

**POWAY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
AGENDA**

Due to COVID-19 related social distancing measures, the June 3<sup>rd</sup> Board of Education Meeting will be conducted entirely online, via virtual/video conferencing. Governor Newsom's executive order on March 12, 2020, waived the requirement for Board Members to physically participate in a public Board Meeting at the same location. The intent is not to limit public participation but to protect public health by following the Governor's Stay at Home order and San Diego County's order limiting attendance at public assemblies.

**Wednesday, June 3, 2020**



**PUSD VISION STATEMENT**

*Creating Culture and Conditions to  
Empower World-Class Learners*

**PUSD MISSION STATEMENT**

*Inspiring Passion and Preparing Every Student to Thrive  
in College, Career, and Life by Providing Personalized,  
Rich, and Rigorous Learning Experiences*

**Meeting will be live streamed and can be viewed by the below link and then clicking on “view the live stream here”:**

**<https://www.powayusd.com/en-US/Board/Meeting-Agendas-Minutes>**

**REGULAR MEETING BEGINS AT 6:00 P.M.**

**Changes to Submitting Public Comments:**

Public Speakers are requested to submit comments by the Public Comment Form link: <https://bit.ly/PUSDpubliccomments>, one hour prior to the start of the 4:00 p.m. Closed Session Meeting and if indicated on the form, comments submitted for Closed Session agenda items only, via the online Public Comment Form will be read aloud prior to the start of 4:00 p.m. Closed Session Meeting.

Public Speakers are requested to submit comments by the Public Comment Form Link <https://bit.ly/PUSDpubliccomments>, between 3:00 p.m. - 5:00 p.m., prior to the start of the 6:00 p.m. Open Session Regular Meeting. If indicated on the form, comments submitted via the online Public Comment Form will be read aloud during Agenda Item 4.2 “Public Comments” or the corresponding agenda item.

**1.0 CALL TO ORDER**

O’Connor-  
Ratcliff

**2.0 CLOSED SESSION**

2.1 Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), and 54956.9(e)(3)

**a. Case No. ADR-05012020**

2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)

2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)

2.4 Negotiations – PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8

**a. Agent Negotiator: James Jimenez**

**b. Real Property - Negotiator: Ron Little**

2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/ Nonreelection Pursuant to Government Codes 54954.5(e), and 54957

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957

**a. Principal – Elementary School**

**b. Principal – Middle School**

**c. Superintendent’s Evaluation and Contract**

**3.0 CALL TO ORDER**

3.1 Pledge of Allegiance

O’Connor-  
Ratcliff

3.2 Report Out of Closed Session

O’Connor-  
Ratcliff

3.3 Members in Attendance

O’Connor-  
Ratcliff

3.4 Welcome to Public – Mariana Akins

Akins

3.5\* Action Approval of Agenda/Sequence

O’Connor-  
Ratcliff

**4.0 ORAL PRESENTATIONS**

4.1 Information Student Board Representatives – No Reports

O’Connor-  
Ratcliff

4.2 Public Comments

O’Connor-  
Ratcliff

Individuals wishing to address the Board regarding an item on the agenda or items of specific concern, may do so at this time. Speakers are limited to (3) three minutes, (15) fifteen minutes per topic. Times may be shortened or extended at the direction of the Board. Changes to Public Comments due to COVID-19 Pandemic: Speakers are requested to submit comments by Public Comment Form link: <https://bit.ly/PUSDpubliccomments>, between 3:00 p.m. - 5:00 p.m., prior to

the start of the 6:00 p.m. Open Session Regular Meeting. If indicated on the form, comments submitted via the online Public Comment Form will be read aloud during Agenda Item 4.2 “Public Comments” or the corresponding agenda item.

4.3 Information/Promotion/Graduation Committees Osborne  
Presentation

**5.0 CONSENT CALENDAR**

O’Connor-Ratcliff

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately. The Superintendent and staff recommend approval of all Consent Calendar items.

**5.1 Approval of Consent Calendar**

O’Connor-Ratcliff

a. Approval of Minutes

**5.2 Consent Calendar – Personnel Support Services**

Jimenez

a. Approval of Certificated Personnel Report No. 11-2020

b. Approval of Classified Personnel Report No. 11-2020

c. Approve the Student Teaching, Counseling, and Education Administration Agreement with the University of San Diego

**5.3 Consent Calendar – Business Support Services**

Little

a. Approval/Ratification of Contractual Services Report No. 11-2020

b. Approval of Resolution Nos. 55-2020, 56-2020, 57-2020, 58-2020, 59-2020, and 60-2020 Designating Persons Authorized to Act on Behalf of the Poway Unified School District

c. Approval of Resolution No. 70-2020 Entitled “Authorization to Purchase Computer Equipment, Peripherals and Related Services Through the National Association of State Procurement Officials (NASPO) Valuepoint Government and Education Contract No. MNWNC-117, for the Period June 3, 2020, Through July 31, 2021

d. Approval of Resolution No. 67-2020 Entitled “Authorization to Purchase Roofing Material Under the California Multiple Award Schedule (CMAS) Contract No. 4-20-56-0006B”

e. Approval of Resolution No. 71-2020 Entitled “Authorization to Purchase Roofing Material Under the California Multiple Award Schedule (CMAS) Contract No. 4-18-00-11A”

- f. Award a Contract for Bid No. 2020-26B Labor to Install Roofing at Black Mountain Middle School to A Good Roofer, Inc.
- g. Award a Contract for Bid No. 2020-29B Labor to Install Roofing at Poway High School to A Good Roofer, Inc.

**5.4 Consent Calendar – Learning Support Services** Osborne

- a. Adoption of High School Honors Spanish 7-8 Textbook
- b. Approval of California Interscholastic Federation (CIF) Leagues Representatives for 2020-2021
- c. Approval of Strengthening Career and Technical Education (Perkins V) Grant Application for 2020-2021

**5.5 Consent Calendar – Student Support Services** Mizel

**5.6 Consent Calendar – Technology and Innovation** Burks

**5.7 Consent Calendar – Superintendent** Kim Phelps

- a. Acceptance of Gift(s)

**6.0 PERSONNEL SUPPORT SERVICES** Jimenez

- 6.1\* Action Approval of California School Boards Association (CSBA) Board Policies 4000 Series – Second Reading

**7.0 BUSINESS SUPPORT SERVICES** Little

- 7.1 First Reading/  
Public Hearing/  
Presentation Public Hearing of 2020-2021 Proposed Budget – First Reading
- 7.2 Information/  
Presentation Community Facilities Districts Special Tax Reduction Plan

**8.0 LEARNING SUPPORT SERVICES** Osborne

- 8.1\* Action California School Boards Association (CSBA) New Board Policy 6157 – Distance Learning
- 8.2 First Reading Proposed Adoption of High School Psychology Textbook – First Reading
- 8.3 First Reading Poway Unified School District COVID-19 Operations Written Report (OWR) for 2019-2020 – First Reading
- 8.4 Information 2020-2021 Reopening Planning Committee

**9.0 STUDENT SUPPORT SERVICES** Mizel

**10.0 TECHNOLOGY AND INNOVATION**

Burks

**11.0 SUPERINTENDENT**

Kim Phelps

11.1\* Action Approval of Regular Board Meeting Dates for 2021 – Second Reading

**12.0 REPORTS AND COMMENTS**

12.1 Information Board Member Reports

O’Connor-Ratcliff

12.2 Information Superintendent’s Report

Kim Phelps

**13.0 CLOSED SESSION – CONTINUATION OF CLOSED SESSION AGENDA FROM PAGE ONE AS NECESSARY**

O’Connor-Ratcliff

**14.0 ADJOURNMENT / NEXT MEETING**

O’Connor-Ratcliff

The next **regularly** scheduled Board Meeting will be held on **Thursday, June 25, 2020**, at **6:00 p.m.** at the Poway Unified School District Office, 15250 Avenue of Science, San Diego. During the COVID-19 crisis, all Board Meetings will be held via Zoom Meetings.

*\*Student Board Members shall be recognized at Board meetings as full members of the Board, and shall be allowed to participate in the discussion of issues, except items related to closed session, discipline, personnel, and employer-employee relations. Board Bylaw 9150*

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*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District’s Governing Board, please contact the office of the District Superintendent at (858) 521.2700 [15250 Avenue of Science, San Diego]. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.*

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*Written materials relating to an item on this agenda that are distributed to the Poway Unified School District Board of Education within 72 hours before it is to consider the item at its regularly scheduled meeting will be available for public inspection at 15250 Avenue of Science, San Diego, during normal business hours. Such written materials will also be made available on the district website [www.powayusd.com], subject to staff’s ability to post the documents before the regularly scheduled meeting.*

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps

**AGENDA ITEM:** 3.5

Staff Support:

**SUBJECT: APPROVAL OF AGENDA/SEQUENCE**

- Action**
- Consent Calendar**
- First Reading**
- Information**
- Presentation**
- Public Hearing**
- Roll Call Vote Required**

**RECOMMENDATION:**

**Approval of the June 3, 2020, agenda/sequence.**

**DISCUSSION/PROGRAM:**

Agenda items may be addressed out of order if items of community interest, requiring extended presentation or discussion, requiring contractual services, or department(s) do not have any agenda items for discussion/action.

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** None

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O'CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps

**AGENDA ITEM:** 4.1

Staff Support:

**SUBJECT: STUDENT BOARD REPRESENTATIVES**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Information.**

**DISCUSSION/PROGRAM:**

No Student Board Representatives presenting during the COVID-19 crisis.

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps  
Staff Support:

**AGENDA ITEM:** 4.2

**SUBJECT: PUBLIC COMMENTS**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**PUBLIC COMMENT WILL BE LIMITED TO THREE MINUTES PER SPEAKER.**

**DISCUSSION/PROGRAM:**

Welcome to the monthly meeting of the Board of Education.

Due to COVID-19 related social distancing measures, the June 3<sup>rd</sup>, Board of Education Meeting will be conducted entirely online, via virtual/video conferencing. Governor Newsom’s executive order on March 12, 2020, waived the requirement for Board Members to physically participate in a public Board Meeting at the same location. The intent is not to limit public participation but to protect public health by following the Governor’s Stay at Home order and San Diego County’s order limiting attendance at public assemblies.

Public Speakers are requested to submit comments by the Public Comment Form Link <https://bit.ly/PUSDpubliccomments>, between 3:00 p.m. - 5:00 p.m., prior to the start of the 6:00 p.m. Open Session Regular Meeting. If indicated on the form, comments submitted via the online Public Comment Form will be read aloud during Agenda Item 4.2 “Public Comments” or the corresponding agenda item.

Item 4.2 is placed on our agenda to enable members of our community to bring items that are not placed anywhere else on the agenda to the Board’s attention.

Comment time is limited to three minutes per public comment with a maximum of fifteen minutes per topic unless waived by the Board president. Speaker comment forms may only address one topic under Item 4.2 and may not defer their comment time to another individual.

If there are concerns regarding specific individuals, it is preferred that the speaker refrain from naming them publicly to respect their privacy.

The Brown Act does not permit Board action or extended discussion of any item not on the agenda, but your concerns will be referred to staff.

**LEGAL REFERENCE: Government Code Section 54950 et seq.**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O’CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE: AKINS \_\_\_\_**



**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Carol Osborne, Christine Paik  
Staff Support: Todd Cassen, Kimie Lochtefeld, Kimberlie Rens

**AGENDA ITEM:** 4.3

**SUBJECT: PROMOTION/GRADUATION COMMITTEES**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Information and presentation.**

**DISCUSSION/PROGRAM:**

Due to the COVID-19 pandemic and ban on group gatherings, Poway Unified Schools were tasked with rethinking processes and plans to celebrate 5<sup>th</sup> and 8<sup>th</sup> grade promotion and high school graduation ceremonies. Communications and Learning Support Services formed two working committees to ensure alternative plans were developed for our students. The committees included some of our most important stakeholders, our students, parents as well as principals, Board members, and staff. Our student leaders from the Superintendent’s Student Advisory Council were also instrumental members of both committees.

Three Zoom meetings were held for each group, 5<sup>th</sup> and 8<sup>th</sup> Grade Promotion, and Graduation. The committees reviewed the current public health guidelines, samples of alternatives for promotions and graduations, and listened to input from our stakeholders. The 5<sup>th</sup> and 8<sup>th</sup> Grade Promotion Committee agreed on a “Vroom and Zoom” model, meaning a drive through type of event by classroom/homeroom, where students drive up with their families, receive their promotion certificate, and take a photo in front of a school banner. Students then planned to celebrate together via Zoom. However, due to technical concerns about the reliability of Zoom, the model was changed to a pre-recorded video which would include speeches, highlights from the year, and the names of each promoting student.

The Graduation Committee worked hard to find alternative ways to celebrate the Senior Class of 2020. A Thoughtexchange survey of students and families indicated a majority preferred to postpone the traditional ceremonies. At this time, July 30, 2020, is the designated date for the postponed ceremonies. The committee also agreed to a hybrid approach to a virtual graduation ceremony to be held between June 9-11, 2020. High schools will schedule a drive through graduation. Students will wear their cap and gown, exit their vehicle to receive their diploma, and take a photo. High schools were notified that new County Public Health guidelines as of May 26, 2020, will allow for students to exit their vehicles for photos before driving away. Some schools may choose to have videographers to capture the event and compile a virtual graduation video that will be available for all students to view.

**LEGAL REFERENCE: N/A**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O’CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps

**AGENDA ITEM:** 5.1

Staff Support:

**SUBJECT: APPROVAL OF CONSENT CALENDAR**

- Action**
- Consent Calendar**
- First Reading**
- Information**
- Presentation**
- Public Hearing**
- Roll Call Vote Required**

**RECOMMENDATION:**

The following items comprise the Consent Calendar. Action may be taken on these items by a single motion of the Board, allowing time for discussion on other routine items.

**DISCUSSION/PROGRAM:**

- 5.1 Consent Calendar – Approval of Consent Calendar** O’Connor-Ratcliff
  - a. Approval of Minutes
- 5.2 Consent Calendar – Personnel Support Services** Jimenez
  - a. Approval of Certificated Personnel Report No. 11-2020
  - b. Approval of Classified Personnel Report No. 11-2020
  - c. Approve the Student Teaching, Counseling, and Education Administration Agreement with the University of San Diego
- 5.3 Consent Calendar – Business Support Services** Little
  - a. Approval/Ratification of Contractual Services Report No. 11-2020
  - b. Approval of Resolution Nos. 55-2020, 56-2020, 57-2020, 58-2020, 59-2020, and 60-2020 Designating Persons Authorized to Act on Behalf of the Poway Unified School District

Continued...

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O’CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_\_

- c. Approval of Resolution No. 70-2020 Entitled “Authorization to Purchase Computer Equipment, Peripherals and Related Services Through the National Association of State Procurement Officials (NASPO) Valuepoint Government and Education Contract No. MNWNC-117, for the Period June 3, 2020, Through July 31, 2021
- d. Approval of Resolution No. 67-2020 Entitled “Authorization to Purchase Roofing Material Under the California Multiple Award Schedule (CMAS) Contract No. 4-20-56-0006B”
- e. Approval of Resolution No. 71-2020 Entitled “Authorization to Purchase Roofing Material Under the California Multiple Award Schedule (CMAS) Contract No. 4-18-00-11A”
- f. Award a Contract for Bid No. 2020-26B Labor to Install Roofing at Black Mountain Middle School to A Good Roofer, Inc.
- g. Award a Contract for Bid No. 2020-29B Labor to Install Roofing at Poway High School to A Good Roofer, Inc.

**5.4 Consent Calendar – Learning Support Services** Osborne

- a. Adoption of High School Honors Spanish 7-8 Textbook
- b. Approval of California Interscholastic Federation (CIF) Leagues Representatives for 2020-2021
- c. Approval of Strengthening Career and Technical Education (Perkins V) Grant Application for 2020-2021

**5.5 Consent Calendar – Student Support Services** Mizel

**5.6 Consent Calendar – Technology and Innovation** Burks

**5.7 Consent Calendar – Superintendent** Kim Phelps

- a. Acceptance of Gift(s)

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps  
Staff Support:

**AGENDA ITEM:** 5.1(a)

**SUBJECT: APPROVAL OF MINUTES**

- Action**
- Consent Calendar**
- First Reading**
- Information**
- Presentation**
- Public Hearing**
- Roll Call Vote Required**

**RECOMMENDATION:**

**Approval of the May 14, 2020, Regular Board Meeting minutes as presented.**

**DISCUSSION/PROGRAM:**

The May 14, 2020, Regular Board Meeting minutes are attached.

**LEGAL REFERENCE: N/A**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE: AKINS \_\_\_\_**



**POWAY UNIFIED SCHOOL DISTRICT  
MINUTES OF THE BOARD OF EDUCATION  
AT A REGULAR MEETING**

**May 14, 2020**

Virtual/Video Conferencing due to COVID-19

Due to COVID-19 related social distancing measures, the May 14th Board of Education Meeting was conducted entirely online, via virtual/video conferencing. Governor Newsom's executive order on March 12, 2020, waived the requirement for Board Members to physically participate in a public Board Meeting at the same location. The intent was not to limit public participation but to protect public health by following the Governor's Stay at Home order and San Diego County's order limiting attendance at public assemblies.

**CLOSED SESSION**

Board President Michelle O'Connor-Ratcliff called the meeting to order at 4:04 p.m. to receive public comment on the closed session agenda items. There were no public comments, and all Board members convened to virtual conference for closed session. The closed session was adjourned at 5:34 p.m., and Board members reconvened via virtual/video conferencing to begin their regular meeting and relay any reportable action taken during closed session.

**REGULAR MEETING**

**1.0 CALL TO ORDER – PUBLIC SESSION**

**2.0 CLOSED SESSION**

- 2.1** Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), and 54956.9(e)(3)
- 2.2** Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)
- 2.3** Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)
  - a. Case No. 2019-2020.22 – Stipulated Agreement**
- 2.4** Negotiations – PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8
  - a. Agent Negotiator: James Jimenez**
  - b. Real Property – Negotiator: Ron Little**
- 2.5** Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Nonelection Pursuant to Government Codes 54954.5(e), and 54957
- 2.6** Public Employee Appointment/Employment Pursuant to Government Code 54957
  - a. Elementary School Principal**
  - b. Middle School Principal**

c. **High School Principal**

d. **Director of Preschool/Before & After School Programs**

### 3.0 **RECONVENE / CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

3.1 Board President Michelle O'Connor-Ratcliff reconvened the meeting in Public Session via virtual/video conferencing at 6:06 p.m., and asked for a moment of silence in honor and memory of all the COVID-19 lives lost. Board President Michelle O'Connor-Ratcliff then led the salute to the flag.

#### 3.2 **Report Out of Closed Session**

2.3-A Clerk Zane reported that in the matter of Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters, A. **Case No. 2019-2020.22 – Stipulated Agreement**. The Board will take action in open session, agenda item 8.1.

2.6-A-1 Clerk Zane reported that in the matter of Public Employee Appointment / Employment, **Elementary School Principal**, on a motion by Dr. Patel and a second by Mrs. Couvrette, the Board voted to take action in closed session to appoint Raquel Katz as Principal of Sundance Elementary School. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

2.6-A-2 Clerk Zane reported that in the matter of Public Employee Appointment / Employment, **Elementary School Principal**, on a motion by Dr. Patel and a second by Mrs. Couvrette, the Board voted to take action in closed session to appoint Lisa Maguire as Principal of Garden Road Elementary School. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

2.6-B Clerk Zane reported that in the matter of Public Employee Appointment / Employment, **Middle School Principal**, on a motion by Mrs. Couvrette and a second by Dr. Patel, the Board voted to take action in closed session to appoint Stephen Mills as Principal of Twin Peaks Middle School. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

2.6-C Clerk Zane reported that in the matter of Public Employee Appointment / Employment, **High School Principal**, on a motion by Mr. Zane and a second by Mrs. Couvrette, the Board voted to take action in closed session to appoint Hans Becker as Principal of Rancho Bernardo High School. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

2.6-D Clerk Zane reported that in the matter of Public Employee Appointment / Employment, **Director of Preschool/Before & After School Programs**, on a motion by Dr. Patel and a second by Mrs. Couvrette, the Board voted to take action in closed session to appoint Michele Wilson-Manos as Director of Preschool Before and After School Programs in Learning Support Services. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

There was no other reportable action taken in closed session.

#### 3.3 **Members in Attendance**

All Board members were in attendance via virtual/video conferencing, including Student Board Member Mariana Akins.

### **3.4 Welcome to Public**

Student Board Member Mariana Akins welcomed everyone and shared instruction changes on the procedure for the Public Comments segment of the meeting due to the COVID-19 crisis.

### **3.5 Approval of Agenda/Sequence**

On a motion by Mr. Zane, and a second by Dr. Patel, the agenda/sequence was approved as presented. Preferential vote Aye by Student Board Member Mariana Akins. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

## **4.0 ORAL PRESENTATIONS**

### **4.1 Student Board Representatives**

Student Board Representatives reports are postponed during the COVID-19 crisis.

### **4.2 Public Comments**

Public Speakers were requested to submit comments by the Public Comment Form Link <https://bit.ly/PUSDpubliccomments>, between 3:00 p.m. - 5:00 p.m., prior to the start of the 6:00 p.m. Open Session Regular Meeting. If indicated on the form, comments submitted via the online Public Comment Form will be read aloud by our Chief Communications Officer, Christine Paik, during Agenda Item 4.2 "Public Comments" or the corresponding agenda item.

Public Comments:

- Terry Norwood spoke about Real Property Negotiations.

## **5.0 CONSENT CALENDAR**

### **5.1 Approval of Consent Calendar**

- a. Approval of Minutes

### **5.2 Consent Calendar – Personnel Support Services**

- a. Approval of Certificated Personnel Report No. 10-2020
- b. Approval of Classified Personnel Report No. 10-2020
- c. Approval of Revised Board Policy 4112.2 - Certification

### **5.3 Consent Calendar – Business Support Services**

- a. Approval/Ratification of Contractual Services Report No. 10-2020
- b. Ratification of District Purchase Orders
- c. Ratification and Approval of District Commercial Warrants Revolving Cash Fund Expenditures and Purchase Card Transactions for April 2020
- d. Acknowledgment of Enrollment Report No. 8/2019-2020
- e. Approval of Resolution No. 61-2020 Entitled "Authorization to Make Temporary Transfers of Special and Restricted Monies Between District Funds for Fiscal Year 2020-2021"
- f. Acknowledgment of Quarterly Disclosure of Local Agency Investments for Poway Unified School District

- g. Acknowledgment of Quarterly Disclosure of Local Agency Investments for Community Facilities District Nos. 1 Through 16
- h. Award a Contract for Request for Proposal (RFP) No. 2020-13P for USDA Processed Chicken Products to Tyson, Inc.
- i. Approval of Resolution No. 65-2020 Entitled “Authorization to Purchase and Install Playground Turf Under the California Multiple Award Schedule (CMAS) Contract No. 4-13-78-0068A”
- j. Approval of Resolution No. 66-2020 Entitled “Authorization to Purchase Play Surface Tiles Under the California Multiple Award Schedule (CMAS) Contract No. 4-19-78-0087B”
- k. Approval of Resolution No. 67-2020 Entitled “Authorization to Purchase Roofing Material Under the California Multiple Award Schedule (CMAS) Contract No. 4-20-56-0006B”
- l. Award a Contract for Bid No. 2020-22B Rancho Bernardo High School Building N HVAC Replacement to West Coast Air Conditioning Co., Inc.
- m. Authorization to Enter into a Memorandum of Understanding Agreement Between Poway Unified School District and the City of Poway to Access District Fueling Facilities for Purposes of Emergency Operation
- n. Approval of Resolution No. 69-2020 Entitled “Federal Education Funding in Light of Impacts Associated with COVID-19 Pandemic”

**5.4 Consent Calendar – Learning Support Services**

- a. Approval of Revision to California School Boards Association (CSBA) Board Policy 5123 - Promotion/Acceleration/Retention
- b. Approval of 2020-2021 Science Outreach Program Field Trip Agreement
- c. Approval of 2020-2021 Outdoor Education Program Agreement

**5.5 Consent Calendar – Student Support Services**

**5.6 Consent Calendar – Technology and Innovation**

- a. Approve Resolution 68-2020 Establishing Compatibility, Uniformity and Standardization Measures for the District Security Systems; Waive Competitive Bidding Requirements for Purchase and Installation of Equipment for PUSD Elementary Schools

**5.7 Consent Calendar – Superintendent**

- a. Approval of Changing the Regular Scheduled Tuesday, June 23, 2020, Board Meeting back to Thursday, June 25, 2020

On a motion by Mr. Couvrette, and a second by Mr. Zane, the Consent Calendar was approved with items 5.3(e), 5.3(k), and 5.6(a) pulled for further discussion and heard prior to agenda item 6.0 and



all other items were approved as presented. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

*As approved in Agenda item 3.5 Agenda/Sequence, items 5.3(e), 5.3(k), and 5.6(a) were pulled for further discussion and heard prior to item 6.0.*

**5.3(e) Approval of Resolution No. 61-2020 Entitled “Authorization to Make Temporary Transfers of Special and Restricted Monies Between District Funds for Fiscal Year 2020-2021”**

Following discussion, on a motion by Mr. Zane, and a second by Dr. Patel, the Board approved Resolution No. 61-2020 as presented. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**Public Speaker:** Louise Firm asked about routine items under the Consent Calendar.

**5.3(k) Approval of Resolution No. 67-2020 Entitled “Authorization to Purchase Roofing Material Under the California Multiple Award Schedule (CMAS) Contract No. 4-20-56-0006B”**

Following discussion, on a motion by Mr. Zane, and a second by Dr. Patel, the Board pulled item 5.3(k) from the agenda for further review. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**Public Speaker:** Sten Johnson requested his CMAS contract reconsidered for this item.

**5.6(a) Approve Resolution 68-2020 Establishing Compatibility, Uniformity and Standardization Measures for the District Security Systems; Waive Competitive Bidding Requirements for Purchase and Installation of Equipment for PUSD Elementary Schools**

Following discussion, on a motion by Mr. Zane, and a second by Dr. Patel, the Board approved Resolution 68-2020 as presented. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**Public Speaker:** Louise Firm asked about the waiving of competitive bidding requirements.

**6.0 PERSONNEL SUPPORT SERVICES**

**6.1 Approval of Resolution No. 53-2020 Entitled “Resolution Regarding the Elimination or Reduction in Hours of Classified Positions as Contained within Exhibit ‘A’ and Corresponding Layoff of Classified Employees”**

On a motion by Mr. Zane, and a second by Mrs. Couvrette, the Board approved Resolution No. 53-2020 as presented. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**6.2 Ratification of the Poway Federation of Teachers (PFT) - Tentative Agreement 2020-2021**

Following discussion, on a motion by Dr. Patel, and a second by Mr. Zane, the Board approved the Ratification of the Poway Federation of Teachers (PFT) – Tentative Agreement 2020-2021 as presented. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**6.3 Public Hearing and Approval of the Initial Proposal from the Board of Education to the Poway School Employees Association (PSEA) Unit I – Second Reading**

Board President Michelle O'Connor-Ratcliff opened a public hearing at 6:33 p.m. to hear any public comments on this item. Hearing none, the public hearing was closed at 6:33 p.m. On a motion by Mr. Zane, and a second by Dr. Patel, the Board approved the Initial Proposal from the Board of Education to the Poway School Employees Association (PSEA) Unit I as presented. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**6.4 Public Hearing and Approval of the Initial Proposal from the Board of Education to the Poway School Employees Association (PSEA) Unit II – Second Reading**

Board President Michelle O'Connor-Ratcliff opened a public hearing at 6:36 p.m. to hear any public comments on this item. Hearing none, the public hearing was closed at 6:36 p.m. On a motion by Mr. Zane, and a second by Dr. Patel, the Board approved the Initial Proposal from the Board of Education to the Poway School Employees Association (PSEA) Unit II as presented. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**6.5 Initial Proposal for Contract Negotiations from Poway School Employees Association (PSEA) Unit I - 2020-2021**

This item was presented as information only.

**6.6 Initial Proposal for Contract Negotiations from Poway School Employees Association (PSEA) Unit II - 2020-2021**

This item was presented as information only.

**6.7 Approval of California School Board Association (CSBA) Board Policies 4000 Series - First Reading**

This item was presented as first reading only.

**7.0 BUSINESS SUPPORT SERVICES**

**7.1 Public Hearing and Approval of Resolution No. 64-2020 Entitled “Adoption of an Addendum to the 2006 Certified Environmental Impact Report (EIR) for the Del Norte High School Expansion, Field, and Lighting Project”**

Board President Michelle O'Connor-Ratcliff opened a public hearing at 6:40 p.m. to hear any public comments on this item. Hearing none, the public hearing was closed at 6:40 p.m. On a motion by Dr. Patel, and a second by Mrs. Couvrette, the Board approved Resolution No. 64-2020 as presented. Preferential vote Aye by Student Board Member Mariana Akins. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**7.2 Public Hearing and Approval of Resolution No. 46-2020 Entitled “Approval of an Increase in Fees on Development Projects Pursuant to Government Code Section 65995 and 66001 and California Education Code Section 17620”**

Board President Michelle O'Connor-Ratcliff opened a public hearing at 6:44 p.m. to hear any public comments on this item. Hearing none, the public hearing was closed at 6:44 p.m. Following discussion, on a motion by Dr. Patel, and a second by Mrs. Beatty, the Board approved Resolution No. 46-2020 as presented. Preferential vote Aye by Student Board Member Mariana Akins. *Ayes: O'Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**7.3 COVID-19 Pandemic – Fiscal Impacts**

This item was presented as information only.

**Public Speaker:** Danielle Allphin spoke in favor of a plan to reopening PUSD schools.

**7.4 Authorization of Resolution No. 63-2020 Entitled “Designate Subrecipient’s Agent(s)” for Application to FEMA and Filing with the State of California Governor’s Office of Emergency Services (OES)**

Following discussion, on a motion by Mr. Zane, and a second by Dr. Patel, the Board approved Resolution No. 63-2020 as presented. Preferential vote Aye by Student Board Member Mariana Akins. *Ayes: O’Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**8.0 LEARNING SUPPORT SERVICES**

**8.1 Ratification of Stipulated Agreement for Student Expulsion**

On a motion by Mr. Zane, and a second by Mrs. Couvrette, the Board approved the Ratification of **Case No. 2019-2020.22 – Stipulated Agreement** as presented. *Ayes: O’Connor-Ratcliff, Couvrette, Zane, Beatty, and Patel. Motion carried unanimously, 5-0.*

**8.2 California School Boards Association (CSBA) New Board Policy 6157 – Distance Learning - First Reading**

This item was presented as first reading only.

**8.3 Proposed Adoption of High School Honors Spanish 7-8 Textbooks – First Reading**

This item was presented as first reading only.

**9.0 STUDENT SUPPORT SERVICES**

**10.0 TECHNOLOGY AND INNOVATION**

**11.0 SUPERINTENDENT**

**11.1 Approval of Regular Board Meeting Dates for 2021 – First Reading**

This item was presented as first reading only.

**12.0 REPORTS AND COMMENTS**

**12.1 Board Member Reports**

Board members reported on their activities and events attended since the previous meeting.

**12.2 Superintendent’s Report**

The following updates on current issues and events were presented:

- Dr. Kim Phelps spoke about the first-ever virtual CyberPatriot National Cyber Security Finals, in the middle school division. 1<sup>st</sup> place went to a team from Design39Campus; 2<sup>nd</sup> and 3<sup>rd</sup> place went to teams from Oak Valley Middle School.
- Dr. Kim Phelps spoke about the first-ever virtual CyberPatriot National Cyber Security Finals, in the high school division. Both 1<sup>st</sup> and 2<sup>nd</sup> place went to teams from Del Norte High School.
- Dr. Kim Phelps thanked all the hardworking employees for helping finish out the school year strong.

**(a) Student Recognition**

Accomplishments and awards earned by students were recognized.

**(b) Staff Recognition**

Accomplishments and awards earned by staff were recognized.

**13.0 CLOSED SESSION**

There were no additional items discussed in Closed Session.

**14.0 ADJOURNMENT**

The meeting was adjourned at 7:41 p.m.

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Michelle O'Connor-Ratcliff, President

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T.J. Zane, Clerk

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Marian Kim Phelps, Secretary

am

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** James Jimenez

**AGENDA ITEM:** 5.2(a)

Staff Support: Leisl Sanchez

**SUBJECT: APPROVAL OF CERTIFICATED PERSONNEL REPORT  
NO. 11-2020**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Approve the Certificated Personnel Report No. 11-2020 as presented.**

**DISCUSSION/PROGRAM:**

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O'CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** James Jimenez

**AGENDA ITEM:** 5.2(b)

Staff Support: Leisl Sanchez

**SUBJECT: APPROVAL OF CLASSIFIED PERSONNEL REPORT NO.  
11-2020**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Approve the Classified Personnel Report No. 11-2020 as presented.**

**DISCUSSION/PROGRAM:**

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** James Jimenez  
Staff Support: Brian Morris

**AGENDA ITEM:** 5.2(c)

**SUBJECT: APPROVE THE STUDENT TEACHING, COUNSELING,  
AND EDUCATION ADMINISTRATION AGREEMENT  
WITH THE UNIVERSITY OF SAN DIEGO**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Approve the Student Teaching, Counseling, and Education Administration Agreement with the University of San Diego.**

**DISCUSSION/PROGRAM:**

The purpose of the university agreement applies to support “Student Teaching, Counseling, or Education Administration” opportunities in the Poway Unified School District with students who attend the University of San Diego (USD). Each USD student assigned to the District will be given the opportunity to actively participate in the duties and functions associated with teaching, counseling, or administration. Students assigned to Poway Unified will serve under the direction of an employee who holds a valid credential in their respective area. Either party shall have the right to terminate this Agreement at any time and for any reason with thirty (30) days’ advance written notice to the other. The parties agree that any USD student participating in an educational experience shall be permitted to complete the semester during such termination of the Agreement occurs.

A copy of the agreement is attached.

**LEGAL REFERENCE: Education Code Sections 44227, 44452 and 44321**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O’CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_



Department of Counseling &  
Marital and Family Therapy  
Mother Rosalie Hill Hall 215  
5998 Alcalá Park  
San Diego, CA 92110-2492  
P: (619) 260-7441  
F: (619) 849-8125

**University of San Diego  
School of Leadership and Education Sciences**

**Affiliation Agreement**

This **Affiliation Agreement** (“Agreement”) is entered into by and between the University of San Diego (“USD”) School of Leadership and Education Sciences (SOLES) and the Poway Unified School District (the “District”).

WHEREAS, USD is a non-profit institution of higher education; and

WHEREAS, the School of Leadership and Education Sciences (“SOLES”), a school within USD, conducts a variety of programs at the undergraduate, master’s and doctoral levels in learning and teaching, counseling and education administration, among other areas. USD desires to obtain teaching, counseling and education administration field experience for its enrolled students (the “USD students”); and

WHEREAS, the District recognizes the need for and desires to aid in the professional development of the USD students, and is willing to make its employees and premises available for such purposes;

NOW, THEREFORE, for good and valuable consideration, USD and the District agree as follows:

1. **Term.** The term of this Agreement shall begin on July 1, 2020, and end on June 30, 2025 unless terminated earlier pursuant to Paragraph 4 below. This Agreement may be extended or renewed only in writing signed by authorized representatives of USD and the District.
2. **USD Responsibilities.**
  - a. USD will determine the eligibility of its students to participate in the program with the District established under this Agreement.
  - b. USD will assign students to the District.
  - c. USD will monitor and evaluate the progress of each USD student assigned to the District.
  - d. USD will determine the number of semester units provided to each USD student as a result of participation in the program described under this Agreement.
  - e. USD students who are assigned to the District under this Agreement shall not be considered agents or employees of the District.



3. **District Responsibilities.**

- a. The District will provide educational learning experiences that are planned, organized and administered by qualified staff. The educational assignments provided by the District shall be designed to facilitate the USD student's professional growth.
- b. The District will provide to each assigned USD student teaching, counseling or education administration experience either through observation and participation or directed teaching, counseling or education administration experience. Each USD student assigned to the District will be given the opportunity to actively participate in the duties and functions associated with classroom teaching or administration.
- c. The District will assign one or more of its employees to supervise and instruct each USD student assigned to the District. The supervising District employee must hold valid credentials issued by the State Board of Education authorizing the supervising District employee to serve as a classroom teacher, counselor or administrator in the school in which the USD student is assigned.
- d. For good cause shown, the District may refuse to accept a USD student assigned to it. Similarly, for good cause shown, the District may request that a USD student assigned to it be withdrawn from the program, and USD will comply with the request. The District will notify USD in writing of a decision not to accept a USD student or to request that a USD student be withdrawn from the program. The written notice will describe the basis for the decision or request. If USD does not agree with the District's refusal to accept a student or request for withdrawal of a student, USD will provide the District with a written statement setting forth the basis for the disagreement within ten (10) working days of its receipt of the District's written notice.
- e. The District will ensure that the USD student does not replace or substitute for any District employee, and that the USD student does not perform any of the duties normally performed by an employee for the District, except those duties that are part of the training and performed by the student under the supervision of a District employee.

4. **Termination.** Either party shall have the right to terminate this Agreement at any time and for any reason with thirty (30) days' advance written notice to the other. Notwithstanding the foregoing, the parties agree that any USD student participating in a teaching or administration experience shall be permitted to complete the semester during which such termination of Agreement occurs.

5. **FERPA.** The District understands that the educational records of the USD student assigned to the District are protected by the Family Educational Rights and Privacy Act (FERPA). The parties agree to comply with the requirements of FERPA. As a result of this Agreement, the District is considered to be a school official of USD. The District agrees to protect the privacy of educational records concerning any USD student assigned to the District under this Agreement, and will not transmit, share or disclose any such records without the student's written consent, except to other school officials of USD who have a legitimate educational interest in the records.

6. **Commitment to Non-Discrimination.** USD and the District shall not discriminate in the selection of, acceptance of, or participation by any USD student in any program or services offered under this Agreement on the basis of the student's race, color, national origin, religion, sex, sexual orientation, disability, or any other characteristic protected by federal, state or local law.
  
7. **Indemnification.**
  - a. The District agrees to defend, indemnify and hold USD and its employees, students and agents harmless from any and all liability, claims, demands, suits, costs, charges and expenses, including without limitation attorneys' fees, arising out of or in any way related to the alleged negligent or willful acts or omissions of the District or any of its employees or agents in connection with the performance of this Agreement, including without limitation employment-related claims made by a District employee or agent, as well as claims arising out of or relating to the District's refusal to accept an assigned student or the District's request that an assigned student be withdrawn from the program.
  
  - b. USD agrees to defend, indemnify and hold the District and its employees harmless from any and all liability, claims, demands, suits, costs, charges and expenses, including without limitation attorneys' fees, arising out of or in any way related to the alleged negligent or willful acts or omissions of USD or any of its employees or students in connection with the performance of this Agreement.
  
8. **Insurance.**
  - a. At all times during the term of this Agreement, the District will maintain the following types and levels of insurance for its employees and agents who perform any services to fulfill the District's responsibilities under this Agreement: Commercial general liability insurance, workers' compensation insurance, and applicable errors and omissions liability insurance, each with a limit in an amount not less than \$1,000,000 per occurrence.
  
  - b. At all times during the term of this Agreement, USD will maintain the following types and levels of insurance for its employees and agents who perform any services to fulfill USD's responsibilities under this Agreement: Commercial general liability insurance, workers' compensation insurance, and applicable errors and omissions liability insurance, each with a limit in an amount not less than \$1,000,000 per occurrence. USD will maintain professional liability insurance for its students who are assigned to The District under this Agreement with a limit in an amount not less than \$1,000,000 per occurrence.
  
  - c. Proof of the required insurance under this Agreement shall be provided by one party to the other upon request. Either party will provide the other with at least thirty (30) days' advance written notice before cancellation or any reduction or material change in coverage.
  
9. **Use of USD's Trademarks and Logos.** The District shall not use USD's trademarks, logos or insignia, or otherwise identify USD in any form of publicity, disclosure or sale without the advance written permission of USD.

10. **Independent Contractor.** It is expressly understood and agreed that, in the performance of the activities contemplated by this Agreement, the parties and their employees and agents will at all times act as independent contractors of one another, and not as employees or agents of one another. This Agreement does not constitute and shall not be construed as constituting a partnership, joint venture association, or other affiliation or like relationship between parties. Neither party shall have the right to obligate or bind the other in any manner whatsoever with respect to any third party, and nothing herein contained shall give or is intended to give any right to a third party. In no event will either party be liable for the debts or obligations of the other party, except as specifically provided herein.
11. **Entire Agreement.** The parties declare and represent that no promise, inducement or agreement not herein expressed has been made to them and that this Agreement contains the full and entire agreement between and among the parties relating to the subject matter herein, and that the terms of this Agreement are contractual and not a mere recital.
12. **Amendment/Severability.** This Agreement may not be amended, except through a writing signed by authorized representatives of USD and the District. If any provision of this Agreement, or part thereof, is held invalid, void or voidable as against public policy or otherwise, the invalidity shall not affect other provisions, or parts thereof, which may be given effect without the invalid provision or part. To this extent, the provisions, and parts thereof, of this Agreement are severable.
13. **Assignment and Subletting.** The rights and responsibilities granted in this Agreement are not assignable.
14. **Dispute Resolution.** This Agreement shall be governed by the laws of the State of California. Any dispute arising out of or relating to this Agreement shall be resolved through binding arbitration under the applicable rules of JAMS. The venue for the arbitration shall be in San Diego, California. Each party shall be responsible for its own costs and attorneys' fees incurred in connection with any such dispute.
15. **No Third Party Beneficiaries.** This Agreement shall be binding upon and inure to the benefit of and be enforceable only by the parties to this Agreement. No third party shall be a beneficiary of or have any right to enforce the terms of this Agreement.
16. **Authority.** By signing below, the representative from each party represents that he/she is duly authorized to sign the Agreement on behalf of either USD or the District.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which, taken together, shall constitute a single agreement binding on the parties. This Agreement will be considered executed by a party when the signature of such party is delivered physically, by email or facsimile transmission to the other party. The parties agree that any signature delivered by email or facsimile transmission shall have the same force and effect as an original signature.

POWAY UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_

James Jimenez  
Associate Superintendent  
Personnel Support Services

UNIVERSITY OF SAN DIEGO

By: \_\_\_\_\_

Nicholas Ladany, PhD  
Dean, School of Leadership and Education Sciences

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Ron Little  
Staff Support: Janay Greenlee

**AGENDA ITEM:** 5.3(a)

**SUBJECT: APPROVAL/RATIFICATION OF CONTRACTUAL SERVICES REPORT NO. 11-2020**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Approve/Ratify the Contractual Services Report No. 11-2020.**

**DISCUSSION/PROGRAM:**

The attached Contractual Services Report summarizes contracts in excess of \$15,000 which have been submitted subsequent to the last Board meeting and for which Board approval/ratification is now being sought.

**LEGAL REFERENCE: California Education Code Section 17604 and California Government Code Section 53060**

**FISCAL IMPACT: As noted in attached list**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_\_

**POWAY UNIFIED SCHOOL DISTRICT**

**CONTRACTUAL SERVICES REPORT NO. 11-2020**

**DATE: June 3, 2020**

#	Contract Effective Dates	Consultant/ Supplier	Description of Service	Budget	Fee Not to Exceed
<b>2019-20 Contracts</b>					
1	05-11-20 to 06-30-20	The Illini Companies Inc. DBA Commercial Aquatic Services	Remove and replace gray mastic surrounding pool decks at Mt. Carmel, Poway and Rancho Bernardo High Schools.	General Fund Restricted	\$59,500
2	05-08-20 to 05-08-21	West Coast Technology	Computer technology data storage back up system to include installation and validation.	General Fund Unrestricted	\$76,300
<b>2020-21 Contracts</b>					
3	07-01-20 to 06-30-21	24-Hour Elevator	Inspection, maintenance and repair for elevators districtwide.	General Fund Restricted	\$50,000
4	07-01-20 to 06-30-21	24-Hour Fire Protection	Certifications, inspection, testing and repairs to fire sprinkler systems districtwide.	General Fund Restricted	\$50,000
5	07-01-20 to 06-30-21	Advanced Web Offset	Adult Education catalog printing.	Adult Education Fund	\$45,000
6	07-01-20 to 06-30-21	Aetna	COBRA employee medical premiums (reimbursed by retirees).	Self-Insurance Fund	\$33,000
7	07-01-20 to 06-30-21	Air America Testing, Inc.	Air quality testing and asbestos abatement districtwide.	General Fund Restricted	\$25,000
8	07-01-20 to 06-30-21	All American Plastics and Packaging	2019-19P F&N Paper and Plastic Supplies.	Cafeteria Fund	\$55,195
9	07-01-20 to 06-30-21	All Seasons Cleaning Service	Window cleaning and power washing districtwide.	General Fund Unrestricted	\$35,000
10	07-01-20 to 06-30-21	American Fidelity Admin Services, LLC	Provide services to assist PUSD with the mandated Affordable Act Care Act reporting.	General Fund Unrestricted	\$20,000
11	07-01-20 to 06-30-21	AMS.NET, Inc.	Districtwide Barracuda Sentinel Anti-Phishing Software for Office 365.	General Fund Unrestricted	\$34,980
12	07-01-20 to 06-30-21	AMS.NET, Inc.	Districtwide Barracuda Essentials Email Security and Compliance.	General Fund Unrestricted	\$31,680

\*Site-funded / Reimbursement

**POWAY UNIFIED SCHOOL DISTRICT**

**CONTRACTUAL SERVICES REPORT NO. 11-2020**

**DATE: June 3, 2020**

#	Contract Effective Dates	Consultant/ Supplier	Description of Service	Budget	Fee Not to Exceed
13	07-01-20 to 06-30-21	Artiano Shinoff	Southern California Relief approved Attorney services for legal counsel.	Self-Insurance Fund	\$37,000
14	07-01-20 to 06-30-21	Asbury Environmental Services	Hazardous waste removal districtwide.	General Fund Unrestricted	\$20,000
15	07-01-20 to 06-30-21	Atkinson, Andelson, Loya, Ruud & Romo	Legal Services for Personnel Support Services, Business Support Services, Learning Support Services and the Superintendent.	General Fund Unrestricted	\$350,000
16	07-01-20 to 06-30-21	Augusoft	Software for registering students for Community Education classes.	Adult Education Fund	\$22,125
17	07-01-20 to 06-30-21	AUMT Institute for Phlebotomy	Services to provide Phlebotomy class instruction and curriculum for Poway Adult School.	Adult Education Fund	\$25,000
18	07-01-20 to 06-30-21	AVID	AVID Membership fees for Middle Schools (BHMS, BMMS, MBMS, MVMS, OVMS, TPMS), High School (DNHS, MCHS, PHS, RBHS, WVHS) and DO.	General Fund Unrestricted	\$47,349
19	07-01-20 to 06-30-21	Barber & Gonzales, LLC	Interest-Based Problem Solving Consultants.	General Fund Unrestricted	\$40,000
20	07-01-20 to 06-30-21	Bertrand's Music Mart	Musical instrument repairs districtwide.	General Fund Unrestricted	\$30,000
21	07-01-20 to 06-30-21	Blackboard, Inc.	Extension of the District's Connect 5 Mass Communication System for students and parents per terms and conditions of Bid 2015-05B.	General Fund Unrestricted	\$48,446
22	07-01-20 to 06-30-21	Blackboard, Inc.	Extension of the District mobile application to support mobile operating systems and platforms per terms and conditions of Bid 2015-08B.	General Fund Unrestricted	\$21,318
23	07-01-20 to 06-30-21	Burlington English	330 Software licenses for Adult English Language Learners.	Adult Education Fund	\$31,680
24	07-01-20 to 06-30-21	California Glass Enterprises, Inc.	Window repairs districtwide.	General Fund Restricted	\$50,000
25	07-01-20 to 06-30-21	California State Department of Justice	Services for fingerprinting clearance districtwide.	General Fund Unrestricted	\$25,000

\*Site-funded / Reimbursement

**POWAY UNIFIED SCHOOL DISTRICT**

**CONTRACTUAL SERVICES REPORT NO. 11-2020**

**DATE: June 3, 2020**

#	Contract Effective Dates	Consultant/ Supplier	Description of Service	Budget	Fee Not to Exceed
26	07-01-20 to 06-30-21	California Tax Data	Annual Subscription fee for public access website containing Property Tax information and to comply with Government Code Section 53343.0.	Community Facilities District Fund	\$20,000
27	07-01-20 to 06-30-21	Canvas by Instructure	Canvas (MyConnect) software Learning Management System and premium support, (year 2 payment of a three-year contract).	General Fund Unrestricted	\$240,318
28	07-01-20 to 06-30-21	CDW-G (Trend Micro)	Maintenance and technical support for Trend Micro NeatSuite Advanced anti-virus program.	General Fund Unrestricted	\$74,601
29	07-01-20 to 06-30-21	Cintas	Uniform Cleaning Services.	General Fund Unrestricted	\$25,000
30	07-01-20 to 06-30-21	Cintas Fire	Inspection, testing, repairs and service to fire extinguishers and fire hydrants districtwide.	General Fund Unrestricted	\$30,000
31	07-01-20 to 06-30-21	Claim Retention Services	Extension for third party property and liability claims administration fee.	Self-Insurance Fund	\$39,000
32	07-01-20 to 06-30-21	Classlink	Annual site license per user. Replacing MYPLAN for 2020-2021.	General Fund Unrestricted	\$67,000
33	07-01-20 to 06-30-21	Compressor Design and Services	Maintenance, service and repairs for compressed natural gas compressors.	General Fund Unrestricted	\$50,000
34	07-01-20 to 06-30-21	Continuant Managed Services	Renewal maintenance and licensing support for voice network shelf switch support for MCHS, OVMS, RBHS and TPC.	General Fund Unrestricted	\$19,364
35	07-01-20 to 06-30-21	County of San Diego Regional Communications Service	Monthly operational services for communication system and maintenance districtwide.	General Fund Unrestricted	\$95,000
36	07-01-20 to 06-30-21	Daniel's Tires and Service	Tires and related services.	General Fund Unrestricted	\$195,000
37	07-01-20 to 06-30-21	Dannis Woliver Kelley (DWK)	Legal Services for Personnel Support Services and Business Support Services.	General Fund Unrestricted	\$125,000

\*Site-funded / Reimbursement



**POWAY UNIFIED SCHOOL DISTRICT**

**CONTRACTUAL SERVICES REPORT NO. 11-2020**

**DATE: June 3, 2020**

#	Contract Effective Dates	Consultant/ Supplier	Description of Service	Budget	Fee Not to Exceed
38	07-01-20 to 06-30-21	DeHart Backflow	Certification, testing and repairs to backflows districtwide.	General Fund Restricted	\$25,000
39	07-01-20 to 06-30-21	Department of Industrial Relations	Assessment for the annual workers' compensation program.	Self-Insurance Fund	\$112,000
40	07-01-20 to 06-30-21	Devaney Pate Morris & Cameron	Legal services for Risk Management as required.	Self-Insurance Fund	\$50,000
41	07-01-20 to 06-30-21	Drain Mob, LLC	Plumbing repairs districtwide.	General Fund Restricted	\$25,000
42	07-01-20 to 06-30-21	Edgenuity	Online learning system for multiple sites.	Adult Education Fund	\$30,750
43	07-01-20 to 06-30-21	Educators Cooperative	Professional development for educators and administrators.	General Fund Unrestricted	\$40,000
44	07-01-20 to 06-30-21	Edupoint Educational Systems	Maintenance Renewal Synergy student information system. Includes State reporting.	General Fund Unrestricted	\$211,000
45	07-01-20 to 06-30-21	Follett School Software	Software and support to include licenses and subscriptions.	General Fund Unrestricted	\$49,415
46	07-01-20 to 06-30-21	Food Safety Systems	2016-05P Food Safety and Sanitation Systems.	Cafeteria Fund	\$87,320
47	07-01-20 to 06-30-21	Frontier Fence	Fence and gate repairs districtwide.	General Fund Restricted	\$25,000
48	07-01-20 to 06-30-21	Frontline Technologies	Licensing for Substitute System hardware, software support, and upgrades.	General Fund Unrestricted	\$22,534
49	07-01-20 to 06-30-21	Galassos Bakery	2018-01P Fresh Bread Products.	Cafeteria Fund	\$44,654
50	07-01-20 to 06-30-21	Gale Cengage Learning	Library subscription renewal for 12 sites.	General Fund Unrestricted	\$51,547

\*Site-funded / Reimbursement

**POWAY UNIFIED SCHOOL DISTRICT**

**CONTRACTUAL SERVICES REPORT NO. 11-2020**

**DATE: June 3, 2020**

#	Contract Effective Dates	Consultant/ Supplier	Description of Service	Budget	Fee Not to Exceed
51	07-01-20 to 06-30-21	Gold Star Foods, Inc.	2019-17P Central Warehouse Food and Groceries.	Cafeteria Fund	\$384,713
52	07-01-20 to 06-30-21	Gold Star Foods, Inc.	2019-20P Direct Delivery Food and Groceries.	Cafeteria Fund	\$676,618
53	07-01-20 to 06-30-21	Heartland School Solutions Corp.	2012-08P F&N Software Support.	Cafeteria Fund	\$33,120
54	07-01-20 to 06-30-21	Hollandia Dairy	2017-08P Milk, Dairy, Juice and Ice Cream Products.	Cafeteria Fund	\$400,000
55	07-01-20 to 06-30-21	JAMF Software, LLC	Software maintenance and licensing plus Jumpstart MacOS training and server setup.	General Fund Unrestricted	\$20,375
56	07-01-20 to 06-30-21	Janus Corp.	CUPCCAA Bid 2020-25C Mt. Carmel High School Asbestos Abatement.	General Fund Restricted	\$69,058
57	07-01-20 to 06-30-21	Jennie O. Turkey	USDA Processed Turkey districtwide. RFP No. 2020-23P.	Cafeteria Fund	\$62,417
58	07-01-20 to 06-30-21	Kaiser Foundations Health Plan, Inc.	COBRA employee medical premiums (reimbursed by retirees).	Self-Insurance Fund	\$35,000
59	07-01-20 to 06-30-21	Keenan & Associates	Benefits Bridge Software.	Self-Insurance Fund	\$120,000
60	07-01-20 to 06-30-21	Land O' Lakes	USDA Processed Cheese districtwide. RFP No. 2020-21P.	Cafeteria Fund	\$36,678
61	07-01-20 to 06-30-21	LDP Associates, Inc.	Maintenance service and repair on HVAC system in District Office Network Operating Center.	General Fund Unrestricted	\$32,680
62	07-01-20 to 06-30-21	Long Life Lighting	Repairs and service to parking lot and stadium lighting districtwide.	General Fund Restricted	\$25,000
63	07-01-20 to 06-30-21	Mario Martinez DBA MTZ Band & Orchestra Repair Shop	Musical instrument repairs districtwide.	General Fund Unrestricted	\$30,000

\*Site-funded / Reimbursement

**POWAY UNIFIED SCHOOL DISTRICT**

**CONTRACTUAL SERVICES REPORT NO. 11-2020**

**DATE: June 3, 2020**

#	Contract Effective Dates	Consultant/ Supplier	Description of Service	Budget	Fee Not to Exceed
64	07-01-20 to 06-30-21	McCune & Haber	Southern California Relief approved Attorney services for legal counsel.	Self-Insurance Fund	\$30,000
65	07-01-20 to 06-30-21	Medical Eye Services	Claim payments for the Self-Insured Vision Plan.	Self-Insurance Fund	\$415,000
66	07-01-20 to 06-30-21	Mobile Air and Kegeated Manufacturing	Maintenance services for air conditioning in PUSD vehicles.	General Fund Unrestricted	\$70,000
67	07-01-20 to 06-30-21	Mobile Truck Detailing	Washing and detailing of trucks and buses for PUSD vehicles.	General Fund Unrestricted	\$95,000
68	07-01-20 to 06-30-21	Newport Farms, Inc.	2019-17P Central Warehouse Food and Groceries.	Cafeteria Fund	\$248,567
69	07-01-20 to 06-30-21	OptumRx, Inc.	Claim payments for the Self-Insured Pharmacy Plan.	Self-Insurance Fund	\$6,000,000
70	07-01-20 to 06-30-21	Overdrive	Districtwide School Digital Library Service (\$7,500 grades K-8, \$7,500 grades 9-12).	General Fund Unrestricted	\$15,000
71	07-01-20 to 06-30-21	P&R Paper Supply Company, Inc.	2019-19P Food & Nutrition Paper and Plastic Supplies.	Cafeteria Fund	\$251,393
72	07-01-20 to 06-30-21	Project Lead the Way	Curriculum, software licenses and teacher training program at multiple sites.	General Fund Restricted	\$30,250
73	07-01-20 to 06-30-21	Protected Insurance Program for Schools	Workers' Compensation Program Contribution.	Self-Insurance Fund	\$6,255,909
74	07-01-20 to 06-30-21	San Diego County Risk Management JPA FBC	Drug Testing and Pre-Placement Physical program for the District.	Self-Insurance Fund	\$120,000
75	07-01-20 to 06-30-21	San Diego County Risk Management JPA FBC	Employee Assistance Service for Education (EASE) Program for the District.	Self-Insurance Fund	\$45,000
76	07-01-20 to 06-30-22	San Diego County School Districts	Sharing of transportation services throughout San Diego County as needed.	General Fund Unrestricted	\$10,000

\*Site-funded / Reimbursement

**POWAY UNIFIED SCHOOL DISTRICT**

**CONTRACTUAL SERVICES REPORT NO. 11-2020**

**DATE: June 3, 2020**

#	Contract Effective Dates	Consultant/ Supplier	Description of Service	Budget	Fee Not to Exceed
77	07-01-20 to 06-30-21	Sanako, Inc.	Sanako Study 1200 Software maintenance and service contracts.	General Fund Unrestricted	\$21,250
78	07-01-20 to 06-30-21	School Health	AED equipment replacement budget.	Self-Insurance Fund	\$18,000
79	07-01-20 to 06-30-21	Softchoice Corporation	Enrollment for Educational Solutions Microsoft Licensing districtwide.	General Fund Unrestricted	\$124,249
80	07-01-20 to 06-30-21	Solarwinds	IT software for Orion, Eng. Toolkit, Dameware, webhelpdesk.	General Fund Unrestricted	\$15,000
81	07-01-20 to 06-30-21	Southern California Relief	Property & liability program premium.	Self-Insurance Fund	\$2,500,000
82	07-01-20 to 06-30-21	Standard Electronics	Install security camera systems at 25 elementary school sites.	General Fund Unrestricted	\$816,217
83	07-01-20 to 06-30-21	Sysco San Diego	2019-17P Central Warehouse Food and Groceries.	Cafeteria Fund	\$284,625
84	07-01-20 to 06-30-21	Tencer Sherman, LLP	Southern CA Relief (SCR) approved attorney services for legal counsel.	Self-Insurance Fund	\$20,000
85	07-01-20 to 06-30-21	Trident Beverage, Inc.	2019-18P Frozen Fruit Juice Products.	Cafeteria Fund	\$109,740
86	07-01-20 to 06-30-21	Transfinder Corp.	Annual software licenses and technical support for Transportation Department.	General Fund Unrestricted	\$27,000
87	07-01-20 to 06-30-21	TRL Systems, Inc.	Districtwide Fire Alarm Testing and Inspections.	General Fund Unrestricted	\$92,073
88	07-01-20 to 06-30-21	TurnITin	TurnITin software program for detecting plagiarism.	General Fund Unrestricted	\$46,100
89	07-01-20 to 06-30-21	VectorUSA	Palo Alto Firewall, Support, Threat Prevention, and Global Protect licenses.	General Fund Unrestricted	\$52,800

\*Site-funded / Reimbursement

**POWAY UNIFIED SCHOOL DISTRICT**

**CONTRACTUAL SERVICES REPORT NO. 11-2020**

**DATE: June 3, 2020**

#	Contract Effective Dates	Consultant/ Supplier	Description of Service	Budget	Fee Not to Exceed
90	07-01-20 to 06-30-21	Vology	VMware maintenance and support of Data Center and server infrastructures.	General Fund Unrestricted	\$23,000
91	07-01-20 to 06-30-21	Vology	Veeam Backup/Replication for VMWare Support.	General Fund Unrestricted	\$35,000
92	07-01-20 to 06-30-21	Walsh & Associates, APC	Southern California Relief approved Attorney services for legal counsel.	Self-Insurance Fund	\$50,000
93	07-01-20 to 06-30-21	West Coast Technology	Computer technology data storage back-up system to include installation and validation.	General Fund Unrestricted	\$76,300
94	07-01-20 to 06-30-21	Western Flooring	Wood floor refinishing districtwide.	General Fund Unrestricted	\$25,000
95	07-01-20 to 06-30-21	WeVideo for Schools	Annual subscription, cloud-based online video editing software.	General Fund Unrestricted	\$16,007
96	07-01-20 to 06-30-21	Williams Scotsman, Inc.	Rental fees for Extended Student Services and Preschool portable leased buildings.	Fund 63 Enterprise Fund	\$38,902
97	07-01-20 to 06-30-21	Williams Scotsman, Inc.	Rental fees for District portable leased buildings at various sites.	Developer Fees and Community Facilities District Fund	\$52,474
98	07-01-20 to 06-30-21	Winet, Patrick, & Weaver	Southern California Relief approved Attorney services for legal counsel.	Self-Insurance Fund	\$50,000
99	07-01-20 to 06-30-21	Xello	College and Career Readiness software at multiple sites.	General Fund Restricted	46,630
100	07-01-20 to 06-30-21	Zonar Systems	Annual software licenses and technical support for Transportation Department.	General Fund Unrestricted	\$27,000

\*Site-funded / Reimbursement

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Ron Little  
Staff Support: Joy Ramiro

**AGENDA ITEM:** 5.3(b)

**SUBJECT: APPROVAL OF RESOLUTION NOS. 55-2020, 56-2020, 57-2020, 58-2020, 59-2020 AND 60-2020 DESIGNATING PERSONS AUTHORIZED TO ACT ON BEHALF OF THE POWAY UNIFIED SCHOOL DISTRICT**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Approve Resolution Nos. 55-2020, 56-2020, 57-2020, 58-2020, 59-2020, and 60-2020 designating persons authorized to act on behalf of Poway Unified School District.**

**DISCUSSION/PROGRAM:**

Each year, we ask the Board to designate persons authorized to perform the following:

1. Receive mail and pick up warrants (Resolution No. 55-2020);
2. Sign payroll payment orders (Resolution No. 56-2020);
3. Authorize the County Office of Education to release credential-held warrants to employees (Resolution No. 57-2020);
4. Sign school orders (commercial warrants) (Resolution No. 58-2020);
5. Sign for replacement of warrants (Resolution No. 59-2020) and;
6. Sign agreements, contracts, and purchase orders (Resolution No. 60-2020).

Resolution Nos. 55-2020, 56-2020, and 57-2020 are provided to the San Diego County Office of Education (SDCOE) to meet their requirements. Resolution No. 58-2020 allows the SDCOE to release credential-held warrants to employees once they have presented the proper paperwork. Resolution No. 59-2020 is needed to allow for replacement of lost, stolen, mutilated, or expired warrants. Resolution No. 60-2020 is necessary for District staff to carry out the normal daily operations of the District as provided in Board policies.

The attached resolutions, which are provided for the Board’s review, designate staff members to perform these functions on behalf of the Board.

**LEGAL REFERENCE: California Education Code Sections 42632 and 45310  
Government Code Section 29802, Public Law 103-382**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O’CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**Poway Unified School District**

**RESOLUTION NO. 55-2020**

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL  
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

**POWAY UNIFIED SCHOOL DISTRICT**, San Diego County, **ON MOTION OF**  
Member \_\_\_\_\_, seconded by Member \_\_\_\_\_,  
effective July 1, 2020, through June 30, 2021.

**IT IS RESOLVED AND ORDERED** that:

1. The authorized agent (one person only) to receive mail from the Accounting/Payroll Sections is **Mary Joy Ramiro**.
2. The authorized person(s) to pick up warrants from the County Office (other than the mail addressee) **are listed on the Attachments "A" and "B" to this resolution**.
3. 

	mail	hold	consortium	
Check one:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Monthly payroll warrants each and every month.
Check one:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Daily/Hourly payroll warrants each and every month.

**IT IS FURTHER RESOLVED** that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

**PASSED AND ADOPTED** by the Board of Education on June 3, 2020, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a full, true, and correct copy of a resolution duly passed and adopted by the Board of Education of the Poway Unified School District of San Diego County at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
T.J. Zane, Clerk of the Board of Education

**ATTACHMENT "A"**  
**Poway Unified School District**  
**RESOLUTION NO. 55-2020**

**RESOLUTION DESIGNATING AUTHORIZED AGENTS TO RECEIVE MAIL  
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

Manual signatures of authorized agents:

Facsimile (rubber stamp) signatures:

---

Marian Kim Phelps

---

Ronald D. Little II

---

Jennifer Burks

---

James Jimenez

---

Greg Mizel

---

Carol Osborne

---

Mary Joy Ramiro



**ATTACHMENT "B"**  
**Poway Unified School District**  
**RESOLUTION NO. 55-2020**

**DESIGNATION OF AGENTS AUTHORIZED TO RECEIVE MAIL  
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

*Manual signatures of authorized agents:*

\_\_\_\_\_  
Chad Koster

\_\_\_\_\_  
Laura Vaca

\_\_\_\_\_  
Vernon DuMolt

\_\_\_\_\_  
Lora Larsen

\_\_\_\_\_  
Carl Pino

\_\_\_\_\_  
Claudia Pelayo

\_\_\_\_\_  
Francisco Serna

\_\_\_\_\_  
Schellye Nedd

\_\_\_\_\_  
Joe Tarantino

\_\_\_\_\_  
Annette Vaughan

\_\_\_\_\_  
Antonio Gurrola

**Poway Unified School District**

**RESOLUTION NO. 56-2020**

**PAYROLL PAYMENT ORDER RESOLUTION**

**POWAY UNIFIED SCHOOL DISTRICT**, San Diego County, **ON MOTION OF** Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, effective July 1, 2020, through June 30, 2021.

**IT IS RESOLVED AND ORDERED** that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person be hereby designated to ascertain and certify that the employee of said District has taken the oath of allegiance:

**Marian Kim Phelps, Superintendent**  
**Ronald D. Little II, Associate Superintendent, Business Support Services**

**IT IS FURTHER RESOLVED AND ORDERED** that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this District for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

**Ronald D. Little II, Associate Superintendent, Business Support Services**  
**Jeremy Lyche, Director, Personnel Commission**

**IT IS FURTHER RESOLVED** that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

**PASSED AND ADOPTED** by the Board of Education on June 3, 2020, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

STATE OF CALIFORNIA    )  
COUNTY OF SAN DIEGO   )

This is to certify that the foregoing document is a full, true, and correct copy of a resolution duly passed and adopted of the Board of Education of the Poway Unified School District of San Diego County at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
T.J. Zane, Clerk of the Board of Education

Manual signatures of authorized persons:

Facsimile (rubber stamp) signature:

\_\_\_\_\_  
Marian Kim Phelps

\_\_\_\_\_  
Ronald D. Little II

\_\_\_\_\_  
Jeremy Lyche

**Poway Unified School District**

**RESOLUTION NO. 57-2020**

**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION  
CREDENTIALS DEPARTMENT TO RELEASE CREDENTIAL-HELD WARRANTS  
TO EMPLOYEES**

**POWAY UNIFIED SCHOOL DISTRICT**, San Diego County, **ON MOTION OF**  
Member \_\_\_\_\_, seconded by Member \_\_\_\_\_,  
effective July 1, 2020, through June 30, 2021.

**IT IS RESOLVED AND ORDERED** that, the County Office of Education Credentials  
Department is authorized to release credential-held warrants to employees who have provided the  
required credential paperwork.

**PASSED AND ADOPTED** by the Board of Education on June 3, 2020, by the following  
vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

STATE OF CALIFORNIA    )  
COUNTY OF SAN DIEGO   )

I, T.J. Zane, Clerk of Board of Education, do hereby certify that the foregoing is a full, true,  
and correct copy of a resolution duly passed and adopted by said Board at a regularly called and  
conducted meeting held on said date.

---

T.J. Zane, Clerk of the Board of Education

**Poway Unified School District**

**RESOLUTION NO. 58-2020**

**RESOLUTION DESIGNATING AUTHORIZED AGENTS TO SIGN SCHOOL ORDERS  
(COMMERCIAL WARRANTS)**

**POWAY UNIFIED SCHOOL DISTRICT**, San Diego County, **ON MOTION OF**  
Member \_\_\_\_\_, seconded by Member \_\_\_\_\_,  
effective July 1, 2020, through June 30, 2021.

**IT IS RESOLVED AND ORDERED** that, pursuant to the provisions of Education Code Section 42632 or 85232, the **persons named on Attachment “A” to this resolution** be and are hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

**IT IS FURTHER RESOLVED** that this motion shall stand and that all additions and deletions shall be submitted in writing to the County Office.

**PASSED AND ADOPTED** by the Board of Education on June 3, 2020, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a full, true, and correct copy of a resolution duly passed and adopted of the Board of Education of the Poway Unified School District of San Diego County at a regularly called and conducted meeting held on said date.

---

T.J. Zane, Clerk of the Board of Education

**ATTACHMENT "A"**

**Poway Unified School District**

**RESOLUTION NO. 58-2020**

**RESOLUTION DESIGNATING AUTHORIZED AGENTS TO SIGN SCHOOL ORDERS  
(COMMERCIAL WARRANTS)**

Manual signatures of authorized agents:

Facsimile (rubber stamp) signature:

\_\_\_\_\_  
Marian Kim Phelps

\_\_\_\_\_

\_\_\_\_\_  
Ronald D. Little II

\_\_\_\_\_

\_\_\_\_\_  
Jennifer Burks

\_\_\_\_\_

\_\_\_\_\_  
James Jimenez

\_\_\_\_\_

\_\_\_\_\_  
Greg Mizel

\_\_\_\_\_

\_\_\_\_\_  
Carol Osborne

\_\_\_\_\_

\_\_\_\_\_  
Mary Joy Ramiro

\_\_\_\_\_

**Poway Unified School District**  
**RESOLUTION NO. 59-2020**  
**AUTHORIZATION TO SIGN FOR REPLACEMENT OF WARRANTS**

**ON MOTION** of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_,  
the following resolution is adopted:

**WHEREAS**, during the course of business, this School District issues payroll and commercial warrants for the payment of goods and services received by the District; and

**WHEREAS**, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and

**WHEREAS**, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of the Poway Unified School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant:

	<u>Manual Signature</u>	<u>Facsimile Signature</u> (rubber stamp)
Marian Kim Phelps Superintendent	_____	_____
Ronald D. Little II Associate Superintendent	_____	_____
Jennifer Burks Associate Superintendent	_____	_____
James Jimenez Associate Superintendent	_____	_____
Greg Mizel Associate Superintendent	_____	_____
Carol Osborne Associate Superintendent	_____	_____
Mary Joy Ramiro Director of Finance	_____	_____

**PASSED AND ADOPTED** by the Board of Education on June 3, 2020, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

\_\_\_\_\_  
T.J. Zane, Clerk of the Board of Education

**Poway Unified School District  
Resolution No. 60-2020**

**DESIGNATION OF DISTRICT OFFICIALS AUTHORIZED TO SIGN AGREEMENTS,  
CONTRACTS AND PURCHASE ORDERS ON BEHALF OF THE BOARD**

**ON MOTION** of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

**IT IS HEREBY RESOLVED AND ORDERED THAT:**

The following individuals are authorized to sign agreements, purchase orders, contracts, grant documents, and financial reports on behalf of the Board:

- Marian Kim Phelps, Superintendent \_\_\_\_\_
- Ronald D. Little II, Associate Superintendent \_\_\_\_\_
- James Jimenez, Associate Superintendent \_\_\_\_\_
- Jennifer Burks, Associate Superintendent \_\_\_\_\_
- Greg Mizel, Associate Superintendent \_\_\_\_\_
- Carol Osborne, Associate Superintendent \_\_\_\_\_
- Mary Joy Ramiro, Director, Finance \_\_\_\_\_

The following individuals are authorized to sign individual contracts for Facilities, Maintenance & Operations:

- Chad Koster, Director, Facilities \_\_\_\_\_

The following individuals are authorized to sign individual contracts for Transportation:

- Timothy W. Purvis, Director, Transportation \_\_\_\_\_

The following individuals are authorized to sign individual contracts for Special Education:

- Jodi Payne, Director, Special Education \_\_\_\_\_
- Lisa Dreyer, Director, Special Education \_\_\_\_\_

The following individual is authorized to sign individual contracts for Risk Management:

- Trevor Wilson, Director, Risk Management \_\_\_\_\_

The following individuals are authorized to sign purchase orders on behalf of the Board:

- Janay Greenlee, Director, Purchasing \_\_\_\_\_

**PASSED AND ADOPTED** by the Board of Education on June 3, 2020, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO)

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

\_\_\_\_\_  
T.J. Zane, Clerk of the Board of Education

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Ron Little

**AGENDA ITEM:** 5.3(c)

Staff Support: Janay Greenlee/Dawn Kale

**SUBJECT: APPROVAL OF RESOLUTION NO. 70-2020 ENTITLED "AUTHORIZATION TO PURCHASE COMPUTER EQUIPMENT, PERIPHERALS AND RELATED SERVICES THROUGH THE NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS (NASPO) VALUEPOINT GOVERNMENT AND EDUCATION CONTRACT NO. MNWNC-117, FOR THE PERIOD JUNE 3, 2020 THROUGH JULY 31, 2021**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Authorize Resolution No. 70-2020 for the purchase of computer equipment, peripherals and related services through the National Association of State Procurement Officials (NASPO) ValuePoint Government and Education Contract No. MNWNC-117, for the period June 3, 2020, through July 31, 2021, be approved.**

**DISCUSSION/PROGRAM:**

The State of California awards contracts and sanctions certain cooperative agreements, including agreements administered by public agencies as members of Purchasing Organizations within and outside the State of California, to leverage buying power. The National Association of State Procurement Officials (NASPO) ValuePoint Government and Education Contract No. MNWNC-117 is one such contract issued to achieve cost-effective and efficient acquisition of quality technology products and services and to benefit from cumulative volume discounts. The Minnesota Department of Administration, Materials Management Division, administered the competitive Request for Proposal (RFP) for this contract. Because of the State’s affiliation with NASPO, state agencies or other local governmental bodies, including Poway Unified School District, may purchase from these contracts under the same terms and conditions; there is no charge for use of these contracts. The District will purchase computer equipment, peripherals, and related services when it is in their best interest to do so.

Approval of this resolution will allow Poway Unified School District to order Lenovo equipment and services meeting its needs and specifications from the list of items available on this contract. While the District doesn’t currently have a need to purchase Lenovo equipment, the ability to have this approved contract in place to purchase using its terms and conditions, as has been done in past years, provides flexibility and competitive pricing advantages. Should the District have a need to pursue another source and/or obtain competitive volume pricing, the District would have the ability to compare purchase options with other already approved contracts when the need for technology equipment arises.

**LEGAL REFERENCE: Public Contract Code Section 20118**

**FISCAL IMPACT: None at present**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O’CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_



**Poway Unified School District**

**RESOLUTION NO. 70-2020**

**AUTHORIZATION TO PURCHASE COMPUTER EQUIPMENT, PERIPHERALS AND RELATED SERVICES THROUGH THE NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS (NASPO) VALUEPOINT GOVERNMENT AND EDUCATION CONTRACT NO. MNWNC-117, FOR THE PERIOD JUNE 3, 2020, THROUGH JULY 31, 2021**

**ON MOTION** of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

**WHEREAS**, Public Contract Code allows the state to consider the needs of multiple state agencies for goods, information technology, and services, and establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state's buying power for acquisitions; and

**WHEREAS**, Public Contract Code further provides that state agencies and local agencies, including any school district empowered to expend public funds, to purchase under these contracts, master agreements, multiple award schedules, cooperative agreements, or other types of agreements at the same price and upon the same terms and conditions as the awarding agency without further competitive bidding for the acquisition of information technology, goods, and services; and

**WHEREAS**, the District wishes to be able to purchase under the National Association of State Procurement Officials (NASPO) contract according to the codes and regulations applied to NASPO purchases when it is in the District's best financial interest to do so or, if necessary, the most expedient method to purchase supplies or equipment;

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that Poway Unified School District may purchase computer equipment and related services utilizing the above-mentioned Contract. Purchase is hereby authorized and approved subject to all terms, conditions, and documents as specified in the NASPO Contract No. MNWNC-117.

**PASSED AND ADOPTED** on June 3, 2020, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

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T.J. Zane, Clerk of the Board of Education

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM: Ron Little**

**AGENDA ITEM:** 5.3(d)

Staff Support: Janay Greenlee/Chad Koster

**SUBJECT: APPROVAL OF RESOLUTION NO. 67-2020 ENTITLED "AUTHORIZATION TO PURCHASE ROOFING MATERIAL UNDER THE CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) CONTRACT NO. 4-20-56-0006B"**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Approve Resolution No. 67-2020, authorizing the purchase of Roofing Material under the California Multiple Award Schedule (CMAS) Contract No. 4-20-56-0006B.**

**DISCUSSION/PROGRAM:**

This summer the District intends to re-roof multiple buildings on the Black Mountain Middle School campus. The condition of these roofs are poor and the need was identified in our Facility Master Plan. Staff recommends utilizing the California Multiple Award Schedule (CMAS) to directly purchase the roofing materials for this project from the manufacturer. Utilizing CMAS allows the District make a "Best Value Determination" when selecting materials, while leveraging a previously awarded competitively assessed bid. This enables the District to maintain cost control, while also evaluating factors such as quality, effectiveness of the system, warranty and service. Direct purchasing also avoids additional cost mark-ups that would be included in the construction contract. The District has successfully utilized this strategy for the past few years. For the project at Black Mountain Middle School, the roofing system from Garland was determined to be the best value to the District.

The recommended award of the corresponding construction project is included as a separate agenda item.

**LEGAL REFERENCE: Public Contract Code 10290.1 and 10298**

**FISCAL IMPACT: Not to exceed \$732,925 from Captial Outlay Projects (Fund 40)**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE: BEATTY** \_\_\_ **COUVRETTE** \_\_\_ **O'CONNOR-RATCLIFF** \_\_\_ **PATEL** \_\_\_ **ZANE** \_\_\_ **STUDENT PREFERENTIAL VOTE: AKINS** \_\_\_

**Poway Unified School District**

**RESOLUTION NO. 67-2020**

**AUTHORIZATION TO PURCHASE ROOFING MATERIAL UNDER THE  
CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
CONTRACT NO. 4-20-56-0006B**

**ON MOTION** of Member \_\_\_\_\_, seconded  
by Member \_\_\_\_\_ the following resolution is adopted:

**WHEREAS**, the State of California Department of General Services (DGS) awards contracts for the purchase of equipment, software, and services available for use by State of California agencies and any city, county, district, or other local governmental body or corporation empowered to expend public funds. Poway Unified School District may purchase under that contract at the same price and upon the same terms and conditions as the State of California and;

**WHEREAS**, Poway Unified School District may select any or all goods and services meeting its needs and specifications from the list of items available through the California Multiple Award Schedule (CMAS);

**WHEREAS**, the District wishes to be able to purchase through the CMAS contract according to the codes and regulations applied to CMAS purchases when it is in the District's best financial interest to do so or, if necessary, the most expedient method to purchase supplies or equipment;

**WHEREAS**, the District wishes to be able to purchase roofing material through the CMAS Contract;

**NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED** that The Board of Education approves the purchase of roofing material under the same terms and conditions of CMAS Contract;

**PASSED AND ADOPTED** by the Board of Education of the Poway Unified School District at Poway, California, on June 3, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA     )  
COUNTY OF SAN DIEGO    )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

\_\_\_\_\_  
T.J. Zane, Clerk of the Board of Education

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM: Ron Little**

**AGENDA ITEM:** 5.3(e)

Staff Support: Janay Greenlee/Chad Koster

**SUBJECT: APPROVAL OF RESOLUTION NO. 71-2020 ENTITLED "AUTHORIZATION TO PURCHASE ROOFING MATERIAL UNDER THE CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) CONTRACT NO. 4-18-00-11A"**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Approve Resolution No. 71-2020, authorizing the purchase of Roofing Material under the California Multiple Award Schedule (CMAS) Contract No. 4-18-00-11A.**

**DISCUSSION/PROGRAM:**

This summer the District intends to re-roof two buildings on the Poway High School campus, (Building F & Doc Munday Building). The condition of these roofs is poor and they were identified as in need of replacement during a recent district wide roof assessment. Staff recommends utilizing the California Multiple Award Schedule (CMAS) to directly purchase roofing materials for this project from the manufacturer. Utilizing CMAS allows the District make a "Best Value Determination" when selecting materials, while leveraging a previously awarded competitively assessed bid. This enables the District to maintain cost control, while also evaluating factors such as quality, effectiveness of the system, warranty and service. Direct purchasing also avoids additional material cost mark-ups that would be included in the construction contract. The District has successfully utilized this strategy for the past few years. For the project at Poway High School, the roofing system from Tremco was determined to provide the best value to the District.

The recommended award of the corresponding construction project is included as a separate agenda item.

**LEGAL REFERENCE: Public Contract Code 10290.1 and 10298**

**FISCAL IMPACT: Not to exceed \$95,436 from Captial Outlay Projects (Fund 40)**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE: BEATTY** \_\_\_ **COUVRETTE** \_\_\_ **O'CONNOR-RATCLIFF** \_\_\_ **PATEL** \_\_\_ **ZANE** \_\_\_ **STUDENT PREFERENTIAL VOTE: AKINS** \_\_\_

**Poway Unified School District**

**RESOLUTION NO. 71-2020**

**AUTHORIZATION TO PURCHASE ROOFING MATERIAL UNDER THE  
CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
CONTRACT NO. 4-18-00-11A**

**ON MOTION** of Member \_\_\_\_\_, seconded  
by Member \_\_\_\_\_ the following resolution is adopted:

**WHEREAS**, the State of California Department of General Services (DGS) awards contracts for the purchase of equipment, software, and services available for use by State of California agencies and any city, county, district, or other local governmental body or corporation empowered to expend public funds. Poway Unified School District may purchase under that contract at the same price and upon the same terms and conditions as the State of California and;

**WHEREAS**, Poway Unified School District may select any or all goods and services meeting its needs and specifications from the list of items available through the California Multiple Award Schedule (CMAS);

**WHEREAS**, the District wishes to be able to purchase through the CMAS contract according to the codes and regulations applied to CMAS purchases when it is in the District's best financial interest to do so or, if necessary, the most expedient method to purchase supplies or equipment;

**WHEREAS**, the District wishes to be able to purchase roofing material through the CMAS Contract;

**NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED** that The Board of Education approves the purchase of roofing material under the same terms and conditions of CMAS Contract;

**PASSED AND ADOPTED** by the Board of Education of the Poway Unified School District at Poway, California, on June 3, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA     )  
COUNTY OF SAN DIEGO    )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

\_\_\_\_\_  
T.J. Zane, Clerk of the Board of Education

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM: Ron Little**

**AGENDA ITEM:** 5.3(f)

Staff Support: Janay Greenlee/Chad Koster

**SUBJECT: AWARD A CONTRACT FOR BID NO. 2020-26B LABOR TO INSTALL ROOFING AT BLACK MOUNTAIN MIDDLE SCHOOL TO A GOOD ROOFER, INC.**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Award a contract to A Good Roofer, Inc., for labor to install roofing at Black Mountain Middle School, Bid No. 2020-26B.**

**DISCUSSION/PROGRAM:**

This contract includes the demolition and removal of the existing roofing material, repairs to any damaged roof decking and the installation of new Garland roof system. The contractor will utilize materials supplied by the District through use of the CMAS contract. The scope of work includes the removal and proper disposal of asbestos containing roofing material, as identified in the asbestos report provided to all bidders. The work must be in conformance with project specifications and meet all manufacture’s installation requirements, ensuring the District is issued a 30-year warranty upon project completion.

The base bid of this contract includes re-roofing seven buildings (100, 200, 300, 400, 500, 600, 700) and the connecting covered walkways. In addition, “Add Alternate” bids were requested for the 800 buildings (10 modular classrooms) and the 900 building (Administration) based on available budget. Contractors were also asked to bid on two application systems: Option 1 – Hot asphalt, Option 2 – Self Adhering. The award was based on the lowest overall total project cost (installation and material). Based on the competitive bids received, staff recommends awarding the total project (base bid and all alternates) utilizing hot applied asphalt to the lowest responsive bidder, A Good Roofer, Inc.

This project is expected to begin shortly after award and will be completed prior to the planned start of the next school year in August 2020.

**LEGAL REFERENCE: Public Contract Code Section 20111**

**FISCAL IMPACT: \$895,942 from Captial Outlay Projects (Fund 40)**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE: BEATTY** \_\_\_ **COUVRETTE** \_\_\_ **O’CONNOR-RATCLIFF** \_\_\_ **PATEL** \_\_\_ **ZANE** \_\_\_ **STUDENT PREFERENTIAL VOTE: AKINS** \_\_\_

**POWAY UNIFIED SCHOOL DISTRICT**

**BID SUMMARY – BID NO. 2020-26B  
ROOFING LABOR AT BLACK MOUNTAIN MIDDLE SCHOOL**

This bid summary is prepared for the Board Meeting of June 3, 2020.

<b>BIDDERS</b>	<b>BID AMOUNT</b>
<b>A Good Roofer, Inc.</b>	<b>\$895,942</b>
Best Contracting Services, Inc.	\$1,593,666
Letner Roofing Co.	\$1,555,885
Preman Roofing - Solar	\$941,808
Roof Construction	\$990,620
Sylvester Roofing Co., Inc.	\$991,000

Recommend that the Board award a contract to A Good Roofer, Inc.



Bid requests were sent to the following thirteen vendors; six responded.

A Good Roofer, Inc.	Donald D. Diffenbaugh Construction, Inc.
Associated General Contractors of America San Diego Chapter, Inc.	Danny Letner, Inc. dba Letner Roofing Co.
BidAmerica	Preman Roofing - Solar
Best Contracting Services, Inc.	Roof Construction
C.I. Services, Inc.	San Marino Roof Co., Inc.
Commercial & Industrial Roofing	Sylvester Roofing Co., Inc.
Construction Bidboard (Ebidboard)	

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM: Ron Little**

**AGENDA ITEM:** 5.3(g)

Staff Support: Janay Greenlee/Chad Koster

**SUBJECT: AWARD A CONTRACT FOR BID NO. 2020-29B LABOR TO INSTALL ROOFING AT POWAY HIGH SCHOOL TO A GOOD ROOFER, INC.**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Award a contract to A Good Roofer, Inc., for labor to Install Roofing at Poway High School Bid, No. 2020-29B.**

**DISCUSSION/PROGRAM:**

This contract includes the demolition and removal of the existing roofing material, repairs to any damaged roof decking or insulation, and the installation of a new Tremco roof system. The contractor will utilize materials supplied by the District through use of the CMAS contract. The work must be in conformance with project specifications and meet all manufacture’s installation requirements, ensuring the District is issued a 30-year warranty upon project completion.

The base bid of this contract is for replacement of the roof on Building “F” at Poway High School. In addition, an “Add Alternate” bid was requested to include the replacement of the roof on the Doc Munday Building, based on available budget. Based on the competitive bids received, staff recommends awarding the total project (base bid and all alternates) to the lowest responsive bidder, A Good Roofer, Inc.

This project is expected to begin shortly after award and will be completed prior to the planned start of the next school year in August.

**LEGAL REFERENCE: Public Contract Code Section 20111**

**FISCAL IMPACT: \$227,611 from Captial Outlay Projects (Fund 40)**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE: BEATTY** \_\_\_ **COUVRETTE** \_\_\_ **O’CONNOR-RATCLIFF** \_\_\_ **PATEL** \_\_\_ **ZANE** \_\_\_ **STUDENT PREFERENTIAL VOTE: AKINS** \_\_\_



**POWAY UNIFIED SCHOOL DISTRICT**

**BID SUMMARY – BID NO. 2020-29B  
ROOFING LABOR AT POWAY HIGH SCHOOL**

This bid summary is prepared for the Board Meeting of June 3, 2020.

<b>BIDDERS</b>	<b>BID AMOUNT</b>
<b>A Good Roofer, Inc.</b>	<b>\$227,611</b>
Best Contracting Services, Inc.	\$489,660
Roof Construction	\$260,900
Sylvester Roofing	\$355,000

Recommend that the Board award a contract to A Good Roofer, Inc.



Bid requests were sent to the following thirteen vendors; four responded.

A Good Roofer, Inc.	Donald. D. Diffenbaugh Construction, Inc.
Associated General Contractors of America, San Diego Chapter, Inc.	Danny Letner, Inc. dba Letner Roofing Co.
Best Contracting Services, Inc.	Roof Construction
BidAmerica	Sylvester Roofing Co., Inc.
C.I. Services, Inc.	San Marino Roof Co., Inc.
Commercial & Industrial Roofing Construction Bidboard (Ebidboard)	Preman Roofing - Solar

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Carol Osborne  
Staff Support: Beth Perisic

**AGENDA ITEM:** 5.4(a)

**SUBJECT: ADOPTION OF HIGH SCHOOL HONORS SPANISH 7-8  
TEXTBOOK**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Adopt the high school Honors Spanish 7-8 textbook listed below.**

**DISCUSSION/PROGRAM:**

At the May 14, 2020, Board Meeting, the textbook listed below was presented to the Board of Education for a first reading. The proposed textbook has been reviewed by representative teachers and has been found to be in alignment with subject-specific California State Standards. It is being recommended for adoption by Rancho Bernardo High School.

The textbook is available for review in the Administrative Center upon request.

Title: Imagina: Espanol Sin Barreras, 4<sup>th</sup> Edition  
Author: Blanco  
Publisher: Vista Higher Learning  
ISBN #: 978-1-68005-711-9

**LEGAL REFERENCE: California Education Code Section 60242**

**FISCAL IMPACT: \$5,700 in Instructional Materials Funding**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O'CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL  
VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Carol Osborne  
Staff Support: Todd Cassen

**AGENDA ITEM:** 5.4(b)

**SUBJECT: APPROVAL OF CALIFORNIA INTERSCHOLASTIC  
FEDERATION (CIF) LEAGUES REPRESENTATIVES FOR  
2020-2021**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Approve the named representatives for the California Interscholastic Federation (CIF) Leagues, North County Conference for the 2020-2021 school year.**

**DISCUSSION/PROGRAM:**

California Education Code Section 33353(a)(1) requires that appointees to the California Interscholastic Federation Leagues, North County Conference, be approved by the Board of Education.

Recommendations for the California Interscholastic Federation Leagues, North County Conference, representatives for 2020-2021 are:

- |               |                             |
|---------------|-----------------------------|
| Bryan Schultz | Del Norte High School       |
| Greg Magno    | Mt. Carmel High School      |
| Richard Nash  | Poway High School           |
| Hans Becker   | Rancho Bernardo High School |
| Tina Ziegler  | Westview High School        |

Mr. David LeMaster, Executive Director II, Learning Support Services, will serve as the Superintendent's Designee on the CIF Board of Managers for the 2020-2021 school year.

**LEGAL REFERENCE: Refer to California Education Code Section 33353(a)(1)**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Carol Osborne  
Staff Support: Kathleen Porter

**AGENDA ITEM:** 5.4(c)

**SUBJECT: APPROVAL OF STRENGTHENING CAREER AND  
TECHNICAL EDUCATION (PERKINS V) GRANT  
APPLICATION FOR 2020-2021**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Approve the Superintendent or Superintendent's Designee to submit the Strengthening Career and Technical Education for the 21st Century Act Application for the 2020-2021 school year on behalf of the Poway Unified School District.**

**DISCUSSION/PROGRAM:**

Since 1989, Poway Unified School District has received funds from the Carl D. Perkins Career and Technical Education Improvement Act (Perkins IV), recently reauthorized as the Strengthening Career and Technical Education for the 21st Century Act (Perkins V). This law authorizes federal assistance to secondary and post-secondary career technical education programs and requires annual approval. Approval is requested that Kathleen Porter, Executive Director of Career, Technical, and Adult Education serve as the Superintendent’s Designee to accept the grant.

The federal grant is established to improve career technical education programs, integrate academic and career technical instruction, serve special populations, and meet gender equity needs. The purpose of this Act is to develop more fully the academic knowledge and technical and employability skills of secondary education students and postsecondary education students who elect to enroll in career and technical education programs and programs of study by:

- (1) Building on the efforts of states and localities to develop challenging academic and technical standards and to assist students in meeting such standards, including preparation for high skill, high wage, or in-demand occupations in current or emerging professions;
- (2) Promoting the development of services and activities that integrate rigorous and challenging academic and career and technical instruction, and that link secondary education and postsecondary education for participating career and technical education students;

Continued...

**LEGAL REFERENCE: Federal Public Law 115-224, CA Education Code 8070**

**FISCAL IMPACT: \$143,675 in Grant Funding**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O’CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

- (3) Increasing state and local flexibility in providing services and activities designed to develop, implement, and improve career and technical education;
- (4) Conducting and disseminating national research, and disseminating information on best practices that improve career and technical education programs, and programs of study, services, and activities;
- (5) Providing technical assistance that:
  - (A) Promotes leadership, initial preparation, and professional development at the state and local levels;
  - (B) Improves the quality of career and technical education teachers, faculty, administrators, and counselors;
- (6) Supporting partnerships among secondary schools, postsecondary institutions, baccalaureate degree granting institutions, area career and technical education schools, local workforce investment boards, business and industry, and intermediaries;
- (7) Providing individuals with opportunities throughout their lifetimes to develop, in conjunction with other education and training programs, the knowledge and skills needed to keep the United States competitive;
- (8) Increasing the employment opportunities for populations who are chronically unemployed or underemployed, including individuals with disabilities, individuals from economically disadvantaged families, out-of-workforce individuals, youth who are in, or have aged out of, the foster care system, and homeless individuals.

In accordance with the California State Plan for Career Technical Education and Education Code 8070, Poway Unified School District convenes an overarching Career Technical Education (CTE) Advisory Committee at least once annually, in addition to the individual industry sector advisory committees, which are also convened at least once annually. The membership of the CTE Advisory Committee may vary year to year, and includes representatives from the following: business representatives from each of the industry sectors; the Employment Development Department; labor organizations; parents and students; academic and career technical education teachers; counselors; administration; community colleges; and special populations. The purpose of the CTE Advisory Committee is to assist in the development, implementation, and evaluation of CTE programs, including the planned business and industry involvement in our program activities and the District's Comprehensive Local Needs Assessment (CLNA).

Funding for the 2020-21 school year is an estimate based on the most current information provided by the California Department of Education. Poway Unified School District expects to receive \$143,675.

*A copy of the grant application and CLNA have been provided to the Board electronically for review.*

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps

**AGENDA ITEM:** 5.7(a)

Staff Support:

**SUBJECT: ACCEPTANCE OF GIFT(S)**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote
- Required**

**RECOMMENDATION:**

Accept gift(s), and Superintendent write a letter of appreciation to the donor(s).

**DISCUSSION/PROGRAM:**

<b>GIFT</b>	<b>DONOR</b>	<b>TO</b>
2007 Subaru	George III and Beth Popa	Poway High School Auto Shop

**LEGAL REFERENCE: California Education Code Section 41032**

**FISCAL IMPACT: As Listed**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE: AKINS \_\_\_\_**

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** James Jimenez

**AGENDA ITEM:** 6.1

Staff Support:

**SUBJECT: APPROVAL OF CALIFORNIA SCHOOL BOARDS  
ASSOCIATION (CSBA) BOARD POLICIES 4000 SERIES -  
SECOND READING**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Approve the CSBA Board Policies 4000 Series.**

**DISCUSSION/PROGRAM:**

At the November 16, 2015, Board Meeting, the Board voted to update PUSD Board Policies and Procedures and align them with those of the California School Boards Association (CSBA). In September 2016, a three day Policy Development Workshop, led by CSBA consultants, was conducted with Board members and staff to begin the process of updating PUSD Board Policies.

Board Policies 4000 – 4033 have been reviewed by staff and were presented to the Board as a first reading during the May 14, 2020, Board Meeting. The following are being presented to the Board tonight for approval.

4000 Concepts and Roles

4030 Nondiscrimination in Employment

4033 Lactation Accommodation

*Copies of the policies have been provided to the Board electronically. Copies are available to the public on request. Upon approval, all policies will be posted on the PUSD website.*

**LEGAL REFERENCE: Refer to Board Policies 4000, 4030, 4033**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Ron Little  
Staff Support: Joy Ramiro

**AGENDA ITEM:** 7.1

**SUBJECT: PUBLIC HEARING OF 2020-2021 PROPOSED BUDGET -  
FIRST READING**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**First Reading.**

**DISCUSSION/PROGRAM:**

California Education Code Section 52060(b)(2) requires that school district governing boards hold separate public hearings on the Proposed subsequent year Budget.

Attached for the Board’s review are the Estimated Actuals for 2019-2020 as of May 31, 2020, and the Proposed 2020-2021 General Fund budget based on the Governor’s May Revise.

**LEGAL REFERENCE: California Education Code Section 52060(b)(2)**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O’CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_



## 2019-20 Revised Budget - Estimated Actuals

### General Fund / Combined

		I	II	III
DESCRIPTION	OBJECT CODES	Unrestricted	Restricted	Combined
<b>A. REVENUES</b>				
LCFF	8010-8099	321,303,465	1,975,584	323,279,049
Federal Revenues	8100-8299	60,955	11,678,010	11,738,965
Other State Revenues	8300-8599	9,970,231	48,314,338	58,284,569
Other Local Revenues	8600-8799	12,925,000	2,064,623	14,989,623
<b>TOTAL REVENUES</b>		<b>344,259,652</b>	<b>64,032,555</b>	<b>408,292,207</b>
<b>B. EXPENDITURES</b>				
Certificated Salaries	1000-1999	145,333,105	31,012,690	176,345,795
Classified Salaries	2000-2999	40,368,140	23,809,245	64,177,384
Employee Benefits	3000-3999	73,592,184	47,082,139	120,674,323
Books and Supplies	4000-4999	10,980,620	9,930,090	20,910,711
Services and Other Operating Expenditures	5000-5999	22,317,465	14,487,787	36,805,252
Capital Outlay	6000-6599	950,300	3,056,301	4,006,601
Other Outgo	7100-7299 & 7400-7499	2,982,107	751,493	3,733,600
Direct Support / Indirect Costs	7300-7399	(1,229,386)	1,035,144	(194,242)
<b>TOTAL EXPENDITURES</b>		<b>295,294,536</b>	<b>131,164,888</b>	<b>426,459,424</b>
<b>C. EXCESS OF REVENUES OVER EXPENDITURES</b>		<b>48,965,116</b>	<b>(67,132,333)</b>	<b>(18,167,217)</b>
<b>D. OTHER FINANCING SOURCES/USES</b>				
Interfund Transfers				
Transfers In	8910-8929	2,840,647	-	2,840,647
Transfers Out	7610-7629	2,865,000	-	2,865,000
Other Sources/Uses				
Sources	8930-8979	1,552,716	-	1,552,716
Uses	7630-7699	-	-	-
Contributions	8980-8999	(60,375,033)	60,375,033	-
<b>TOTAL OTHER FINANCING SOURCES/USES</b>		<b>(58,846,670)</b>	<b>60,375,033</b>	<b>1,528,363</b>
<b>E. NET ACTIVITY</b>		<b>(9,881,553)</b>	<b>(6,757,300)</b>	<b>(16,638,853)</b>
<b>F. FUND BALANCE, RESERVES</b>				
Beginning Balance		52,162,444	7,903,622	60,066,066
Ending Balance		<b>42,280,891</b>	<b>1,146,322</b>	<b>43,427,213</b>
<b>COMPONENTS OF ENDING BALANCE</b>				
A) NONSPENDABLE				
Revolving Cash	9711	300,000	-	300,000
Stores	9712	275,000	-	275,000
B) RESTRICTED				
	9740	-	1,146,322	1,146,322
C) COMMITTED				
	9750	-	-	-
D) ASSIGNED				
Carryover (Projected)	9780	3,000,000	-	3,000,000
E) UNASSIGNED & UNAPPROPRIATED				
Economic Uncertainties @ 2%	9789	8,586,488	-	8,586,488
Reserve for Language Acquisition Program		500,000	-	500,000
Reserve for Technology & Innovation Division		500,000	-	500,000
Reserve for Budget Stabilization		29,119,402	-	29,119,402
<b>TOTAL COMPONENTS OF ENDING FUND BALANCE</b>		<b>42,280,891</b>	<b>1,146,322</b>	<b>43,427,213</b>

## 2020-21 Projected Budget General Fund / Combined

		I	II	III
DESCRIPTION	OBJECT CODES	Unrestricted	Restricted	Combined
<b>A. REVENUES</b>				
LCFF	8010-8099	298,624,530	1,975,584	300,600,114
Federal Revenues	8100-8299	60,955	11,700,789	11,761,744
Other State Revenues	8300-8599	7,217,395	45,099,802	52,317,197
Other Local Revenues	8600-8799	14,700,000	1,815,918	16,515,918
<b>TOTAL REVENUES</b>		<b>320,602,881</b>	<b>60,592,093</b>	<b>381,194,974</b>
<b>B. EXPENDITURES</b>				
Certificated Salaries	1000-1999	149,427,562	33,410,739	182,838,301
Classified Salaries	2000-2999	41,504,763	26,706,600	68,211,363
Employee Benefits	3000-3999	76,106,177	45,859,389	121,965,566
Books and Supplies	4000-4999	9,306,690	5,175,441	14,482,131
Services and Other Operating Expenditures	5000-5999	18,503,010	13,225,542	31,728,552
Capital Outlay	6000-6599	77,357	106,572	183,929
Other Outgo	7100-7299 & 7400-7499	2,887,308	592,525	3,479,833
Direct Support / Indirect Costs	7300-7399	(1,691,330)	1,514,003	(177,327)
		-		-
<b>TOTAL EXPENDITURES</b>		<b>296,121,536</b>	<b>126,590,811</b>	<b>422,712,347</b>
<b>C. EXCESS OF REVENUES OVER EXPENDITURES</b>		<b>24,481,345</b>	<b>(65,998,718)</b>	<b>(41,517,373)</b>
<b>D. OTHER FINANCING SOURCES/USES</b>				
Interfund Transfers				
Transfers In	8910-8929	2,252,256	-	2,252,256
Transfers Out	7610-7629	2,865,000	-	2,865,000
Other Sources/Uses				
Sources	8930-8979	2,000,000	-	2,000,000
Uses	7630-7699	-	-	-
Contributions	8980-8999	(65,462,392)	65,462,392	-
<b>TOTAL OTHER FINANCING SOURCES/USES</b>		<b>(64,075,135)</b>	<b>65,462,392</b>	<b>1,387,256</b>
<b>E. NET ACTIVITY</b>		<b>(39,593,791)</b>	<b>(536,326)</b>	<b>(40,130,117)</b>
<b>F. FUND BALANCE, RESERVES</b>				
Beginning Balance		42,280,891	1,146,322	43,427,213
Ending Balance		<b>2,687,100</b>	<b>609,996</b>	<b>3,297,096</b>
<b>COMPONENTS OF ENDING BALANCE</b>				
A) NONSPENDABLE				
Revolving Cash	9711	300,000	-	300,000
Stores	9712	275,000	-	275,000
B) RESTRICTED				
	9740	-	609,996	609,996
C) COMMITTED				
	9750	-	-	-
D) ASSIGNED				
Carryover (Projected)	9780	3,000,000	-	3,000,000
E) UNASSIGNED & UNAPPROPRIATED				
Economic Uncertainties @ 2%	9789	8,511,547	-	8,511,547
<b>Budget Solutions to meet 2%</b>		<b>(8,479,447)</b>		<b>(8,479,447)</b>
Special Reserve Fund (Fund 17)		920,000		920,000
<b>TOTAL COMPONENTS OF ENDING FUND BALANCE</b>		<b>2,687,100</b>	<b>609,996</b>	<b>3,297,096</b>

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Ron Little  
Staff Support: Rheia Alschbach

**AGENDA ITEM:** 7.2

**SUBJECT: COMMUNITY FACILITIES DISTRICTS SPECIAL TAX  
REDUCTION PLAN**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Information and Presentation.**

**DISCUSSION/PROGRAM:**

The District’s Community Facilities Districts (“CFD”) program is comprised of thirty-eight CFDs and Improvement Areas that have helped fund the construction of fourteen school facilities and many additional non-school facilities.

Over the past year, staff has been working with our District Financial Advisor and Special Tax Consultant to create a plan to outline steps to begin the process of retiring CFD special taxes.

This evening the team will present a brief summary of the CFD program, an overview of the assumptions in preparing the reduction plan, and the recommended approach to put the reduction plan into action.

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O’CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Carol Osborne

**AGENDA ITEM:** 8.1

Staff Support: Todd Cassen, Doug Johnson, Kimie Lochtefeld, and Kimberlie Rens

**SUBJECT: CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA)  
NEW BOARD POLICY 6157 - DISTANCE LEARNING**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Adopt California School Boards Association (CSBA) new Board Policy 6157 - Distance Learning.**

**DISCUSSION/PROGRAM:**

At the May 14, 2020, Board Meeting, Board Policy 6157 – Distance Learning was presented to the Board as a first reading. In response to recent statewide, mandated school closures due to the COVID-19 virus, CSBA developed new *Board Policy 6157 – Distance Learning*. The new policy addresses the need for distance learning to support student achievement of academic goals during the physical closure of school sites in the event of widespread illness, natural disaster, or other emergency.

The new *Board Policy 6157 - Distance Learning* has been reviewed by staff and is being presented tonight for adoption.

*A copy of the policy has been provided to the Board electronically. Hard copies are available to the public on request. Upon adoption, the policy will be posted on the PUSD website.*

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O’CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Carol Osborne  
Staff Support: Beth Perisic

**AGENDA ITEM:** 8.2

**SUBJECT: PROPOSED ADOPTION OF HIGH SCHOOL  
PSYCHOLOGY TEXTBOOK - FIRST READING**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**First reading.**

**DISCUSSION/PROGRAM:**

The core text listed below is being presented to the Board of Education tonight for a first reading. It is being recommended by Westview High School for use in Psychology 1-2 classes. The book has been reviewed by high school teachers and librarians across the District, who found it to be in alignment with subject-specific California State Standards.

The textbook is available for review in the Administrative Center upon request.

Department	Title and Publisher
Humanities	<u>Thinking About Psychology</u> Author: Charles T. Blair-Broeker and Randal M. Ernest Publisher: Bedford, Freeman Worth Publishers ISBN: 978-1-4641-8654-7

**LEGAL REFERENCE: California Education Code Section 60242**

**FISCAL IMPACT: Westview High School Lottery Funds - \$10,640**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O'CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Carol Osborne  
Staff Support: Mercedes Hubschmitt

**AGENDA ITEM:** 8.3

**SUBJECT: POWAY UNIFIED SCHOOL DISTRICT COVID-19 OPERATIONS WRITTEN REPORT (OWR) FOR 2019-2020 - FIRST READING**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**First reading.**

**DISCUSSION/PROGRAM:**

In compliance with the Governor of California’s Executive Order N-56-20, Poway Unified School District (PUSD) staff has developed the COVID-19 Operations Written Report using the template provided by the California Department of Education.

The COVID-19 Operations Written Report specifically addresses and describes:

1. An overview explaining the changes to program offerings the Local Education Agency (LEA) has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.
2. How the LEA is meeting the needs of its English learners, foster youth, and low-income students.
3. The steps taken by the LEA to continue delivering high quality distance learning opportunities; provide school meals while maintaining social distancing practices; and arrange for supervision of students during ordinary school hours.

Opportunities for stakeholders to provide input in the development of PUSD’s OWR include:

- District staff and community input via Thoughtexchange
- District Advisory Committee (DAC), District English Learner Advisory Committee (DELAC), and PUSD Emergency Operations Committee (EOC)
- Foster and Homeless Liaisons, Youth in Transition Coordinator, Title I Administrators, English Learner District TOSAs, Special Education Administrators, and Caring Connections Center Counselor

*A copy of the COVID-19 Operations Written Report is available for public review in the Administration Center upon request. A request for formal adoption will be submitted at the June 25, 2020, PUSD Board Meeting. Upon adoption, the report will be posted on the PUSD website.*

**LEGAL REFERENCE: Executive Order N-56-20 (April 20, 2020)**

**FISCAL IMPACT: None**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O’CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Carol Osborne

**AGENDA ITEM:** 8.4

Staff Support: Todd Cassen, Doug Johnson, Kimie Lochtefeld, Kimberlie Rens

**SUBJECT: 2020-2021 REOPENING PLANNING COMMITTEE**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Information.**

**DISCUSSION/PROGRAM:**

A joint Poway Unified School District (PUSD), Poway School Employees Association (PSEA), and Poway Federation of Teachers (PFT) Reopening Planning Committee convened on Monday, May 18, 2020, to begin conversations about how to safely and effectively reopen our schools when authorized to do so by health officials. The committee will meet weekly to start and includes members of Learning Support Services, Technology and Innovation, Student Support Services, Personnel Support Services, Business Support Services, a principal from each level, the PSEA President, and the PFT President. The work of the committee will be conducted in two phases.

In Phase I, the committee will be reviewing pertinent guiding documents and gathering input from all stakeholders through surveys. The first survey will go to families and employees. It will target the important question of what measures need to be in place to feel safe to physically return to work and school as our campuses and offices begin to reopen for on-campus learning. The second survey regarding distance learning will be sent to students, teachers, principals, and instructional assistants. This survey will inform next steps for refining potential virtual learning in the fall.

During Phase II, a draft plan for reopening schools will be developed and reviewed by stakeholders. This model of collaboration with all stakeholders will help to ensure that we are all working together toward a safe and effective reopening of our schools.

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O'CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps  
Staff Support: Amanda Marshall

**AGENDA ITEM:** 11.1

**SUBJECT: APPROVAL OF REGULAR BOARD MEETING DATES  
FOR 2021 - SECOND READING**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Approval of the recommended Regular Board Meeting dates schedule for the year 2021.**

**DISCUSSION/PROGRAM:**

Listed below are the recommended Regular Board Meeting dates for the year 2021:

Proposed Dates
Thursday, January 14, 2021
Thursday, February 11, 2021
Thursday, March 11, 2021
Thursday, April 8, 2021
Thursday, May 13, 2021
Thursday, June 3, 2021*
Thursday, June 24, 2021*
Thursday, August 12, 2021
Thursday, September 9, 2021
Thursday, October 14, 2021
Thursday, November 18, 2021*
Thursday, December 16, 2021*

Regular Board Meetings are held at the Poway Unified School District Office, 15250 Avenue of Science, San Diego, beginning at 6:00 p.m. (During the COVID-19 crisis, Board Meeting will be held via Zoom Meetings.)

Continued...

**LEGAL REFERENCE: California Education Code Sections 35140**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE: AKINS \_\_\_\_**



\*Denotes Regular Board Meeting(s) not held on the second Thursday of the month due to the following:

- June meeting dates – requires two regular Board Meetings for the Local Community Accountability Plan (LCAP), and no July Board Meeting
- November – conflict with holiday
- December – conflict with Board Bylaws 9110 and winter break

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps

**AGENDA ITEM:** 12.1

Staff Support:

**SUBJECT: BOARD MEMBER REPORTS**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Information.**

**DISCUSSION/PROGRAM:**

Kimberley Beatty –

Ginger Couvrette -

Michelle O’Connor-Ratcliff –

Dr. Darshana Patel –

T.J. Zane -

Mariana Akins, Student Board Member –

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O’CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps

**AGENDA ITEM:** 12.2

Staff Support:

**SUBJECT: SUPERINTENDENT'S REPORT**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Information.**

**DISCUSSION/PROGRAM:**

Dr. Marian Kim Phelps will present a brief update on current issues and events.

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_ COUVRETTE \_\_\_ O'CONNOR-RATCLIFF \_\_\_ PATEL \_\_\_ ZANE \_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps

**AGENDA ITEM:** 13.0

Staff Support:

**SUBJECT: CLOSED SESSION - CONTINUATION OF CLOSED SESSION AGENDA FROM PAGE ONE AS NECESSARY**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

**RECOMMENDATION:**

**Action / Information.**

**DISCUSSION/PROGRAM:**

**2.0 CLOSED SESSION**

- 2.1 Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), 54956.9(e)(3)
- 2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)
- 2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)
- 2.4 Negotiations - PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8
- 2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Nonreelection Pursuant to Government Codes 54954.5(e), and 54957
- 2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957

**LEGAL REFERENCE: As Listed**

**FISCAL IMPACT: N/A**

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE: AKINS \_\_\_\_**

**TO: BOARD OF EDUCATION**

**MEETING DATE:** June 3, 2020

**FROM:** Marian Kim Phelps

**AGENDA ITEM:** 14.0

Staff Support:

**SUBJECT: ADJOURNMENT / NEXT MEETING**

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote  
Required

**RECOMMENDATION:**

**Information.**

**DISCUSSION/PROGRAM:**

The next **regularly**-scheduled Board Meeting will be held on **Thursday, June 25, 2020**, at **6:00 p.m.** at the Poway Unified School District Office, 15250 Avenue of Science, San Diego. (During the COVID-19 crisis, all Board Meetings will be held via Zoom Meetings.)

**LEGAL REFERENCE:** N/A

**FISCAL IMPACT:** N/A

**MOVED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTE:** BEATTY \_\_\_\_ COUVRETTE \_\_\_\_ O'CONNOR-RATCLIFF \_\_\_\_ PATEL \_\_\_\_ ZANE \_\_\_\_ **STUDENT PREFERENTIAL VOTE:** AKINS \_\_\_\_