board Member Selection  

Following discussion, on a motion by Board President Michelle O’Connor-Ratcliff, and a second by Mr. Zane, the Board approved the selection of Dr. Patel and Mrs. Couvrette for the 2020-2021 Student Board Member interview panel. Preferential vote Aye by Student Board Member Mariana Akins. *Ayes: O’Connor-Ratcliff, Couvrette, Zane, and Patel. Absent: Beatty. Motion carried, 4-0.*

12.0 **REPORTS AND COMMENTS**

12.1 **Board Member Reports**  

Board members reported on their activities and events attended since the previous meeting.

12.2 **Superintendent’s Report**  

The following updates on current issues and events were presented:

- Dr. Kim Phelps spoke about the upcoming March 26th PUSD Recognition Dinner, to celebrate our classified employees, teachers, volunteers, and business partners of the year.
- Dr. Kim Phelps spoke about March being Women’s History Month, and raising the next generation of female leaders.

(a) **Student Recognition**  

Accomplishments and awards earned by students were recognized.

(b) **Staff Recognition**  

Accomplishments and awards earned by staff were recognized.

(c) **School Recognition**  

Accomplishments and awards earned by schools were recognized.

13.0 **CLOSED SESSION**  

There were no additional items discussed in Closed Session.

14.0 **ADJOURNMENT**  

The meeting was adjourned at 9:13 p.m.

_________________________________  ________________________________
Michelle O’Connor-Ratcliff, President  T.J. Zane, Clerk

_________________________________
Marian Kim Phelps, Secretary
RECOMMENDATION:

Approve the Certificated Personnel Report No. 09-2020 as presented.

DISCUSSION/PROGRAM:

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A
TO: BOARD OF EDUCATION

FROM: James Jimenez
Staff Support: Leisl Sanchez

MEETING DATE: April 23, 2020

AGENDA ITEM: 5.2(b)

SUBJECT: APPROVAL OF CLASSIFIED PERSONNEL REPORT NO. 09-2020

RECOMMENDATION:

Approve the Classified Personnel Report No. 09-2020 as presented.

DISCUSSION/PROGRAM:

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
TO: BOARD OF EDUCATION  MEETING DATE: April 23, 2020
FROM: James Jimenez  AGENDA ITEM: 5.2(c)

Subject: APPROVAL OF THE WILLIAMS SETTLEMENT QUARTERLY REPORT FOR MARCH 2020

RECOMMENDATION:

Approve the attached Williams Settlement Quarterly Report for March 2020.

DISCUSSION/PROGRAM:

The Eliezer Williams, et al., vs. State of California, et al. (Williams) case was filed as a class action in 2000 in San Francisco County Superior Court. The plaintiffs included nearly 100 San Francisco County students, who filed suit against the State of California and state education agencies, including the California Department of Education (CDE). The basis of the lawsuit was that the agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers.

The matter was settled in August 2004 and was enacted into law in September 2004. The legislation ensures that all students in California have equal access to the basics of a quality education, including textbooks and instructional materials, and safe and decent school facilities, qualified teachers, accurate reporting on the School Accountability Report Card, and a Uniform Complaint Procedure for alleged violations.

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education on complaints received related to the insufficiency of instructional materials, emergency or urgent facility issues, and teacher vacancies and misassignments. The Williams legislation offers an opportunity for county and district superintendents to work collaboratively to support and assist all schools to improve student achievement. In addition, each district must submit a quarterly report to the governing board on the number of complaints in each area that have been received, and if resolved or unresolved. The report must be submitted publicly at a regularly scheduled meeting of the governing board in accordance with California Education Code 35186.

LEGAL REFERENCE: California Education Code Section 35186
FISCAL IMPACT: N/A

MOVED BY: ____________________________  SECONDED BY: ____________________________
VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
It should be noted that the California Department of Education has no responsibility in Williams Settlement Complaints. The San Diego County Office of Education will assist the District in responding to complaints. The ultimate responsibility lies with the Board of Education. If a complainant is not satisfied with the Board of Education’s decision, their only recourse is to file a legal complaint.
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Poway Unified School District

Person completing this form: Chad Koster  Title: Dir. Facilities, Maintenance and Operations

Quarterly Report Submission Date:

```
July - September 2019
October - December 2019
X January - March 2020
April - June 2020
```

Please check the box that applies:

X  No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

<table>
<thead>
<tr>
<th>General Subject Area</th>
<th>Total # of Complaints</th>
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Chad Koster, Director

04/01/2020

Date
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Poway Unified School District

Person completing this form: James Jimenez  Title: Associate Superintendent, PSS

Quarterly Report Submission Date: □ July - September 2019
□ October - December 2019
X January - March 2020
□ April - June 2020

Please check the box that applies:

X No complaints were filed with any school in the district during the quarter indicated above.

□ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

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</table>

James Jimenez, Associate Superintendent, PSS
04/01/2020
Date
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Poway Unified School District

Person completing this form: Beth Perisic       Title: Director, LSS

Quarterly Report Submission Date: ☒ January - March 2020
☐ July - September 2019
☐ October - December 2019
☐ April - June 2020

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.
☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

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Beth Perisic, Director, LSS

04/01/2020
Date
TO: BOARD OF EDUCATION

FROM: James Jimenez

AGENDA ITEM: 5.2(d)

MEETING DATE: April 23, 2020

Subject: APPROVAL OF RESOLUTION NO. 44-2020 ENTITLED "ACKNOWLEDGMENT OF NATIONAL PTA TEACHER APPRECIATION WEEK - MAY 4-8, 2020"

RECOMMENDATION:

Approve Resolution No. 44-2020 and authorize the Clerk of the Board to sign the resolution on behalf of the Board.

DISCUSSION/PROGRAM:

The hallmark of any high performing organization is the dedication and talents of its employees. This is even more true in a school district, whose very mission is shaping the lives of our nation’s greatest treasure, our young people. In our District’s Pre-Kindergarten through Adult Education efforts, we often work with students from the time they are just learning to walk until they walk out into the “real” world of college, work, career, and beyond. Throughout this time, it is our teachers who make a very significant positive difference for students. Whether working with our youngest students or with our adult learners, the commitment, competence, and compassion of our teachers set the Poway Unified School District apart from other school districts.

Tonight, the Board is asked to adopt this resolution to honor our teachers and the difference they make in the achievements and well-being of our students.

The attached Resolution No. 44-2020 has been prepared to acknowledge National PTA Teacher Appreciation during the week of May 4-8, 2020.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: __________________________ SECONDED BY: _______________________

VOTE: BEatty ___ COUVRETTE ___ O'CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
Poway Unified School District

RESOLUTION NO. 44-2020

ACKNOWLEDGMENT OF
NATIONAL PTA TEACHER APPRECIATION WEEK – May 4-8, 2020

ON MOTION of Member ____________________, seconded by Member ____________________, the following resolution is adopted:

WHEREAS, the week of May 4-8, 2020, has been designated as National PTA Teacher Appreciation Week; and

WHEREAS, teachers throughout history have nourished the minds and spirits of our youth; and

WHEREAS, the Poway Unified School District is consistently recognized as a school district where excellence is demonstrated by its pupils; and

WHEREAS, the numerous successes of the Poway Unified School District are the result of the efforts of caring, competent, and dedicated teachers; and

WHEREAS, the teacher occupies a crucial role in American life;

NOW, THEREFORE, IT IS RESOLVED THAT:

The Governing Board of the Poway Unified School District extends gratitude to each member of the teaching profession.

PASSED AND ADOPTED on April 23, 2020, by the following vote:

  AYES:
  NOES:
  ABSENT:
  ABSTAIN:

STATE OF CALIFORNIA                  
COUNTY OF SAN DIEGO                  

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

_______________________________________
T.J. Zane
Clerk of the Board of Education
TO: BOARD OF EDUCATION

FROM: James Jimenez

AGENDA ITEM: 5.2(e)

MEETING DATE: April 23, 2020

Staff Support:

SUBJECT: APPROVAL OF RESOLUTION NO. 45-2020 ENTITLED "ACKNOWLEDGMENT OF CALIFORNIA CLASSIFIED SCHOOL EMPLOYEE WEEK - MAY 17-23, 2020"

RECOMMENDATION:

Approve Resolution No. 45-2020 and authorize the Clerk of the Board to sign the resolution on behalf of the Board.

DISCUSSION/PROGRAM:

A fundamental organizational value within the Poway Unified School District is the belief that all employees contribute to student learning. It is through our collaborative efforts that we best ensure student success. The dedication and expertise of our over 2,512 contracted classified staff provide the optimal learning environment for students and work environment for our employees. Whether administrative assistants and office staff, custodians, classroom paraprofessionals, groundskeepers, managers, supervisors, technology staff, facilities and maintenance staff, food service employees, or transportation staff, everyone deserves to share in the recognition for the District’s strong reputation and student success.

The attached Resolution No. 45-2020 has been prepared to acknowledge California Classified School Employee Week, May 17-23, 2020.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: ________________________ SECONDED BY: ________________________

VOTE: Beatty ___ Couvrette ___ O’Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Akins ___
Poway Unified School District

RESOLUTION NO. 45-2020

ACKNOWLEDGMENT OF
CALIFORNIA CLASSIFIED SCHOOL EMPLOYEE WEEK - May 17-23, 2020

ON MOTION of Member ____________________, seconded by Member ____________________, the following resolution is adopted:

WHEREAS, the week of May 17-23, 2020, the third full week in May, has been designated by the California Legislature in 1986; and

WHEREAS, our classified employees have consistently provided superior support services for students, teachers, and administrators; and

WHEREAS, without the efforts of these dedicated professionals, the District could not have achieved the presently recognized measure of success; and

WHEREAS, this group of employees deserves recognition for the numerous services they performed on behalf of the District;

NOW, THEREFORE, IT IS RESOLVED THAT:

The Governing Board of the Poway Unified School District extends gratitude to each member of the classified service and commends all of those who have shown they are fully committed to providing the finest quality of service.

PASSED AND ADOPTED on April 23, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

________________________________________
T.J. Zane
Clerk of the Board of Education
TO: BOARD OF EDUCATION  
MEETING DATE: April 23, 2020

FROM: James Jimenez  
Staff Support: Brian Morris

AGENDA ITEM: 5.2(f)

SUBJECT: APPROVAL OF THE STUDENT TEACHING AGREEMENT WITH SAN DIEGO STATE UNIVERSITY

RECOMMENDATION:

Approve the Student Teaching Agreement with San Diego State University.

DISCUSSION/PROGRAM:

The purpose of this five-year “Student Teaching” agreement is to provide teaching and learning experience to students enrolled in teacher training curricula at San Diego State University (SDSU). This agreement will support “Student Teaching” opportunities in the Poway Unified School District with San Diego State University. Per the enclosed agreement, SDSU refers to this opportunity as “practice teaching;” PUSD refers to this practice as “student teaching.” Students in this student teaching program will work in an assigned classroom at a school site under the direct supervision of a contracted, Poway Unified classroom teacher assigned to teach the class. The PUSD teacher will serve as the master teacher for the student teacher. In addition, the student teacher will receive ongoing observations, support and feedback from a university supervisor from San Diego State University. An assignment of a student of the University to practice teaching in schools or classes of the District shall be either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may be given more than one assignment by the University in such schools or classes.

A copy of the agreement is attached.

LEGAL REFERENCE: Education Code Sections 44227, 44452 and 44321

FISCAL IMPACT: N/A

MOVED BY: ____________________________  SECONDED BY: ____________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
STUDENT TEACHING AGREEMENT

This Agreement entered into by and between the Trustees of the California State University on behalf of San Diego State University, referred to as "University", noted below, and the School District, noted below, hereinafter called the "District";

WITNESSETH

WHEREAS, The District is authorized to enter into agreements with the University, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University; and

WHEREAS, any such agreement may provide for the payment for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District; and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge;

SPECIAL PROVISIONS

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:
The University and the District are as follows:

SAN DIEGO STATE UNIVERSITY;

POWAY UNIFIED SCHOOL DISTRICT of SAN DIEGO COUNTY.

THE TERM of the Agreement is from JULY 1, 2020 to JUNE 30, 2025.

The SERVICES to be provided by District to University shall include ___1,000___ Semester Units of Practice Teaching or __________ Quarter Units of Practice Teaching.

The University shall pay District for such services at the RATE AND AMOUNT of $16.67 per quarter unit, and $25.00 per semester unit.

This Agreement may be increased/decreased by written approval from the University.
GENERAL TERMS

1. The District shall provide University students practice teaching experience in schools/classes of the District not to exceed the units of practice teaching set forth in the Special Provisions. Such practice teaching shall be provided in schools/classes of the District, and under the direct supervision and instruction of employees of the District, as the District and University through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for practice teaching any student of the University assigned to practice teaching in the District, and upon request of the District, made for good cause, the University shall terminate the assignment of any student of the University to practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. The University will pay the District for the performance by the District of all services required to be performed under this agreement at the rates set forth in the Special Provisions for each semester or quarter unit of practice teaching.

A semester unit of practice teaching for elementary and secondary schools is approximately twenty (20) minutes of practice teaching daily for five (5) days a week for eighteen (18) weeks. A quarter unit of practice teaching is two-thirds (2/3) of a semester unit. For community colleges and/or adult schools, a semester unit is approximately twenty (20) minutes of practice teaching daily three (3) days a week for eighteen (18) weeks during regular session.

3. An assignment of a student of the University to practice teach in schools or classes of the District shall be, at the discretion of the University, either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may be given more than one assignment by the University to practice teaching in such schools or classes.

The assignment of a student of the University to practice teach in the District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a student of the University to practice teach is terminated by the University for any reason, the District shall receive payment on account of such student except that if such assignment is terminated before the end of the ninth week of the term of the assignment, the District shall receive payment for an assignment for nine (9) weeks only. If a student is assigned by the University to another teacher of the District after an assignment has become effective, this shall be considered for payment purposes as an entirely new and separate assignment.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

4. Within a reasonable time following the close of each semester or quarter of the University, the District shall submit an invoice to the University for payment, at the rate provided herein, for all units of practice teaching provided by the District under and in accordance with this agreement during said semester or quarter. The District shall attach to the invoice a certificate executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such practice teaching an amount not less than the amount of the invoice. The University will pay the amount of such invoice from moneys made available for such purpose by or pursuant to the laws of the University.

5. Notwithstanding any other provisions of this agreement, the University shall not be obligated by this agreement to pay the District any amount in excess of the total sum set forth in the Special Provisions.
The attached General Provisions, consisting of one page, is incorporated by reference and made a part of this agreement.

STATE OF CALIFORNIA
Trustees of The California State University

Michelle Tanner, Buyer III Lead

SCHOOL DISTRICT

04/24/20
Signature
Date

James Jimenez

Name (Please print)

Associate Superintendent, Personnel Support

Title (Superintendent or Designee)

Poway Unified School District

School District

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on April 23, 2020.

"It was moved, seconded and carried that the attached contract with the Trustees of the California State University, whereby the University may assign students to the Schools in the School District for practice teaching, be approved; and the District is hereby authorized to execute the same."

Poway Unified School District

District

San Diego

County

Signature

Date

(Clerk or Secretary of the Governing Board of the School District)

Name (Please print)

INTERNAL NOTES:

44001-000-66045-0000-1006-2401-0000 (2020/2021) $5,000.00
44001-000-66045-0000-1006-2401-0000 (2021/2022) $5,000.00
44001-000-66045-0000-1006-2401-0000 (2022/2023) $5,000.00
44001-000-66045-0000-1006-2401-0000 (2023/2024) $5,000.00
44001-000-66045-0000-1006-2401-0000 (2024/2025) $5,000.00

COLLEGE OF EDUCATION - SCHOOL OF TEACHER EDUCATION / ALYSSA ANCHETA;
COLLEGE OF HEALTH & HUMAN SCIENCES - SCHOOL OF SPEECH LANGUAGE AND HEARING SCIENCES / JANET PARK
General Provisions

Indemnification
The District shall be responsible for damages caused by the negligence of its directors, officers, agents, employees and duly authorized volunteers occurring in the performance of this agreement. The University shall be responsible for damages caused by the negligence of its directors, officers, employees and duly authorized volunteers occurring in the performance of this agreement. It is the intention of the District and the University that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence of their respective directors, officers, employees and duly authorized volunteers.

Insurance
The District shall procure and maintain General Liability Insurance, comprehensive or commercial form with $1,000,000.00 minimum limit for each Occurrence and minimum limit of $2,000,000.00 General Aggregate, as mutually agreed upon for this placement.

The University has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

The University has elected to be self-insured for its vehicle liability and Workers’ Compensation and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees, and the CSU system of campuses are included in this self-insured program.

The University shall provide professional, personal general liability, and educator’s errors and omissions liability coverage for students enrolled in Nursing, Allied Health, Social Work, or Education credential programs performing community service or volunteer work for academic credit, through the Student Professional Liability Insurance Program (SPLIP). The coverage limits under this program are $2,000,000.00 for each Loss and $4,000,000.00 Aggregate for all Covered Parties, and not per student. Any affiliate institution to whom the Named Insured is obligated by written agreement to provide such coverage as is afforded by this policy, shall be named as an additional insured.

Status of Students
Students shall at no time throughout this agreement be considered officers, employees, agents or volunteers of the University.

Governing Law
All contracts and purchase orders shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, District shall comply with any state or federal law applicable to community-based organization’s performance under this Contract.

Assignments
Without written consent of the CSU, this agreement is not assignable by the District either in whole or in part.

Agreement Alterations & Integration
No alteration or variation of the terms of the agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.

Endorsement
Nothing contained in this Agreement shall be construed as conferring on any party hereto any right to use the other party’s name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore nothing in this Agreement shall be construed as endorsement of any commercial product or service by the University, its officers or employees.

Survival
Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.

Severability
If any provision of this agreement is held invalid by any law, rule, order of regulation of any government or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement
This agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.
TO: BOARD OF EDUCATION  MEETING DATE: April 23, 2020

FROM: James Jimenez
      Staff Support: Brian Morris

AGENDA ITEM: 5.2(g)

SUBJECT: APPROVAL OF TEACHER PREPARATION CLINICAL PRACTICE AGREEMENT WITH CALIFORNIA STATE UNIVERSITY SAN MARCOS

RECOMMENDATION:

Approve the agreement for student teaching practicum with California State University San Marcos as presented.

DISCUSSION/PROGRAM:

The purpose of the university agreement applies to support “Student Teaching” opportunities in the Poway Unified School District with California State University, San Marcos (CSUSM). Cal State San Marcos refers to this as “Clinical Practice” for their students. Students in the CSUSM student teaching program will work in an assigned classroom at a school site under the direct supervision of the contracted, Poway Unified classroom teacher assigned to teach the class. This Poway Unified teacher will serve as the master teacher for the student teacher. In addition, the student teacher will receive ongoing observations, support and feedback from a university supervisor from Cal State San Marcos. An assignment of a student of the University to practice teaching in schools or classes of the District shall be either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may be given more than one assignment by the University in such schools or classes.

A copy of the student teaching agreement is attached.

LEGAL REFERENCE: Education Code Sections 44227, 44452 and 44321

FISCAL IMPACT: N/A
Teacher Preparation Clinical Practice Agreement

This Agreement ("Agreement") is between the Trustees of the California State University on behalf of California State University San Marcos ("University") and Poway Unified School District ("District"). District and University are collectively referred to herein as the "Parties" or individually as a "Party." This Agreement shall be effective as of the date of the last Party's signature below. In consideration of the mutual promises set forth below, the Parties agree as follows:

WHEREAS, the District is authorized to enter into agreements with University, to provide teaching experience through clinical practice to teacher candidates enrolled in teacher training curricula of University and,

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the Cooperating Teacher and/or Onsite Liaison as compensation for and recognition of services performed for the teacher candidate in the Cooperating Teacher’s and/or Onsite Liaisons charge.

1. This Agreement will be in effect from July 1, 2020 to June 30, 2021. University shall have the option to extend this Agreement for an additional term of four (4) years. University shall exercise this option by written amendment to this Agreement signed by both Parties. The Agreement may be terminated for any reason by either Party upon providing the other Party thirty (30) days written notice of the intent to terminate. If the District terminates this Agreement, it will permit any student working at the District at the time of termination to complete their work. The Agreement may be renewed upon the mutual written consent of both Parties.

2. The District shall provide University teacher candidates with a teaching experience through clinical practice in schools and classes of the District as set forth herein. Clinical practice shall be provided in schools or classes of the District and under the direct supervision and instruction of employees of the District, as agreed upon in advance by duly authorized representatives of District and University. The District may, for good cause, refuse to accept for clinical practice any teacher candidate of University assigned to the District and, upon the request of the District; University shall terminate the assignment of said teacher candidate. District shall provide University with adequate written notice, but in no event less than fifteen (15) days prior notice, of its refusal to accept a teacher candidate to ensure University has the opportunity to place the teacher candidate elsewhere.

3. "Clinical practice" as used herein and elsewhere in this agreement means active participation in the instructional duties and functions under the direct supervision and instruction of employees of the District holding valid, clear credentials in the appropriate area(s) of authorization issued by the State Board of Education and duly verified by Parties. All services provided under this agreement shall be per the Commission for Teacher Credentialing specifications and requirements for the applicable program.
4. District may request University to withdraw any teacher candidate who District determines is not performing satisfactorily, refuses to follow District’s administrative policies, procedures, rules and regulations or violates any federal or state laws. Such requests must be in writing and must include a statement as to the reason or reasons why District desires to have the teacher candidate withdrawn. University shall respond to said request within five (5) days of receipt of same.

5. Teacher candidate’s participation shall terminate upon a teacher candidate’s discontinuance of the credential program.

6. The assignment of a University teacher candidate for clinical practice in the District shall be deemed to be effective for purposes of this agreement as of the date University has set with the District.

University shall pay the District a reasonable fee to compensate for the services of the Cooperating Teacher and/or Onsite Liaison. District shall be provided University’s fee schedule upon request. District shall be paid within thirty (30) days following the last day of each semester.

7. Teacher candidates shall not be considered officers, employees, agents or volunteers of the University.

8. Each Party agrees to maintain professional and commercial general liability coverage of at least $1,000,000 per occurrence, $2,000,000 aggregate and to provide evidence of coverage upon request. Insurance must be placed with insurers with a current A.M. Best rating of at least A: VII.

University will provide the student(s) with general, professional and educator’s errors and omissions liability coverage in the amount of $1,000,000 per occurrence, $3,000,000 general aggregate.

9. Indemnification
   a) District shall indemnify, defend, and hold harmless the State of California, Board of Trustees of the California State University, CSU, and their respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from District’s performance of this Contract.
   b) This Section will survive expiration or termination of this Agreement.

10. University and District shall keep confidential at all times any and all information and personal data received from the other relating to teaching strategy, students, employees and tutors, and their performance and progress. Unless required by law, no personal data received from the other Party will be divulged to any third Party without the prior written approval of the individual to whom such personal data relates. Disclosure of confidential information as required by court order, law or other governmental regulation shall not constitute a breach of this Agreement. University is legally mandated to provide records in response to a request for records under the California Public Records Act (Cal. Gov. Code section 6250, et seq.), and/or the Richard Mckee Transparency Act of 2011 (Cal. Edu. Code section 72690, et seq.), unless such information falls under an exemption provided for under California law. The disclosure of information pursuant to University’s obligations under the Public Records Act and/or Mckee Act shall not constitute a violation of this Agreement. The University is, and District may be, subject to various privacy, freedom of information and public records laws, and the University and District agree that they will co-operate and provide all
necessary assistance in order to comply with these legal obligations. District shall familiarize itself with student privacy laws (FERPA) and adhere to it accordingly.

11. The Parties agree that all teacher candidates receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, sexual orientation, age, or veteran status. Further, the Parties agree to comply with all applicable federal, state and local laws and regulations, including but not limited to laws that prohibit discrimination, harassment, sexual misconduct, and retaliation. The District also agrees to comply with University policies governing discrimination, harassment, sexual misconduct, and retaliation, which are set forth in CSU Executive Orders 1095-1097. Any violation of applicable law or CSU policy is grounds for the immediate termination of the Agreement.

12. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California. The Parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated exclusively in the state courts located in the County of San Diego, State of California.

13. Any notices required by this Agreement will be deemed to have been duly given if communicated in writing to the following individuals.

TO UNIVERSITY:

Maria Froehle
Contract Analyst
California State University San Marcos
333 S. Twin Oaks Valley Road
San Marcos, CA 92096-0001
mfroehle@csusm.edu
760.750.4468

TO DISTRICT:

Name: James Jimenez
Title: Associate Superintendent, Personnel Support Services
District: Poway Unified School District
Address: 15250 Avenue of Science
City, State, Zip: San Diego, CA 92128-3406
Email: jjimenez@powayusd.com
Phone #: (858) 521-2781

14. Nothing contained in this Agreement confers on either Party the right to use the other Party's name without prior written permission, or constitutes an endorsement of any commercial product or service by the University.

15. This Agreement may be amended upon mutual consent of University and the District.

16. Without written consent of University, this agreement is not assignable by the District either in whole or in part.
17. Upon termination of this Agreement for any reason, the terms, provisions, representations and warranties contained in this Agreement shall survive expiration or early termination of this Agreement.

18. This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and understandings with respect hereto. No representation, promise, inducement or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise or inducement or statement not set forth herein.

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District Listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on

April 23, 2020

Date

"It was moved, seconded and carried that the attached contract with the Trustees of The California University, whereby the University may assign teacher candidates to the school in the School District is hereby authorized to execute the same.

Poway Unified School District

District

San Diego

County

By ____________________________

Clerk, secretary (strike one) of the Governing Board of the School District

By ____________________________ Date ____________________________

Maria Froehle
Contract Analyst
California State University San Marcos

3.28.20 revision
FROM: James Jimenez
Staff Support: Trevor Wilson

AGENDA ITEM: 5.2(h)

SUBJECT: RATIFICATION OF OFFER OF VOLUNTARY STUDENT ACCIDENT INSURANCE FOR 2020/2021 SCHOOL YEAR

RECOMMENDATION:

Approve the voluntary student accident insurance program, as provided by Pacific Educators Insurance Services, be ratified and the Superintendent be authorized to make this program available for purchase by parents.

DISCUSSION/PROGRAM:

California Education Code Section 32220 et seq. requires the District to make accident insurance available to those students who participate in inter-scholastic athletics and related activities.

Each year, the Board selects an insurance agency to provide an affordable student accident insurance program. This year, staff is again recommending that the District utilize the program offered by Pacific Educators Insurance Services and has begun the process to have the needed materials ready for use prior to the 2020/2021 school year.

In addition to providing coverage for athletics, Pacific Educators Insurance Services also provides low-cost insurance options for students outside of athletics.

Parents who elect to acquire insurance coverage for their students pay the entire cost for the policy. If parents cannot afford to purchase this coverage, there are some no-cost or low-cost State and Federal programs available, such as Medi-Cal, which may provide the required coverage. In the event families of athletes do not qualify for coverage under these alternate programs, the District may be required to provide the insurance coverage for the student. A sample letter to parents is attached for the Board’s information and will be available at school site offices. The letter will be posted on the District’s website when materials are available at the school sites. An equivalent document in Spanish and Mandarin will also be distributed, as required by student population data or as requested by individual sites.

LEGAL REFERENCE: Education Code 32220 et seq.

FISCAL IMPACT: N/A
INSURANCE PROTECTION FOR YOUR STUDENT  
2020-21 School Year

Dear Parent:

Accidents can and do happen to children while participating in activities on campus, during physical education, on school field trips, or during extra-curricular activities, such as sports. The Poway Unified School District does not provide medical or dental insurance for school-related injuries. This means that you are responsible for the medical and dental bills if your child gets hurt during these activities. Parents/guardians are encouraged to have insurance to protect against the potentially high medical costs related to any injury.

STUDENTS PARTICIPATING IN INTERSCHOLASTIC SPORTS ARE REQUIRED BY STATE LAW TO HAVE MEDICAL INSURANCE (California Education Code, Section 32221).

Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses. Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling 1-800-300-1506 (Medi Cal) or 1-800-393-6130 (Blue Shield Healthy Families Program).

Poway Unified School District is making available affordable medical and dental insurance plans for students from ages 4-22 who may not have health coverage or who have high insurance deductibles. The coverage is offered through Pacific Educators Insurance Services and is paid for by the family. These optional plans can be purchased to provide protection even when your child is not at school. You can purchase coverage now for the entire school year or enroll at any time.

Please visit your school office to obtain a brochure and application or you may go online at http://www.peinsurance.com/ (click on Products, then Student Insurance.) The STUDENT BENEFIT PLANS brochure provides additional information.

There are two levels of benefits available from Pacific Educators- a high and low option. The "High Option" is recommended if your student has no family coverage or if your private coverage has a high deductible. Accident plans are available on a "School Time" or "24-hour" (all day, every day) basis and can cost as little as $11 per year (see rates listed below.) Coverage for tackle football must be purchased separately.

Please see brochure or the website for complete plan details.
All plans are a ONE TIME payment for an entire year's worth of coverage.

<table>
<thead>
<tr>
<th>Options</th>
<th>Low</th>
<th>High</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Time Plan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grades P-8</td>
<td>$11</td>
<td>$25</td>
</tr>
<tr>
<td>Grades 9-12</td>
<td>$24</td>
<td>$54</td>
</tr>
<tr>
<td>24-Hour-a-Day Plan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grades P-8</td>
<td>$75</td>
<td>$161</td>
</tr>
<tr>
<td>Grades 9-12</td>
<td>$92</td>
<td>$192</td>
</tr>
<tr>
<td>Optional Tackle Football Coverage</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grade 9</td>
<td>$36</td>
<td>$80</td>
</tr>
<tr>
<td>Grades 10-12</td>
<td>$84</td>
<td>$177</td>
</tr>
</tbody>
</table>

The plans pay the first $500 in benefits, in addition to any other insurance, which may help you meet your primary insurance deductibles and/or co-payments.

Please read the brochure carefully. If you have any questions, please call the plan administrator, Pacific Educators at 1-800-722-3365. Bilingual representatives are available for parents who need assistance in Spanish.

Sincerely,

Marian Kim-Phelps, Ed.D.
Superintendent
Poway Unified School District
TO: BOARD OF EDUCATION  FROM: Ron Little
MEETING DATE: April 23, 2020  AGENDA ITEM: 5.3(a)
Staff Support: Janay Greenlee

SUBJECT: APPROVAL/RATIFICATION OF CONTRACTUAL SERVICES REPORT NO. 09-2020

RECOMMENDATION:

Approve/Ratify the Contractual Services Report No. 09-2020.

DISCUSSION/PROGRAM:

The attached Contractual Services Report summarizes contracts in excess of $15,000 which have been submitted subsequent to the last Board meeting and for which Board approval/ratification is now being sought.

LEGAL REFERENCE: California Education Code Section 17604 and California Government Code Section 53060

FISCAL IMPACT: As noted in attached list

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: Beatty ___ Couvrette ___ O'Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Akins ___
<table>
<thead>
<tr>
<th>#</th>
<th>Contract Effective Dates</th>
<th>Consultant/Supplier</th>
<th>Description of Service</th>
<th>School / Department Budget</th>
<th>Fee Not to Exceed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>07-01-19 to 06-30-20</td>
<td>Cintas</td>
<td>Mechanics Uniform Services. Increase needed due to higher than expected usage.</td>
<td>General Fund Restricted</td>
<td>Current Amount: $20,000 Increase to: $27,500</td>
</tr>
<tr>
<td>2</td>
<td>08-01-17 to 06-30-20</td>
<td>Construction Quality Assurance Group, LLC</td>
<td>Division of State Architect Inspector of Record Services for Verizon Bassmore project at Mt Carmel High School (to be Reimbursed by Cell Company). Change Order #5.</td>
<td>General Fund Unrestricted</td>
<td>Current Amount: $168,653 Increase to: $245,000</td>
</tr>
<tr>
<td>4</td>
<td>07-01-19 to 06-30-20</td>
<td>Mario Martinez DBA MTZ Band &amp; Orchestra Repair Shop</td>
<td>Musical instrument repairs districtwide. Increase due to additional needed repairs. Change order #1.</td>
<td>General Fund Unrestricted</td>
<td>Current Amount: $25,000 Increase to: $30,000</td>
</tr>
<tr>
<td>5</td>
<td>07-01-19 to 06-30-20</td>
<td>Western Flooring, Inc.</td>
<td>Wood floor refinishing districtwide. Increase due to early summer refinishing of floors. Change order #2.</td>
<td>General Fund Unrestricted</td>
<td>Current Amount: $30,000 Increase to: $55,000</td>
</tr>
<tr>
<td>6</td>
<td>04-01-20 to 06-30-20</td>
<td>Bill Howe Plumbing, Inc.</td>
<td>Provide equipment, labor and materials to install 10 (ten) roof drain lines at Mt. Carmel High School.</td>
<td>General Fund Restricted</td>
<td>$40,292</td>
</tr>
<tr>
<td>7</td>
<td>04-01-20 to 06-30-20</td>
<td>Johnson Flooring, Inc.</td>
<td>Provide material and labor to sand gym floor to bare wood, apply court markings, new center logo, lettering and 4 coats of Bona Super Sport and add stain at point areas at Poway High School.</td>
<td>General Fund Unrestricted</td>
<td>$25,000</td>
</tr>
<tr>
<td>8</td>
<td>05-31-20 to 05-31-22</td>
<td>Softchoice Corporation</td>
<td>Enrollment for Educational Solutions Microsoft Licensing districtwide.</td>
<td>General Fund Unrestricted</td>
<td>$124,249</td>
</tr>
<tr>
<td>9</td>
<td>07-01-19 to 06-30-20</td>
<td>Brain Learning Psychological Corporation</td>
<td>Individual Educational Evaluations – Service Provider Agreement. Anticipated need for additional student evaluations.</td>
<td>General Fund Restricted</td>
<td>Current Amount: $40,000 Increase to: $50,000</td>
</tr>
<tr>
<td>10</td>
<td>01-29-20 to 06-30-20</td>
<td>Copper Hills Youth Center</td>
<td>New student placement for non-public school tuition and residential mental health treatment – Master Contract.</td>
<td>General Fund Restricted</td>
<td>Current Amount: $65,000 Increase to: $100,000</td>
</tr>
</tbody>
</table>

*Site-funded / Reimbursement
<table>
<thead>
<tr>
<th>#</th>
<th>Contract Effective Dates</th>
<th>Consultant/Supplier</th>
<th>Description of Service</th>
<th>School / Department Budget</th>
<th>Fee Not to Exceed</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>04-06-20 to 06-30-20</td>
<td>Haynes Family of Programs</td>
<td>New student placement for non-public school in home Special Academic Instruction – Master Contract.</td>
<td>General Fund Restricted</td>
<td>$20,000</td>
</tr>
</tbody>
</table>
TO: BOARD OF EDUCATION                          MEETING DATE: _______________________
FROM: Ron Little                             AGENDA ITEM: 5.3(b)  
Staff Support: Janay Greenlee

SUBJECT: RATIFICATION OF DISTRICT PURCHASE ORDERS

RECOMMENDATION:

Ratify District purchase orders.

DISCUSSION/PROGRAM:

The purchase order listing for the District’s purchases during the period March 1, 2020, through March 31, 2020, is attached. The purchase order report itemizes all purchases above $5,000. This report is sorted by fund. A legend describing the fund and location numbers appears at the end of the report. The dollar amount of all purchases under $5,000 is included in the summary purchase order total, along with the total of those itemized in the report. We are requesting that these purchases be ratified.

All contracts which exceed $15,000 are submitted and described for approval/ratification in a separate item 5.3(a) on this agenda.

LEGAL REFERENCE: N/A

FISCAL IMPACT: As noted in attachments

MOVED BY: ________________________________  SECONDED BY: ________________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___  STUDENT PREFERENTIAL VOTE: AKINS ___
<table>
<thead>
<tr>
<th>Line</th>
<th>PO No.</th>
<th>PO Date</th>
<th>Supplier</th>
<th>Op.#</th>
<th>Description</th>
<th>Total</th>
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<tbody>
<tr>
<td>1</td>
<td>0000046856</td>
<td>3/4/2020</td>
<td>Southwest School and Office Supply</td>
<td>325</td>
<td>Janitorial Supplies</td>
<td>$10,987.27</td>
</tr>
<tr>
<td>3</td>
<td>0000046901</td>
<td>3/6/2020</td>
<td>Apple Computer, Inc.</td>
<td>047</td>
<td>Technology Equipment - iPads</td>
<td>$8,698.91</td>
</tr>
<tr>
<td>4</td>
<td>0000046959</td>
<td>3/9/2020</td>
<td>Document Tracking Services</td>
<td>333</td>
<td>Translation Services</td>
<td>$9,000.00</td>
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<tr>
<td>5</td>
<td>0000046976</td>
<td>3/9/2020</td>
<td>Gopher Sport</td>
<td>073</td>
<td>Physical Education Equipment</td>
<td>$5,660.87</td>
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<td>6</td>
<td>0000047029</td>
<td>3/12/2020</td>
<td>College Board</td>
<td>008</td>
<td>PSAT Tests</td>
<td>$10,237.33</td>
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<tr>
<td>7</td>
<td>0000047030</td>
<td>3/11/2020</td>
<td>Institute for Effective Education</td>
<td>324</td>
<td>Non-Public School Tuition</td>
<td>$32,847.12</td>
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<tr>
<td>8</td>
<td>0000047031</td>
<td>3/10/2020</td>
<td>Miramar Truck Center</td>
<td>629</td>
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</tr>
<tr>
<td>10</td>
<td>0000047033</td>
<td>3/11/2020</td>
<td>San Diego Unified School District</td>
<td>324</td>
<td>Inter-SELPA Fees</td>
<td>$101,089.01</td>
</tr>
<tr>
<td>11</td>
<td>0000047034</td>
<td>3/11/2020</td>
<td>Law Offices of Schwartz and Storey</td>
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<tr>
<td>12</td>
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<td>324</td>
<td>Behavior Intervention</td>
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<td>14</td>
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<td>SOS Survival Products</td>
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<td>Emergency Preparedness Supplies</td>
<td>$47,018.34</td>
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<tr>
<td>15</td>
<td>0000047072</td>
<td>3/11/2020</td>
<td>Chivalry Today</td>
<td>037</td>
<td>On-site Field Trip</td>
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<tr>
<td>16</td>
<td>0000047186</td>
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<td>VS Athletics</td>
<td>005</td>
<td>Athletic Equipment - Pole Vault Pit</td>
<td>$19,319.68</td>
</tr>
<tr>
<td>17</td>
<td>0000047202</td>
<td>3/17/2020</td>
<td>Demoulin Brothers and Co.</td>
<td>007</td>
<td>Marching Band Uniforms</td>
<td>$9,083.82</td>
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<td>18</td>
<td>0000047212</td>
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<td>Mark McDonough, PH.D.</td>
<td>324</td>
<td>Behavior/Educational Assessment</td>
<td>$5,900.00</td>
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<tr>
<td>19</td>
<td>0000047220</td>
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<td>Pearson Ford</td>
<td>629</td>
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<tr>
<td>20</td>
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<td>Naviance, Inc.</td>
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<td>Online Subscript/License/Maint Agrmt</td>
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<tr>
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<td>Gopher Sport</td>
<td>011</td>
<td>Physical Education Equipment</td>
<td>$6,744.98</td>
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<tr>
<td>23</td>
<td>0000047271</td>
<td>3/21/2020</td>
<td>Arey Jones Business Systems</td>
<td>613</td>
<td>Technology Equipment - Chromebooks</td>
<td>$74,484.90</td>
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<td>24</td>
<td>0000047304</td>
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<td>School Health Co.</td>
<td>325</td>
<td>A.E.D. Supplies</td>
<td>$28,166.25</td>
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<td>0000047322</td>
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<td>San Diego Center for Children</td>
<td>324</td>
<td>Non-Public School Tuition</td>
<td>$15,676.24</td>
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<td>26</td>
<td>0000047328</td>
<td>3/23/2020</td>
<td>Center for Collaborative Classroom</td>
<td>333</td>
<td>Textbooks - Reading, Grades 6-12</td>
<td>$14,751.00</td>
</tr>
<tr>
<td>27</td>
<td>0000047424</td>
<td>3/25/2020</td>
<td>Geocon, Inc.</td>
<td>619</td>
<td>Geotechnical Services at Canyon View</td>
<td>$7,600.00</td>
</tr>
<tr>
<td>28</td>
<td>0000047425</td>
<td>3/25/2020</td>
<td>Geocon, Inc.</td>
<td>619</td>
<td>Geotechnical Services at Los Penasquitos</td>
<td>$7,600.00</td>
</tr>
<tr>
<td>29</td>
<td>0000047428</td>
<td>3/25/2020</td>
<td>Century Paving, Inc.</td>
<td>619</td>
<td>Asphalt Repair at Mesa Verde</td>
<td>$21,537.00</td>
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<tr>
<td>30</td>
<td>0000047431</td>
<td>3/25/2020</td>
<td>JB Reward Systems</td>
<td>223</td>
<td>Training for Classification Reviews</td>
<td>$14,500.00</td>
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<tr>
<td>31</td>
<td>0000047444</td>
<td>3/30/2020</td>
<td>Bearcom</td>
<td>629</td>
<td>Radio System Repair Parts</td>
<td>$8,227.79</td>
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<tr>
<td>32</td>
<td>0000047445</td>
<td>3/30/2020</td>
<td>AVID Center</td>
<td>342</td>
<td>Professional Develop., Training,Conference and Travel</td>
<td>$25,000.00</td>
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<tr>
<td>33</td>
<td>0000047447</td>
<td>3/30/2020</td>
<td>Construction Quality Assurance</td>
<td>610</td>
<td>Inspection Services for Cellular Site</td>
<td>$7,276.00</td>
</tr>
</tbody>
</table>

**GENERAL FUND**

<table>
<thead>
<tr>
<th></th>
<th>TOTAL FUND 0100</th>
<th>$625,485.57</th>
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</thead>
<tbody>
<tr>
<td>34</td>
<td>0000047310</td>
<td>020</td>
</tr>
<tr>
<td>Architects Mosher Drew</td>
<td></td>
<td>Design Fees / Meadowbrook Fire Alarm</td>
</tr>
</tbody>
</table>

**DEFERRED MAINTENANCE FUND**

<table>
<thead>
<tr>
<th></th>
<th>TOTAL FUND 1400</th>
<th>$12,000.00</th>
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</thead>
<tbody>
<tr>
<td>34</td>
<td>0000047310</td>
<td>020</td>
</tr>
<tr>
<td>Architects Mosher Drew</td>
<td></td>
<td>Design Fees / Meadowbrook Fire Alarm</td>
</tr>
</tbody>
</table>
### Purchase Orders Over $5,000

**March 2020**

<table>
<thead>
<tr>
<th>#</th>
<th>PO Number</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>36</td>
<td>0000047011</td>
<td>3/10/2020</td>
<td>Softeware, Inc.</td>
<td>Childcare Time Management Software</td>
<td>$7,380.00</td>
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<tr>
<td>37</td>
<td>0000047275</td>
<td>3/21/2020</td>
<td>Ninyo and Moore, Inc.</td>
<td>Geotechnical Services at Los Penasquitos</td>
<td>$18,444.00</td>
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</table>

**Other Enterprise Fund**

<table>
<thead>
<tr>
<th>#</th>
<th>PO Number</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>38</td>
<td>0000047257</td>
<td>3/21/2020</td>
<td>Martha Ahrens</td>
<td>Retiree Premium Reimbursement</td>
<td>$8,206.42</td>
</tr>
<tr>
<td>39</td>
<td>0000047259</td>
<td>3/21/2020</td>
<td>Helice Callier</td>
<td>Retiree Premium Reimbursement</td>
<td>$8,012.20</td>
</tr>
<tr>
<td>40</td>
<td>0000047260</td>
<td>3/21/2020</td>
<td>Christopher Carter</td>
<td>Retiree Premium Reimbursement</td>
<td>$7,888.99</td>
</tr>
<tr>
<td>41</td>
<td>0000047264</td>
<td>3/21/2020</td>
<td>Lorraine Carter</td>
<td>Retiree Premium Reimbursement</td>
<td>$7,888.99</td>
</tr>
<tr>
<td>42</td>
<td>0000047267</td>
<td>3/21/2020</td>
<td>Daniel Dallenbach</td>
<td>Retiree Premium Reimbursement</td>
<td>$7,388.20</td>
</tr>
<tr>
<td>43</td>
<td>0000047269</td>
<td>3/21/2020</td>
<td>Margarita Dallenbach</td>
<td>Retiree Premium Reimbursement</td>
<td>$7,388.20</td>
</tr>
<tr>
<td>44</td>
<td>0000047282</td>
<td>3/21/2020</td>
<td>Kathleen Hughes</td>
<td>Retiree Premium Reimbursement</td>
<td>$7,388.20</td>
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<tr>
<td>45</td>
<td>0000047285</td>
<td>3/21/2020</td>
<td>Kim Lundgren</td>
<td>Retiree Premium Reimbursement</td>
<td>$7,050.06</td>
</tr>
<tr>
<td>46</td>
<td>0000047288</td>
<td>3/21/2020</td>
<td>Carol Morley</td>
<td>Retiree Premium Reimbursement</td>
<td>$6,029.49</td>
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<tr>
<td>47</td>
<td>0000047289</td>
<td>3/21/2020</td>
<td>Richard Moore</td>
<td>Retiree Premium Reimbursement</td>
<td>$5,823.36</td>
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<tr>
<td>48</td>
<td>0000047295</td>
<td>3/21/2020</td>
<td>Katherine Powell</td>
<td>Retiree Premium Reimbursement</td>
<td>$7,388.20</td>
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</table>

**Self-Insurance/Benefits Fund**

<table>
<thead>
<tr>
<th>#</th>
<th>PO Number</th>
<th>Date</th>
<th>Vendor</th>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>49</td>
<td>0000047035</td>
<td>3/11/2020</td>
<td>USAA</td>
<td>Bus Accident Claim</td>
<td>$5,939.90</td>
</tr>
</tbody>
</table>

**Total Purchase Orders Over $5,000**

- **Other Enterprise Fund**
  - Total: $31,485.03
- **Self-Insurance/Benefits Fund**
  - Total: $80,452.31

**Total P0s Over $5,000**: $755,362.81

**Legend:**

- 005 Poway High
- 007 Rancho Bernardo High
- 008 Del Norte High
- 011 Bernardo Heights Middle
- 020 Meadowbrook Middle
- 037 Oak Valley Middle
- 047 Highland Elementary
- 067 Morning Creek Elementary
- 073 Del Sur Elementary
- 111 Personnel Commission
- 220 PSEA Unit II
- 221 PFT
- 223 Personnel Commission
- 324 Special Education
- 325 Student Support Services
- 329 Technology and Innovation
- 333 Learning Support Services
- 340 Extended Student Services
- 342 Learning Support Services
- 347 Extended Student Services
- 349 Technology and Innovation
- 600 Business Support Services
- 610 Business Support Services
- 619 Maintenance and Operations
- 629 Transportation
- 636 Risk Management
- 910 District

*Site-funded/Reimbursement*  

03/01/2020 - 03/31/2020
TO: BOARD OF EDUCATION
FROM: Ron Little
Staff Support: Joy Ramiro

MEETING DATE: April 23, 2020
AGENDA ITEM: 5.3(c)

SUBJECT: RATIFICATION AND APPROVAL OF DISTRICT COMMERCIAL WARRANTS, REVOLVING CASH FUND EXPENDITURES AND PURCHASE CARD TRANSACTIONS FOR MARCH 2020

RECOMMENDATION:

Ratify and approve District commercial warrants, revolving cash fund expenditures and purchase card transactions for March 2020.

DISCUSSION/PROGRAM:

Education Code Section 42631 requires that all payments from the funds of the School District be made on the written order of the Governing Board. Education Code Sections 42632 and 42633 permit the Governing Board to designate an officer or employee of the District to sign orders rather than a majority of the members of the Board.

Warrants for ratification and approval represent invoiced payments against purchase orders previously approved by the Governing Board. The warrants were audited and approved by the County Superintendent of Schools prior to payment. The listing includes warrants written to reimburse the District’s revolving cash funds (RCF) and District purchasing card (P-Card) accounts.

LEGAL REFERENCE: Education Code Sections 42631, 42632 and 42633

FISCAL IMPACT: As described in the attached document

MOVED BY: ___________________________ SECONDED BY: ___________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
## Poway Unified School District
### Commercial Warrant Payments
#### March 1 – March 31, 2020

<table>
<thead>
<tr>
<th>Fund</th>
<th>Fund Description</th>
<th>Warrants Processed</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-00</td>
<td>General Fund (Restricted and Unrestricted)</td>
<td>753</td>
<td>$2,955,246.91</td>
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<tr>
<td>11-00</td>
<td>Adult Education</td>
<td>13</td>
<td>9,659.41</td>
</tr>
<tr>
<td>12-00</td>
<td>Child Development (State Preschool) Fund</td>
<td>4</td>
<td>920.91</td>
</tr>
<tr>
<td>13-00</td>
<td>Cafeteria Special Revenue Fund</td>
<td>3</td>
<td>26,020.14</td>
</tr>
<tr>
<td>14-00</td>
<td>Deferred Maintenance Fund</td>
<td>6</td>
<td>242,181.86</td>
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<tr>
<td>25-19</td>
<td>Capital Facilities</td>
<td>1</td>
<td>4,825.64</td>
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<tr>
<td>40-00</td>
<td>Special Reserves Capital Project Fund</td>
<td>3</td>
<td>53,482.00</td>
</tr>
<tr>
<td>63-00</td>
<td>Other Enterprise Fund</td>
<td>64</td>
<td>62,493.97</td>
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<tr>
<td>67-15</td>
<td>Self-Insurance (Workers Compensation) Fund</td>
<td>7</td>
<td>611,677.70</td>
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<tr>
<td>67-16</td>
<td>Self-Insurance (Employee Benefits) Fund</td>
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<td>1,330,990.09</td>
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<tr>
<td>67-30</td>
<td>Self-Insurance (Deductible) Fund</td>
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<td>339.01</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>905</strong></td>
<td><strong>$5,297,837.64</strong></td>
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</tbody>
</table>

Included in the commercial warrants are reimbursements of expenditures paid from:

- Purchasing Card (P-Card) **$42,637.39**
- Revolving Cash Fund (RCF) **$18,686.06**
TO: BOARD OF EDUCATION
FROM: Ron Little
Staff Support: Joy Ramiro

MEETING DATE: April 23, 2020
AGENDA ITEM: 5.3(d)

SUBJECT: ACKNOWLEDGMENT OF ENROLLMENT REPORT NO. 7/2019-2020

RECOMMENDATION:

DISCUSSION/PROGRAM:
The seventh month enrollment report for the period ending March 6, 2020, is attached for the Board’s review.

Current school year enrollment comparison: Month 1 to Month 7
Elementary schools: Increase of 72
Middle schools: Decrease of 2
High schools: Decrease of 108
Special Education Non-Public Schools (NPS): Increase of 4

The District’s total enrollment at the end of the seventh month was 36,530 and represents a net loss of 34 students over month one of this year.

The attendance rate for month seven was 96.16 percent.

<table>
<thead>
<tr>
<th>2019-20 Attendance Rates</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month 1: 97.96%</td>
<td>Month 2: 97.24%</td>
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</table>

<table>
<thead>
<tr>
<th>2018-19 Month 7 Comparison</th>
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</thead>
<tbody>
<tr>
<td>Total Enrollment: 36,349</td>
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</tbody>
</table>

LEGAL REFERENCE: N/A
FISCAL IMPACT: N/A

MOVED BY: ________________________ SECONDED BY: ________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
## K-5 Enrollment

<table>
<thead>
<tr>
<th>School / (Final Mo 18-19)</th>
<th>Month 1 2019-20</th>
<th>Month 7 2019-20</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>TK</td>
<td>Kind</td>
</tr>
<tr>
<td>Adobe Bluffs (376)</td>
<td>459</td>
<td>24</td>
</tr>
<tr>
<td>Canyon View (502)</td>
<td>507</td>
<td>19</td>
</tr>
<tr>
<td>Chaparral (843)</td>
<td>862</td>
<td>49</td>
</tr>
<tr>
<td>Creekside (593)</td>
<td>564</td>
<td>25</td>
</tr>
<tr>
<td>Deer Canyon (498)</td>
<td>435</td>
<td>15</td>
</tr>
<tr>
<td>Del Sur (945)</td>
<td>1,007</td>
<td>50</td>
</tr>
<tr>
<td>Design 39 (773)</td>
<td>786</td>
<td>22</td>
</tr>
<tr>
<td>Garden Road (475)</td>
<td>464</td>
<td>18</td>
</tr>
<tr>
<td>Highland Ranch (670)</td>
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<td>23</td>
</tr>
<tr>
<td>Los Penasquitos (525)</td>
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<td>25</td>
</tr>
<tr>
<td>Midland (622)</td>
<td>645</td>
<td>24</td>
</tr>
<tr>
<td>Monterey Ridge (1006)</td>
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<td>47</td>
</tr>
<tr>
<td>Morning Creek (786)</td>
<td>695</td>
<td>33</td>
</tr>
<tr>
<td>Painted Rock (665)</td>
<td>675</td>
<td>25</td>
</tr>
<tr>
<td>Park Village (620)</td>
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<td>17</td>
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<tr>
<td>Pomerado (381)</td>
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<td>22</td>
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<tr>
<td>Rolling Hills (431)</td>
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<tr>
<td>Shoal Creek (567)</td>
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<tr>
<td>Stone Ranch (928)</td>
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<tr>
<td>Sundance (441)</td>
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<td>Sunset Hills (458)</td>
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<tr>
<td>Tierra Bonita (466)</td>
<td>492</td>
<td>25</td>
</tr>
<tr>
<td>Turtleback (613)</td>
<td>623</td>
<td>21</td>
</tr>
<tr>
<td>Valley (739)</td>
<td>723</td>
<td>22</td>
</tr>
<tr>
<td>Westwood (809)</td>
<td>818</td>
<td>32</td>
</tr>
<tr>
<td>Willow Grove (767)</td>
<td>802</td>
<td>25</td>
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<tr>
<td>New Directions (20)</td>
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</tr>
<tr>
<td><strong>TOTAL ELEMENTARY</strong></td>
<td>16,372</td>
<td>682</td>
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</tbody>
</table>
### 6 - 8 Enrollment

**School / (Final Mo 18-19)**

<table>
<thead>
<tr>
<th>School</th>
<th>Grade 6</th>
<th>Grade 7</th>
<th>Grade 8</th>
<th>N/A</th>
<th>N/A</th>
<th>N/A</th>
<th>Sub-Total</th>
<th>SDC</th>
<th>Total</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bernardo Heights</td>
<td>1,528</td>
<td>489</td>
<td>477</td>
<td>524</td>
<td>N/A</td>
<td>N/A</td>
<td>1,490</td>
<td>46</td>
<td>1,536</td>
<td>8</td>
</tr>
<tr>
<td>Black Mountain</td>
<td>1,244</td>
<td>389</td>
<td>393</td>
<td>407</td>
<td>N/A</td>
<td>N/A</td>
<td>1,189</td>
<td>58</td>
<td>1,247</td>
<td>3</td>
</tr>
<tr>
<td>Design 39 Campus</td>
<td>382</td>
<td>138</td>
<td>118</td>
<td>112</td>
<td>N/A</td>
<td>N/A</td>
<td>368</td>
<td>10</td>
<td>378</td>
<td>(4)</td>
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<tr>
<td>Meadowbrook</td>
<td>1,267</td>
<td>389</td>
<td>408</td>
<td>417</td>
<td>N/A</td>
<td>N/A</td>
<td>1,214</td>
<td>26</td>
<td>1,240</td>
<td>(27)</td>
</tr>
<tr>
<td>Mesa Verde</td>
<td>1,348</td>
<td>391</td>
<td>411</td>
<td>495</td>
<td>N/A</td>
<td>N/A</td>
<td>1,297</td>
<td>53</td>
<td>1,350</td>
<td>2</td>
</tr>
<tr>
<td>Oak Valley</td>
<td>1,516</td>
<td>494</td>
<td>538</td>
<td>465</td>
<td>N/A</td>
<td>N/A</td>
<td>1,497</td>
<td>26</td>
<td>1,523</td>
<td>(7)</td>
</tr>
<tr>
<td>Twin Peaks</td>
<td>1,208</td>
<td>383</td>
<td>394</td>
<td>405</td>
<td>N/A</td>
<td>N/A</td>
<td>1,182</td>
<td>18</td>
<td>1,200</td>
<td>(8)</td>
</tr>
<tr>
<td>New Directions</td>
<td>13</td>
<td>7</td>
<td>11</td>
<td>12</td>
<td>N/A</td>
<td>N/A</td>
<td>30</td>
<td>30</td>
<td>17</td>
<td></td>
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<tr>
<td><strong>TOTAL MIDDLE</strong></td>
<td>8,506</td>
<td>2,680</td>
<td>2,750</td>
<td>2,837</td>
<td>N/A</td>
<td>N/A</td>
<td>8,267</td>
<td>237</td>
<td>8,504</td>
<td>(2)</td>
</tr>
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### 9 - 12 Enrollment

**School / (Final Mo 18-19)**

<table>
<thead>
<tr>
<th>School</th>
<th>Grade 9</th>
<th>Grade 10</th>
<th>Grade 11</th>
<th>Grade 12</th>
<th>N/A</th>
<th>N/A</th>
<th>Sub-Total</th>
<th>SDC</th>
<th>Total</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Del Norte</td>
<td>2,436</td>
<td>621</td>
<td>669</td>
<td>563</td>
<td>541</td>
<td>N/A</td>
<td>2,394</td>
<td>28</td>
<td>2,422</td>
<td>(14)</td>
</tr>
<tr>
<td>Mt. Carmel</td>
<td>1,886</td>
<td>449</td>
<td>462</td>
<td>455</td>
<td>437</td>
<td>N/A</td>
<td>1,803</td>
<td>46</td>
<td>1,849</td>
<td>(37)</td>
</tr>
<tr>
<td>Poway High</td>
<td>2,266</td>
<td>590</td>
<td>521</td>
<td>553</td>
<td>511</td>
<td>N/A</td>
<td>2,175</td>
<td>64</td>
<td>2,239</td>
<td>(27)</td>
</tr>
<tr>
<td>Rancho Bernardo</td>
<td>2,340</td>
<td>592</td>
<td>544</td>
<td>555</td>
<td>545</td>
<td>N/A</td>
<td>2,236</td>
<td>56</td>
<td>2,292</td>
<td>(48)</td>
</tr>
<tr>
<td>Westview</td>
<td>2,363</td>
<td>578</td>
<td>568</td>
<td>573</td>
<td>564</td>
<td>N/A</td>
<td>2,283</td>
<td>43</td>
<td>2,326</td>
<td>(37)</td>
</tr>
<tr>
<td>New Directions &amp; TPP</td>
<td>85</td>
<td>14</td>
<td>22</td>
<td>52</td>
<td>54</td>
<td>N/A</td>
<td>142</td>
<td></td>
<td>142</td>
<td>57</td>
</tr>
<tr>
<td><strong>TOTAL COMP. H.S.</strong></td>
<td>11,376</td>
<td>2,844</td>
<td>2,786</td>
<td>2,751</td>
<td>2,652</td>
<td>N/A</td>
<td>11,033</td>
<td>237</td>
<td>11,270</td>
<td>(106)</td>
</tr>
<tr>
<td>Abraxas</td>
<td>241</td>
<td>26</td>
<td>42</td>
<td>92</td>
<td>N/A</td>
<td>N/A</td>
<td>160</td>
<td>79</td>
<td>239</td>
<td>(2)</td>
</tr>
<tr>
<td><strong>TOTAL HIGH SCHOOL</strong></td>
<td>11,617</td>
<td>2,844</td>
<td>2,812</td>
<td>2,793</td>
<td>2,744</td>
<td>N/A</td>
<td>11,193</td>
<td>316</td>
<td>11,509</td>
<td>(108)</td>
</tr>
</tbody>
</table>

| Non Public Schools   | 69      | N/A      | N/A      | N/A      | N/A | N/A | 0         | 73  | 73    | 4          |
| **Total District Mo. 1 2019-20** | **36,564** |        |          |          |     |     |           |     |       |            |

### TOTAL DISTRICT

<table>
<thead>
<tr>
<th></th>
<th><strong>36,530</strong></th>
<th><strong>(34)</strong></th>
</tr>
</thead>
</table>

- Adult Ed. - To Date: 4,098
- CTE - To Date: 16,021
- PAL - To Date: 49

2019-20 Enrollment Report Month 7
TO: BOARD OF EDUCATION

FROM: Ron Little
Staff Support: Tim Purvis

MEETING DATE: April 23, 2020

AGENDA ITEM: 5.3(e)

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: Beatty ___ Couvrette ___ O'Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Akins ___

SUBJECT: APPROVAL OF RESOLUTION NO. 43-2020 ENTITLED "ACKNOWLEDGMENT OF SCHOOL BUS DRIVERS' DAY - APRIL 28, 2020"

RECOMMENDATION:

Approve Resolution No. 43-2020, recognizing School Bus Drivers' Day on Tuesday, April 28, 2020, as presented.

DISCUSSION/PROGRAM:

The Governor of the State of California has designated April 28, 2020, as School Bus Drivers’ Day.

Each year we have an opportunity to recognize the accomplishments of our school bus drivers by celebrating School Bus Drivers’ Day. Poway Unified School District school bus drivers are an outstanding group of individuals who transport over 3,500 students twice a day. They drive over two million miles annually, to and from school on activity field trips and for community service trips. Managing up to 84 students on a school bus can be very difficult, yet our drivers continue to do so in a safe, professional, and competent manner.

We are pleased to acknowledge and recognize our 158 school bus drivers for their accomplishments, as well as those of our entire Transportation Team, through the attached resolution.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A
Poway Unified School District

RESOLUTION NO. 43-2020

ACKNOWLEDGMENT OF SCHOOL BUS DRIVERS' DAY - APRIL 28, 2020

ON MOTION of Member ________________________________, seconded by Member ________________________________, the following resolution is adopted:

WHEREAS, annually, on the fourth Tuesday of April, the people of California do officially recognize all school bus drivers for their continued and excellent services to the youth of the state, and these drivers are deserving of special public recognition and the highest commendations; and

WHEREAS, the safety of our children rests in the hands of trained school bus drivers each school day; and

WHEREAS, personal time and energy are expended by school bus drivers in their initial training, maintaining a current license, perfecting their driving skills, and accruing added knowledge of school bus laws through continuing education classes; and

WHEREAS, school bus drivers, through counseling and disciplinary techniques, are sometimes asked to assist the students in appropriate interactive peer and adult behavior; and

WHEREAS, school bus drivers exhibit patience and kindness toward students, parents, and school staff in the performance of their duties; and

WHEREAS, school bus drivers consistently demonstrate an awareness of, and direct attention to, the mechanical condition of the school bus and the safety issues confronted daily on their bus routes; and

WHEREAS, many school bus drivers perform their services for thousands and thousands of accident-free miles, year after year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that on TUESDAY, April 28, 2020

all Poway Unified School District school bus drivers be officially recognized for their continued and excellent services to the youth of the District.

PASSED AND ADOPTED on April 23, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO )

This is to certify that the foregoing is a true copy of a Resolution adopted of the Board of Education of the Poway Unified School District of San Diego County.

________________________________________________
T.J. Zane, Clerk of the Board of Education
TO: BOARD OF EDUCATION  MEETING DATE: April 23, 2020

FROM: Ron Little  AGENDA ITEM: 5.3(f)
Staff Support: Janay Greenlee/Joy Ramiro

SUBJECT: AWARD A CONTRACT RESULTING FROM REQUEST FOR PROPOSAL 2019-07P INDEPENDENT AUDITING SERVICES TO CWDL, CERTIFIED PUBLIC ACCOUNTANTS

RECOMMENDATION:
Award a contract resulting from Request for Proposal 2019-07P Independent Auditing Services to CWDL for auditing services in the amount of $24,360.

DISCUSSION/PROGRAM:

Education Code Section 41020 requires school districts to contract for an audit of their books and accounts by April 1 of each year. In addition, Education Code Section 41020(f) (2), establishes a limit of six consecutive years for contracting for audit services from audit firms where the partner-in-charge of the audit and the reviewing partner have been the same in each of those years.

The District solicited proposals from professional auditing firms last year. Six proposals were received and two were disqualified due to incomplete proposal submissions. The remaining four were evaluated by scoring proposals and interviewing top candidates. The District selected Wilkinson Hadley for a one year term from that process with a commitment from them to change audit partners.

This year the contract award recommendation includes contracting with a different firm to adhere to auditing best practices. The responsive proposals received last year, as well as the evaluation matrix, were again reviewed and subsequently, the next two highest scoring firms were interviewed. CWDL, Certified Public Accountants, is the firm that best meets the District’s requirements at this time. The firm comes highly recommended by other districts. The one-year contract will include an option to extend the agreement for two additional one-year term for services.

LEGAL REFERENCE: California Education Code Section 41020
Government Code Section 53060

FISCAL IMPACT: $24,360 per fiscal year from the General Fund

MOVED BY: ___________________________  SECONDED BY: ___________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___  STUDENT REFERENTIAL VOTE: AKINS ___
TO: BOARD OF EDUCATION  
MEETING DATE: April 23, 2020

FROM: Ron Little  
Staff Support: Janay Greenlee/Dawn Kale

AGENDA ITEM: 5.3(g)

SUBJECT: APPROVAL OF RESOLUTION NO. 50-2020
ENTITLED"AUTHORIZATION TO PURCHASE MICROSOFT PRODUCTS AND SOFTWARE SERVICES USING THE KINGS COUNTY OFFICE OF EDUCATION ("COE") PROJECT NO. 061119 MICROSOFT PRODUCTS - COE-WIDE"

RECOMMENDATION:

Approve Resolution No. 061119 authorizing the purchase of Microsoft products and software services using the Kings County Office of Education ("COE") Project No. 061119.

DISCUSSION/PROGRAM:

Approval of this resolution will allow Poway Unified School District the opportunity to purchase software licenses under the Microsoft Academic Volume Licensing program.

The Kings County Office of Education ("COE") requested proposals for a Microsoft authorized education reseller. As a result, a contract was awarded to Softchoice Corporation, a vendor that will provide aggressive pricing, responsive service and support for the products and services for the original term of July 31, 2019, through July 31, 2023. The terms and conditions of the agreement include allowing other Districts to utilize the agreement under the same terms that are available to that agency. It also included options to extend the agreement for an additional two (2) terms of one (1) year each term.

The District will be able to purchase its annual District and Campus site license for Microsoft products at reduced educational pricing.

LEGAL REFERENCE: Public Contract Code Section 20118

FISCAL IMPACT: $124,250 from General Fund Unrestricted for Initial Purchase

MOVED BY: ____________________________  SECONDED BY: ____________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
Poway Unified School District

RESOLUTION NO. 50-2020

“AUTHORIZATION TO PURCHASE MICROSOFT PRODUCTS AND SOFTWARE SERVICES USING THE KING COUNTY OFFICE OF EDUCATION (“COE”) PROJECT NO. 061119 MICROSOFT PRODUCTS – COE-WIDE”

ON MOTION of Member ____________________________, seconded by Member ____________________________ the following resolution is adopted:

WHEREAS, the King County Office of Education (“COE”) has conducted a formal request for proposals, that included counties, cities, schools, special districts, and Federal and State governments to allow the purchase of Microsoft products at the same price and upon the same terms and conditions as the awarding agency pursuant to Section 20118 and;

WHEREAS, the District will be able to utilize Microsoft’s Academic Volume Licensing program to purchase Microsoft products at a substantial savings;

WHEREAS, the above-mentioned agency’s governing body awards contracts that meet the agency’s formal requirements;

WHEREAS, this Board has determined it to be in the best interests of the District to purchase or contract for the above-stated items using the bid awarded by the aforementioned agency;

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED that Poway Unified School District may purchase Microsoft products and software services utilizing the above-mentioned bid. Purchase is hereby authorized and approved subject to all terms, conditions, and documents as specified in the King County Office of Education (“COE”) Contract.

PASSED AND ADOPTED by the Board of Education of the Poway Unified School District at Poway, California, on April 23, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

T.J. Zane, Clerk of the Board of Education
TO: BOARD OF EDUCATION
FROM: Ron Little
Staff Support: Babre Lewis

MEETING DATE: April 23, 2020
AGENDA ITEM: 5.3(h)

SUBJECT: APPROVAL OF RESOLUTION NO. 51-2020 ENTITLED "ACKNOWLEDGMENT OF SCHOOL LUNCH HERO DAY ON MAY 1, 2020"

RECOMMENDATION:

Approve Resolution No. 51-2020 recognizing School Lunch Hero Day on Friday, May 1, 2020.

DISCUSSION/PROGRAM:

The School Nutrition Association has designated Friday, May 1, 2020, as “School Lunch Hero Day.”

Each year on the first Friday in May, we recognize the dedicated men and women who provide nutritious meals to students by celebrating School Lunch Hero Day. School Lunch Hero Day is a national celebration in honor of the hard-working individuals who prepare healthy meals for our students every single day. School Lunch Hero Day is also a chance to highlight the difference school nutrition professionals make for every child who comes through the nutrition center. During this time of crisis and uncertainty, one thing remains clear: our food and nutrition professionals are demonstrating their sincere commitment to the welfare of our students by preparing and distributing over 4,000 meals per day. Between preparing healthy meals for students, adhering to strict nutrition standards, navigating student food allergies, and offering service with a smile, food and nutrition professionals are true heroes who always go the “extra mile.”

We are pleased to recognize Food and Nutrition employees for their professionalism, commitment, and dedication to our students through the attached resolution.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: ____________________________
SECONDED BY: ____________________________

VOTE: Beatty ___ Couvrette ___ O'Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Akins ___
Poway Unified School District

RESOLUTION NO. 51-2020

ACKNOWLEDGMENT OF SCHOOL LUNCH HERO DAY ON MAY 1, 2020

ON MOTION of Member ____________________________, seconded by Member ____________________________, the following resolution is adopted:

WHEREAS, the School Nutrition Association has designated the first Friday in May, as School Lunch Hero Day; and

WHEREAS, nutritious school meals are an essential part of the school day; and;

WHEREAS, Food and Nutrition employees are committed to providing healthful, nutritious meals to the District’s children; and

WHEREAS, the men and women who prepare and serve school meals help nurture our children through their daily interaction and support; and

WHEREAS, Food and Nutrition employees demonstrate, on a consistent basis, their concern through patience and kindness toward our students; and

WHEREAS, their efforts and commitment to children and their contributions are extremely important to the overall operation of our schools; and

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent and Board of Education hereby acknowledge May 1, 2020, as School Lunch Hero Day; and encourage all school staff and students to participate in its observance.

BE IT FURTHER RESOLVED that the Superintendent and Board of Education do express appreciation to all Food and Nutrition employees and urge all school staff and students to recognize them for their efforts, commitment, and contribution to children.

PASSED AND ADOPTED on April 23, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

TJ Zane, Clerk of the Board of Education
TO: BOARD OF EDUCATION  
FROM: Ron Little 
Staff Support: Chad Koster  

AGENDA ITEM: 5.3(i)  

SUBJECT: AWARD ARCHITECTURAL SERVICES CONTRACT TO BAKERNOWICKI DESIGN STUDIO FOR DESIGN AND RELATED SERVICES FOR A NEW CLASSROOM BUILDING AND FIELD IMPROVEMENTS AT DEL NORTE HIGH SCHOOL  

RECOMMENDATION:  
Award an architectural services contract to BakerNowicki Design Studio for design and related services for a new classroom building and field improvements at Del Norte High School.  

DISCUSSION/PROGRAM:  
Student enrollment at Del Norte High School (DNHS) continues to steadily increase requiring additional classroom capacity. In addition, the athletic fields are inadequate to support the school’s physical education and athletic programs. Both of these needs are identified in the Facility Master Plan approved by the Board in February 2020.  
The eight architectural firms, included in the District’s pre-approved pool, were invited to submit a Statement of Qualifications (SOQ) for design services related to this project. Firms were asked to identify their proposed project team, recent projects, specific strengths of their firm that the District should consider when selecting the most qualified team, and to confirm the firm’s capacity and ability to begin initial design activities upon Board approval.  
All eight firms responded and the SOQs were evaluated by staff. The quality of the submittals were excellent and after careful consideration BakerNowicki Design Studio was selected as the best and most qualified for this project. The team has a strong history of successful projects with PUSD and other California school districts. In addition, key project members were integral in the foundational design of the original DNHS campus.  
Staff recommends awarding an initial fixed fee contract in order to finalize the project scope and complete project programming and planning. Scope includes: educational program confirmation, site and building code analysis, grading and utility services analysis, development of conceptual designs conceptual phasing and estimate of probable costs. Upon approval of the conceptual design and project budget, a second fixed fee contract will be negotiated to complete the design and construction documents.  

LEGAL REFERENCE: Government Code Section, 4525 et seq.  
FISCAL IMPACT: $86,977 from Community Facilities District Funds  

MOVED BY: _________________________  
SECONDED BY: _________________________  

VOTE: Beatty ___ Couvrette ___ O’Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Akins ___
TO: BOARD OF EDUCATION

FROM: Ron Little
Staff Support: Amanda Marshall

MEETING DATE: April 23, 2020

AGENDA ITEM: 5.3(j)

SUBJECT: APPROVAL OF RESOLUTION NO. 40-2020 ENTITLED "RESOLUTION ON BOARD COMPENSATION FOR MISSED MEETING"

RECOMMENDATION:

Approval of Resolution No. 40-2020 on Board compensation for missed meeting.

DISCUSSION/PROGRAM:

Board Bylaws 9250 and E 9250 approved by Poway Unified School District’s Board of Education on August 9, 2018, for remuneration, reimbursement and other benefits related to Board Members benefits.

Resolution No. 40-2020 is being presented today for Board review and approval.

LEGAL REFERENCE: Board Bylaws BB 9250 and E 9250

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE:  BEATTY  ___  COUVRETTE  ___  O'CONNOR-RATCLIFF  ___  PATEL  ___  ZANE  ___  STUDENT PREFERENTIAL VOTE: AKINS  ___
RESOLUTION NO. 40-2020

RESOLUTION ON BOARD COMPENSATION FOR MISSED MEETING

ON MOTION of Member ________________________________, seconded by member ________________________________, the following resolution is adopted:

WHEREAS, the Governing Board of the Poway Unified School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that Kimberley Beatty did not attend the Board meeting on Thursday, March 12, 2020, for the following reason:

[   ] Performance of other designated duties for the district during the time of the meeting
[   ] Illness or jury duty
[ X ] Hardship deemed acceptable by the Board

NOW THEREFORE BE IT RESOLVED that the Board of the Poway Unified School District approves full compensation of the Board member for the month of March 2020.

PASSED AND ADOPTED THIS 23rd day of April 2020, at a regular meeting, by the following vote:

AYES:  
NOES:  
ABSENT:  
ATTEST:

STATE OF CALIFORNIA       )  
COUNTY OF SAN DIEGO       )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

Marian Kim Phelps, Secretary  
Michelle O’Connor-Ratcliff, President
TO: BOARD OF EDUCATION

FROM: Carol Osborne
Staff Support: Barbara Scholl

MEETING DATE: April 23, 2020

AGENDA ITEM: 5.4(a)

SUBJECT: APPROVAL OF RESOLUTION NO. 52-2020 ENTITLED "AUTHORIZATION OF SECOND AMENDED CONTRACT CSPP-9465 WITH THE CALIFORNIA DEPARTMENT OF EDUCATION TO PROVIDE CHILD DEVELOPMENT SERVICES"

RECOMMENDATION:

Approve Resolution No. 52-2020 authorizing the second amended contract with the California Department of Education to Provide Child Development Services.

DISCUSSION/PROGRAM:

Revised State-Funded Preschool Contract with CDE: This past November, the Poway Unified School Board authorized the first amendment of the California State Child Development Contract Number CSPP-9465, increasing funding to $753,782 for state-supported preschools in PUSD. First awarded in 1992, the state preschool program provides comprehensive educational programs that serve three- and four-year-old children from low-income families at Rolling Hills, Los Penasquitos, Sundance, Pomerado, and Valley Elementary Schools, and Del Norte High School.

The California Department of Education recently increased the Maximum Rate per child day of enrollment from $49.85 to $50.70, increasing the overall Maximum Reimbursable Amount (MRA) from $753,782.00 to $766,635.00. The Board is required to approve the amended contract.

A copy of the 2019-2020 Local Agreement for Child Development Services, Amendment 02, has been provided to the Board electronically for their review.

LEGAL REFERENCE: California Education Code Sections 8235-8237

FISCAL IMPACT: Increased grant amount of $12,853 for a total grant of $766,635

MOVED BY: _________________________ SECONDED BY: _________________________
Poway Unified School District

RESOLUTION NO. 52-2020

AUTHORIZATION OF SECOND AMENDED CONTRACT CSPP-9465
WITH THE CALIFORNIA DEPARTMENT OF EDUCATION TO PROVIDE
CHILD DEVELOPMENT SERVICES

ON MOTION of Member ____________________________ , seconded by Member ____________________________ , the following resolution is adopted:

WHEREAS, the Poway Unified School District is authorized to operate preschool programs licensed by the California Department of Social Services Community Care Licensing Division, Barbara Scholl, Director/Administrator; and

WHEREAS, the Poway Unified School District was first awarded the program grant in 1992; and

WHEREAS, the state preschool programs follow all Policies and Procedures established by the Funding Terms and Conditions, including conducting annual self-evaluations; and

WHEREAS, the state preschool programs provide comprehensive educational programs that serve three- and four-year-old children from low-income families.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED that:

The Governing Board of Poway Unified School District authorizes the Superintendent to enter into Local Agreement #CSPP-9465 accepting amended funding of $766,635.00 granted by California State Department of Education to continue to operate state preschool programs.

PASSED AND ADOPTED on April 23, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA  )
COUNTY OF SAN DIEGO  )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

_________________________________________
T.J. Zane, Clerk of the Board of Education
TO: BOARD OF EDUCATION
FROM: Marian Kim Phelps

MEETING DATE: April 23, 2020
AGENDA ITEM: 5.7(a)

Staff Support:

SUBJECT: APPROVAL FOR UPDATE TO CSBA BOARD BYLAWS APPENDIX E 9270 CONFLICT OF INTEREST FOR DESIGNATED POSITIONS

RECOMMENDATION:

Approval for update to CSBA Board Bylaws Appendix E 9270 Conflict of Interest designated positions.

DISCUSSION/PROGRAM:

At the November 16, 2015, Board Meeting, the Board voted to update PUSD Board Policies and Procedures and align them with those of the California School Boards Association (CSBA). In September 2016, a three day Policy Development Workshop, led by CSBA consultants, was conducted with Board members and staff to begin the process of updating PUSD Board Policies.

During the August 9, 2018, Board Meeting, the CSBA Board Bylaws 9000 – 9400 were approved by the Board of Education. A minor modification was made to Board Bylaws E 9270 appendix, clarifying the Governing Board Members file with the Clerk of the Board of Supervisors, and all other designated positions file with the Poway Unified School District’s office. Board Bylaws E 9270 appendix is submitted for the Board’s review and approval.

CSBA Board Bylaws E 9270 appendix is attached for Board review.

LEGAL REFERENCE: Refer to Board Policy 9270

FISCAL IMPACT: N/A
CONFLICT OF INTEREST

Conflict of Interest Code of the Poway Unified School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. **Category 1:** A person designated Category 1 shall disclose:

   a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

   b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

   Persons in this disclosure category shall complete the following economic interest schedules, which are available through the Superintendent’s office:

   a. Common Reportable Interests:

      1. Schedule A-1: Investments – Stocks, Bonds, and Other Interests Including those held in an IRA or 401K (Ownership Interest is Less Than 10%)

      2. Schedule A-2: Investments – Income and Assets of Business Entities/Trusts (including certain independent contracting), sole proprietorships, partnerships, LLCs, and corporations (Ownership Interest is 10% or Greater)
CONFLICT OF INTEREST  (continued)

3. Schedule B: Interests in Real Property: (Including Rental Property in the jurisdiction)

4. Schedule C: Income, Loans, & Business Positions (Income Other Than Gifts and Travel Payments) (non-governmental salaries of public officials and spouse/registered domestic partner)

5. Schedule D: Income – Gifts from non-family members (such as tickets to sporting events or entertainment events)


b. Common Non-Reportable Interests:

1. A-1: Insurance policies, government bonds, diversified mutual funds, certain funds similar to diversified mutual funds (such as exchange traded funds), and investments held in certain retirement accounts

2. Schedule A-2: Savings and checking accounts and annuities

3. Schedule B: A residence exclusively as a personal residence (such as a home or vacation cabin)

4. Schedule C: Governmental salary (such as a school district)

5. Schedule D: Gifts from family members

6. Schedule E: Travel paid by your government agency

2. Category 2: A person designated Category 2 shall disclose:

   a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.

   b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

Persons in this disclosure category shall complete the following economic interest
CONFLICT OF INTEREST  (continued)

schedules, which are available through the Superintendent’s office:

a. Common Reportable Interests:

1. Schedule A-2: Investments – Income and Assets of Business Entities/Trust (including certain independent contracting), sole proprietorships, partnerships, LLC’s and corporations (Ownership Interest is 10% or Greater)

2. Schedule B: Interests in Real Property: (Including Rental Property in the jurisdiction)

3. Schedule D: Income – Gifts from non-family members (such as tickets to sporting events or entertainment events)

4. Schedule E: Income – Gifts, Travel Payments, Advances, and Reimbursements from third parties (not employer)

b. Common Non-Reportable Interests:

1. Schedule A-2: Savings and checking accounts and annuities

2. Schedule B: A residence exclusively as a personal residence (such as a home or vacation cabin)

3. Schedule D: Gifts from family members

4. Schedule E: Travel paid by your government agency

3. Category 3: In keeping with the Fair Political Practices Commission regulations, persons in this designated disclosure category shall complete the following economic interest schedules, which are available through the Superintendent’s office:

a. Common Reportable Interests:

1. Schedule D: Income – Gifts from non-family members (such as tickets to sporting events or entertainment events)

2. Schedule E: Income – Gifts, Travel Payments, Advances, and Reimbursements from third parties (not employer)

b. Common Non-Reportable Interests:
CONFLICT OF INTEREST  (continued)

1. Schedule D: Gifts from family members

2. Schedule E: Travel paid by your government agency

Designated Positions
Governing Board Members shall file with the Clerk of the Board of Supervisors and all other designated positions shall file with the Poway Unified School District’s office.

<table>
<thead>
<tr>
<th>Designated Position</th>
<th>Disclosure Category</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>File with Clerk of the Board of Supervisors:</strong></td>
<td></td>
</tr>
<tr>
<td>Governing Board Members</td>
<td>1</td>
</tr>
<tr>
<td><strong>Designated Position</strong>** File with Poway Unified School District’s office:**</td>
<td></td>
</tr>
<tr>
<td>Superintendent of Schools</td>
<td>2</td>
</tr>
<tr>
<td>Assistant/Associate Superintendent</td>
<td>2</td>
</tr>
<tr>
<td>Executive Directors - All</td>
<td>2</td>
</tr>
<tr>
<td>Directors - All</td>
<td>2</td>
</tr>
<tr>
<td>Principals - All</td>
<td>2</td>
</tr>
<tr>
<td>Director of Facilities, Maintenance and Operations</td>
<td>2</td>
</tr>
<tr>
<td>Director of Finance</td>
<td>2</td>
</tr>
<tr>
<td>Director of Food and Nutrition</td>
<td>2</td>
</tr>
<tr>
<td>Director of Information Technology</td>
<td>2</td>
</tr>
<tr>
<td>Director of Planning</td>
<td>2</td>
</tr>
<tr>
<td>Director of Purchasing</td>
<td>2</td>
</tr>
<tr>
<td>Director of Transportation</td>
<td>2</td>
</tr>
<tr>
<td>Project Manager – Construction</td>
<td>2</td>
</tr>
<tr>
<td>Personnel Commissioners</td>
<td>3</td>
</tr>
<tr>
<td>Director of Personnel Commission</td>
<td>3</td>
</tr>
</tbody>
</table>

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
CONFLICT OF INTEREST (continued)

2. Adopt or enforce a law

3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement

4. Authorize the district to enter into, modify, or renew a contract that requires district approval

5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract

6. Grant district approval to a plan, design, report, study, or similar item

7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)
TO: BOARD OF EDUCATION

FROM: Marian Kim Phelps

MEETING DATE: April 23, 2020

AGENDA ITEM: 5.7(b)

Staff Support:

SUBJECT: ACCEPTANCE OF GIFT(S)

RECOMMENDATION:

Accept gift(s), and Superintendent write a letter of appreciation to the donor(s).

DISCUSSION/PROGRAM:

<table>
<thead>
<tr>
<th>GIFT</th>
<th>DONOR</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>$54,000 – Shade Structures</td>
<td>Oak Valley Falcon Foundation</td>
<td>Oak Valley Middle School</td>
</tr>
<tr>
<td>$50,000 – Nutrition &amp; Distance Learning</td>
<td>Fiske Family Foundation</td>
<td>Poway Unified School District Foundation</td>
</tr>
</tbody>
</table>

LEGAL REFERENCE: California Education Code Section 41032

FISCAL IMPACT: As Listed

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
TO: BOARD OF EDUCATION  MEETING DATE: April 23, 2020
FROM: James Jimenez  AGENDA ITEM: 6.1
Staff Support: Leisl Sanchez

SUBJECT: APPROVAL OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

RECOMMENDATION:

Approve the Declaration of Need for Fully Qualified Educators as presented.

DISCUSSION/PROGRAM:

Title V – California Code of Regulations, Section 80026, effective July 1, 1994, states that the submission of a Declaration of Need for Fully Qualified Educators by the employing agency shall be a prerequisite to the issuance of any emergency permit for the agency. The Declaration of Need for Fully Qualified Educators by an employing agency shall be valid for no more than 12 months, and shall expire on June 30 following its submission to the Commission.

From time-to-time it is necessary for the Poway Unified School District to submit a request for an emergency teaching permit. The reasons for this are varied, but include existing staff with preliminary credentials who are completing course work, special education teaching needs, out-of-state teachers who are fully credentialed in another state, but may need to complete coursework in California, and special program teachers who are in the process of completing credential requirements. Additionally, CLAD and BCLAD emergency authorizations are sometimes needed.

We are submitting the following estimated emergency permit needs for 2020-2021. On the advice of the San Diego Department of Education Credentials Division, we are providing very liberal estimates so that it will not be necessary to submit the Declaration more than once in a school year.

1. CLAD and BCLAD Permits - 29  3. Limited Assignment Permits - 20
2. Teacher Librarian Services Permits - 1  4. Resource Specialist Permits - 2

For the 2019-2020 school year, the District submitted requests for Emergency CLAD and BCLAD permits,

LEGAL REFERENCE: Title V - California Code of Regulations, Section 80026

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: Beatty ___ Couvrette ___ O'Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Akins ___
General Education Limited Assignment Permits, Special Education Limited Assignment Permits, Emergency Teacher Librarian Services Permits, and Emergency Resource Specialist Permits.
DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2020-2021
Revised Declaration of Need for year: __________

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Poway Unified School District
District CDS Code: 68296

Name of County: San Diego
County CDS Code: 061

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 04/23/2020 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

Enclose a copy of the board agenda item
With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2021.

Submitted by (Superintendent, Board Secretary, or Designee):

Marian Kim Phelps
Name
(858) 485-1075
Fax Number
15250 Avenue of Science, San Diego, CA 92128
Mailing Address

Superintendent
Signature
(858) 521-2800
Telephone Number
April 23, 2020
Date

Email Address
mkimphelps@powayusd.com

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County ______________________________ County CDS Code __________________

Name of State Agency ____________________________

Name of NPS/NPA ______________________________ County of Location __________________
The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on _____/_____/______, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _________.

▸ Enclose a copy of the public announcement
Submitted by Superintendent, Director, or Designee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fax Number</th>
<th>Telephone Number</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Mailing Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EMail Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

▸ This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS
Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subject(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<table>
<thead>
<tr>
<th>Type of Emergency Permit</th>
<th>Estimated Number Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLAD/English Learner Authorization (applicant already holds teaching credential)</td>
<td>25</td>
</tr>
<tr>
<td>Bilingual Authorization (applicant already holds teaching credential)</td>
<td>4</td>
</tr>
<tr>
<td>List target language(s) for bilingual authorization: Spanish, Chinese</td>
<td></td>
</tr>
<tr>
<td>Resource Specialist</td>
<td>2</td>
</tr>
<tr>
<td>Teacher Librarian Services</td>
<td>1</td>
</tr>
</tbody>
</table>

LIMITED ASSIGNMENT PERMITS
Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:
<table>
<thead>
<tr>
<th>TYPE OF LIMITED ASSIGNMENT PERMIT</th>
<th>ESTIMATED NUMBER NEEDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Subject</td>
<td>5</td>
</tr>
<tr>
<td>Single Subject</td>
<td>5</td>
</tr>
<tr>
<td>Special Education</td>
<td>10</td>
</tr>
<tr>
<td>TOTAL</td>
<td>20</td>
</tr>
</tbody>
</table>

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?  
Yes ☐  No ☑

If no, explain. __________________________________________

Does your agency participate in a Commission-approved college or university internship program?  
Yes ☑  No ☐

If yes, how many interns do you expect to have this year?  10

If yes, list each college or university with which you participate in an internship program.

<table>
<thead>
<tr>
<th>College or University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cal State San Marcos</td>
</tr>
<tr>
<td>Alliant University</td>
</tr>
<tr>
<td>Brandman University</td>
</tr>
<tr>
<td>San Diego State University</td>
</tr>
<tr>
<td>Azusa Pacific University</td>
</tr>
<tr>
<td>National University</td>
</tr>
<tr>
<td>Point Loma University</td>
</tr>
</tbody>
</table>

If no, explain why you do not participate in an internship program. __________________________________________

__________________________________________
TO: BOARD OF EDUCATION

FROM: James Jimenez

MEETING DATE: April 23, 2020

AGENDA ITEM: 6.2

Staff Support:

SUBJECT: INITIAL PROPOSAL FROM THE BOARD OF EDUCATION TO THE POWAY SCHOOL EMPLOYEES ASSOCIATION (PSEA) UNIT I

RECOMMENDATION:

Approve the Board's presentation of its initial proposal to reopen negotiations for the 2020-2021 school year as part of a multi-year contract to the Poway School Employees Association Unit I.

DISCUSSION/PROGRAM:

Government Code 3547 states in relevant part, “All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at the public meeting of the public school employer and thereafter shall be public records”.

A multi-year (2019-2022) Collective Bargaining Agreement with Poway School Employees Association (PSEA) was approved by the Board of Education on February 13, 2020. Article 22 of the new PSEA contract, stipulates that health and welfare benefits may be reopened and negotiated for the 2020-2021 school year and one additional article for each party to select. This proposal will allow the parties to begin negotiations well in advance of the 2021 benefit plan year.

The initial proposal from the Board of Education to the Poway School Employees Association Unit I is attached.

LEGAL REFERENCE: Government Code 3547

FISCAL IMPACT: TBD through Collective Bargaining Process

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
Article 8 - Health and Welfare Benefits

- Explore a health and welfare benefits model and the corresponding contractual language that will provide an equitable, sustainable and cost effective benefits program for employees and the District.

Article 21- Limited Term (Substitute) Employees

- Consider revisions to language pertaining to salary placement and other provisions for substitute employees.
TO: BOARD OF EDUCATION
FROM: James Jimenez

MEETING DATE: April 23, 2020
AGENDA ITEM: 6.3

Staff Support:

SUBJECT: INITIAL PROPOSAL FROM THE BOARD OF EDUCATION TO THE POWAY SCHOOL EMPLOYEES ASSOCIATION (PSEA) UNIT II

RECOMMENDATION:

Approve the Board's presentation of its initial proposal to reopen negotiations for the 2020-2021 school year as part of a multi-year contract to the Poway School Employees Association Unit II.

DISCUSSION/PROGRAM:

Government Code 3547 states in relevant part, “All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at the public meeting of the public school employer and thereafter shall be public records”.

A multi-year (2019-2022) Collective Bargaining Agreement with Poway School Employees Association (PSEA) was approved by the Board of Education on February 13, 2020. Article 20 of the new PSEA Unit II contract, stipulates that health and welfare benefits may be reopened and negotiated for the 2020-2021 school year and one additional article for each party to select. This proposal will allow the parties to begin negotiations well in advance of the 2021 benefit plan year.

The initial proposal from the Board of Education to the Poway School Employees Association Unit II is attached.

LEGAL REFERENCE: Government Code 3547

FISCAL IMPACT: TBD through Collective Bargaining Process

MOVED BY: ___________________________ SECONDED BY: ___________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
Initial Proposal for Contract Negotiations from the
Board of Education of the Poway Unified School District to the
Poway School Employees Association (PSEA)
Operations Support Services Unit (Unit II)

Article 8 - Health and Welfare Benefits

- Explore a health and welfare benefits model and the corresponding contractual language that will provide an equitable, sustainable and cost effective benefits program for employees and the District.

Article 7 – Vacation

- Consider revisions to language pertaining to provisions within the vacation article.
TO: BOARD OF EDUCATION
FROM: Ron Little
Staff Support: Rheia Alschbach

MEETING DATE: April 23, 2020
AGENDA ITEM: 7.1

SUBJECT: APPROVE RESOLUTION NO. 47-2020 ENTITLED
"AUTHORIZING AND PROVIDING FOR THE ISSUANCE
OF TWO SERIES OF SPECIAL TAX BONDS OF
COMMUNITY FACILITIES DISTRICT NO. 16 (DEL SUR
EAST II), APPROVING THE FORM OF A SEPARATE
BOND INDENTURE FOR EACH SERIES OF SUCH
SPECIAL TAX BONDS, BOND PURCHASE AGREEMENT,
PRELIMINARY OFFICIAL STATEMENT, CONTINUING
DISCLOSURE AGREEMENT, AND OTHER DOCUMENTS
AND AUTHORIZING CERTAIN ACTIONS IN
CONNECTION WITH THE ISSUANCE OF SUCH TWO
SERIES OF SPECIAL TAX BONDS"

RECOMMENDATION:

Approve Resolution No. 47-2020, with respect to the proposed issuance of two series of special tax bonds of Community Facilities District No. 16 (Del Sur East II).

DISCUSSION/PROGRAM:

In accordance with Article III, Section 3.1 of the Third Supplement to Subarea I Black Mountain Ranch Phase II School Impact Mitigation Agreement for Community Facilities District (the “CFD”) No. 16 (Del Sur East II) (the “CFD”), on September 26, 2019, Lennar Homes, successor to Standard Pacific Homes (the “Owner”) requested that the School District proceed with the issuance of the CFD No. 16 Improvement Area A Special Tax Bonds (the “IA A Bonds”) for City of San Diego facilities (the “City Facilities”). District staff recommends using this opportunity to save costs by also proceeding with the issuance of CFD No. 16 Special Tax Bonds (the “CFD Bonds” and, together with the IA A Bonds, the “Bonds”) for school facilities (the “School Facilities”) to support growth and expansion at school sites within the boundary of the CFD. By adoption of this resolution, the Board, acting as legislative body of the CFD, will be approving the form of the financing documents and authorizing the Superintendent, the Associate Superintendent, Business Support Services, or designee of the Superintendent, to execute these documents on behalf of the CFD with such further changes as they may approve within the limits established by the Board in this resolution.

Resolution No. 47-2020 authorizes the CFD to issue CFD Bonds in an aggregate principal amount not to exceed $26,000,000 to finance School Facilities and IA A Bonds in an aggregate principal amount not to exceed $25,500,000 to finance a proportionate cost for the construction of City Facilities. The actual

LEGAL REFERENCE: Mello-Roos Community Facilities Act of 1982
California Government Code Section 53311

FISCAL IMPACT: N/A

Continued…

MOVED BY: ____________________________  SECONDED BY: ____________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
principal amount of the Bonds issued will be finally determined at the pricing of the Bonds based on the final interest rate on the Bonds, and the special tax revenues available to pay debt service on the Bonds.

On March 12, 2020, the Board was afforded an opportunity for first reading of all related Financing Documents. The Financing Documents being approved by this resolution and a brief description of each document is as follows:

A. a separate Bond Indenture for each Series of Special Tax Bonds by and between CFD No. 16 and Zions Bancorporation, National Association, as fiscal agent (the “Fiscal Agent”), setting forth the terms and conditions relating to the issuance, sale, delivery, and administration of each Series of Special Tax Bonds (collectively, the “Bond Indentures”);

B. Bond Purchase Agreement by and between CFD No. 16 and Piper Sandler & Co., as underwriter (the “Underwriter”) authorizing the sale of the Special Tax Bonds to the Underwriter (the “Bond Purchase Agreement”);

C. Preliminary Official Statement containing information including, but not limited to, CFD No. 16 and Improvement Area A thereof and the Special Tax Bonds (the “Preliminary Official Statement”); and

D. Continuing Disclosure Agreement by and among CFD No. 16, DTA, as dissemination agent (the “Dissemination Agent”) and the Fiscal Agent, pursuant to which CFD No. 16 will be obligated to provide ongoing annual disclosure relating to CFD No. 16, Improvement Area A and the Special Tax Bonds (the “Continuing Disclosure Agreement”); and

Resolution No. 47-2020 is attached. Financing Documents relating to the Resolution have been provided to the Board for their review.
Poway Unified School District

RESOLUTION NO. 47-2020

AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF TWO SERIES OF SPECIAL TAX BONDS OF COMMUNITY FACILITIES DISTRICT NO. 16 (DEL SUR EAST II), APPROVING THE FORM OF A SEPARATE BOND INDENTURE FOR EACH SERIES OF SUCH SPECIAL TAX BONDS, BOND PURCHASE AGREEMENT, PRELIMINARY OFFICIAL STATEMENT, CONTINUING DISCLOSURE AGREEMENT, AND OTHER DOCUMENTS AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH THE ISSUANCE OF SUCH TWO SERIES OF SPECIAL TAX BONDS

ON MOTION of Member ______________, seconded by Member ______________, the following resolution is adopted:

WHEREAS, the Board of Education (the “Board”) of the Poway Unified School District (the “School District”) did previously conduct proceedings to form and did form Community Facilities District No. 16 (“CFD No. 16”) and designate an improvement area therein as Improvement Area A (“Improvement Area A”) pursuant to the terms and provisions of the “Mello-Roos Community Facilities Act of 1982,” as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California (the “Act”), for the purpose of financing public school facilities, related infrastructure and supplemental school facilities (the “School Facilities”) described in Exhibit A to Resolution No. 21-2015 (the “Resolution of Formation”) of the Board adopted on November 17, 2014 and certain improvements to be owned, operated or maintained by the City of San Diego (the “City Improvements”) described in Exhibit B to the Resolution of Formation; and

WHEREAS, the Board has previously determined the necessity to incur a series of bonded indebtedness for CFD No. 16 to finance the acquisition or construction of the School Facilities and a series of bonded indebtedness for Improvement Area A therein to finance the acquisition or construction of a portion of the costs of the acquisition or construction of the City Improvements and Supplemental School Facilities (as defined in the Resolution of Formation), each such series of bonds to be issued pursuant to the terms and provisions of the Act and “Section 7212 Mello Roos Districts” of the Board Policies containing the statement of goals and policies of the Board regarding the establishment of community facilities districts, as amended to date (the “Goals and Policies”); and

WHEREAS, at this time the Board desires to set forth the general terms and conditions relating to the authorization, issuance, sale, delivery and administration of the following special tax bonds (referred to collectively as the “Special Tax Bonds” and individually as a “Series of Special Tax Bonds”) for the purpose of financing the School Facilities and the City Improvements:

A. Poway Unified School District Community Facilities District No. 16 (Del Sur East II) 2020 Special Tax Bonds (the “CFD No. 16 Special Tax Bonds”);

B. Poway Unified School District Community Facilities District No. 16 (Del Sur East II) Improvement Area A 2020 Special Tax Bonds (the “Improvement Area A Special Tax Bonds”); and

WHEREAS, forms of the following documents have been presented to and considered for approval by this Board of Education:
A. a separate Bond Indenture for each Series of Special Tax Bonds by and between CFD No. 16 and Zions Bancorporation, National Association, as fiscal agent (the “Fiscal Agent”), setting forth the terms and conditions relating to the issuance, sale, delivery, and administration of each Series of Special Tax Bonds (collectively, the “Bond Indentures”);

B. Bond Purchase Agreement by and between CFD No. 16 and Piper Sandler & Co., as underwriter (the “Underwriter”) authorizing the sale of the Special Tax Bonds to the Underwriter (the “Bond Purchase Agreement”);

C. Preliminary Official Statement containing information including, but not limited to, CFD No. 16 and Improvement Area A thereof and the Special Tax Bonds (the “Preliminary Official Statement”); and

D. Continuing Disclosure Agreement by and among CFD No. 16, DTA, as dissemination agent (the “Dissemination Agent”) and the Fiscal Agent, pursuant to which CFD No. 16 will be obligated to provide ongoing annual disclosure relating to CFD No. 16, Improvement Area A and the Special Tax Bonds (the “Continuing Disclosure Agreement”); and

WHEREAS, the Board, with the aid of School District staff, has reviewed and considered the documents described above and finds those documents suitable for approval, subject to the conditions set forth in this Resolution; and

WHEREAS, Section 5852.1 of the Government Code of the State of California (“Section 5852.1”) provides that the Board obtain from an underwriter, financial advisor or private lender and disclose, in a meeting open to the public, prior to authorization of the issuance of the Special Tax Bonds, good faith estimates of: (a) the true interest cost of the Special Tax Bonds, (b) the finance charge of the Special Tax Bonds, meaning the sum of all fees and charges paid to third parties, (c) the amount of proceeds of the Special Tax Bonds received less the finance charge described above and any reserves or capitalized interest paid or funded with proceeds of the Special Tax Bonds and (d) the sum total of all debt service payments on the Special Tax Bonds calculated to the final maturity of the Special Tax Bonds plus the fees and charges paid to third parties not paid with the proceeds of the Special Tax Bonds; and

WHEREAS, in accordance with Section 5852.1, the Board has obtained such good faith estimates from Fieldman, Rolapp & Associates, Inc., the School District’s municipal advisor (the “Municipal Advisor”), and such estimates are disclosed in Exhibit A attached hereto; and

WHEREAS, all conditions, things, and acts required to exist, to have happened and to have been performed precedent to and in the issuance of the bonds as contemplated by this Resolution and the documents referred to herein exist, have happened, and have been performed or have been ordered to have been performed in due time, form, and manner as required by the laws of the State of California, including the Act and the applicable policies and regulations of the School District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Poway Unified School District, acting in its capacity as the legislative body of Community Facilities District No. 16 (Del Sur East II), as follows:

1. Recitals. The above recitals are true and correct.
2. **Determinations.** This Board of Education, acting in its capacity as the legislative body of CFD No. 16, hereby makes the following determinations pertaining to the proposed issuance of each Series of the Special Tax Bonds:

   (a) The Goals and Policies generally require that the full cash value of the properties within a community facilities district or an improvement area thereof subject to the levy of the special taxes securing special tax bonds must be at least three (3) times the principal amount of such special tax bonds and the principal amount of all other bonds outstanding that are secured by a special tax levied pursuant to the Act on property within such community facilities district or improvement area or a special assessment levied on property within such community facilities district or improvement area (collectively, “Land Secured Bonded Indebtedness”). The Act authorizes the Board, acting as the legislative body of a community facilities district, to sell bonds of such community facilities district only if the Board has determined prior to the award of the sale of such bonds that the value of such properties will be at least three (3) times such Land Secured Bonded Indebtedness.

   The value of the property within CFD No. 16 which will be subject to the special tax to pay debt service on the CFD No. 16 Special Tax Bonds, will be at least three (3) times the Land Secured Bonded Indebtedness allocable to such properties.

   The value of the property within Improvement Area A which will be subject to the special tax to pay debt service on the Improvement Area A Special Tax Bonds, will be at least three (3) times the Land Secured Bonded Indebtedness allocable to such properties.

   The foregoing determinations are based upon the assessed value of the properties within CFD No. 16 and Improvement Area A, as applicable. Such determinations were made in a manner consistent with the Goals and Policies.

   (b) The terms and conditions of each Series of the Special Tax Bonds as contained in the applicable Bond Indenture are consistent with and conform to the Goals and Policies.

   (c) As a result of the complexity of the proposed financing, a negotiated sale of the Special Tax Bonds to the Underwriter will result in a lower overall cost to CFD No. 16.

3. **Bonds Authorized.** Pursuant to the Act, this Resolution, and the Bond Indentures, each Series of Special Tax Bonds is hereby authorized to be issued in an aggregate principal amount not to exceed:

   (a) CFD No. 16 Special Tax Bonds: $26,000,000; and

   (b) Improvement Area A Special Tax Bonds: $25,500,000.

The date, manner of payment, interest rate or rates, interest payment dates, maturity dates, denominations, forms of bonds, registration privileges, manner of execution, place of payment, terms of redemption, and other terms, covenants, and conditions of each such Series of Special Tax Bonds shall be as provided in the Bond Indenture for each Series of Special Tax Bonds as finally executed.

4. **Authorization and Conditions.** Each of the Superintendent, the Associate Superintendent, Business Support Services and such other official or officials of the School District as may be designated by the Superintendent (each, an “Authorized Officer”) is hereby authorized and directed, for and in the name of CFD No. 16 to execute and deliver the final form of the various documents and instruments described in this
Resolution, with such additions thereto or changes therein as such Authorized Officer may deem necessary and advisable; provided, however, that no additions or changes shall authorize an aggregate principal amount of any Series of the Special Tax Bonds in excess of the amount specified in paragraph 3 above, a true interest cost on any Series of the Special Tax Bonds in excess of five percent (6%) and an Underwriter’s discount in excess of one percent (1.00%) of the par amount of any Series of the Special Tax Bonds (excluding original issue discount, if any). The approval of such additions or changes shall be conclusively evidenced by the execution and delivery of such documents or instruments by an Authorized Officer, following consultation with and review by Best Best & Krieger LLP, as bond counsel.

5. **Bond Indentures** The form of Bond Indentures by and between CFD No. 16 and the Fiscal Agent, with respect to each Series of the Special Tax Bonds, as presented to this Board are hereby approved. An Authorized Officer is hereby authorized and directed to cause the execution of the Bond Indentures pursuant to the provisions of Section 4 above.

6. **Official Statement** The Board hereby approves the form of the Preliminary Official Statement as presented to this Board, together with any changes therein or additions thereto deemed advisable by an Authorized Officer. Pursuant to Rule 15c2-12 under the Securities Exchange Act of 1934 (the “Rule”) an Authorized Officer is authorized to determine when the Preliminary Official Statement is deemed final and any Authorized Officer is hereby authorized and directed to provide written certification thereof. The execution of the final Official Statement, which shall include such changes and additions thereto deemed advisable by an Authorized Officer pursuant to the Rule, following consultation with and review by James F. Anderson Law Firm, A Professional Corporation, as disclosure counsel, shall be conclusive evidence of the approval of the final Official Statement by CFD No. 16.

7. **Continuing Disclosure Agreement** The form of Continuing Disclosure Agreement among CFD No. 16, the Dissemination Agent, and the Fiscal Agent as presented to this Board and on file with the Associate Superintendent, Business Support Services is hereby approved. An Authorized Officer is hereby authorized and directed to cause the same to be completed and executed on behalf of CFD No. 16, subject to the provisions of Section 4 above.

8. **Bond Purchase Agreement.** The form of the Bond Purchase Agreement is hereby approved and an Authorized Officer is hereby authorized and directed to execute the Bond Purchase Agreement on behalf of CFD No. 16, subject to the provisions of Section 4 above.

9. **Special Tax Bonds Prepared and Delivered.** Upon the execution of the Bond Purchase Agreement, each Series of Special Tax Bonds shall be prepared, authenticated and delivered, all in accordance with the applicable terms of the Act and the respective Bond Indenture, and any Authorized Officer and other responsible School District officials, acting for and on behalf of CFD No. 16, are hereby authorized and directed to take such actions as are required under the Bond Purchase Agreement and the respective Bond Indenture to complete all actions required to evidence the delivery of the Special Tax Bonds upon the receipt of the purchase price thereof from the Underwriter.

10. **Authorization to Apply for and Accept Municipal Bond Insurance and Municipal Debt Service Reserve Fund Policy.** Each Authorized Officer, with the assistance of the Municipal Advisor and the Underwriter, is hereby authorized to apply for and, if deemed cost effective, accept any commitment (a) to provide municipal bond insurance for the Special Tax Bonds and (b) to provide a municipal debt service reserve fund policy for the Special Tax Bonds in a principal amount of the reserve fund requirement for the Special Tax Bonds. Each Authorized Officer is hereby authorized to execute any commitment letter and to do any and all things and to deliver all documents necessary to obtain such municipal bond insurance and municipal debt service reserve fund policy.
11. **Actions.** All actions heretofore taken by the officers and agents of the School District, acting for and on behalf of CFD No. 16, with respect to the establishment of CFD No. 16, and the sale and issuance of the Special Tax Bonds are hereby approved, confirmed, and ratified, and the proper officers of the School District, acting for and on behalf of CFD No. 16, are hereby authorized and directed to do any and all things and take any and all actions and execute any and all certificates, agreements, contracts, and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Special Tax Bonds in accordance with the Act, this Resolution, the Bond Indentures, the Bond Purchase Agreement, the Continuing Disclosure Agreement, and any certificate, agreement, contract, and other document described in the documents herein approved.

12. **Effective Date.** This Resolution shall take effect from and after its adoption.

**PASSED AND ADOPTED** on April 23, 2020, by the following vote:

- **AYES:**
- **NOES:**
- **ABSENT:**
- **ABSTAIN:**

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

______________________________
T.J. Zane, Clerk of the Board of Education
EXHIBIT A
GOOD FAITH ESTIMATES

Set forth below are **good faith estimates** of Fieldman, Rolapp & Associates, Inc., as required under Section 5852.1 of the California Government Code (the “Code”). The following estimates have no bearing on, and should not be misconstrued as, any not-to-exceed financial parameters authorized by resolution. The following are estimates and the final costs will depend on market conditions and can be expected to vary from the estimated amounts set forth below.

**CFD NO. 16 SPECIAL TAX BONDS**

(a) The true interest cost of the CFD No. 16 Special Tax Bonds is estimated at 4.63%, calculated as provided in Section 5852.1(a)(1)(A) of the Code.

(b) The finance charge of the CFD No. 16 Special Tax Bonds, including all fees and charges paid to third parties, is estimated at $264,896.12.

(c) Proceeds of the CFD No. 16 Special Tax Bonds received by CFD No. 16, less the finance charges set forth in (b) above, is equal to $16,000,000.00.

(d) The total payment amount calculated as provided in Section 5852.1(a)(1)(D) of the Code is estimated at $34,565,251.39.

**IMPROVEMENT AREA A SPECIAL TAX BONDS**

(a) The true interest cost of the Improvement Area A Special Tax Bonds is estimated at 4.63%, calculated as provided in Section 5852.1(a)(1)(A) of the Code.

(b) The finance charge of the Improvement Area A Special Tax Bonds, including all fees and charges paid to third parties, is estimated at $356,450.00.

(c) Proceeds of the Improvement Area A Special Tax Bonds received by CFD No. 16, less the finance charges set forth in (b) above, is equal to $20,115,032.30.

(d) The total payment amount calculated as provided in Section 5852.1(a)(1)(D) of the Code is estimated at $43,502,950.69.
TO: BOARD OF EDUCATION

FROM: Ron Little
Staff Support: Rheia Alschbach

MEETING DATE: April 23, 2020
AGENDA ITEM: 7.2

SUBJECT: APPROVE RESOLUTION NO. 49-2020 ENTITLED "AUTHORIZING POWAY UNIFIED SCHOOL DISTRICT, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 16 (DEL SUR EAST II) DECLARING ITS INTENT TO ISSUE ITS POWAY UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICT NO. 16 (DEL SUR EAST II) 2020 SPECIAL TAX BONDS TO BE USED TO REIMBURSE THE POWAY UNIFIED SCHOOL DISTRICT FOR EXPENDITURES MADE PRIOR TO THE ISSUANCE OF SUCH BONDS"

RECOMMENDATION:

Approve Resolution No. 49-2020, with respect to the reimbursement of expenditures with Community Facilities District No. 16 (Del Sur East II) Special Tax Bonds.

DISCUSSION/PROGRAM:

With the current state of the market, and uncertainty as to when the Community Facilities District No. 16 (Del Sur East II) (“CFD No. 16”) bond issuance might occur, the School District expects to incur certain expenditures and to pay for such expenditures from certain moneys on hand prior to the execution of the CFD No. 16 special tax bonds (the “Bonds”) for school facilities projects (collectively, the “Project”) earmarked to use proceeds of those Bonds. The School District reasonably expects to use a portion of the proceeds of the Bonds to reimburse those on moneys on hand for expenditures made prior to the date Bond proceeds are available.

Pursuant to the United States Department of the Treasury Regulations, the School District may reimburse the amounts advanced by the School District for the Project if not later than 60 days after payment of original expenditure, as long as the Board adopts an official intent to reimburse. Staff requests Board approval of Resolution 49-2020 to allow for such reimbursement of money on hand.

Resolution No. 49-2020 is attached.

LEGAL REFERENCE: United States Department of the Treasury Regulations Section 1.150-2(d)

FISCAL IMPACT: N/A

MOVED BY: _______________________________  SECONDED BY: _______________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___  STUDENT PREFERENTIAL VOTE: AKINS ___
Poway Unified School District

RESOLUTION NO. 49-2020

AUTHORIZING POWAY UNIFIED SCHOOL DISTRICT, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 16 (DEL SUR EAST II) DECLARING ITS INTENT TO ISSUE ITS POWAY UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICT NO. 16 (DEL SUR EAST II) 2020 SPECIAL TAX BONDS TO BE USED TO REIMBURSE THE POWAY UNIFIED SCHOOL DISTRICT FOR EXPENDITURES MADE PRIOR TO THE ISSUANCE OF SUCH BONDS

ON MOTION of Member ______________, seconded by Member ______________, the following resolution is adopted:

WHEREAS, the Board of Education (the “Board”) of the Poway Unified School District (the “School District”) did previously conduct proceedings to form and did form Community Facilities District No. 16 (Del Sur East II) (“CFD No. 16”) pursuant to the terms and provisions of the “Mello-Roos Community Facilities Act of 1982,” as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California (the “Act”), for the purpose of financing public school facilities, related infrastructure and supplemental school facilities (the “School Facilities”) described in Exhibit A to Resolution No. 21-2015 (the “Resolution of Formation”) of the Board adopted on November 17, 2014; and

WHEREAS, the School District and CFD No. 16 desire and intend to finance the School Facilities in furtherance of their public educational purposes (collectively, the “Project”); and

WHEREAS, the School District, on behalf of CFD No. 16, expects to cause the execution, delivery and sale of tax-exempt bonds, in one or more series, for the purpose of financing all or a portion of the Project in a principal amount of approximately $26,000,000 (the “Obligations”); and

WHEREAS, pursuant to Section 1.150-2(d) of the Regulations of the United States Department of the Treasury (the “Regulations”), the School District may reimburse the amounts advanced by the School District for the Project if not later than 60 days after payment of the original expenditure of an amount advanced by the School District, the Board adopts an official intent to reimburse the expenditure of such advanced amount, and such reimbursement occurs not later than 18 months after the later of the date of the original expenditure is paid or the date the Project is placed in service, but in no event more than three (3) years after the original expenditure is paid; and

WHEREAS, the School District expects to incur certain expenditures relating to the Project and to pay for such expenditures from certain moneys on hand prior to the execution of the Obligations; and

WHEREAS, the School District reasonably expects to use a portion of the proceeds of the Obligations to reimburse the School District for expenditures made prior to the date the Obligations are entered into.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Poway Unified School District, acting in its capacity as the legislative body of Community Facilities District No. 16 (Del Sur East II), as follows:

1. Declaration of Official Intent: This Board declares that it is the intent of the School District and CFD No. 16, that the School District will be reimbursed the amounts advanced by the School District from the following funds: Poway JAA 2014 CFD6 Surplus Fund; Poway JAA 2014 CFD12 Surplus Fund; Poway JAA 2014 CFD13 Surplus Fund; and Poway JAA 2014 CFD14 Surplus Fund for the design, construction, acquisition, installation and equipping of the Project from the proceeds of the sale of the Obligations.
It is intended that this Resolution shall constitute a declaration of “official intent” within the meaning of Section 1.150-2 of the Regulations.

2. **Expected Maximum Principal Amount.** The Obligations shall be issued in an aggregate principal amount determined by the School District, which is expected to be in the maximum principal amount of $26,000,000. The Obligations are expected to be issued by CFD No. 16 for the purpose of providing tax-exempt financing for the Project.

3. **Other Approvals.** The adoption of this Resolution shall not bind the School District to proceed with execution and delivery of the Obligations until and unless all other necessary actions and approvals are taken or received in accordance with all applicable laws.

4. **Effective Date.** This Resolution shall take effect from and after its adoption.

**PASSED AND ADOPTED** on April 23, 2020, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

________________________________________
T.J. Zane, Clerk of the Board of Education
TO: BOARD OF EDUCATION  
FROM: Ron Little  
Staff Support: Tim Oelgoetz  

MEETING DATE: April 23, 2020  
AGENDA ITEM: 7.3

SUBJECT: AQUATICS PROGRAM UPDATE

RECOMMENDATION:

Information and Presentation.

DISCUSSION/PROGRAM:

Staff will provide an Aquatics Program update to the Board. Staff will review programmatic and staffing changes made this fiscal year, talk about student and instructional support, discuss impacts to long-term community partners, and look ahead to our summer learn-to-swim program.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___  
STUDENT PREFERENTIAL VOTE: AKINS ___
TO: BOARD OF EDUCATION

FROM: Carol Osborne
Staff Support: Todd Cassen and Kimie Lochtefeld

MEETING DATE: April 23, 2020

AGENDA ITEM: 8.1

SUBJECT: APPROVAL OF RESOLUTION NO. 48-2020 ENTITLED "DECLARATION OF EMERGENCY CONDITIONS AND MODIFICATION OF GRADUATION/PROMOTION REQUIREMENTS FOR CURRENTLY ENROLLED STUDENTS"

RECOMMENDATION:

Approve Resolution No. 48-2020, declaring the existence of emergency conditions within the Poway Unified School District resulting from the COVID-19 global pandemic, and authorizing the Superintendent maximum flexibility to respond to such emergency conditions, including modification of graduation/promotion requirements for currently enrolled students.

DISCUSSION/PROGRAM:

The World Health Organization has declared COVID-19 a global pandemic. On March 4, 2020, the Governor of the State of California declared a State of Emergency due to the outbreak and spread of the novel coronavirus (COVID-19). The Poway Unified School District, along with all other school districts in the State of California, is adhering to Executive Order N-33-20 issued by the Governor by instigating emergency school closures allowing students, staff, and families to “shelter in place” as required by the Executive Order in an effort to slow the progress of COVID-19.

The attached resolution serves to authorize the Superintendent to exert maximum flexibility to respond to the emergency conditions resulting from the COVID-19 global pandemic, including but not limited to, waiving instructional minutes, setting an end date for classes and grading periods, providing distance learning for credit recovery, and otherwise modifying graduation and promotional requirements.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
Poway Unified School District
RESOLUTION NO. 48-2020
POWAY UNIFIED SCHOOL DISTRICT
DECLARATION OF EMERGENCY CONDITIONS AND MODIFICATION OF
GRADUATION/PROMOTION REQUIREMENTS FOR CURRENTLY ENROLLED
STUDENTS

ON MOTION of Member ________________________________, seconded by
member ________________________________, the following resolution is adopted:

WHEREAS, the World Health Organization has declared COVID-19 is a global pandemic; and

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of
Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, as of March 18, 2020, there were 1,063 confirmed cases of COVID-19 and
21 cases reported resulting in death in California; and

WHEREAS, the Governor of the State of California has issued Executive Order N-33-20
requiring all California residents to “shelter in place” and all but essential functions have been
halted or restricted; and

WHEREAS, the Governor of the State of California has indicated that schools may be
closed for an undetermined duration; and

WHEREAS, there has been significant disruption to the instruction program for students
which prevents them from complying with existing credit, hours of instruction, and graduation
and/or promotion requirements; and

WHEREAS, strict compliance with various statutes and regulations would prevent,
hinder, or delay appropriate action necessary for the wellbeing of students to mitigate the effects
of COVID-19 on instruction; and

WHEREAS, it is in the best interests of students, staff, and the community to prepare for
and implement measures to respond to the closure of schools; and

WHEREAS, it is necessary to ensure that a wide variety of instructional options are
available, including but not limited to distance learning for credit recovery; and

WHEREAS, approval of this resolution would allow the Superintendent to immediately
respond to rapidly changing health and safety concerns and the educational needs of students
by modifying instructional programs in a manner which poses the least harm to students as
determined by the Superintendent.
NOW, THEREFORE BE IT RESOLVED AND ORDERED by the Board of Education of the Poway Unified School District that the circumstances described in this resolution herein constitute an emergency condition for which immediate action is necessary; and

BE IT FURTHER RESOLVED AND ORDERED by the Board of Education of the Poway Unified School District that the Superintendent be authorized to exert maximum flexibility to respond to the emergency conditions for students, including but not limited to, waiving instructional minutes, setting an end date for classes and grading periods, providing distance learning, credit recovery, and otherwise modifying graduation and promotional requirements.

PASSED AND ADOPTED on April 23, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

________________________________________
Michelle O’Connor-Ratcliff
President of the Board of Education

________________________________________
T.J. Zane
Clerk of the Board of Education
TO: BOARD OF EDUCATION

FROM: Marian Kim Phelps

Staff Support:

SUBJECT: BOARD MEMBER REPORTS

AGENDA ITEM: 12.1

RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

Kimberley Beatty –

Ginger Couvrette -

Michelle O’Connor-Ratcliff –

Dr. Darshana Patel –

T.J. Zane -

Mariana Akins, Student Board Member –

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: Beatty ___ Couvrette ___ O’Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Akins ___
TO: BOARD OF EDUCATION
FROM: Marian Kim Phelps
Staff Support: Christine Paik

MEETING DATE: April 23, 2020
AGENDA ITEM: 12.2

SUBJECT: SUPERINTENDENT'S REPORT

RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

Dr. Marian Kim Phelps will present a brief update on current issues and events.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: ____________________  SECONDED BY: ____________________

VOTE: BEATTY ___  COUVRETTE ___  O'CONNOR-RATCLIFF ___  PATEL ___  ZANE ___  STUDENT PREFERENTIAL VOTE: AKINS ___
TO: BOARD OF EDUCATION
FROM: Marian Kim Phelps
Staff Support: Christine Paik

MEETING DATE: April 23, 2020

AGENDA ITEM: 12.2(a)

SUBJECT: STUDENT RECOGNITION

RECOMMENDATION:
Information.

DISCUSSION/PROGRAM:

- Poway High School Senior Nhat Pham was named one of only 500 Dell Scholars in the United States. Nhat was awarded a $20,000 scholarship, a laptop, access to a scholars network that includes mentors, and $500 in textbook credits to use at any university he chooses to attend. Nhat is also Poway High's 2019-20 AVID Senior Standout.

LEGAL REFERENCE: N/A
FISCAL IMPACT: N/A
RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

- The Association of California School Administrators (ACSA) recently released its list of State Administrators of the Year for 2020: **Dr. Jennifer Burks**, PUSD Associate Superintendent of Technology and Innovation, was named California’s Technology Administrator of the Year. Her vision for creating 21st century classroom learning environments has come to life through pioneer initiatives like the Voyager Program, Digital Citizenship Program, i-Ready, and the first Launch Lab at Pomerado Elementary School. Dr. Burks, in addition to the other 2020 recipients, will be featured in EdCal Magazine later this summer and honored at the Leadership Summit Statewide Awards Ceremony on November 6 in San Diego.
RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

- District Administration (DA) Magazine featured **Poway Unified School District** as a “2020 District of Distinction” in its February 2020 issue. DA honors ten school districts each year in this nationwide program, and PUSD was selected in the category of educational technology for its districtwide Voyager program. The annual “Districts of Distinction Program” aims to highlight “home-grown innovations in K12 education,” according to the website. These may include successful projects developed by visionary educators to meet the needs of their individual school districts that have the potential to impact student success in communities nationwide.

- The Classroom of the Future Foundation announced that the **Poway Unified School District** will be receiving the “2020 Achieve Award - Honorable Mention” for the Pomerado Elementary Launch Lab. The award will be presented at the 17th Annual Innovation in Education Awards, to be held on September 16, 2020, at Sea World. The Achieve Award showcases an innovative program that is able to quantify program results or achievements that drive student learning. It specifically focuses on the program evidence that directly correlates to positive student outcomes.

LEGAL REFERENCE:  N/A

FISCAL IMPACT:  N/A
TO: BOARD OF EDUCATION
FROM: Marian Kim Phelps

MEETING DATE: ________ April 23, 2020

AGENDA ITEM: ________ 13.0

Staff Support:

SUBJECT: CLOSED SESSION - CONTINUATION OF CLOSED SESSION AGENDA FROM PAGE ONE AS NECESSARY

RECOMMENDATION:

Action / Information.

DISCUSSION/PROGRAM:

2.0 CLOSED SESSION

2.1 Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), 54956.9(e)(3)

2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)

2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)

2.4 Negotiations - PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8

2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Nonreelection Pursuant to Government Codes 54954.5(e), and 54957

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957

LEGAL REFERENCE: As Listed

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: AKINS ___
TO: BOARD OF EDUCATION          MEETING DATE: April 23, 2020
FROM: Marian Kim Phelps
       Staff Support:

AGENDA ITEM: 14.0

SUBJECT: ADJOURNMENT / NEXT MEETING

RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

The next regularly-scheduled Board Meeting will be held on Thursday, May 14, 2020, at 6:00 p.m. During the COVID-19 Crisis, Board Meetings will be held via Zoom Meetings.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: ___________________________  SECONDED BY: ___________________________

VOTE:  BEATTY ___  COUVRETTE ___  O'CONNOR-RATCLIFF ___  PATEL ___  ZANE ___  STUDENT PREFERENTIAL VOTE: AKINS ___