POWAY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING
AGENDA

Thursday, February 14, 2019

District Office
Community Room
15250 Avenue of Science – San Diego, CA  92128
REGULAR MEETING BEGINS AT 6:00 P.M.

NOTE: At 4:00 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session in the Board Conference Room.

1.0 CALL TO ORDER

2.0 CLOSED SESSION

2.1 Pending Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), 54956.9(d)(1), and 54957.1(a)(3)(A)
   a. Case No. 2018090822
   b. Case No. 208100485

2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)
   a. Name of Case: TC-18-12
      Legal Counsel: William Pate
   b. Name of Case: TC-17-05:
      Legal Counsel: Aaron Hanes

2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c); Ratification of Stipulated Agreements for Student Expulsions:
   Case No. 2018-2019.06
   Case No. 2018-2019.07
   Case No. 2018-2019.08
   Case No. 2018-2019.09

2.4 Negotiations – PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8
   a. Agency Negotiator: James Jimenez
   b. Real Property – Santaluz Surplus Property, Parcel Number 312-293-11 00, 293-11-00, 306-250-27-00 and 306-020-32-00
      Agency Negotiator: Ron Little
2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/
Non-relection Pursuant to Government Codes 54954.5(e), and 54957
a. Classified Employee

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957
a. Superintendent Mid-Year Evaluation

3.0 CALL TO ORDER
3.1 Pledge of Allegiance Patel
3.2 Report Out of Closed Session Patel
3.3 Members in Attendance Patel
3.4 Welcome to Public – Jake Schwartz Schwartz
3.5 Action Approval of Agenda/Sequence Patel

4.0 ORAL PRESENTATIONS
4.1 Information Student Board Representatives Patel

4.2 Public Comments Patel
Individuals wishing to address the Board regarding an item on the agenda or items
of specific concern, may do so at this time. Speakers are limited to (3) three
minutes, (15) fifteen minutes per topic. Times may be shortened or extended at
the direction of the Board. Speakers are requested to submit a speaker slip to the
Clerk of the Board prior to the start of the meeting.

4.3 Information/ Facilities Condition Assessment Report Presentation Little

5.0 CONSENT CALENDAR Patel

Items listed under Consent Agenda are considered routine and will be approved/adopted
by a single motion. There will be no separate discussion of these items; however, any
item may be removed from the Consent Calendar upon the request of any member of the
Board, discussed, and acted upon separately. The Superintendent and staff recommend
approval of all Consent Calendar items.

5.1 Approval of Consent Calendar Patel
a. Approval of Minutes

5.2 Consent Calendar – Personnel Support Services Jimenez
a. Approval of Certificated Personnel Report No. 07-2019

b. Approval of Classified Personnel Report No. 07-2019

c. Approval of Student Teaching Agreement with National University
d. Report on Annual Training for Mandated Reporters

5.3 **Consent Calendar – Business Support Services**

a. Approval/Ratification of Contractual Services Report No. 07-2019

b. Ratification of District Purchase Orders

c. Ratification and Approval of District Commercial Warrants for January 2019

d. Approval of Monthly Budget Revisions

e. Approval of Resolution No. 36-2019 Entitled “National School Breakfast Week”

f. Acknowledgment of Annual Continuing Disclosure Reports

g. Approval of Resolution No. 38-2019 Designating an Additional Person Authorized to Act on Behalf of Poway Unified School District and Amending Resolution No. 64-2018

h. Approval of Quarterly Associated Student Body (ASB) and Student Council Financial Reports and Ratification of ASB Purchase Orders

i. Acknowledgment of Quarterly Disclosure of Local Agency Investments for Poway Unified School District

j. Acknowledgment of Quarterly Disclosure of Local Investments for Community Facilities Districts Nos. 1 Through 16

k. Acknowledgment of Enrollment Report No. 5/2018-2019


m. Award Contracts for Bid No. 2019-06B Student Charter Bus Transportation Services to Multiple Vendors

n. Approval of Resolution No. 40-2019 Entitled “Approving a Seventh Supplemental Bond Indenture Pertaining to the Poway Unified School District Community Facilities District No. 6 (4S Ranch) Special Tax Refunding Bonds, Series 2016”
5.4 Consent Calendar – Learning Support Services

a. Adoption of New High School Course

b. Approval of the Agreement for Participation in San Diego County’s Career Technical Education (CTE)

c. Approval of Revised California School Board Association (CSBA) Board Policies 5000 and 6000 Series

d. Approval of School Plan for Student Achievement (SPSA) for Elementary, Middle, and High Schools for 2018-2019

e. Approval of Interdistrict Attendance Permit Contracts

f. Approval of Poway Unified School District English Language Learner Master Plan

g. Approval/Ratification of Out-of-State Field trip

5.5 Consent Calendar – Student Support Services

a. Approval of Comprehensive School Site Safety Plans

5.6 Consent Calendar – Technology and Innovation

5.7 Consent Calendar – Superintendent

6.0 PERSONNEL SUPPORT SERVICES

6.1 Action Approval of Resolution No. 41-2019 Entitled “Resolution Regarding The Elimination of Classified Positions as Contained Within Exhibit ‘A’; Corresponding Layoff of Classified Employees

6.2 Action Approval of Salary Reallocation for Lead Payroll Technician

6.3 Action Approval of Salary Reallocation for Payroll Technician

6.4 Action Information Initial Proposal from Board of Education to Poway School Employees Association (PSEA) Unit I 2019-2020 – First Reading

6.5. Action Information Initial Proposal from Board of Education to Poway School Employees Association (PSEA) Unit II 2019-2020 – First Reading

6.6* Action Information Proposal of 2019-2020 Year-Round Student Attendance Calendar for Valley Elementary School – First Reading
7.0 BUSINESS SUPPORT SERVICES

7.1 Action Approval of Resolution No. 42-2019 entitled “Authorization to Adopt the Public Agencies Post-employment Benefit Irrevocable Trust Administered by Public Agency Retirement Services (PARS)”

7.2 Action Approve Resolution 43-2019 Entitled “Authorization to Purchase Digital Schools Suite Plus – A Position Control System, as a Sole Source Provider without Soliciting Competitive Bids”

7.3 Action/ Public Hearing Public Hearing and Approval of Resolution No. 37-2019 “Dedication of Easement to San Diego Gas & Electric Along Midland Road”

7.4 Action Approval of Resolution No. 35-2019 Entitled “Ordering Judicial Foreclosure Pursuant to the Mello-Roos Community Facilities Act of 1982 of Certain Properties for Which the Payment of Special Taxes are Delinquent, Approving and Ratifying Certain Actions of Special Counsel, and Ordering that the Tax Collector be Credited with those Special Taxes”

8.0 LEARNING SUPPORT SERVICES

8.1 Action Ratification of Stipulated Agreements for Student Expulsions

8.2 Action Readmission of Students on Expulsion

8.3 Action Approval of Resolution No. 31-2019 Support for Civic Learning

8.4 Action Low Performing Students Block Grant Plan

8.5 Information Fee Increase for the Extended Student Services (ESS) Summer Program

9.0 STUDENT SUPPORT SERVICES

10.0 TECHNOLOGY AND INNOVATION

11.0 SUPERINTENDENT

11.1 Action Approval of Revisions to Board Bylaw 9323

11.2 Action The Board of Trustees will vote for up to seven candidates for the California School Board Association Delegate Assembly.

12.0 REPORTS AND COMMENTS

12.1 Information Board Member Reports

12.2 Information Superintendent’s Report

a. Information Student Recognition
b. Information Staff Recognition Kim Phelps

c. Information School Recognition Kim Phelps

13.0 CLOSED SESSION – CONTINUATION OF CLOSED SESSION AGENDA FROM PAGE ONE AS NECESSARY Patel

14.0 ADJOURNMENT / NEXT MEETING Patel

The next regularly scheduled Board Meeting will be held on Thursday, March 14, 2019, at 6:00 p.m. at the Poway Unified School District Office, 15250 Avenue of Science, San Diego.

*Student Board Members shall be recognized at Board meetings as full members of the Board, and shall be allowed to participate in the discussion of issues, except items related to closed session, discipline, personnel, and employer-employee relations. Board Bylaw 9150

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District’s Governing Board, please contact the office of the District Superintendent at (858) 521.2700 [15250 Avenue of Science, San Diego]. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Written materials relating to an item on this agenda that are distributed to the Poway Unified School District Board of Education within 72 hours before it is to consider the item at its regularly scheduled meeting will be available for public inspection at 15250 Avenue of Science, San Diego, during normal business hours. Such written materials will also be made available on the district website [www.powayusd.com], subject to staff’s ability to post the documents before the regularly scheduled meeting.
TO:          BOARD OF EDUCATION       MEETING DATE: February 14, 2019
FROM: Marian Kim Phelps           AGENDA ITEM: 3.5

Staff Support:

SUBJECT: APPROVAL OF AGENDA/SEQUENCE

RECOMMENDATION:

Approval of the February 14, 2019, agenda/sequence.

DISCUSSION/PROGRAM:

Agenda items may be addressed out of order if items of community interest, requiring extended presentation or discussion, requiring contractual services, or department(s) do not have any agenda items for discussion/action.

LEGAL REFERENCE: N/A

FISCAL IMPACT: None

MOVED BY: _____________________        SECONDED BY: _____________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___

STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION

FROM: Marian Kim Phelps

MEETING DATE: February 14, 2019

AGENDA ITEM: 4.1

Staff Support:

SUBJECT: STUDENT BOARD REPRESENTATIVES

RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

Abraxas High School: Alec Cito
Del Norte High School: Delaney Anderson and Alexis Long
Mt. Carmel High School: Tyler Vandenberg
Poway High School: March 14, 2019, Board Meeting
Rancho Bernardo High School: March 14, 2019, Board Meeting
Westview High School: March 14, 2019, Board Meeting

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___  STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION
FROM: Marian Kim Phelps

Subject: PUBLIC COMMENTS

RECOMMENDATION:

PUBLIC COMMENT WILL BE LIMITED TO THREE MINUTES PER SPEAKER.

DISCUSSION/PROGRAM:

Welcome to the monthly meeting of the Board of Education.

If you would like to address the Board on any agenda item, please complete a speaker’s slip. All requests to speak must be submitted to the Clerk of the Board before the agenda item comes up. If you are requesting an agenda item be pulled for public discussion from Section 5.0, Consent Calendar, a speaker slip must be submitted to the Clerk, as approval of the Consent Calendar is one of the first items up for approval.

Item 4.2 is placed on our agenda to enable members of our community to bring items that are not placed anywhere else on the agenda to the Board’s attention.

Speaking time is limited to three minutes per speaker with a maximum of fifteen minutes per topic unless waived by the Board president. There will be a 30 second yellow warning light when time is running out. Speakers may only speak on one topic under Item 4.2 and may not defer their speaking time to another individual.

If there are concerns regarding specific individuals, it is preferred that the speaker refrain from naming them publicly to respect their privacy.

The Board will accept and review any written materials that would provide more specific information.

The Brown Act does not permit Board action or extended discussion of any item not on the agenda, but your concerns will be referred to staff.

LEGAL REFERENCE: Government Code Section 54950 et seq.

FISCAL IMPACT: N/A

MOVED BY: ________________________ SECONDED BY: ________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION  
FROM: Ron Little  
Staff Support: Chad Koster  
AGENDA ITEM: 4.3  
MEETING DATE: February 14, 2019

SUBJECT: FACILITIES CONDITION ASSESSMENT REPORT

RECOMMENDATION:

Information/Presentation.

DISCUSSION/PROGRAM:

The Board approved a contract to Ameresco, Inc., on January 18, 2018 for a districtwide Facilities Condition Assessment (FCA) and an integrated Computerized Maintenance Management System (CMMS) software system that included Work Order Management, Scheduled Preventive Maintenance, and Capital Forecasting capabilities. The Ameresco team has worked closely with the District’s Facilities and Planning teams to gather critical building information and assess all major building systems, document deficiencies, establish the current Facility Condition Index (FCI) for each building throughout the District. This comprehensive assessment has been uploaded into the Asset Planner database where it will be used to inform the District’s upcoming facilities master planning work as well as assist with strategic capital and maintenance planning.

The Ameresco team will provide a brief summary of the Facility Condition Assessment work at tonight’s Board meeting.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE:  BEATTY ___  COUVRETTE ___  O’CONNOR-RATCLIFF ___  PATEL ___  ZANE ___  STUDENT PREFERENTIAL VOTE:  SCHWARTZ ___
TO: BOARD OF EDUCATION
FROM: Marian Kim Phelps
MEETING DATE: February 14, 2019
AGENDA ITEM: 5.1

Staff Support:

SUBJECT: APPROVAL OF CONSENT CALENDAR

RECOMMENDATION:

The following items comprise the Consent Calendar. Action may be taken on these items by a single motion of the Board, allowing time for discussion on other routine items.

DISCUSSION/PROGRAM:

5.1 Consent Calendar – Approval of Consent Calendar
   a. Approval of Minutes

5.2 Consent Calendar – Personnel Support Services
   a. Approval of Certificated Personnel Report No. 07-2019
   b. Approval of Classified Personnel Report No. 07-2019
   c. Approval of Student Teaching Agreement with National University
   d. Report on Annual Training for Mandated Reporters

5.3 Consent Calendar – Business Support Services
   a. Approval/Ratification of Contractual Services Report No. 07-2019

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

Continued…

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ 
STUDENT PREFERENTIAL VOTE: SCHWARTZ___
b. Ratification of District Purchase Orders

c. Ratification and Approval of District Commercial Warrants for January 2019

d. Approval of Monthly Budget Revisions

e. Approval of Resolution No. 36-2019 Entitled “National School Breakfast Week”

f. Acknowledgment of Annual Continuing Disclosure Reports

g. Approval of Resolution No. 38-2019 Designating an Additional Person Authorized to Act on Behalf of Poway Unified School District and Amending Resolution No. 64-2018

h. Approval of Quarterly Associated Student Body (ASB) and Student Council Financial Reports and Ratification of ASB Purchase Orders

i. Acknowledgment of Quarterly Disclosure of Local Agency Investments for Poway Unified School District

j. Acknowledgment of Quarterly Disclosure of Local Investments for Community Facilities Districts Nos. 1 Through 16

k. Acknowledgment of Enrollment Report No. 5/2018-2019


m. Award Contracts for Bid No. 2019-06B Student Charter Bus Transportation Services to Multiple Vendors

n. Approval of Resolution No. 40-2019 Entitled “Approving a Seventh Supplemental Bond Indenture Pertaining to the Poway Unified School District Community Facilities District No. 6 (4S Ranch) Special Tax Refunding Bonds, Series 2016”

5.4 Consent Calendar – Learning Support Services

a. Adoption of New High School Course

…continued
b. Approval of the Agreement for Participation in San Diego County’s Career Technical Education (CTE)

c. Approval of Revised California School Board Association (CSBA) Board Policies 5000 and 6000 Series

d. Approval of School Plan for Student Achievement (SPSA) for Elementary, Middle, and High Schools for 2018-2019

e. Approval of Interdistrict Attendance Permit Contracts

f. Approval of Poway Unified School District Learner Master Plan

g. Approval/Ratification of Out-of-State Field trip

5.5 Consent Calendar – Student Support Services
a. Approval of Comprehensive School Site Safety Plans

5.6 Consent Calendar – Technology and Innovation

5.7 Consent Calendar – Superintendent

Mizel
Burks
Kim Phelps
TO: BOARD OF EDUCATION                        MEETING DATE: February 14, 2019
FROM: Marian Kim Phelps                        AGENDA ITEM: 5.1(a)

Staff Support:

SUBJECT: APPROVAL OF MINUTES

RECOMMENDATION:

Approval of the January 17, 2019, Regular Board Meeting minutes and the January 24, 2019, Special Board Meeting minutes as presented.

DISCUSSION/PROGRAM:

The January 17, 2019, Regular Board Meeting minutes and the January 24, 2019, Special Board Meeting minutes are attached.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: ________________________  SECONDED BY: ________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___  STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
CLOSED SESSION

Board President Darshana Patel called the meeting to order at 4:03 p.m. to receive public comment on the closed session agenda items. There were no public comments, and all Board members convened to closed session in the Board Conference Room. The closed session was adjourned at 5:55 p.m., and Board members reconvened in the Community Room to begin their regular meeting and relay any reportable action taken during closed session.

REGULAR MEETING

1.0 CALL TO ORDER – PUBLIC SESSION

2.0 CLOSED SESSION

2.1 Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 4956.9(d)(1), 54956.9(e)(3), and 54957.1(a)(3)(A)
   a. Name of Case: PERB Case No. LA-CE6189-E, Approval of settlement agreement between the Poway Unified School District and Poway School Employees Association
      Legal Counsel: Gerald Conradi
   b. (1) Case No. 2018060535 / 2018080542 (Consolidated)
      (2) Case No. 2018100043

2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)

2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)
   a. Case No. 2018-2019.06
   b. Appeal of Administrative Placement Appeal Hearing Decision

2.4 Negotiations – PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8

2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Nonelection Pursuant to Government Codes 54954.5(e), and 54957

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957
   a. Superintendent Goals and Mid-Year Evaluation
3.0 RECONVENE / CALL TO ORDER AND PLEDGE OF ALLEGIANCE

3.1 Board President Darshana Patel reconvened the meeting in Public Session at 6:05 p.m. and led the salute to the flag.

3.2 Report Out of Closed Session

2.1-A: Clerk Couvrette reported that in the matter of Pending/Existing Litigation, Name of Case: PERB Case No. LA-CE6189-E, Approval of settlement agreement between the Poway Unified School District and Poway School Employees Association, on a motion by Mr. Zane and a second by Ms. O’Connor-Ratcliff, the Board voted to approve a Settlement Agreement between the Poway Unified School District and Poway School Employees Association (“PSEA”) in PERB Case Number LA-CE-6189-E.

The substance of this Settlement Agreement includes the following provisions:

Eligible unit members in the Office/Technical and Paraprofessional Unit who are in regular employment status on December 13, 2018 shall receive a payout of vacation days.

Eligible unit members with a contracted work year of 9 ½ or 10 months shall receive a vacation payout of 2 days. Eligible unit members with a contracted work year of 10 ½ months shall receive a vacation payout of 1.5 days. Eligible unit members with a contracted work year of 11, 11 ½, or 12 months shall receive a vacation payout of 1 day.

The payout of vacation days shall be granted on a one-time basis only. The one-time payout of vacation days shall occur on or about March 31, 2019.

No unit member hired on or after December 14, 2018 shall receive the one-time payout of vacation days.

The Agreement shall be inapplicable to individuals who are no longer employed by the District as of December 13, 2018.

PSEA withdraws PERB Unfair Practice Charge No. LA-CE-6189-E. The Agreement represents a full and complete resolution of the claims and disputes between the parties based upon the above unfair practice charge. Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.

2.1-B-1: Clerk Couvrette reported that in the matter of Pending/Existing Litigation, Case No. 2018060535 / 2018080542 (Consolidated), on a motion by Ms. O’Connor-Ratcliff and a second by Mr. Zane, the Board voted to approve a final settlement of $30,000. Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.

2.1-B-2: Clerk Couvrette reported that in the matter of Pending/Existing Litigation, Case No. 2018100043, on a motion by Ms. O’Connor-Ratcliff and a second by Mr. Zane, the Board voted to approve a final settlement agreement of $18,000. Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.

2.3-B: Clerk Couvrette reported that in the matter of Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters, Appeal of Administrative Placement Appeal Hearing Decision, on a motion by Ms. O’Connor-Ratcliff and a second by Mrs. Couvrette, the Board voted to uphold the Administrative Placement Appeal Hearing Decision. The period of the Administrative Placement will be
for the remainder of the current semester and the following semester. **Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.**

There was no other reportable action taken in closed session.

### 3.3 Members in Attendance
All Board members were in attendance, including Student Board Member Jake Schwartz.

### 3.4 Welcome to Public
Student Board Member Jake Schwartz welcomed the public and offered instructions on the procedure for addressing the Board during the Public Comments segment of the meeting.

### 3.5 Approval of Agenda/Sequence
On a motion by Mr. Zane, and a second by Ms. O’Connor-Ratcliff, the agenda/sequence was approved as presented. Preferential vote Aye by Student Board Member Jake Schwartz. **Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.**

### 4.0 ORAL PRESENTATIONS

#### 4.1 Student Board Representatives
Student Board representatives Savannah Evanko from Poway High School, Sydney Roberts from Rancho Bernardo High School, and Dean Olsson from Westview High School, reported on events and activities at their respective schools.

#### 4.2 Public Comments
Individuals wishing to address the Board regarding an item on the agenda or items of specific concern, may do so at this time. Speakers are limited to (3) three minutes, (15) fifteen minutes per topic. Times may be shortened or extended at the direction of the Board. Speakers are requested to submit a speaker slip to the Clerk of the Board prior to the start of the meeting.

**Public Comments:**
- Lizzie Whitehead spoke regarding the PUSD all District Choir Concert on January 19th and 20th.
- Allie Furlong spoke regarding a performance in the Poway High Theater on February 1st, 2nd, 8th, and 9th.
- Janet Lettang spoke about student visual and preforming arts and adopting new student arts standards.

#### 4.3 Award of OtterCares Grant to Pomerado Elementary School
This item was a presentation and information only.

#### 4.4 Bond Investor Outreach Feedback
This item was a presentation and information only.

#### 4.5 X-Ploration Program
This item was a presentation and information only.
5.0 **CONSENT CALENDAR**

5.1 Approval of Consent Calendar
   a. Approval of Minutes

5.2 Consent Calendar – Personnel Support Services
   a. Approval of Certificated Personnel Report No. 06-2019
   b. Approval of Classified Personnel Report No. 06-2019
   c. Approval of the Williams Settlement Quarterly Report for December 2018
   d. Approval of Resolution No. 32-2019 Entitled “Authorization to Teach out of Major or Minor Fields”
   e. Approval of Resolution No. 33-2019 to Designate an Authorized PUSD Representative for the San Diego and Imperial County Schools Fringe Benefits Consortium (FBC)

5.3 Consent Calendar – Business Support Services
   a. Approval/Ratification of Contractual Services Report No. 06-2019
   b. Ratification of District Purchase Orders
   c. Ratification and Approval of District Commercial Warrants for December 2018
   d. Acknowledgement of Enrollment Report No. 4/2018-2019
   e. Acknowledgement of Del Norte High School as a Potential Cellular Site by T-Mobile
   f. Approval of Resolution No. 20-2019 Entitled “Declaration of Intention to Dedicate a Road Easement to San Diego Gas and Electric Company, a California Corporation, Along Midland Road”

5.4 Consent Calendar – Learning Support Services
   a. Approval/Ratification of Out-of-State Field Trips
   b. Approval of the District-Level Title I, Part A, Parent and Family Engagement Policy

5.5 Consent Calendar – Student Support Services

5.6 Consent Calendar – Technology and Innovation
   a. Approval of Donation of Computers to the Home Computer Giveaway Program

5.7 Consent Calendar – Superintendent
   a. Acceptance of Gift(s)

On a motion by Mr. Zane, and a second by Ms. O’Connor-Ratcliff, the Consent Calendar was approved as presented with exception of items 5.1(a) and 5.3(a) pulled by Mrs. Couvrette and item 5.3(b) pulled by Mrs. Beatty for further discussion. *Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.*
As approved in Agenda item 3.4 Agenda/Sequence, items 5.1(a), 5.3(a), and 5.3(b) were pulled for further discussion and heard prior to item 6.0.

5.1(a) Approval of Minutes
Following discussion, on a motion by Mr. Zane, and a second by Ms. O’Connor-Ratcliff, the Board approved the December 13, 2018, Regular Board Meeting Minutes as presented. **Ayes: Patel, O’Connor-Ratcliff, Beatty, and Zane. Abstain: Couvrette. Motion carried, 4-0.**

5.3(a) Approval/Ratification of Contractual Services Report No. 06-2019
Following discussion, on a motion by Ms. O’Connor-Ratcliff, and a second by Mr. Zane, the Board approved the Contractual Services Report No. 06-2019 as presented. **Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.**

5.3(b) Ratification of District Purchase Orders
Following discussion, on a motion by Mrs. Beatty, and a second by Mr. Zane, the Board approved the District Purchase Orders as presented. **Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.**

Public Speaker: Janet Lettang asked about the cost covering software and services for 3-years, feedback, and if there will be an evaluation.

6.0 PERSONNEL SUPPORT SERVICES
6.1 Approval of Revisions to Board Policy 4.318, “Exempt Positions – Salary Schedule”
Following discussion, on a motion by Mr. Zane, and a second by Ms. O’Connor-Ratcliff, the Board approved the revisions to Board Policy 4.318 as presented. **Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.**

7.0 BUSINESS SUPPORT SERVICES
7.1 Review and Acceptance of the 2017-2018 Financial Compliance and Program Audit
Following discussion, on a motion by Mr. Zane, and a second by Ms. O’Connor-Ratcliff, the Board approved the 2017-2018 Financial Compliance and Program Audit as presented. Preferential vote Aye by Student Board Member Jake Schwartz. **Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.**

8.0 LEARNING SUPPORT SERVICES
8.1 Readmission of Student on Expulsion
On a motion by Mr. Zane, and a second by Board President Patel, the Board approved the readmission to Poway Unified School District for case number 2017-2018.26. **Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.**

8.2 Proposed Adoption of New High School Course – First Reading
This item was presented as a first reading.

9.0 STUDENT SUPPORT SERVICES
9.1 Approval of Resolution No. 30-2019 Entitled “National School Counseling Week 2019”
On a motion by Mr. Zane, and a second by Ms. O’Connor-Ratcliff, the Board approved Resolution No. 30-2019 as presented. Preferential vote Aye by Student Board Member Jake Schwartz. **Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.**
10.0 TECHNOLOGY AND INNOVATION
10.1 School Site Security Cameras
This item was presented as information only.

11.0 SUPERINTENDENT
11.1 Approval of California School Board Association (CSBA) Board Policy 2210 Administrative Discretion Regarding Board Policy
On a motion by Ms. O’Connor-Ratcliff, and a second by Mr. Zane, the Board approved CSBA Board Policy 2210 as presented. Preferential vote Aye by Student Board Member Jake Schwartz. Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.

11.2 Approval of California School Board Association (CSBA) Board Policy 0415 Equity
On a motion by Mr. Zane, and a second by Ms. O’Connor-Ratcliff, the Board approved CSBA Board Policy 0415 as presented. Preferential vote Aye by Student Board Member Jake Schwartz. Ayes: Patel, O’Connor-Ratcliff, Couvrette, Beatty, and Zane. Motion carried unanimously, 5-0.

12.0 REPORTS AND COMMENTS
12.1 Board Member Reports
Board members reported on their activities and events attended since the previous meeting.

12.2 Superintendent’s Report
The following updates on current issues and events were presented:

- Dr. Kim Phelps spoke about Adobe Bluffs Middle School winning the prestigious title of International Confucius Classroom of the Year Award for best Mandarin language and culture program.
- Dr. Kim Phelps spoke about gathering data for next month’s Local Control and Accountability Program (LCAP) through Thoughtexchange online platform.

(a) Student Recognition
Accomplishments and awards earned by students were recognized.

(b) School Recognition
Accomplishments and awards earned by schools were recognized.

13.0 CLOSED SESSION
There were no additional items discussed in Closed Session.

14.0 ADJOURNMENT
The meeting was adjourned at 8:09 p.m.

________________________________ ________________________________
Darshana Patel, President Ginger Couvrette, Clerk

_________________________________
Marian Kim Phelps, Secretary
SPECIAL MEETING
The meeting was called to order at 8:09 a.m. Members in attendance were Board President Darshana Patel, Michelle O’Connor-Ratcliff, Ginger Couvrette, and T.J. Zane. Absent: Kimberley Beatty

A. PUBLIC COMMENT
   • Janet Lettang spoke regarding the irrevocable trust.

B. BOARD BUDGET WORKSHOP
   Staff conducted a budget workshop for the Board of Education. Priorities were discussed.

C. ADJOURNMENT
   The meeting was adjourned at 12:00 p.m.

_____________________________             __________________________
Darshana Patel                          Ginger Couvrette
Board President                                                                      Board Clerk

_____________________________
Marian Kim Phelps, Secretary

am
TO: BOARD OF EDUCATION
FROM: James Jimenez
Staff Support: Genny Girten
MEETING DATE: February 14, 2019
AGENDA ITEM: 5.2(a)

SUBJECT: APPROVAL OF CERTICATED PERSONNEL REPORT NO. 07-2019

RECOMMENDATION:

Approve the Certificated Personnel Report No. 07-2019 as presented.

DISCUSSION/PROGRAM:

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: ___________________________ SECONDED BY: ___________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION

FROM: James Jimenez
Staff Support: Genny Girten

MEETING DATE: February 14, 2019

AGENDA ITEM: 5.2(b)

SUBJECT: APPROVAL OF CLASSIFIED PERSONNEL REPORT NO. 07-2019

RECOMMENDATION:

Approve the Classified Personnel Report No. 07-2019 as presented.

DISCUSSION/PROGRAM:

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: ________________________  SECONDED BY: ________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019
FROM: James Jimenez
       Staff Support: Brian Morris
AGENDA ITEM: 5.2(c)

SUBJECT: APPROVAL OF STUDENT TEACHING AGREEMENT
          WITH NATIONAL UNIVERSITY

RECOMMENDATION:

Approve the agreement for student teaching education with National University as presented.

DISCUSSION/PROGRAM:

The purpose of the university agreement applies to Practicum Students and Student Teachers who are or will be enrolled in the Teacher Credential Program, and Practicum Students who are or will be enrolled in teacher education program, through National University and who will be serving their Practicum in the District. Student teachers nominated by the University or the District shall be mutually acceptable by both the University and the District, and shall be subject to a mutually acceptable placement within the District. A copy of the student teaching agreement is attached.

LEGAL REFERENCE:  Education Code Section 44227

FISCAL IMPACT:  N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE:  BEATTY ___  COUVRETTE ___  O’CONNOR-RATCLIFF ___  PATEL ___  ZANE ___  STUDENT PREFERENTIAL
       VOTE:  SCHWARTZ ___
NATIONAL UNIVERSITY

STUDENT TEACHING AND PRACTICUM AGREEMENT

This agreement, effective on December 18, 2018, made by and between National University, a California non-profit public benefit corporation (the "University") and Poway Unified, a public entity (the "School"), with reference to the following facts:

ARTICLE 1
RE bâtals

1.1 Section 35160 of the California Education Code provides that the governing board of any school may initiate and carry on any program or activity, or may otherwise act in any manner which is not in conflict with, or inconsistent with, or pre-empted by, any law and which is not in conflict with the purposes for which school districts are established.

1.2 An agreement by a school to provide student teaching or practicum experience to students enrolled in an education credential program offered by an institution of higher education approved by the California Commission on Teacher Credentialing (the "Commission") is not inconsistent with the purposes for which schools are established.

1.3 The University is accredited by the Western Association of Schools and Colleges, and its education credential programs have been approved by the Commission.

1.4 The University desires that the School provide student teaching to students enrolled in the University's teacher training curricula and/or practicum experience to students enrolled in the University's student counseling and other credential curricula. The School agrees to provide such student teaching and/or practicum experience on the terms and conditions specified in this Agreement.

ARTICLES 2
DEFINITIONS

2.1 "Student" shall refer to a student enrolled in a program at the University which is approved by the commission and which leads to an education credential.

2.2 "Master Teacher" shall refer to an employee of the School holding a valid, clear teaching credential issued by the Commission typically with three or more years teaching experience.

2.3 "Student Teaching" shall refer to the active participation by a Student in the duties and functions of classroom teaching under the direct supervision and instruction of one or more Master Teachers.

2.4 "Student Teaching Assignment" shall typically refer to a full day of Student Teaching, five days a week for 12 to 18 weeks, dependent upon program. Student Teaching Assignments shall satisfy all requirements of the Commission.
2.5 "Practicum Supervisor" shall refer to an employee of the School holding a valid Pupil Personnel Services or other credential issued by the Commission or equivalent certification recognized by the School typically with three or more years experience as a school counselor, school psychologist, school social worker, or other education specialist.

2.6 "Practicum" shall refer to the participation by a Student in the duties and functions of a school counselor, school psychologist, school social worker, or school attendance worker under the direct supervision and instruction of one or more Practicum Supervisors.

2.7 "Practicum Assignment" shall consist of between 90 and 600 hours of Practicum depending upon the specific program requirements.

2.8 "Quarter Unit" shall refer to the amount of academic credit earned by a Student through the successful completion as determined by the University of approximately 25 hours of Student Teaching or between 20 to 40 hours of Practicum.

2.9 School Site-employed supervisors must complete an orientation to the program's expectations to be knowledgeable regarding program curriculum and assessments, including the TPEs and the California Teaching Performance Assessment (CAL TPA). School Site employed supervisors are required to complete a minimum of 10 hours of initial orientation provided through National University on the program curriculum, effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, program curriculum and assessments, including the TPEs and the CAL TPA.

2.10 School Site with Student Teachers must have a fully qualified administrator.

2.11 University may request use of video capture for candidate reflection and CAL TPA completion to reflect to the extent possible Student Teacher's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards for their program. School Site shall inform Credential Student Teachers of video recording policies in place for the CAL TPA task video capture requirement.

ARTICLE 3

TERMS AND CONDITIONS

3.1 Student Teaching or Practicum. The School shall provide University students with Student Teaching and/or Practicum in schools and classes of the School under the direct supervision and instruction of a Master Teacher or Practicum Supervisor. The University and the School from time to time shall agree as to the number of students assigned to the School for Student Teaching and/or Practicum.

3.2 District Determination. The School may refuse to accept, or may terminate, any Student assigned to the School for Student Teaching or Practicum based upon its good faith determination that the Student is not performing to the standards of the School. Upon written notification by the School, the University shall promptly terminate the Student's assignment to the School.

3.3 University Determination. The University shall determine the number of units of Student Teaching or Practicum each Student shall receive. Students shall be able to be eligible for more than one Student Teaching Assignment and/or Practicum Assignment at the School.

3.4 District Reimbursement. University shall pay supervising teachers a stipend for supervision of Student Teaching or Practicum at the completion of each semester or quarter, based on the number of units earned by the student teacher or by a predetermined amount. The university determines the rate, as set forth in Attachment A. The University will make such payment directly to the supervising teacher. District acknowledges University Payment to Master Teachers depends on the length of supervision
where long and/or short assignments are assessed on a pro-rated basis, as set forth in Exhibit A. Supervisor stipend is based on generated report created from the University Honorarium Specialist. Stipend will be mailed directly to Support Provider, using address on file provided by SSP. SSP will be sent a required digital honorarium form required to initiate the payment process. Stipend paid to Master Teachers is based on the amount set forth in Exhibit A for supervision of University Student Teachers and Practicum students. The total stipend amount for supervision per student shall not exceed six hundred ($600). Supervising teachers shall be deemed to be independent contractors, and the University shall not withhold or in any way be responsible for the payment of any federal, state or local income or occupational taxes, FICA taxes, unemployment compensation or local income or worker’s compensation contributions, vacation pay, sick leave, retirement benefits or any other payments for or on behalf of supervising teachers.

3.5 Insurance. The District will obtain and maintain a broad form commercial general liability insurance policy with coverage of at least $1,000,000 (one million) for each occurrence and $2,000,000 (two million) in the aggregate, with no exclusion for molestation or abuse. The District will provide the University with proof of such insurance upon execution of this Agreement. For purposes of this Agreement, each of the District and the University will provide workers’ compensation insurance coverage for their own employees, and Students are not employees of either the District or the University.

University agrees to maintain at least $1,000,000 (one million) per occurrence and $2,000,000 (two million) in General Aggregate Liability Insurance coverage, with no exclusion for molestation or abuse. University agrees to provide District with a Certificate of Insurance including an Endorsement/Additional Covered Party Amendatory Endorsement/Additional Insured naming Poway Unified as an additional insured party in conjunction with this Student Teaching and Practicum Agreement.

University agrees that all Students are not employees of the District and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which employees are normally entitled, including but not limited to, State Unemployment Compensation or Workers’ Compensation. Students’ primary coverage for Student Injuries shall be Students’ personal medical insurance.

3.6 Termination of Assignment. In the event a Student Teaching Assignment or Practicum Assignment is terminated before it is completed, the supervising teacher shall receive reimbursement of costs at the rate provided in Article 3.4 pro-rated to the nearest completed Quarter Unit.

3.7 Representations. The University represents that all Students assigned to the School for Student Teaching or Practicum are validly enrolled in a University credential program approved by the Commission. The University makes no other representation, express or implied, about, or assumes any responsibility for, the Student’s fitness or qualification to participate in the Student Teaching or Practicum. Nothing in this Agreement shall be construed as a delegation by the School to the University of any of the School’s duties and responsibilities for operation or supervision of the school or classes of the School.

3.8 Certificate of Clearance. In accordance with California Education Code Section 44320(b), each credential candidate prior to assignment to District must obtain at their sole expense a “Certificate of Clearance,” which includes a complete Live Scan Service. The University will ensure that student’s receive a Certificate prior to beginning their assignment in the district.

3.9 Tuberculosis Clearance. In accordance with California Education Code Section 49406, each credential candidate prior to assignment to School must obtain at the candidate’s sole expense an examination by a licensed physician or surgeon within the past 60 days to determine that he or she is free of active tuberculosis, prior to beginning the candidate’s assignment in the District.

3.10 Video Assessment. School and University agree the use of video recording equipment on any School property, including but not limited to, School classrooms, is solely for the purpose of assessing
student teachers as part of the credentialing process. The School shall provide University Site Support Providers with any or all applicable rules, regulations, and instructions relating to the assessment of student teachers. The University and School agree no video recording of any student teacher will occur without prior written notification of the name of the student teacher as well as date, time, and location of the video recording to the principal of the School where the video recording is to take place. Principal of the School within the School shall provide written approval of said recording; subject to the parent/guardian authorizations set forth in section 3.12 of this agreement.

3.11 **Control, Supervision, Evaluation of Video Recording.** The control, supervision, evaluation, and/or direction of all student teachers and any other University personnel in connection with the assessment of the student teachers, including, but not limited to, all classroom video recording of the student teachers, shall be at the University’s sole discretion.

The University and School agree no video recording of any School student shall be permitted to occur without the express written approval and authorization from the students’ parent/guardian.

3.12 **Confidentiality of Student Records.** For purposes of this Agreement and any University Program Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), University designates District and its Facilities/Educational Sites as having a legitimate educational interest in the educational records of any student who participates in the Student Teaching and Practicum experience to the extent that access to the records is required by District programs or facilities to which the student is assigned to carry out the relevant educational experience. District and its organizational components (i.e., programs) agree to maintain the confidentiality of each Student’s educational record in accordance with the provisions of FERPA.

3.13 **Confidentiality of District Pupil Records.** No Student will have access to or have the right to receive any District pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the Student Teaching or Practicum experience. The discussion, transmission, or narration in any form by Students of any individually identifiable pupil information, educational, medical or otherwise, which is obtained in the course of the Student Teaching or Practicum experience, is forbidden except as a necessary part of the practical experience. To the extent a Student is given access, they are subject to the privacy regulations outlined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended (“FERPA”). Otherwise, Students shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the Student Teaching or Practicum experience with University, its employees, agents or others.

3.14 **Publicity.** Neither University nor District shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.

**ARTICLE 4**

**GENERAL PROVISIONS**

4.1 **Term.** This Agreement shall commence as of the date hereof and shall continue until such time as either party gives the other party written notice of its intent to terminate the Agreement. The termination of the Agreement shall be effective upon the date specified in such written notice. Provided, however, all Students receiving Student Teaching or Practicum from the District as of the date of such notice shall be permitted to complete their Student Teaching Assignment or Practicum Assignment.

4.2 **Attorney’s Fees.** In the event any party hereto commences litigation for the interpretation, specific performance, or damages for the breach of this Agreement, the prevailing party shall be entitled to a
judgment or award against the other in an amount equal to reasonable attorney's fees and expenses incurred, together with all other appropriate legal or equitable relief.

4.3 Notices. All notices, demands, or other communications given under this Agreement shall be in writing and shall be deemed to have been duly given as of the second business day after mailing by United States mail, postage pre-paid addressed to the addresses on page four hereof, or to such other address or to such other person as any party hereto shall designate to the other for such purposes in the manner hereinabove set forth. Personal delivery of such notice, demand, or communication may also be made to the above-described addressees and shall be deemed given as of the date of such delivery.

4.4 Integration Clause. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby and all prior or contemporaneous agreements, understandings, representations, and statements, whether oral or written, are merged herein. No modification, waiver, amendment, discharge, or change to the Agreement shall be valid unless the same is in writing and signed by the party against which the enforcement of such modification, waiver, amendment, discharge, or change is or may be sought.

4.5 General Provisions. This Agreement (i) shall be binding upon and inure to the benefit and be enforceable by the parties hereto and their respective legal representatives, successors, or assigns, (ii) may be executed in any number of counter-parts, each of which may be deemed to be an original, but all of which together shall constitute one and the same instrument, (iii) shall be construed and enforced in accordance with the laws of the State of California, and (iv) has been executed at San Diego, California as of the last date set forth below.

4.6 Mutual Indemnification. University shall defend, indemnify and hold School, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University its officers, agents, or students.

School shall defend, indemnify and hold University, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

4.7 Arbitration. In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be finally settled by arbitration administered by the American Arbitration Association in accordance with the provisions of its Commercial Arbitration Rules.
NATIONAL UNIVERSITY, a California non-profit public benefit corporation

By ____________________________
    Dave C. Lawrence
    Vice Chancellor, Finance

Date
National University
School of Education
11255 N. Torrey Pines Road
La Jolla, CA  92037

For contact/contract return:
Isabel Gonzalez
Contract Coordinator
National University
9980 Carroll Canyon Road
San Diego, CA 92131
(858) 642-8310
credcontracts@nu.edu

Poway Unified

By ____________________________
    [Signature]

James Jimenez
By ____________________________
    Name Typed or Printed

Associate Superintendent, Personnel
Title ____________________________

Date ____________________________
February 14, 2019

District Address/Telephone:
15250 Avenue of Science
San Diego, CA 92128
(858) 521-2800, Ext. 2761

Phone ____________________________
EXHIBIT A
Student Teaching & Practicum Programs

District and University wish to partner to support the following Programs:

Teacher Education Credential
Special Education Credential
Preliminary Administrative Services Credential
Pupil Personnel Services Credential – School of Counseling
Pupil Personnel Services Credential – School of Psychology

Honorary:

SSP Direct Reimbursement. University shall reimburse site support provider a predetermined stipend amount for supervision of each student teaching or practicum course upon completion of course. Rate is determined by periods supervised (Exhibit A). Total stipend amount per student shall not exceed six hundred ($600) dollars. Stipend will be mailed directly to Support Provider, using address on file provided by SSP. SSP will be sent a required digital honorary form required to initiate the payment process. Supervising teachers shall be deemed to be independent contractors, and the University shall not withhold or in any way be responsible for the payment of any federal, state or local income or occupational taxes, FICA taxes, unemployment compensation or local income or worker’s compensation contributions, vacation pay, sick leave, retirement benefits or any other payments for or on behalf of supervising teachers.

Honorary are based on amount of supervision. Student teaching and Practicum courses each carry a stipend amount of $300 per course. A maximum of $600 can be earned for each student. See breakdown below:

<table>
<thead>
<tr>
<th>Traditional Setting</th>
<th>Block Setting</th>
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<tbody>
<tr>
<td>One Period</td>
<td></td>
</tr>
<tr>
<td>25%</td>
<td></td>
</tr>
<tr>
<td>$300 x .25 = $75</td>
<td>$300 x .33 = $99 rounded to $100</td>
</tr>
<tr>
<td>Two Periods</td>
<td></td>
</tr>
<tr>
<td>50%</td>
<td></td>
</tr>
<tr>
<td>$300 x .50 = $150</td>
<td>$300 x .66 = $198 rounded to $200</td>
</tr>
<tr>
<td>Three Periods</td>
<td></td>
</tr>
<tr>
<td>75%</td>
<td></td>
</tr>
<tr>
<td>$300 x .75 = $225</td>
<td>Three Periods 100% 3 periods = $300</td>
</tr>
<tr>
<td>Four or More Periods</td>
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<tr>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>4 periods or more = $300</td>
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</table>

<table>
<thead>
<tr>
<th>Traditional Setting</th>
<th>Block Setting</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Period</td>
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<tr>
<td>25%</td>
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</tr>
<tr>
<td>$37.50</td>
<td>$50.00</td>
</tr>
<tr>
<td>Two Periods</td>
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<tr>
<td>50%</td>
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</tr>
<tr>
<td>$75.00</td>
<td>$100.00</td>
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<td>Three Periods</td>
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<td>75%</td>
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<tr>
<td>$122.50</td>
<td>$150.00</td>
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<tr>
<td>Four Periods</td>
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<tr>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>$150.00</td>
<td></td>
</tr>
</tbody>
</table>

Honorary for Practicum courses of Educational Counseling and School Psychology programs are $150.00 each. See breakdown below:
TO:      BOARD OF EDUCATION
FROM:   James Jimenez
Staff Support: Trevor Wilson

MEETING DATE: February 14, 2019
AGENDA ITEM:  5.2(d)

SUBJECT: REPORT ON ANNUAL TRAINING FOR MANDATED REPORTERS

RECOMMENDATION:
Accept and receive report.

DISCUSSION/PROGRAM:

In the 2013/2014 State Legislature, Assembly Bill 1432 was adopted requiring school districts to provide training to school employees regarding their duties and obligations as mandated reporters of suspected child abuse or neglect. The training is required for all employees within six weeks of employment for newly hired employees and annually within the first six weeks of the start of the school year, thereafter. This bill also requires that staff report annually to the Board of Education to verify that the training was completed.

The District has moved to utilizing fully compliant online training provided by the District’s liability insurance pool manager, Keenan and Associates. Staff receive email notifications, as well as automatic reminders, and complete the training on their schedule. Some site locations conduct group trainings during staff development days at the beginning of the year to satisfy the requirement. The database tracks completion and allows for more efficient program monitoring by Risk Management staff. Over 4,275 staff members have completed the training. Non-contracted and substitute staff are continuing to be trained throughout the school year.

LEGAL REFERENCE: Penal Code 1165.7(d)

FISCAL IMPACT: N/A
TO: BOARD OF EDUCATION  
FROM: Ron Little  
Staff Support: Janay Greenlee  

MEETING DATE: February 14, 2019  
AGENDA ITEM: 5.3(a)  

SUBJECT: APPROVAL/RATIFICATION OF CONTRACTUAL SERVICES REPORT NO. 07-2019

RECOMMENDATION:


DISCUSSION/PROGRAM:

The attached Contractual Services Report summarizes contracts in excess of $15,000 which have been submitted subsequent to the last Board meeting and for which Board approval/ratification is now being sought.

LEGAL REFERENCE: California Education Code Section 17604 and California Government Code Section 53060

FISCAL IMPACT: As noted in attached list

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: Beatty ___ Couvrette ___ O’Connor-Ratcliff ___ Patel ___ Zane ___  
STUDENT PREFERENTIAL VOTE: Schwartz ___
<table>
<thead>
<tr>
<th>#</th>
<th>Contract Effective Dates</th>
<th>Consultant/Supplier</th>
<th>Description of Service</th>
<th>School / Department Budget</th>
<th>Fee Not to Exceed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>06-16-18 to 10-04-18</td>
<td>Best Contracting Services, Inc.</td>
<td>Summer roofing replacements. Change order #1 due to additional wood replacement at Mt. Carmel High School</td>
<td>Capital Projects</td>
<td>Current Amount: $990,279 Increase to $999,015</td>
</tr>
<tr>
<td>2</td>
<td>12-13-18 to 12-01-19</td>
<td>CDW-G</td>
<td>Adobe Created Cloud Licensing. Change due to addition of a computer lab.</td>
<td>General Fund Unrestricted</td>
<td>Current Amount: $25,092 Increase to $26,073</td>
</tr>
<tr>
<td>3</td>
<td>07-01-18 to 06-30-19</td>
<td>Devaney Pate Morris &amp; Cameron</td>
<td>Change Order Required for additional Legal services for Risk Management</td>
<td>General Fund Unrestricted</td>
<td>Current Amount: $15,000 Increase to $50,000</td>
</tr>
<tr>
<td>4</td>
<td>07-01-18 to 06-30-19</td>
<td>Frontier Fence</td>
<td>Fence and gate repairs districtwide</td>
<td>General Fund Unrestricted</td>
<td>Current Amount: $20,000 Increase to $30,000</td>
</tr>
<tr>
<td>5</td>
<td>07-01-18 to 06-30-19</td>
<td>Protected Insurance Programs for Schools</td>
<td>Workers’ Compensation additional contribution based on audited payroll figures</td>
<td>Self-Insurance</td>
<td>Current Amount: $4,500,000 Increase to $4,670,944</td>
</tr>
<tr>
<td>6</td>
<td>07-01-18 to 06-30-19</td>
<td>S&amp;H Tree Service</td>
<td>Tree trimming and removal districtwide</td>
<td>General Fund Unrestricted</td>
<td>Current Amount: $40,000 Increase to $50,000</td>
</tr>
<tr>
<td>7</td>
<td>07-01-18 to 06-30-19</td>
<td>Southern California Relief</td>
<td>Southern California Relief approved attorney services for claims</td>
<td>General Fund Unrestricted</td>
<td>Current Amount: $25,000 Increase to $50,000</td>
</tr>
<tr>
<td>8</td>
<td>07-01-18 to 06-30-19</td>
<td>All Seasons Cleaning Service</td>
<td>Window cleaning and power washing districtwide</td>
<td>General Fund Unrestricted</td>
<td>$25,000</td>
</tr>
<tr>
<td>9</td>
<td>12-19-18 to 06-30-19</td>
<td>Alpha Studio Design Group</td>
<td>Architectural services for portable shade structures at Canyon View, Los Penasquitos, and Pomerado Elementary Schools</td>
<td>Extended Student Services</td>
<td>$36,675</td>
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<tr>
<td>#</td>
<td>Contract Effective Dates</td>
<td>Consultant/Supplier</td>
<td>Description of Service</td>
<td>School / Department Budget</td>
<td>Fee Not to Exceed</td>
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<tr>
<td>11</td>
<td>12-15-18 to 12-14-19</td>
<td>BrainPOP</td>
<td>Unlimited Access to BrainPOP BrainPOP JR, Espanol and Francais for 12 months. Sites include BHMS, TPMS, OVMS, MBMS, D39, BMMS, MVMS, CVES, CHES, HRES, MDES, PMES, SDES, VES, DCES, WGES, DSES, TBES, CSES.</td>
<td>General Fund Unrestricted</td>
<td>$38,711</td>
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<td>12</td>
<td>12-01-18 to 03-31-19</td>
<td>Construction Quality Assurance Group, LLC</td>
<td>Oak Valley Middle School Addition Phase 1 (interim housing) DSA Inspector of Record Services</td>
<td>Community Facilities District</td>
<td>$19,000</td>
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<td>13</td>
<td>01-01-19 to 12-12-22</td>
<td>David Taussig &amp; Associates</td>
<td>Community Facilities District – Administration Services</td>
<td>Community Facilities Districts</td>
<td>$275,000 Per Annum</td>
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<td>14</td>
<td>01-01-19 to 12-12-22</td>
<td>David Taussig &amp; Associates</td>
<td>Community Facilities District Services Continuing Disclosure Services</td>
<td>Community Facilities Districts</td>
<td>$48,000 Per Annum</td>
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<td>15</td>
<td>01-29-19 to 04-30-19</td>
<td>Judge Netting, Inc.</td>
<td>Netting safety improvements on practice field at Rancho Bernardo High School</td>
<td>General Fund Restricted</td>
<td>$45,300</td>
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<td>16</td>
<td>02-06-19 to 06-30-19</td>
<td>Kyne Construction, Inc.</td>
<td>Remove and replace existing fire PIV/FDC at Rancho Bernardo High School</td>
<td>General Fund Unrestricted</td>
<td>$25,530</td>
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<td>17</td>
<td>01-25-19 to 04-30-19</td>
<td>San Diego Mechanical Energy</td>
<td>Chiller repair at Del Sur Elementary</td>
<td>General Fund Restricted</td>
<td>$56,545</td>
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<td>18</td>
<td>02-15-19 to 03-15-19</td>
<td>Southwest Lift and Equipment, Inc.</td>
<td>Repair and Upgrade of Automobile Shop Lift Equipment at Poway High School for Career Tech Classes</td>
<td>General Fund Restricted (CTE Incentive Grant Funds)</td>
<td>$50,006</td>
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### 2019-20 Contracts

<table>
<thead>
<tr>
<th>#</th>
<th>Contract Effective Dates</th>
<th>Consultant/Supplier</th>
<th>Description of Service</th>
<th>School / Department Budget</th>
<th>Fee Not to Exceed</th>
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<tr>
<td>19</td>
<td>07-1-19 to 06-30-20</td>
<td>AT&amp;T</td>
<td>WAN Services – RFP #2015-11P Orig. 3 yr. Contract / Optional 1 year extension of 2 – 40% e-rate eligibility</td>
<td>General Fund Unrestricted</td>
<td>$850,759</td>
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<td>07-1-19 to 06-30-20</td>
<td>Vector USA</td>
<td>Network System Repair - Availability of On Call Services if Needed Orig. 1 yr. Contract / Optional extension 2nd year of 4 – 40% e-rate eligibility</td>
<td>General Fund Unrestricted</td>
<td>$51,250</td>
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### 2018-19 Contract Amendments – Special Education

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<th>#</th>
<th>Contract Effective Dates</th>
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<th>School / Department Budget</th>
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<tr>
<td>21</td>
<td>07-01-18 to 06-30-19</td>
<td>Atkinson, Andelson, Loya, Ruud &amp; Romo</td>
<td>Legal services for the Special Education Department Due Process as required</td>
<td>General Fund Unrestricted</td>
<td>Current Amount: $300,000 Increase to $540,000</td>
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<td>Contract Effective Dates</td>
<td>Consultant/Supplier</td>
<td>Description of Service</td>
<td>School / Department Budget</td>
<td>Fee Not to Exceed</td>
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<td>22</td>
<td>8-28-18 to 6-30-19</td>
<td>Heritage Schools, Inc</td>
<td>Tuition and room and board for new residential placement</td>
<td>General Fund Restricted</td>
<td>Current Amount: $157,000 Increase to $201,800</td>
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<tr>
<td>23</td>
<td>07-01-18 to 06-30-19</td>
<td>Jodie K. Schuller and Associates</td>
<td>Increase speech contract to cover leave of absences</td>
<td>General Fund Restricted</td>
<td>Current Amount: $100,057 Increase to $140,000</td>
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**2018-19 Contracts**

<table>
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<tr>
<th>#</th>
<th>Contract Effective Dates</th>
<th>Consultant/Supplier</th>
<th>Description of Service</th>
<th>School / Department Budget</th>
<th>Fee Not to Exceed</th>
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</thead>
<tbody>
<tr>
<td>24</td>
<td>1-10-19 to 6-30-19</td>
<td>Copper Hills</td>
<td>Tuition and room and board for new residential placement</td>
<td>General Fund Restricted</td>
<td>$65,000</td>
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<tr>
<td>25</td>
<td>1-10-19 to 6-30-19</td>
<td>Excelsior Academy</td>
<td>Tuition for a new student placement</td>
<td>General Fund Restricted</td>
<td>$18,425</td>
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<td>26</td>
<td>3-04-19 to 03-08-19</td>
<td>Institute for Multi-Sensory Education (IMSE/Orton-Gillingham)</td>
<td>On-site training for Dyslexia curriculum for remaining 18 elementary and 2 middle school sites for a total of 20 teachers.</td>
<td>General Fund Restricted</td>
<td>$22,540</td>
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<tr>
<td>27</td>
<td>1-28-19 to 03-30-19</td>
<td>Verbal Behavior Associates</td>
<td>New agency to provide behavior intervention support for special education students (Master Contracts require board approval regardless of amount)</td>
<td>General Fund Restricted</td>
<td>$10,000</td>
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</tbody>
</table>
TO: BOARD OF EDUCATION

FROM: Ron Little
Staff Support: Janay Greenlee

MEETING DATE: February 14, 2019

AGENDA ITEM: 5.3(b)

SUBJECT: RATIFICATION OF DISTRICT PURCHASE ORDERS

RECOMMENDATION:

Ratify District purchase orders.

DISCUSSION/PROGRAM:

The purchase order listing for the District’s purchases during the period January 1 through January 31, 2019, is attached. The purchase order report itemizes all purchases above $5,000. This report is sorted by fund. A legend describing the fund and location numbers appears at the end of the report. The dollar amount of all purchases $5,000 and under is included in the summary purchase order total, along with the total of those itemized in the report. We are requesting that these purchases be ratified.

All contracts which exceed $15,000 are submitted and described for approval/ratification in a separate item 5.3(a) on this agenda.

LEGAL REFERENCE: N/A

FISCAL IMPACT: As noted in attached list

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
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<tr>
<th>Line</th>
<th>PO No.</th>
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<th>Fund</th>
<th>Supplier</th>
<th>Op. #</th>
<th>Description</th>
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<tr>
<td>1</td>
<td>0000036263</td>
<td>1/8/2019</td>
<td>0100</td>
<td>Knott’s Berry Farm Education Program</td>
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<td>Field Trip</td>
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<td>2</td>
<td>0000036279</td>
<td>1/9/2019</td>
<td>0100</td>
<td>Bertrand’s Music Mart</td>
<td>008</td>
<td>Music Equipment</td>
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<td>3</td>
<td>0000036287</td>
<td>1/9/2019</td>
<td>0100</td>
<td>Paton Group, LLC</td>
<td>302</td>
<td>Technology Equipment - 3D Printer</td>
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<td>4</td>
<td>0000036330</td>
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<td>San Diego Unified School District</td>
<td>324</td>
<td>Student Services - SELPA</td>
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<td>5</td>
<td>0000036331</td>
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<td>Aseltine School</td>
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<td>Non-Public School Tuition</td>
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<td>Contracted Repairs - Rancho Bernardo High</td>
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<td>Pearson Ford</td>
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<td>Fleet Vehicles</td>
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<td>0000036368</td>
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<td>Storm Water Maintenance</td>
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**TOTAL FUND 0100** $1,223,118.99

**GENERAL FUND**
## Poway Unified School District
### Purchase Orders Over $5,000
#### January 1-31, 2019

<table>
<thead>
<tr>
<th>#</th>
<th>PO#</th>
<th>Date</th>
<th>Fund</th>
<th>Category</th>
<th>Vendor/Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>52</td>
<td>0000036269</td>
<td>1/8/2019</td>
<td>1300</td>
<td>Back to Basics Foods, LLC</td>
<td>617 Food &amp; Beverages (Cafeteria)</td>
<td>$9,699.05</td>
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<td>53</td>
<td>0000036332</td>
<td>1/14/2019</td>
<td>6715</td>
<td>San Diego and Imperial County Schools</td>
<td>222 Pre-placement Physicals and Drug Testing Svcs.</td>
<td>$41,770.00</td>
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<td>54</td>
<td>0000036333</td>
<td>1/14/2019</td>
<td>6715</td>
<td>San Diego and Imperial County Schools</td>
<td>222 Pre-placement Physicals and Drug Testing Svcs.</td>
<td>$142,000.00</td>
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<td>0000036743</td>
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<td>6730</td>
<td>Law Offices of B. Savaglio and M. Brook</td>
<td>636 Settlement Expense</td>
<td>$43,258.40</td>
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### Total PO's Over $5,000

$1,459,846.44

Legend:
- 007 Rancho Bernardo High
- 008 Del Norte High
- 010 Black Mountain Middle
- 020 Meadowbrook Middle
- 090 Valley Elementary
- 222 Personnel
- 302 Career Technology/Adult Education
- 324 Special Education
- 329 Technical Support Service
- 617 Food and Nutrition
- 619 Maintenance and Operations
- 629 Transportation
- 636 Risk Management

Total Purchase Orders

$1,821,460.22
TO:    BOARD OF EDUCATION
FROM:    Ron Little
Staff Support: Joy Ramiro

AGENDA ITEM:    5.3(c)
Meeting Date: February 14, 2019

SUBJECT:    RATIFICATION AND APPROVAL OF DISTRICT COMMERCIAL WARRANTS FOR JANUARY 2019

RECOMMENDATION:
Ratify and approve District commercial warrants for January 2019.

DISCUSSION/PROGRAM:

Education Code Section 42631 requires that all payments from the funds of the school district be made on the written order of the Governing Board. Education Code Sections 42632 and 42633 permit the Governing Board to designate an officer or employee of the district to sign orders rather than a majority of the members of the board.

Warrants for ratification and approval represent invoiced payments against purchase orders previously approved by the Governing Board. The warrants were audited and approved by the County Superintendent of Schools prior to payment. The listing includes warrants written to reimburse the district’s revolving cash funds (RCF) and district purchasing card (PCard) accounts.

LEGAL REFERENCE:    Education Code Sections 42631, 42632 and 42633
FISCAL IMPACT:    As described in the attached document.

MOVED BY:    _________________________    SECONDED BY:    _________________________

VOTE:    Beatty ___  Couvrette ___  O’Connor-Ratcliff ___  Patel ___  Zane ___  Student Preferential Vote: Schwartz ___
<table>
<thead>
<tr>
<th>Fund</th>
<th>Fund Description</th>
<th>Warrants Processed</th>
<th>Total Amount</th>
</tr>
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<tr>
<td>01-00</td>
<td>General Fund (Restricted and Unrestricted)</td>
<td>1,073</td>
<td>3,943,604.68</td>
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<tr>
<td>11-00</td>
<td>Adult Education</td>
<td>33</td>
<td>22,012.63</td>
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<tr>
<td>12-00</td>
<td>Child Development (State Preschool) Fund</td>
<td>3</td>
<td>1,267.00</td>
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<tr>
<td>13-00</td>
<td>Cafeteria Special Revenue Fund</td>
<td>1</td>
<td>228.00</td>
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<tr>
<td>25-19</td>
<td>Capital Facilities Fund</td>
<td>2</td>
<td>5,067.74</td>
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<tr>
<td>40-00</td>
<td>Special Reserves Capital Project Fund</td>
<td>3</td>
<td>338,848.60</td>
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<tr>
<td>63-00</td>
<td>Other Enterprise Fund</td>
<td>91</td>
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<tr>
<td>67-15</td>
<td>Self-Insurance (Workers Compensation) Fund</td>
<td>10</td>
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<tr>
<td>67-16</td>
<td>Self-Insurance (Employee Benefits) Fund</td>
<td>4</td>
<td>206,769.56</td>
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<tr>
<td>67-30</td>
<td>Self-Insurance (Deductible) Fund</td>
<td>10</td>
<td>7,613.92</td>
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<tr>
<td>TOTAL</td>
<td></td>
<td>1230</td>
<td>5,295,903.96</td>
</tr>
</tbody>
</table>

Included in the commercial warrants are reimbursements of expenditures paid from:

- Purchasing Card (P-Card) $79,344.72
- Revolving Cash Fund (RCF) $13,239.02
TO: BOARD OF EDUCATION
FROM: Ron Little
Staff Support: Joy Ramiro

MEETING DATE: February 14, 2019
AGENDA ITEM: 5.3(d)

SUBJECT: APPROVAL OF MONTHLY BUDGET REVISIONS

RECOMMENDATION:

Approve the attached monthly budget revisions for the months of December 2018 and January 2019 for Fiscal Year 2018-2019.

DISCUSSION/PROGRAM:

The Revised Budget Reports for the General Fund Combined, including detailed changes to revenue accounts and expenditure accounts, for the months of December and January are attached for the Board’s review and approval.

Multi-year projections for 2019-2020 and 2020-2021 are also attached.

LEGAL REFERENCE: N/A

FISCAL IMPACT: As reflected in the attached documents

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
### Multi-Year Projections Summary

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>2018-19</th>
<th>2019-20</th>
<th>2020-21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment</td>
<td>36,450</td>
<td>36,541</td>
<td>36,632</td>
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<td>Attendance Rate</td>
<td>96.8%</td>
<td>96.9%</td>
<td>97.0%</td>
</tr>
<tr>
<td>Funded ADA</td>
<td>35,284</td>
<td>35,408</td>
<td>35,534</td>
</tr>
<tr>
<td>Unduplicated Pupil Percentage (%)</td>
<td>23.68%</td>
<td>24.65%</td>
<td>24.58%</td>
</tr>
<tr>
<td>State Funded COLA</td>
<td>3.7%</td>
<td>3.46%</td>
<td>2.86%</td>
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<tr>
<td>Total GF Revenues</td>
<td>$394,327,719</td>
<td>$391,156,551</td>
<td>$401,832,087</td>
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<tr>
<td>Total GF Expenditures</td>
<td>$415,707,087</td>
<td>$401,488,819</td>
<td>$412,134,313</td>
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<tr>
<td>Other Financing Sources/Uses</td>
<td>$4,833,597</td>
<td>$3,419,997</td>
<td>$3,419,997</td>
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<tr>
<td>Net Activity</td>
<td>($16,545,771)</td>
<td>($6,912,271)</td>
<td>($6,882,230)</td>
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<tr>
<td>Reserve Level</td>
<td>10.7%</td>
<td>9.4%</td>
<td>7.5%</td>
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<tr>
<td>Prior Year Carryover*</td>
<td>$13,188,484</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Carryover to next year</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Deficit without carryover</td>
<td>($3,357,287)</td>
<td>($6,912,271)</td>
<td>($6,882,230)</td>
</tr>
</tbody>
</table>

*Assumes all prior year carryover is spent*
### 2018-19 Revised Budget - First Interim

**General Fund / Combined**

as presented to BOE on 12/13/18

<table>
<thead>
<tr>
<th>OBJECT CODES</th>
<th>I</th>
<th>II</th>
<th>III</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DESCRIPTION</strong></td>
<td><strong>Unrestricted</strong></td>
<td><strong>Restricted</strong></td>
<td><strong>Combined</strong></td>
</tr>
<tr>
<td><strong>A. REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCFF</td>
<td>8010-8099</td>
<td>311,202,346</td>
<td>1,581,159</td>
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<tr>
<td>Federal Revenues</td>
<td>8100-8299</td>
<td>60,955</td>
<td>10,988,516</td>
</tr>
<tr>
<td>Other State Revenues</td>
<td>8300-8599</td>
<td>13,659,254</td>
<td>43,801,128</td>
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<tr>
<td>Other Local Revenues</td>
<td>8600-8799</td>
<td>11,310,882</td>
<td>1,875,854</td>
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<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>336,233,437</td>
<td>58,246,657</td>
<td>394,480,095</td>
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<tr>
<td><strong>B. EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificated Salaries</td>
<td>1000-1999</td>
<td>141,778,652</td>
<td>28,509,459</td>
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<tr>
<td>Classified Salaries</td>
<td>2000-2999</td>
<td>40,282,906</td>
<td>23,279,480</td>
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<tr>
<td>Employee Benefits</td>
<td>3000-3999</td>
<td>71,944,702</td>
<td>37,892,084</td>
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<td>Books and Supplies</td>
<td>4000-4999</td>
<td>14,058,958</td>
<td>9,069,872</td>
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<tr>
<td>Services and Other Operating Expenditures</td>
<td>5000-5999</td>
<td>25,853,652</td>
<td>4,985,892</td>
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<tr>
<td>Capital Outlay</td>
<td>6000-6599</td>
<td>1,434,975</td>
<td>377,525</td>
</tr>
<tr>
<td>Other Outgo 7100-7299 &amp; 7300-7399</td>
<td>7400-7499</td>
<td>3,559,409</td>
<td>825,653</td>
</tr>
<tr>
<td>Direct Support / Indirect Costs</td>
<td>7300-7399</td>
<td>(1,246,279)</td>
<td>825,653</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>297,666,974</td>
<td>117,591,620</td>
<td>415,258,594</td>
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<tr>
<td><strong>C. EXCESS OF REVENUES OVER EXPENDITURES</strong></td>
<td>38,566,463</td>
<td>(59,344,963)</td>
<td>(20,778,499)</td>
</tr>
<tr>
<td><strong>D. OTHER FINANCING SOURCES/USES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers In</td>
<td>8910-8929</td>
<td>5,753,296</td>
<td>-</td>
</tr>
<tr>
<td>Transfers Out</td>
<td>7610-7629</td>
<td>1,039,699</td>
<td>-</td>
</tr>
<tr>
<td>Other Sources/Uses</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Sources</td>
<td>8930-8979</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Uses</td>
<td>7630-7699</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Contributions</td>
<td>8980-8999</td>
<td>(54,761,604)</td>
<td>54,761,604</td>
</tr>
<tr>
<td><strong>TOTAL OTHER FINANCING SOURCES/USES</strong></td>
<td>(50,048,006)</td>
<td>54,761,604</td>
<td>4,713,597</td>
</tr>
<tr>
<td><strong>E. NET ACTIVITY</strong></td>
<td>(11,481,543)</td>
<td>(4,583,359)</td>
<td>(16,064,902)</td>
</tr>
<tr>
<td><strong>F. FUND BALANCE, RESERVES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>55,933,382</td>
<td>4,583,359</td>
<td>60,516,741</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>44,451,839</td>
<td>(0)</td>
<td>44,451,839</td>
</tr>
</tbody>
</table>

**COMPONENTS OF ENDING BALANCE**

A) NONSPENDABLE
- Revolving Cash | 9711 | 300,000 | - | 300,000 |
- Stores | 9712 | 275,000 | - | 275,000 |

B) RESTRICTED
- 9740 | (0) | (0) | (0) |

C) COMMITTED
- 9750 | - | - | - |

D) ASSIGNED
- Carryover (Projected) | 9780 | - | - | - |

E) UNASSIGNED & UNAPPROPRIATED
- Economic Uncertainties @ 2% | 9789 | 8,325,966 | - | 8,325,966 |
- Reserve for Textbook Adoption | 2,000,000 | 2,000,000 |
- Reserve for Language Acquisition Program | 1,200,000 | 1,200,000 |
- Reserve for Technology & Innovation Division | 1,000,000 | 1,000,000 |
- Reserve for Budget Stabilization | 31,350,873 | 31,350,873 |

**TOTAL COMPONENTS OF ENDING FUND BALANCE**

44,451,839 | (0) | 44,451,839
## 2018-19 Budget Revisions

### 2018-19 Projected Net Activity, First Interim Revised Budget

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted</th>
<th>Restricted</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(11,481,543)</td>
<td>(4,583,359)</td>
<td>(16,064,903)</td>
</tr>
</tbody>
</table>

### Changes in Revenues:

#### 8010-8099 LCFF
- Update LCFF base amount - ADA of 35,284 and 3.7% COLA
  - (CALPADS enrollment of 36,450 at 96.8% ADA rate)
  - (150,995)
- Update supplemental funding at 3.7% COLA and unduplicated % of 23.68%
  - (20,278)
  - **Total LCFF Sources**
  - **(171,273)**

#### 8100-8299 Federal Revenue
- Update Sped:Idea Local Asst Priv Sch
  - 1,847
  - **Total Federal Revenue**
  - 1,847

#### 8300-8599 Other State
- **Total Other State**
  - -

#### 8600-8799 Other Local
- Update miscellaneous local grant
  - 930
  - 16,120
  - **Total Other Local**
  - 930
  - 16,120
  - 17,050

**Total Changes in Revenues**

<table>
<thead>
<tr>
<th></th>
<th>(170,343)</th>
<th>17,967</th>
<th>(152,376)</th>
</tr>
</thead>
</table>

### Changes in Expenditures:

#### 1000 Certificated Salaries
- Budget Adjustment
  - 21,799
  - (467,814)
    - ①
    - ②
  - **Total 1000**
  - 21,799
  - (467,814)
    - (446,015)

#### 2000 Classified Salaries
- PSEA Unit 1 vacation pay settlement
  - 224,623
- Office Asst II to Scheduler - Transportation
  - 17,286
- Mandated State of CA minimum wage increase - estimated cost January - June 2019
  - 16,217
- Budget Adjustment
  - 102,488
    - ①
    - (1,352,618)
    - ②
  - **Total 2000**
  - 360,614
    - (1,352,618)
    - (992,004)

#### 3000 Employee Benefits
- PSEA Unit 1 vacation pay settlement
  - 65,657
- Office Asst II to Scheduler - Transportation
  - 4,859
- Mandated State of CA minimum wage increase - estimated cost January - June 2019
  - 1,232
- Budget Adjustment
  - (99,278)
    - ①
    - (913,413)
    - ②
  - **Total 3000**
  - (27,530)
    - (913,413)
    - (940,943)

#### 4000 Supplies
- Update supplemental funding at 3.7% COLA and unduplicated % of 23.68%
  - (20,278)
- Update Sped:Idea Local Asst Priv Sch
  - 1,847
- Update miscellaneous local grant
  - 930
  - 16,120
- OVMS start-up F&E - reimbursed by CFD
  - 120,000
- Budget Adjustment
  - (469,938)
    - ①
    - 2,455,027
    - ②
  - **Total 4000**
  - (369,286)
    - 2,472,994
    - 2,103,708

#### 5000 Services
- Budget Adjustment
  - 324,302
    - ①
    - (20,693)
    - ②
  - **Total 5000**
  - 324,302
    - (20,693)
    - 303,609

#### 6000 Capital Outlay
- Budget Adjustment
  - 120,627
    - ①
    - 299,511
    - ②
  - **Total 6000**
  - 120,627
    - 299,511
    - 420,138

#### 7000 Other Outgo
- **Total 7000**
  - -
  - -

**Total Changes in Expenditures**

<table>
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<tr>
<th></th>
<th>430,526</th>
<th>17,967</th>
<th>448,493</th>
</tr>
</thead>
</table>

### Transfer In/Out, Other Sources/Uses & Contribution:

#### 8910-8929 Transfers In
- OVMS start-up F&E - reimbursed by CFD
  - 120,000

#### 7610-7629 Transfers Out
- 76930-8979 Other Sources
- 7630-7699 Other Uses
- 8980-8999 Contributions

**Total Transfer In/Out, Other Sources/Uses & Contribution**

<table>
<thead>
<tr>
<th></th>
<th>120,000</th>
<th>-</th>
<th>120,000</th>
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</thead>
</table>

**Total Increase/(Decrease)**

<table>
<thead>
<tr>
<th></th>
<th>(11,962,412)</th>
<th>(4,583,359)</th>
<th>(16,545,772)</th>
</tr>
</thead>
</table>

**2018-19 Total Net Change**

|                        | (11,962,412) | (4,583,359) | (16,545,772) |
# 2018-19 Revised Budget - January

## General Fund / Combined

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>OBJECT CODES</th>
<th>Unrestricted</th>
<th>Restricted</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCFF</td>
<td>8010-8099</td>
<td>311,031,073</td>
<td>1,581,159</td>
<td>312,612,232</td>
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<tr>
<td>Federal Revenues</td>
<td>8100-8299</td>
<td>60,955</td>
<td>10,990,363</td>
<td>11,051,318</td>
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<tr>
<td>Other State Revenues</td>
<td>8300-8599</td>
<td>13,659,254</td>
<td>43,801,128</td>
<td>57,460,382</td>
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<tr>
<td>Other Local Revenues</td>
<td>8600-8799</td>
<td>11,311,812</td>
<td>1,891,974</td>
<td>13,203,786</td>
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<td><strong>TOTAL REVENUES</strong></td>
<td></td>
<td>336,063,095</td>
<td>58,264,624</td>
<td>394,327,719</td>
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<tr>
<td><strong>B. EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificated Salaries</td>
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<td>169,842,096</td>
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<td>Classified Salaries</td>
<td>2000-2999</td>
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<td>19,263,662</td>
<td>62,570,381</td>
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<tr>
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<td>3000-3999</td>
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<td>36,978,671</td>
<td>108,895,843</td>
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<td>4000-4999</td>
<td>13,689,672</td>
<td>37,542,866</td>
<td>51,232,537</td>
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<td>5,286,403</td>
<td>6,841,005</td>
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<tr>
<td>Other Outgo</td>
<td>7100-7299 &amp; 7400-7499</td>
<td>3,559,409</td>
<td>377,525</td>
<td>3,936,934</td>
</tr>
<tr>
<td>Direct Support / Indirect Costs</td>
<td>7300-7399</td>
<td>(1,246,279)</td>
<td>825,653</td>
<td>(420,626)</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td></td>
<td>298,097,500</td>
<td>117,609,587</td>
<td>415,707,087</td>
</tr>
<tr>
<td><strong>C. EXCESS OF REVENUES OVER EXPENDITURES</strong></td>
<td></td>
<td>37,965,594</td>
<td>(59,344,963)</td>
<td>(21,379,368)</td>
</tr>
<tr>
<td><strong>D. OTHER FINANCING SOURCES/USES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers In</td>
<td>8910-8929</td>
<td>5,873,296</td>
<td>-</td>
<td>5,873,296</td>
</tr>
<tr>
<td>Transfers Out</td>
<td>7610-7629</td>
<td>1,039,699</td>
<td>-</td>
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<tr>
<td>Other Sources/Uses</td>
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<tr>
<td>Sources</td>
<td>8930-8979</td>
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<td>-</td>
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<tr>
<td>Uses</td>
<td>7630-7699</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Contributions</td>
<td>8980-8999</td>
<td>(54,761,604)</td>
<td>54,761,604</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL OTHER FINANCING SOURCES/USES</strong></td>
<td></td>
<td>(49,928,006)</td>
<td>54,761,604</td>
<td>4,833,597</td>
</tr>
<tr>
<td><strong>E. NET ACTIVITY</strong></td>
<td></td>
<td>(11,962,412)</td>
<td>(4,583,359)</td>
<td>(16,545,771)</td>
</tr>
<tr>
<td><strong>F. FUND BALANCE, RESERVES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Balance</td>
<td></td>
<td>55,933,382</td>
<td>4,583,359</td>
<td>60,516,741</td>
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<td>Ending Balance</td>
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<td>43,970,970</td>
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<tr>
<td><strong>COMPONENTS OF ENDING BALANCE</strong></td>
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<td></td>
</tr>
<tr>
<td><strong>A) NONSPENDABLE</strong></td>
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<tr>
<td>Revolving Cash</td>
<td>9711</td>
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<tr>
<td>Stores</td>
<td>9712</td>
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<td>-</td>
<td>275,000</td>
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<tr>
<td><strong>B) RESTRICTED</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9740</td>
<td>-</td>
<td>(0)</td>
<td>(0)</td>
<td></td>
</tr>
<tr>
<td><strong>C) COMMITTED</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>E) UNASSIGNED &amp; UNAPPROPRIATED</strong></td>
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### 2019-20 Assumptions

#### 2018-19 Projected Net Activity

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<td>(11,962,412)</td>
<td>(4,583,359)</td>
<td>(16,545,771)</td>
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#### Changes in Revenues:

- **8010-8099 LCFF**
  - Update LCFF base amount - ADA of 35,465 and 2.57% COLA (36,600 enrollment at 0.4% growth and 96.9% ADA rate) 9,093,367
  - Update supplemental funding at 2.57% COLA and unduplicated % of 24.72% 1,038,619
  - Update LCFF base amount - ADA of 35,408 and 3.46% COLA (36,541 enrollment at 0.25% growth and 96.9% ADA rate) 2,204,846
  - Update supplemental funding at 3.46% COLA and unduplicated % of 24.65% 57,749

- **8100-8299 Federal Revenue**
  - Update Title II funding (186,808)
  - Reverse Deferred Revenue - Title I, Title II, Title III (1,119,814)
  - Update federal grants (219,881)

- **8300-8599 Other State**
  - Special Ed COLA at 2.57% 453,673
  - Reverse 2018-19 One-Time Discretionary funding (6,486,285)
  - Reverse Deferred Revenue - CA CTE Incentive Grant (1,969,323)
  - Reverse one-time Prop 39 CA Clean Energy (647,368)
  - Reverse one-time Classified School Employee Professional Dev't Block Grant (225,896)
  - Reverse one-time Low-Performing Students Block Grant (1,434,594)
  - Update Mandate Block Grant at $32.24 per K-8 ADA (was $31.10) and $61.90 per 9-12 ADA (was $59.71) 57,739
  - Update Special Ed COLA at 3.46% 157,108

- **8600-8799 Other Local**
  - Update claim settlement amount (36,764)
  - Reverse Deferred Revenue - Local Grant (151,859)
  - Reverse one-time local grant (21,000)

#### Total Changes in Revenues

- **Unrestricted**: 5,825,004
- **Restricted**: -8,996,172
- **Combined**: -3,171,168

#### Total Changes in Expenditures:

- **1000 Certificated Salaries**
  - PFT Step & Column 1,750,000
  - Special Education increased costs 160,000
  - Update SERP savings/cost (net savings - $1,292,603 Yr 2) 302,261
  - Reverse cost of 2% one-time off schedule 'bonus' - APSM (397,183)
  - Reverse cost of 1% one-time off schedule 'bonus' from OPEB account - APSM (198,591)
  - Total 1000 1,616,487

- **2000 Classified Salaries**
  - Step & longevity, APSM 40,000
  - Special Education increased costs 400,000
  - Reverse cost of 2% one-time off schedule 'bonus' - APSM (82,102)
  - Reverse cost of 1% one-time off schedule 'bonus' from APSM (552,446)
  - Reverse one-time APSM Unit 1 vacation pay settlement (224,623)
  - Mandated State of CA minimum wage increase - additional estimated cost 11,583
  - Total 2000 (638,166)

- **3000 Employee Benefits**
  - Projected increase in Health Insurance at 5.0% 1,586,161
  - PERS at 20.7% was 18.062% 1,209,244
  - STRS at 18.13% was 16.28% 2,595,587
  - Adjust STRS rate at 17.10% based on Governor's January proposals (1,151,249)
  - Step & Column, PFT 368,625
  - Step & longevity, APSM 48,620
  - Reverse PSEA Unit 1 and 2 transfer funds from Post-retirement benefit fund to offset medical premiums for 2018 plan year (427,235)
  - Update SERP savings/cost (net savings - $1,292,603 Yr 2) (161,584)
  - Reverse cost of 2% one-time off schedule 'bonus' - APSM (93,860)
  - Reverse cost of 1% one-time off schedule 'bonus' from APSM (46,930)
  - Reverse cost of 2% one-time off schedule 'bonus' - PSEA Unit 1 and 2 (552,446)
  - Reverse cost of 1% one-time off schedule 'bonus' from PSEA account - PSEA Unit 1 and 2 (276,223)
  - AB 2160 implementation for Noon Duty - additional cost for 4 months 86,696
  - Adjust PSEA Unit 1 increase in Cell Enhancement Plan Yr 2019 for 4 months only (566,546)
### 2019-20 Assumptions

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<th>Amount (in thousands)</th>
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<td>Adjust PSEA Unit 2 increase in Cell Enhancement Plan Yr 2019 for 4 months only</td>
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<td>AB 2160 implementation for Noon Duty - additional cost for 4 months</td>
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<td>Update supplemental funding at 3.46% COLA and unduplicated % of 24.64%</td>
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<td>Revised Budget Standard Allocation</td>
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<td>Reverse 2018-19 Carryover</td>
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<td>Reverse transfer to RRMA</td>
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<td>Reverse Deferred Revenue - CA CTE Incentive Grant</td>
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<td>Reverse Deferred Revenue - Title I, Title II, Title III</td>
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<td>Reverse Deferred Revenue - Local Grant</td>
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<td>Update federal grants</td>
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<td>Update state grants</td>
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<td>Reverse one-time local grant</td>
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<td>Reverse prior year adjustment - Lottery</td>
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<td>Reverse one-time Low-Performing Students Block Grant</td>
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<td><strong>Total 4000</strong></td>
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<tr>
<td>Update Consultants &amp; other services - Innovation program</td>
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<tr>
<td>Update SERP savings/cost</td>
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<td>Reverse one-time security assessment services: guidepost solutions reimbursed by CFD</td>
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<tr>
<td>Reverse one-time Classified School Employee Professional Dev't Block Grant</td>
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<td>Budget adjustment - First Interim</td>
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<tr>
<td>Reverse 2018-19 cost to equipped sites with Security Cameras</td>
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<td>Update RRMA contribution to meet the 3% required contribution</td>
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<td>Reverse one-time Prop 39 CA Clean Energy</td>
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<td><strong>7000 Other Outgo</strong></td>
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### Transfer In/Out, Other Sources/Uses & Contribution:

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<th>Description</th>
<th>Amount (in thousands)</th>
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<tbody>
<tr>
<td><strong>8910-8929 Transfers In</strong></td>
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<tr>
<td>Reverse PSEA Unit 1 and 2 transfer funds from Post-retirement benefit fund to offset medical premiums for 2018 plan year</td>
<td>(427,235)</td>
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<tr>
<td>Reverse 2018-19 one-time transfer from Fund 17 for Innovation &amp; Technology</td>
<td>(500,000)</td>
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<td>Reverse 1% one-time off schedule 'bonus' from OPEB account - APSM</td>
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<td>Reverse 1% one-time off schedule 'bonus' from OPEB account - PSEA Unit 1 and 2</td>
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<td>Reverse 2018-19 transfer from Fund 17 for Security Cameras</td>
<td>(482,016)</td>
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<td>Reverse 2018-19 transfer from Fund 40</td>
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<tr>
<td>Ongoing transfer from Fund 17 for Innovation &amp; Technology</td>
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<tr>
<td>Reverse PSEA Unit 1 one time transfer from OPEB Funds to offset cost of medical insurance premiums for Plan Yr 2019</td>
<td>(269,948)</td>
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<tr>
<td>Reverse PSEA Unit 2 one time transfer from OPEB Funds to offset cost of medical insurance premiums for Plan Yr 2019</td>
<td>(89,982)</td>
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<tr>
<td>Reverse one-time security assessment services: guidepost solutions reimbursed by CFD</td>
<td>(87,840)</td>
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<tr>
<td>Reverse one-time OVMS start-up F&amp;E - reimbursed by CFD</td>
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<td>Reverse transfer to F&amp;N - reimbursement for cost of Catastrophic Leave of PSEA Unit 1 member</td>
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<td>Capital Lease for Computer Rethink to be reinstated</td>
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<td><strong>7610-7629 Transfers Out</strong></td>
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<td>Special Education increased costs</td>
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<td>Special Ed COLA at 2.57%</td>
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<td>Increase in PERs and STRS rate (Special Ed and RRMA)</td>
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<td>Reverse Special Ed and RRMA 3% one-time off schedule 'bonus' - APSM</td>
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<td>Reverse transfer to RRMA</td>
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<td>Adjust STRS rate at 17.10% (Special Ed and RRMA)</td>
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<td>Update Special Ed COLA at 3.46%</td>
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# 2019-20 Projected Budget
## General Fund / Combined

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<td>-</td>
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## 2020-21 Assumptions

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<th>Restricted</th>
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<td>(6,912,271)</td>
<td>0</td>
<td>(6,912,270)</td>
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</table>

### Changes in Revenues:

#### 8010-8099 LCFF

- Update LCFF base amount - ADA of 35,534 and 2.86% COLA
  - (36.63% enrollment at 0.25% growth and 97.0% ADA rate) 9,854,563
- Update supplemental funding at 2.86% COLA and unduplicated % of 24.5%
  - 441,660
- **Total LCFF Sources**
  - 10,296,223

#### 8100-8299 Federal Revenue

- **Total Federal Revenue**
  - -

#### 8300-8599 Other State

- Special Ed COLA at 2.86%
  - 522,333
- Reverse TUPE Local Assistance
  - (68,902)
- **Total Other State**
  - - 453,431

#### 8600-8799 Other Local

- Reverse claim settlement
  - (74,118)
- **Total Other Local**
  - (74,118)

**Total Changes in Revenues**

- 10,222,105
- 453,431
- 10,675,536

### Changes in Expenditures:

#### 1000 Certificated Salaries

- PFT Step & Column
  - 1,750,000
- Step & longevity APSM
  - 160,000
- Special Education increased costs
  - 350,000
- 2.0 FTEs for Growth based on 0.25% projected increase enrollment
  - 144,000
- Update SERP savings/cost (net savings - $1,194,163 Yr 3)
  - 210,834
- **Total 1000**
  - 2,264,834

#### 2000 Classified Salaries

- Step & longevity, APSM
  - 40,000
- Step & longevity, PSEA Unit 1 and Unit 2
  - 400,000
- Special Education increased costs
  - 500,000
- **Total 2000**
  - 440,000

#### 3000 Employee Benefits

- Projected increase in Health Insurance at 5.0%
  - 1,746,977
- PERS at 23.4% was 562,185
  - 1,141,406
- STRS at 18.10% was 368,640
  - 1,799,828
- Step & Column, PFT
  - 384,125
- Step & longevity, APSM
  - 51,300
- Step & longevity, PSEA
  - 161,800
- 2.0 FTEs for Growth based on 0.25% projected increase enrollment
  - 64,008
- Update SERP savings/cost (net savings - $1,194,163 Yr 3)
  - (62,394)
- Reverse PSEA Unit 1 increase in Cell Enhancement Plan Yr 2019
  - (449,979)
- Adjust PSEA Unit 2 increase in Cell Enhancement Plan Yr 2019
  - (149,993)
- **Total 3000**
  - 4,687,078

#### 4000 Supplies

- Special Education increased costs
  - 213,256
- Update supplemental funding at 2.86% COLA and unduplicated % of 24.58%
  - 441,660
- Reverse TUPE Local Assistance
  - (68,902)
- **Total 4000**
  - 441,660

#### 5000 Services

- Special Education increased costs
  - 500,000
- Update SERP savings/cost
  - (50,000)
- **Total 5000**
  - (50,000)

#### 6000 Capital Outlay

- **Total 6000**
  - -

#### 7000 Other Outgo

- **Total 7000**
  - -

**Total Changes in Expenditures**

- 7,783,572
- 2,861,923
- 10,645,495

### Transfer In/Out, Other Sources/Uses & Contribution:

#### 8910-8929 Transfers In

#### 7610-7629 Transfers Out

#### 8930-8979 Other Sources

#### 7630-7699 Other Uses

#### 8980-8999 Contributions

- Special Education increased costs
  - (2,000,000)
- Special Ed COLA at 2.86%
  - 522,333
- Increase in PERS and STRS rate (Special Ed and RRMA)
  - (930,825)
- **Total Transfers in/Out, Other Sources/Uses & Contribution**
  - (2,408,491)

**Total Increase/(Decrease)**

- (6,882,230)

**2020-21 Total Net Change**

- (6,882,230)
## 2020-21 Projected Budget

### General Fund / Combined

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<tr>
<th>OBJECT DESCRIPTION</th>
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<td><strong>A. REVENUES</strong></td>
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</table>

| **B. EXPENDITURES** |                |            |          |
| Certificated Salaries | 1000-1999     | 145,681,772 | 28,676,034 | 174,357,806 |
| Classified Salaries | 2000-2999     | 40,445,354  | 22,322,548 | 62,767,901  |
| Employee Benefits | 3000-3999     | 80,985,004  | 39,474,787 | 120,459,791 |
| Books and Supplies | 4000-4999     | 9,900,428   | 4,812,652  | 14,713,080  |
| Services and Other Operating Expenditures | 5000-5999 | 22,846,423 | 10,570,990 | 33,417,413 |
| Capital Outlay | 6000-6599     | 1,073,586   | 1,828,429  | 2,902,015   |
| Other Outgo | 7100-7299     | 3,559,409   | 377,525    | 3,936,934   |
| Direct Support / Indirect Costs | 7300-7399 | (1,246,279) | 825,653    | (420,626)   |
| **TOTAL EXPENDITURES** | 303,245,696 | 108,888,618 | 412,134,313 |

| **C. EXCESS OF REVENUES OVER EXPENDITURES** |          |            |          |
|                                              | 48,864,507 | (59,166,734) | (10,302,226) |

| **D. OTHER FINANCING SOURCES/USES** |          |            |          |
| Interfund Transfers                      |          |            |          |
| Transfers In                            | 8910-8929 | 1,945,971  |          | 1,945,971 |
| Transfers Out                           | 7610-7629 | 1,025,975  |          | 1,025,975 |
| Other Sources/Uses                      |           |            |          |
| Sources                                 | 8930-8979 | 2,500,000  |          | 2,500,000 |
| Uses                                    | 7630-7699 |          |          |          |
| Contributions                           | 8980-8999 | (59,166,734) | 59,166,734 |          |
| **TOTAL OTHER FINANCING SOURCES/USES**  | (55,746,737) | 59,166,734 | 3,419,997 |

| **E. NET ACTIVITY**                     |          |            |          |
|                                          | (6,882,230) |            | (6,882,230) |

| **F. FUND BALANCE, RESERVES**           |          |            |          |
| Beginning Balance                       | 37,058,699 |            | 37,058,699 |
| Ending Balance                          | 30,176,469 |          | 30,176,469 |

| COMPONENTS OF ENDING BALANCE            |          |            |          |
| A) NONSPENDABLE                        |          |            |          |
| Revolving Cash                          | 9711      | 300,000    |          | 300,000    |
| Stores                                 | 9712      | 275,000    |          | 275,000    |
| B) RESTRICTED                          | 9740      |            |          |          |
| C) COMMITTED                           | 9750      |            |          |          |
| D) ASSIGNED                            | 9780      |            |          |          |
| Carryover (Projected)                  |          |            |          |
| Economic Uncertainties @ 2%            | 9789      | 8,263,206  |          | 8,263,206  |
| Reserve for Textbook Adoption          |          | 2,000,000  |          | 2,000,000  |
| Reserve for Language Acquisition Program | 1,200,000 |          |          | 1,200,000  |
| Reserve for Technology & Innovation Division | 1,000,000 |          |          | 1,000,000  |
| Reserve for Budget Stabilization       | 17,138,264|          |          | 17,138,264 |
| **TOTAL COMPONENTS OF ENDING FUND BALANCE** | 30,176,469 |          | 30,176,469 |

9 of 9
TO: BOARD OF EDUCATION
FROM: Ron Little
Staff Support: Babre Lewis

AGENDA ITEM: 5.3(e)

SUBJECT: APPROVAL OF RESOLUTION NO. 36-2019 ENTITLED "NATIONAL SCHOOL BREAKFAST WEEK"

RECOMMENDATION:

Approve Resolution No. 36-2019 acknowledging National School Breakfast Week from March 4 through March 8, 2019.

DISCUSSION/PROGRAM:

The Child Nutrition Act of 1966 established the School Breakfast Program (SBP) as a pilot program. The United States Congress made the SBP permanent in 1975. National School Breakfast Week (NSBW) was launched in 1989 by School Nutrition Association (SNA) to raise awareness of the availability of the School Breakfast Program to all children and to promote the links between eating a good breakfast, academic achievement, and healthy lifestyles. The SNA has designated the week of March 4 through March 8, 2019, as “National School Breakfast Week.”

The NSBW theme is “Start Your Engines with School Breakfast,” which is designed to show parents, students, and school officials the benefits of fueling up for the day with a healthy school breakfast. It also reminds the entire school community that school breakfast provides a healthy start to the day for students.

This week provides the opportunity to reflect on the critical role that school breakfast plays in promoting the health and well-being of tomorrow's leaders. It also serves as a fitting time to recognize the dedicated Food and Nutrition professionals who make the School Breakfast Program a reality at the following eight (8) schools: Mt. Carmel, Poway, and Westview High Schools; Meadowbrook Middle School; Los Peñasquitos, Midland, Pomerado, and Valley Elementary Schools.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
Poway Unified School District

RESOLUTION NO. 36-2019

NATIONAL SCHOOL BREAKFAST WEEK

ON MOTION of Member ________________________________, seconded by Member ________________________________, the following resolution is adopted:

WHEREAS, the School Breakfast Program has served our nation admirably since it was permanently established in 1975; and

WHEREAS, the School Breakfast Program has contributed to the physical and academic development of Poway Unified School District’s students; and

WHEREAS, the School Breakfast Program joins and has been joined through the years by many other excellent child nutrition programs; and

WHEREAS, studies show that students participation in the School Breakfast Program have improved attendance and punctuality, increased attention and memory recall, and improved math, reading, and standardized test scores; and

WHEREAS, there is evidence that there is a continuing need for nutrition education and awareness of the value of school nutrition programs; and

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent and Board of Education hereby acknowledge the week from March 4 through March 8, 2019, as National School Breakfast Week, and encourage all parents, and staff members to become aware and concerned about their children’s and their own nutrition habits, in hope of achieving a more healthful community for today, and the future.

BE IT FURTHER RESOLVED, that the Superintendent and Board of Education do express appreciation to the Food and Nutrition professionals who make the School Breakfast Program work in Poway Unified School District.

PASSED AND ADOPTED on February 14, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  

STATE OF CALIFORNIA  )  
COUNTY OF SAN DIEGO   )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

Ginger Couvrette, Clerk of the Board of Education
TO: BOARD OF EDUCATION

FROM: Ron Little

Staff Support:

MEETING DATE: February 14, 2019

AGENDA ITEM: 5.3(f)

VOTE: BEATTY  COUVRETTE  O’CONNOR-RATCLIFF  PATEL  ZANE  S

MOVED BY: _________________________  SECONDED BY: _________________________

SUBJECT: ACKNOWLEDGE OF ANNUAL CONTINUING DISCLOSURE REPORTS

RECOMMENDATION:

Acknowledgement of Annual Continuing Disclosure Reports.

DISCUSSION/PROGRAM:

Poway Unified School District is an issuer of municipal debt securities for capital facilities projects. In compliance with Securities and Exchange Commission (SEC) Rule 15c2-12 and pursuant to the Continuing Disclosure Agreements, the District covenants to provide certain annual financial information and material event notices to the public on all outstanding debt. These reports must be posted to the Electronic Municipal Market Access (EMMA) portal.

In addition to being accessible on EMMA, the reports are available on the Poway Unified School District website https://www.pusddata.com/.

Copies of the Annual Reports have been provided to the Board electronically.

LEGAL REFERENCE: Securities and Exchange Commission Rule 15c2-12

Board Policy and Administrative Prodecure 3471

FISCAL IMPACT: N/A

VOTE: BEATTY  COUVRETTE  O’CONNOR-RATCLIFF  PATEL  ZANE  STUDENT PREFERENTIAL VOTE: SCHWARTZ
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019

FROM: Ron Little
Staff Support: Joy Ramiro

AGENDA ITEM: 5.3(g)

SUBJECT: APPROVAL OF RESOLUTION NO. 38-2019,
DESIGNATING AN ADDITIONAL PERSON AUTHORIZED
TO ACT ON BEHALF OF POWAY UNIFIED SCHOOL
DISTRICT AND AMENDING RESOLUTION NO. 64-2018

RECOMMENDATION:

Approve Resolution No. 38-2019, designating an additional person to act on behalf of the Poway Unified School District.

DISCUSSION/PROGRAM:

The above mentioned Resolution number is necessary for District staff to carry out the normal daily operations of the District as provided in Board policies. It is amending Resolution No. 64-2018 that was approved at the regular Board meeting on May 10, 2018.

The attached resolution, which is provided for Board review, designates an additional staff member to act on behalf of the Board.

LEGAL REFERENCE: California Education Code Sections 42632 and 45310
Government Code Section 29802
Public Law 103-382

FISCAL IMPACT: N/A

MOVED BY: ____________________________ SECONDED BY: ____________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
Poway Unified School District
Resolution No. 38-2019

ADDITIONAL DESIGNATION OF DISTRICT OFFICIALS AUTHORIZED TO SIGN AGREEMENTS, CONTRACTS AND PURCHASE ORDERS ON BEHALF OF THE BOARD

ON MOTION of Member _________________________________, seconded by Member _________________________________, the following resolution is adopted:

IT IS HEREBY RESOLVED AND ORDERED THAT:

The following individual is authorized to sign individual contracts for SELPA:

Lisa Dreyer, Director
Special Education _________________________________

PASSED AND ADOPTED on February 14, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

________________________________________
Ginger Couvrette, Clerk of the Board of Education
TO: BOARD OF EDUCATION
FROM: Ron Little
Staff Support: Joy Ramiro

AGENDA ITEM: 5.3(h)

SUBJECT: APPROVAL OF QUARTERLY ASSOCIATED STUDENT BODY (ASB) AND STUDENT COUNCIL FINANCIAL REPORTS AND RATIFICATION OF ASB PURCHASE ORDERS

RECOMMENDATION:

Approve the quarterly ASB and Student Council Financial Reports and ASB purchase orders.

DISCUSSION/PROGRAM:

The quarterly ASB and Student Council Financial Reports, including a detailed listing of purchase orders greater than $5,000, for the quarter ending December 31, 2018, are attached for the Board’s review and approval.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
# POWAY UNIFIED SCHOOL DISTRICT

## ASSOCIATED STUDENT BODY FINANCIAL REPORT

### QUARTER ENDING 12-31-18

### GENERAL ACCOUNT:

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<tr>
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<th>INCOME</th>
<th>EXPENDITURES</th>
<th>TOTAL</th>
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### ATHLETIC CLUB ACCOUNTS:

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### OTHER ACCOUNTS:

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### YEARBOOK ACCOUNT:

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### SUMMARY of 12-31-18:

- **GENERAL ACCT**: 17,899.96
- **ATHLETIC CLUB ACCT**: 0.00
- **OTHER CLUB ACCT**: 0.00
- **YEARBOOK ACCT**: 0.00

### TOTAL:

17,899.96

### YEAR-TO-DATE (ALL ACCOUNTS):

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### YEAR-TO-DATE (GENERAL ACCT):

17,899.96

### YEAR-TO-DATE (ATHLETIC CLUB ACCT):

0.00

### YEAR-TO-DATE (OTHER CLUB ACCT):

0.00

### YEAR-TO-DATE (YEARBOOK ACCT):

0.00

### TOTAL:

17,899.96

### YEAR-TO-DATE (ALL ACCOUNTS):

17,899.96
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<th>EXPENSE/ENCUMBRANCES</th>
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<td>GARDEN ROAD</td>
<td>2,379.68</td>
<td>0.00</td>
<td>0.00</td>
<td>2,379.68</td>
</tr>
<tr>
<td>HIGHLAND RANCH</td>
<td>1,109.11</td>
<td>736.75</td>
<td>112.00</td>
<td>1,733.86</td>
</tr>
<tr>
<td>LOS PENASQUITOS</td>
<td>143.50</td>
<td>1,894.00</td>
<td>583.86</td>
<td>1,453.64</td>
</tr>
<tr>
<td>MIDLAND</td>
<td>634.58</td>
<td>0.05</td>
<td>0.00</td>
<td>634.63</td>
</tr>
<tr>
<td>MONTEREY RIDGE</td>
<td>1,094.73</td>
<td>423.00</td>
<td>912.54</td>
<td>605.19</td>
</tr>
<tr>
<td>MORNING CREEK</td>
<td>6,072.34</td>
<td>0.59</td>
<td>4,885.93</td>
<td>1,187.00</td>
</tr>
<tr>
<td>PAINTED ROCK</td>
<td>3,630.54</td>
<td>0.00</td>
<td>0.00</td>
<td>3,630.54</td>
</tr>
<tr>
<td>PARK VILLAGE</td>
<td>676.58</td>
<td>208.70</td>
<td>191.14</td>
<td>694.14</td>
</tr>
<tr>
<td>ROLLING HILLS</td>
<td>978.13</td>
<td>0.00</td>
<td>300.00</td>
<td>678.13</td>
</tr>
<tr>
<td>SHOAL CREEK</td>
<td>247.32</td>
<td>0.00</td>
<td>247.32</td>
<td>0.00</td>
</tr>
<tr>
<td>STONE RANCH</td>
<td>636.48</td>
<td>1,675.75</td>
<td>736.54</td>
<td>1,575.69</td>
</tr>
<tr>
<td>SUNSET HILLS</td>
<td>987.49</td>
<td>313.88</td>
<td>450.58</td>
<td>850.79</td>
</tr>
<tr>
<td>TIERRA BONITA</td>
<td>194.94</td>
<td>0.00</td>
<td>40.50</td>
<td>154.44</td>
</tr>
<tr>
<td>TURTLEBACK</td>
<td>164.72</td>
<td>0.00</td>
<td>0.00</td>
<td>164.72</td>
</tr>
<tr>
<td>WESTWOOD</td>
<td>276.59</td>
<td>769.10</td>
<td>138.62</td>
<td>907.07</td>
</tr>
<tr>
<td>WILLOW GROVE</td>
<td>10.79</td>
<td>0.00</td>
<td>0.00</td>
<td>10.79</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td>32,017.25</td>
<td>12,610.43</td>
<td>10,003.66</td>
<td>34,624.02</td>
</tr>
</tbody>
</table>
**POWAY UNIFIED SCHOOL DISTRICT**  
**ASSOCIATED STUDENT BODY PURCHASE ORDER REPORT**  
**HIGH SCHOOLS & MIDDLE SCHOOLS**  
**QUARTER ENDING December 31, 2018**

**TOTAL AMOUNT OF PURCHASE ORDERS ISSUED DURING THE QUARTER** $667,592.79

**LIST OF PURCHASE ORDERS IN EXCESS OF $5,000**

<table>
<thead>
<tr>
<th>P.O. No.</th>
<th>LOC</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>406</td>
<td>BMMS</td>
<td>JOSTENS INC.</td>
<td>YEARBOOK</td>
<td>9,953.00</td>
</tr>
<tr>
<td>758</td>
<td>MBMS</td>
<td>JOSTENS INC.</td>
<td>YEARBOOK</td>
<td>35,000.00</td>
</tr>
<tr>
<td>1819-1021</td>
<td>MBMS</td>
<td>USA TRAVEL</td>
<td>LEADERSHIP CONFERENCE</td>
<td>16,589.00</td>
</tr>
<tr>
<td>1819-1049</td>
<td>MBMS</td>
<td>CADA CENTRAL</td>
<td>LEADERSHIP CONFERENCE</td>
<td>14,890.00</td>
</tr>
<tr>
<td>9936-19</td>
<td>MVMS</td>
<td>DIRECTOR'S CHOICE</td>
<td>SELECT ENSEMBLE SAN FRANCISCO TRIP</td>
<td>10,000.00</td>
</tr>
<tr>
<td>13032</td>
<td>TPMS</td>
<td>JOSTENS INC.</td>
<td>YEARBOOK</td>
<td>8,525.00</td>
</tr>
<tr>
<td>13045</td>
<td>TPMS</td>
<td>BUTTER BRAID</td>
<td>FUNDRAISER</td>
<td>20,534.00</td>
</tr>
<tr>
<td>1819005</td>
<td>DNHS</td>
<td>BUDDY'S ALL STARS</td>
<td>ATHLETICS TEAM APPAREL</td>
<td>7,655.65</td>
</tr>
<tr>
<td>1819006</td>
<td>DNHS</td>
<td>DISNEYLAND RESORT</td>
<td>SENIOR TRIP ADMISSION</td>
<td>54,000.00</td>
</tr>
<tr>
<td>1819007</td>
<td>DNHS</td>
<td>HERFF JONES YEARBOOKS</td>
<td>YEARBOOK</td>
<td>54,811.01</td>
</tr>
<tr>
<td>1819008</td>
<td>DNHS</td>
<td>NORTH COUNTY BASKETBALL ASSOCIATION</td>
<td>OFFICIAL EXPENSE</td>
<td>5,484.00</td>
</tr>
<tr>
<td>1819009</td>
<td>DNHS</td>
<td>SOS ENTERTAINMENT</td>
<td>PROM ENTERTAINMENT</td>
<td>5,787.00</td>
</tr>
<tr>
<td>20594</td>
<td>MCHS</td>
<td>HERFF JONES YEARBOOKS</td>
<td>YEARBOOK</td>
<td>45,690.00</td>
</tr>
<tr>
<td>20588</td>
<td>MCHS</td>
<td>SOS ENTERTAINMENT</td>
<td>PROM ENTERTAINMENT</td>
<td>22,500.00</td>
</tr>
<tr>
<td>20622</td>
<td>MCHS</td>
<td>FLEET SCIENCE CENTER</td>
<td>WINTER FORMAL VENUE</td>
<td>6,800.00</td>
</tr>
<tr>
<td>13192</td>
<td>PHS</td>
<td>FIRST ROBOTICS</td>
<td>COMPETITION REGISTRATIONS</td>
<td>6,500.00</td>
</tr>
<tr>
<td>6380</td>
<td>RBHS</td>
<td>HILTON GARDEN INN</td>
<td>LEADERSHIP RETREAT</td>
<td>9,426.00</td>
</tr>
<tr>
<td>19-102400-06</td>
<td>WVHS</td>
<td>DISNEYLAND RESORT</td>
<td>SENIOR TRIP ADMISSION</td>
<td>41,000.00</td>
</tr>
<tr>
<td>19-102400-07</td>
<td>WVHS</td>
<td>PRIME SPORTS</td>
<td>SOCCER EQUIPMENT</td>
<td>5,432.00</td>
</tr>
<tr>
<td>19-102400-08</td>
<td>WVHS</td>
<td>CREATIVE SOLUTIONS, INC</td>
<td>SPIRIT APPAREAL</td>
<td>5,000.00</td>
</tr>
</tbody>
</table>

**Total Purchase Orders in excess of $5,000** $385,576.66
RECOMMENDATION:

Acknowledgement of Quarterly Disclosure of Local Agency Investments for Poway Unified School District.

DISCUSSION/PROGRAM:

Most of the District’s funds are invested in the San Diego County Treasury as required by statute.

The County’s custodian is the Bank of New York Mellon Corporation, and all the pool assets are in a segregated account for benefit of the pool. All of the money market fund accounts that the pool invests in are made up of government obligation securities only.

The San Diego County Treasury continues to be conservative in its investment strategies.

Pursuant to Government Code Section 53646, the legislative body of all governmental entities must annually review the investment policy of that governmental entity. In addition, the legislative body must receive a quarterly report of those investments. This agenda item accomplishes both of these tasks. Our policy has not changed since the initial requirement for this code in August of 1996. The policy is as follows:

Education Code Section 41001 requires most school district funds (those included in the General Fund and required to meet the regular obligations of the District) to be deposited into the County Treasury. Education Code Section 41015 allows districts that have funds in a Special Reserve Fund, or that have any surplus monies not required for immediate district operation, to invest such funds in various security categories as specified in the Government Code.

LEGAL REFERENCE:  Government Code Section 53646  
California Education Code Sections 41001 and 41015

FISCAL IMPACT:  N/A

MOVED BY: ___________________________  SECONDED BY: ___________________________

VOTE:  BEATTY ___  COUVRETTE ___  O’CONNOR-RATCLIFF ___  PATEL ___  ZANE ___  STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
Pursuant to Government Code Section 53646, you are hereby notified that as of the quarter ending December 31, 2018, the funds of the District were invested as provided below and shown in detail on the attached exhibits. The portfolio complies with the District's current investment policy.

<table>
<thead>
<tr>
<th>Investment Pool</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Treasury Investment Pool</td>
<td>$81,821,176</td>
</tr>
<tr>
<td>Bank and Credit Union</td>
<td>$3,445,658</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$85,266,834</strong></td>
</tr>
</tbody>
</table>
# Poway Unified School District

*Cash Investments Detail*

*For the Quarter Ending December 31, 2018*

## County Treasury Investment Pool

<table>
<thead>
<tr>
<th>Fund Numbers</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-00</td>
<td>$47,702,621.09</td>
</tr>
<tr>
<td>11-00</td>
<td>$127,691.84</td>
</tr>
<tr>
<td>13-00</td>
<td>$999,972.89</td>
</tr>
<tr>
<td>25-19</td>
<td>$3,197,380.25</td>
</tr>
<tr>
<td>12-00</td>
<td>$234,196.23</td>
</tr>
<tr>
<td>14-00</td>
<td>$777,083.79</td>
</tr>
<tr>
<td>63-00</td>
<td>$3,998,345.90</td>
</tr>
<tr>
<td>73-20</td>
<td>$332,104.57</td>
</tr>
<tr>
<td>67-30</td>
<td>$230,867.73</td>
</tr>
<tr>
<td>67-16</td>
<td>$11,372,219.87</td>
</tr>
<tr>
<td>67-15</td>
<td>$6,635,490.35</td>
</tr>
<tr>
<td>40-00</td>
<td>$3,465,258.70</td>
</tr>
<tr>
<td>17-42</td>
<td>$1,997,442.69</td>
</tr>
<tr>
<td>35-00</td>
<td>$750,499.65</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$81,821,175.55</strong></td>
</tr>
</tbody>
</table>

## Bank and Credit Union

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clearing Account - District</td>
<td>$202,950.43</td>
</tr>
<tr>
<td>Clearing Account - Transportation</td>
<td>$25,950.80</td>
</tr>
<tr>
<td>Checking Account - Food and Nutrition Services</td>
<td>$463,443.48</td>
</tr>
<tr>
<td>Clearing Account - Adult Ed</td>
<td>$28,276.67</td>
</tr>
<tr>
<td>Clearing Account - ESS and Preschool</td>
<td>$426,094.58</td>
</tr>
<tr>
<td>Clearing Account - Flexible Benefits</td>
<td>$122,799.34</td>
</tr>
<tr>
<td>Associated Student Body &amp; Student Council Accounts</td>
<td>$2,176,142.83</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,445,658.13</strong></td>
</tr>
</tbody>
</table>

**Grand Total**  

**$85,266,833.68**
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019
FROM: Ron Little
Staff Support: Joy Ramiro

AGENDA ITEM:  5.3(j)

SUBJECT: ACKNOWLEDGEMENT OF QUARTERLY DISCLOSURE OF LOCAL AGENCY INVESTMENTS FOR COMMUNITY FACILITIES DISTRICT NOS. 1 THROUGH 16

RECOMMENDATION:

Acknowledgement of Quarterly Disclosure of Local Investments for Community Facilities Districts Nos. 1 through 16.

DISCUSSION/PROGRAM:

Under the guidance of the District's investment advisers, Public Trust Advisors, LLC, all of the District's CFD custodial and project funds are invested in secure and liquid securities. The Dreyfus Treasury Management Fund invests solely in those securities guaranteed as to principal and interest by the U.S. Government.

Pursuant to Government Code Section 53646, the legislative body of all governmental entities must annually review the investment policy of that governmental entity. In addition, the legislative body must receive a quarterly report of those investments. This agenda item accomplishes both of these tasks. Our policy has not changed since the initial requirement for this code in August of 1996. The policy is as follows:

Funds generated in Community Facilities Districts are not required to be deposited in the County Treasury. The District has the option to deposit funds within the county pool to facilitate the use of the County Department of Education financial system and to invest these funds in a conservative and secure manner. District also has the option to deposit funds with a fiscal agent as trustee to facilitate financial transactions, including bond issuance.

When bonds are sold, a reserve account is maintained by the fiscal agent trustee used in making the annual bond payments to the bondholders. The bond proceeds are available for approved projects and invested

LEGAL REFERENCE: Government Code Section 53646

FISCAL IMPACT: N/A

MOVED BY: ___________________________  SECONDED BY: ___________________________

VOTE: Beatty ___ Couvrette ___ O'Connor-Ratcliffe ___ Patel ___ Zane ___  Student Preferential Vote: Schwartz ___
according to cash flow needs. These funds are invested with the trustee's approval in fully insured securities and investment vehicles.

It should be noted that these funds are placed in federally-insured financial institutions and, in addition to the normal $250,000 of insurance provided, we have obtained agreements from the institutions to "fully collateralize" our deposits, thereby providing insurance for 100 percent of the funds we have on deposit.

We have attached the quarterly disclosure reports as required for the Board’s information. These reports identify the investments of Community Facilities District Nos. 1 through 16.
Pursuant to Government Code Section 53646, you are hereby notified that as of the quarter ending December 31, 2018, the CFD custodial and project funds of the District were invested as listed below. The portfolio complies with the District’s current investment policy.

<table>
<thead>
<tr>
<th>Fiscal Agent</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CFD #1</td>
<td>$ 5,164,948</td>
</tr>
<tr>
<td>CFD #2</td>
<td>4,225,499</td>
</tr>
<tr>
<td>CFD #2 IA-1</td>
<td>294,535</td>
</tr>
<tr>
<td>CFD #3</td>
<td>782,189</td>
</tr>
<tr>
<td>CFD #4</td>
<td>1,465,619</td>
</tr>
<tr>
<td>CFD #5</td>
<td>456,360</td>
</tr>
<tr>
<td>CFD #6</td>
<td>9,555,762</td>
</tr>
<tr>
<td>CFD #7</td>
<td>961,226</td>
</tr>
<tr>
<td>CFD #8A</td>
<td>19,480</td>
</tr>
<tr>
<td>CFD #8B</td>
<td>549,968</td>
</tr>
<tr>
<td>CFD #9</td>
<td>436,901</td>
</tr>
<tr>
<td>CFD #10</td>
<td>2,162,927</td>
</tr>
<tr>
<td>CFD # 11 Z1</td>
<td>1,097,082</td>
</tr>
<tr>
<td>CFD # 11 Z2</td>
<td>1,310,303</td>
</tr>
<tr>
<td>CFD # 11 Z3</td>
<td>919,873</td>
</tr>
<tr>
<td>CFD # 12</td>
<td>582,630</td>
</tr>
<tr>
<td>CFD # 13</td>
<td>1,309,633</td>
</tr>
<tr>
<td>CFD # 14</td>
<td>1,338,165</td>
</tr>
<tr>
<td>CFD # 15</td>
<td>2,048,247</td>
</tr>
<tr>
<td>CFD # 16</td>
<td>1,088,794</td>
</tr>
<tr>
<td>PFA 2017A</td>
<td>18,229</td>
</tr>
<tr>
<td>PFA 2017B</td>
<td>5,441,503</td>
</tr>
<tr>
<td>2013 PFA</td>
<td>4,670,748</td>
</tr>
<tr>
<td>2013B PFA</td>
<td>1,591,993</td>
</tr>
<tr>
<td>2014 PFA</td>
<td>4,534,791</td>
</tr>
<tr>
<td>2014B PFA</td>
<td>4,339,103</td>
</tr>
<tr>
<td>2014C PFA</td>
<td>2,286,771</td>
</tr>
<tr>
<td>2016A PFA</td>
<td>477,777</td>
</tr>
<tr>
<td>2014 JAA</td>
<td>24,366,741</td>
</tr>
<tr>
<td>2015A</td>
<td>8,594,035</td>
</tr>
<tr>
<td>2007 LRB</td>
<td>9,977,412</td>
</tr>
<tr>
<td>2012 COPS (US Bank)</td>
<td>5,749,066</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 107,818,307</strong></td>
</tr>
</tbody>
</table>

*Improvement Areas (IA) are funds held and bonded for the timely construction of infrastructure within the Community Facilities District.
TO: BOARD OF EDUCATION

FROM: Ron Little
Staff Support: Joy Ramiro/Joe Tarantino

MEETING DATE: February 14, 2019

AGENDA ITEM: 5.3(k)

SUBJECT: ACKNOWLEDGMENT OF ENROLLMENT REPORT NO. 5/2018-2019

RECOMMENDATION:


DISCUSSION/PROGRAM:

The fifth month enrollment report for the period ending January 11, 2019, is attached for the Board’s review.

Current school year enrollment comparison:

<table>
<thead>
<tr>
<th></th>
<th>Month 1</th>
<th>Month 2</th>
<th>Month 3</th>
<th>Month 4</th>
<th>Month 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary schools</td>
<td>97.91%</td>
<td>97.28%</td>
<td>97.12%</td>
<td>96.44%</td>
<td>95.83%</td>
</tr>
<tr>
<td>Middle schools</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>High schools</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Education Non-Public Schools (NPS)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>96.92%</td>
</tr>
</tbody>
</table>

The District’s total enrollment at the end of the fifth month was 36,374 and represents a net loss of 37 students over month one of this year.

The attendance rate for month five was 95.83 percent.

<table>
<thead>
<tr>
<th>2018-19 Attendance Rates</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month 1</td>
<td>Month 2</td>
</tr>
<tr>
<td>97.91%</td>
<td>97.28%</td>
</tr>
<tr>
<td>Month 3</td>
<td>Month 4</td>
</tr>
<tr>
<td>97.12%</td>
<td>96.44%</td>
</tr>
<tr>
<td>Month 5</td>
<td></td>
</tr>
<tr>
<td>95.83%</td>
<td>96.92%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2017-18 Month 5 Comparison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Enrollment</td>
</tr>
<tr>
<td>36,479</td>
</tr>
</tbody>
</table>

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Adobe Bluffs (376)</td>
<td>429</td>
<td>24</td>
<td>77</td>
<td>77</td>
<td>72</td>
<td>50</td>
<td>61</td>
<td>62</td>
<td>423</td>
<td>16</td>
<td>439</td>
</tr>
<tr>
<td>Canyon View (502)</td>
<td>502</td>
<td>22</td>
<td>76</td>
<td>71</td>
<td>77</td>
<td>75</td>
<td>76</td>
<td>81</td>
<td>478</td>
<td>28</td>
<td>506</td>
</tr>
<tr>
<td>Chaparral (843)</td>
<td>838</td>
<td>45</td>
<td>132</td>
<td>128</td>
<td>130</td>
<td>122</td>
<td>131</td>
<td>132</td>
<td>820</td>
<td>23</td>
<td>843</td>
</tr>
<tr>
<td>Creekside (593)</td>
<td>575</td>
<td>25</td>
<td>77</td>
<td>87</td>
<td>88</td>
<td>98</td>
<td>96</td>
<td>90</td>
<td>561</td>
<td>12</td>
<td>573</td>
</tr>
<tr>
<td>Deer Canyon (498)</td>
<td>457</td>
<td>20</td>
<td>49</td>
<td>61</td>
<td>84</td>
<td>74</td>
<td>79</td>
<td>81</td>
<td>448</td>
<td>13</td>
<td>461</td>
</tr>
<tr>
<td>Del Sur (945)</td>
<td>973</td>
<td>50</td>
<td>156</td>
<td>156</td>
<td>168</td>
<td>138</td>
<td>156</td>
<td>149</td>
<td>478</td>
<td>28</td>
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<td>Design 39 (773)</td>
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<td>119</td>
<td>136</td>
<td>129</td>
<td>113</td>
<td>118</td>
<td>763</td>
<td>763</td>
<td>11</td>
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<td>Garden Road (475)</td>
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<td>67</td>
<td>69</td>
<td>78</td>
<td>77</td>
<td>52</td>
<td>73</td>
<td>440</td>
<td>19</td>
<td>459</td>
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<tr>
<td>Highland Ranch (670)</td>
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<td>24</td>
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<td>105</td>
<td>106</td>
<td>101</td>
<td>107</td>
<td>115</td>
<td>659</td>
<td>18</td>
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<td>71</td>
<td>74</td>
<td>74</td>
<td>91</td>
<td>96</td>
<td>505</td>
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<td>Midland (622)</td>
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<td>110</td>
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<td>87</td>
<td>96</td>
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<td>136</td>
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<td>154</td>
<td>185</td>
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<td>119</td>
<td>102</td>
<td>116</td>
<td>122</td>
<td>121</td>
<td>703</td>
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<td>91</td>
<td>112</td>
<td>113</td>
<td>109</td>
<td>114</td>
<td>666</td>
<td>6</td>
<td>672</td>
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<td>Park Village (620)</td>
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<td>24</td>
<td>99</td>
<td>77</td>
<td>91</td>
<td>98</td>
<td>89</td>
<td>109</td>
<td>587</td>
<td>32</td>
<td>619</td>
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<tr>
<td>Pomerado (381)</td>
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<td>64</td>
<td>51</td>
<td>53</td>
<td>49</td>
<td>47</td>
<td>53</td>
<td>333</td>
<td>24</td>
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<td>Rolling Hills (431)</td>
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<td>73</td>
<td>64</td>
<td>72</td>
<td>64</td>
<td>51</td>
<td>63</td>
<td>405</td>
<td>9</td>
<td>414</td>
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<td>Shoal Creek (567)</td>
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<td>77</td>
<td>85</td>
<td>89</td>
<td>70</td>
<td>78</td>
<td>76</td>
<td>500</td>
<td>33</td>
<td>533</td>
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<tr>
<td>Stone Ranch (928)</td>
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<td>35</td>
<td>107</td>
<td>121</td>
<td>130</td>
<td>155</td>
<td>141</td>
<td>144</td>
<td>833</td>
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<td>Sundance (441)</td>
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<td>70</td>
<td>62</td>
<td>68</td>
<td>78</td>
<td>59</td>
<td>80</td>
<td>438</td>
<td>9</td>
<td>447</td>
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<tr>
<td>Sunset Hills (458)</td>
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<td>18</td>
<td>62</td>
<td>62</td>
<td>66</td>
<td>64</td>
<td>57</td>
<td>73</td>
<td>402</td>
<td>44</td>
<td>446</td>
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<td>Tierra Bonita (466)</td>
<td>469</td>
<td>21</td>
<td>65</td>
<td>62</td>
<td>65</td>
<td>65</td>
<td>81</td>
<td>80</td>
<td>439</td>
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<td>Turtleback (613)</td>
<td>615</td>
<td>26</td>
<td>90</td>
<td>94</td>
<td>102</td>
<td>92</td>
<td>85</td>
<td>96</td>
<td>585</td>
<td>31</td>
<td>616</td>
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<td>Valley (739)</td>
<td>726</td>
<td>21</td>
<td>118</td>
<td>143</td>
<td>125</td>
<td>104</td>
<td>108</td>
<td>111</td>
<td>730</td>
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<tr>
<td>Westwood (809)</td>
<td>815</td>
<td>21</td>
<td>116</td>
<td>120</td>
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<td>132</td>
<td>132</td>
<td>130</td>
<td>789</td>
<td>37</td>
<td>826</td>
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<tr>
<td>Willow Grove (767)</td>
<td>783</td>
<td>25</td>
<td>127</td>
<td>104</td>
<td>125</td>
<td>131</td>
<td>132</td>
<td>132</td>
<td>776</td>
<td>14</td>
<td>790</td>
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<td>New Directions (20)</td>
<td>13</td>
<td>1</td>
<td>3</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>12</td>
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</tr>
<tr>
<td><strong>TOTAL ELEMENTARY</strong></td>
<td><strong>16,318</strong></td>
<td><strong>652</strong></td>
<td><strong>2,449</strong></td>
<td><strong>2,448</strong></td>
<td><strong>2,612</strong></td>
<td><strong>2,520</strong></td>
<td><strong>2,528</strong></td>
<td><strong>2,642</strong></td>
<td><strong>15,851</strong></td>
<td><strong>489</strong></td>
<td><strong>16,340</strong></td>
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</tbody>
</table>
### 6 - 8 Enrollment

<table>
<thead>
<tr>
<th>School / (Final Mo 17-18)</th>
<th>Grade 6</th>
<th>Grade 7</th>
<th>Grade 8</th>
<th>N/A</th>
<th>N/A</th>
<th>Sub-Total</th>
<th>SDC</th>
<th>Total</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bernardo Heights (1524)</td>
<td>1,553</td>
<td>474</td>
<td>528</td>
<td>511</td>
<td>N/A</td>
<td>1,513</td>
<td>47</td>
<td>1,560</td>
<td>7</td>
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<tr>
<td>Black Mountain (1307)</td>
<td>1,260</td>
<td>375</td>
<td>416</td>
<td>425</td>
<td>N/A</td>
<td>1,216</td>
<td>47</td>
<td>1,263</td>
<td>3</td>
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<td>Design 39 Campus (362)</td>
<td>361</td>
<td>115</td>
<td>110</td>
<td>122</td>
<td>N/A</td>
<td>347</td>
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<td>347</td>
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</tr>
<tr>
<td>Meadowbrook (1364)</td>
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<td>392</td>
<td>429</td>
<td>435</td>
<td>N/A</td>
<td>1,256</td>
<td>26</td>
<td>1,282</td>
<td>(14)</td>
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<tr>
<td>Mesa Verde (1341)</td>
<td>1,337</td>
<td>403</td>
<td>479</td>
<td>400</td>
<td>N/A</td>
<td>1,282</td>
<td>50</td>
<td>1,332</td>
<td>(5)</td>
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<tr>
<td>Oak Valley (1460)</td>
<td>1,503</td>
<td>538</td>
<td>468</td>
<td>479</td>
<td>N/A</td>
<td>1,485</td>
<td>23</td>
<td>1,508</td>
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<tr>
<td>Twin Peaks (1173)</td>
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<td>384</td>
<td>400</td>
<td>382</td>
<td>N/A</td>
<td>1,166</td>
<td>43</td>
<td>1,209</td>
<td>(8)</td>
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<td>New Directions (43)</td>
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<td>4</td>
<td>10</td>
<td>13</td>
<td>N/A</td>
<td>27</td>
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<td>27</td>
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<td><strong>TOTAL MIDDLE</strong></td>
<td>8,540</td>
<td>2,685</td>
<td>2,840</td>
<td>2,767</td>
<td>N/A</td>
<td>8,292</td>
<td>236</td>
<td>8,528</td>
<td>(12)</td>
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</table>

### 9 - 12 Enrollment

<table>
<thead>
<tr>
<th>School / (Final Mo 17-18)</th>
<th>Grade 9</th>
<th>Grade 10</th>
<th>Grade 11</th>
<th>Grade 12</th>
<th>N/A</th>
<th>N/A</th>
<th>Sub-Total</th>
<th>SDC</th>
<th>Total</th>
<th>Difference</th>
</tr>
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<tbody>
<tr>
<td>Del Norte (2143)</td>
<td>2,343</td>
<td>672</td>
<td>575</td>
<td>546</td>
<td>499</td>
<td>N/A</td>
<td>2,292</td>
<td>29</td>
<td>2,321</td>
<td>(22)</td>
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<tr>
<td>Mt. Carmel (1854)</td>
<td>1,896</td>
<td>463</td>
<td>457</td>
<td>461</td>
<td>448</td>
<td>N/A</td>
<td>1,829</td>
<td>47</td>
<td>1,876</td>
<td>(20)</td>
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<tr>
<td>Poway High (2173)</td>
<td>2,224</td>
<td>534</td>
<td>570</td>
<td>544</td>
<td>496</td>
<td>N/A</td>
<td>2,144</td>
<td>50</td>
<td>2,194</td>
<td>(30)</td>
</tr>
<tr>
<td>Rancho Bernardo (2277)</td>
<td>2,351</td>
<td>566</td>
<td>576</td>
<td>571</td>
<td>577</td>
<td>N/A</td>
<td>2,280</td>
<td>61</td>
<td>2,341</td>
<td>(10)</td>
</tr>
<tr>
<td>Westview (2340)</td>
<td>2,376</td>
<td>579</td>
<td>587</td>
<td>584</td>
<td>574</td>
<td>N/A</td>
<td>2,324</td>
<td>45</td>
<td>2,369</td>
<td>(7)</td>
</tr>
<tr>
<td>New Directions &amp; TPP (111)</td>
<td>84</td>
<td>7</td>
<td>18</td>
<td>34</td>
<td>57</td>
<td>N/A</td>
<td>116</td>
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<td>116</td>
<td>32</td>
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<tr>
<td><strong>TOTAL COMP. H.S.</strong></td>
<td>11,274</td>
<td>2,811</td>
<td>2,783</td>
<td>2,740</td>
<td>2,651</td>
<td>N/A</td>
<td>10,985</td>
<td>232</td>
<td>11,217</td>
<td>(57)</td>
</tr>
<tr>
<td>Abraxas (208)</td>
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<td>5</td>
<td>10</td>
<td>46</td>
<td>79</td>
<td>N/A</td>
<td>140</td>
<td>77</td>
<td>217</td>
<td>12</td>
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<tr>
<td><strong>TOTAL HIGH SCHOOL</strong></td>
<td>11,479</td>
<td>2,816</td>
<td>2,793</td>
<td>2,786</td>
<td>2,730</td>
<td>N/A</td>
<td>11,125</td>
<td>309</td>
<td>11,434</td>
<td>(45)</td>
</tr>
</tbody>
</table>

| Non Public Schools (70)           | 74      | N/A      | N/A      | N/A      | N/A | N/A | 0        | 72  | 72    | (2)         |

**Total District Mo. 1 2018-19** 36,411

| Adult Ed. - To Date               | 2,146   |
| CTE - To Date                     | 9,238   |
| PAL - To Date                     | 38      |

**TOTAL DISTRICT** 36,374 (37)

* Certified

2017-18 CALPADS*: 36,519
2016-17 CALPADS*: 35,956
2015-16 CALPADS*: 35,771
2014-15 CALPADS*: 35,629
2013-14 CALPADS*: 35,498

CALPADS - California Longitudinal Pupil Achievment Data Systems
TO:                  BOARD OF EDUCATION               MEETING DATE:  February 14, 2019
FROM:  Ron Little
               Staff Support: Janay Greenlee/Kathleen Porter
AGENDA ITEM:   5.3(l)

SUBJECT:  AWARD BID NO. 2019-18B AUDIO VISUAL EQUIPMENT  
TO ADAROMA INC., B & H FOTO & ELECTRONICS  
CORP., FILMTOOLS, HOT ROD CAMERAS LLC, MUSSON  
THEATRICAL INC., PATHWAY COMMUNICATIONS,  
LTD, TREW AUDIO, TROXELL COMMUNICATIONS, INC.

RECOMMENDATION:

Award contracts for Bid No. 2019-08B for Audio Visual Equipment to Adaroma Inc., B & H Foto &  
Electronics Corp., Filmtols, Hot Rod Cameras LLC, Musson Theatrical Inc., Pathway Communications LTD., Trew Audio, Troxell Communications Inc. Reject non-responsive bids from  
CDW-Government LLC, Voice and Video, Relieve Hot Rod Cameras, LLC from bids on item numbers 58, 114, 125, relieve Adorama Inc., from their bid on Item No. 23; Reject line item bids from  
Pathway Communications LTD, on Line No. 37, 40, 134 and Trew Audio on Item No. 159.

DISCUSSION/PROGRAM:

Career Technical Education Program has identified a need for supplies and equipment for a variety of courses in the Arts, Media and Entertainment pathway. This bid includes over 150 supply and equipment line items for all District high school sites. The items requested will support the programs to align with industry standards, post-secondary education articulations requirements and will ensure that the skills students learn are current and relevant. Bid specifications included that contract award recommendations would be made by item to the bidder meeting specifications and providing the lowest prices.

The invitation to bidders was published as required, posted on the District website; twenty-four vendors received bids, 13 vendors responded. A bid submitted by Dale Pro Audio was received after the published deadline and was returned unopened. CDW-Government LLC, took exception to terms and conditions in the bid and Voice and Video did not submit the required bid form, thereby yielding these bids non-responsive to bid requirements. Tie bids were received on items 3, 95, 97, 99 and 128. Recommended awards on these items were determined by drawing of lots evidenced by impartial observers. Additional line item award recommendations include relieving Hot Rod Cameras LLC, from bids on item 58, 114, 125 due to clerical error, relieving Adorama Inc., from their bid on item no. 23 also due to clerical error, and rejecting line item bids from Pathway Communications LTD, on

LEGAL REFERENCE:  Public Contract Code Section 20111

FISCAL IMPACT:   $273,569.92 Career Technical Education Incentive Grant

MOVED BY: _________________________    SECONDED BY: _________________________

VOTE:  BEATTY ___  COUVRETTE ___  O’CONNOR-RATCLIFF ___  PATEL ___  ZANE ___  STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
item no. 37 and from Trew Audio on item no. 159 for proposing items that do not meet specifications.

The contract amounts recommended for award to the vendors shown in the table below are based on quantities of the items provided by staff at the time of publication multiplied by the unit prices bid for each item. Actual orders will be placed using the unit prices bid. Bid specifications also included that additional products may be purchased at the same prices, under the terms and conditions of the contract from date of award through April 30, 2019, should additional needs and funding be identified and it is found to be advantageous to do so.

Attached is a bid summary for the Board’s review.

POWAY UNIFIED SCHOOL DISTRICT
BID SUMMARY – BID NO. 2019-09B
AUDIO VISUAL EQUIPMENT

This bid summary is prepared for the Board Meeting of February 14, 2019.

<table>
<thead>
<tr>
<th>AWARDED RECOMMENDATION BY LINE ITEM</th>
<th>BIDDERS</th>
<th>RECOMMENDED AWARD BY ITEM</th>
<th>AMOUNT OF CONTRACT RECOMMENDATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adaroma Inc.</td>
<td>Line items 15, 18, 20, 25, 26, 27, 34, 39, 48, 49, 50, 52, 53, 54, 55, 60, 61, 63, 64, 65, 66, 75, 77, 79, 82, 86, 123, 130, 132, 133, 150, 151, 152, 154, 155, 158, 192, 193</td>
<td>$104,062.64</td>
<td></td>
</tr>
<tr>
<td>B &amp; H Foto &amp; Electronics Corp.</td>
<td>Line items 1, 3, 6, 9, 13, 14, 17, 19, 24, 28, 30, 35, 43, 44, 47, 51, 57, 62, 70, 80, 81, 83, 84, 85, 87, 89, 92, 93, 94, 95, 97, 98, 101, 102, 103, 118, 120, 128, 129, 156, 159, 160, 198</td>
<td>$47,333.13</td>
<td></td>
</tr>
<tr>
<td>Hot Rod Cameras, LLC</td>
<td>Line items 7, 8, 11, 21, 22, 23, 31, 32, 33, 42, 45, 69, 99, 117, 126, 131, 168, 194, 195, 199</td>
<td>$18,249.33</td>
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<tr>
<td>Musson Theatrical, Inc.</td>
<td>38, 125, 135, 136, 137, 138, 139, 161, 162, 163, 164, 165, 166, 169, 170, 171, 172, 173, 174, 175, 177, 178, 183</td>
<td>$39,713.95</td>
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<tr>
<td>Pathway Communications, LTD.</td>
<td>Line item 122</td>
<td>$80.00</td>
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<tr>
<td>Trew Audio</td>
<td>Line items 140, 180, 184, 188</td>
<td>$11,473.35</td>
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<tr>
<td>Troxell Communications, Inc.</td>
<td>Line items 36, 41, 90, 91, 115, 116, 144, 179</td>
<td>$5,453.12</td>
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<tr>
<td>Total</td>
<td>$273,569.92</td>
<td></td>
<td></td>
</tr>
<tr>
<td>No award</td>
<td>Item 40 and Item 134</td>
<td>Items available at a lower price on the North County Educational Purchasing Bid</td>
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</tr>
<tr>
<td>No award</td>
<td>Item 73</td>
<td>Duplicate with item 72</td>
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</tr>
<tr>
<td>Reject all Bids</td>
<td>Item 153</td>
<td>Item unavailable with an unknown availability date</td>
<td></td>
</tr>
</tbody>
</table>
POWAY UNIFIED SCHOOL DISTRICT

Bid requests were sent to 24 vendors; 13 responded, 8 are recommended for contract award.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>AbelCine</td>
<td>Meeting Services, Inc.</td>
</tr>
<tr>
<td>Adorama Inc.</td>
<td>Musson Theatrical, Inc.</td>
</tr>
<tr>
<td>B &amp; H Foto &amp; Electronics Corp.</td>
<td>Nelson Photo Supplies</td>
</tr>
<tr>
<td>CDW-Government LLC</td>
<td>Pathway Communications, LTD.</td>
</tr>
<tr>
<td>Dale Pro Audio</td>
<td>Samy’s Camera</td>
</tr>
<tr>
<td>Datel Systems, Inc.</td>
<td>Southern California Sound Image, Inc.</td>
</tr>
<tr>
<td>Digital Networks Group, Inc.</td>
<td>Sweetwater Sound, Inc.</td>
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<tr>
<td>Filmtools</td>
<td>Trew Audio</td>
</tr>
<tr>
<td>George’s Camera</td>
<td>Troxell Communications, Inc.</td>
</tr>
<tr>
<td>GST Golden Star Technology Inc.</td>
<td>VocalBooth.com, Inc.</td>
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<tr>
<td>Hot Rod Cameras, LLC</td>
<td>Voice and Video</td>
</tr>
<tr>
<td>Howard Technology Solutions</td>
<td>VTP, Inc.</td>
</tr>
</tbody>
</table>
TO: BOARD OF EDUCATION  
MEETING DATE: February 14, 2019

FROM: Ron Little  
Staff Support: Janay Greenlee/Tim Purvis

AGENDA ITEM: 5.3(m)

SUBJECT: AWARD CONTRACTS FOR BID NO. 2019-06B STUDENT CHARTER BUS TRANSPORTATION SERVICES TO MULTIPLE VENDORS; REJECT A NON-RESPONSIVE BID FROM HOPSKIPDRIVE, INC. AND A NON-RESPONSIVE BID FOR LINE ITEM 11 FROM HIGHLINE CHARTER, INC.

RECOMMENDATION:

Award contracts for Bid No. 2019-06B Student Charter Bus Transportation Services to multiple vendors.

DISCUSSION/PROGRAM:

Education Code requires bidding for student transportation services for contracts that exceed $10,000. Although the District maintains a bus fleet for home-to-school transportation, the need for extracurricular student transportation is great and far exceeds what our own fleet can provide, both in number and type of equipment. The District’s contracts with service providers for student transportation exceed the bid limit and necessitate formally advertising for bids.

While Education Code and Public Contract Code discuss awarding to one bidder, the need to award to more than one company for the same service is evident, due to the fact that any one carrier may not have the resources available to provide the volume of service needed by the District on some days. Therefore, contracts need to be awarded for extracurricular student transportation services to multiple vendors. When trips are scheduled, the first right of refusal will be offered to the lowest vendor, deferring to the next lowest, should the lowest be unable to accommodate the specific trip.

The contract term is for one year from date of award with the option to renew for four additional one-year periods, at the District’s discretion. Bid packages were sent to ten charter service providers and eight responded. Line item 17 resulted in equal bids. In accordance with code, when bids are equal, they shall be awarded by a drawing of lots, and shall be witnessed by three impartial observers. This was completed and line items awards are recommended accordingly. The entire bid from HopSkipDrive, Inc. is non-responsive due to services and pricing not meeting specifications; Highline Charter, Inc.’s bid for line item 11 also did not meet specifications and is non-responsive to bid requirements.

A bid summary is attached for the Board’s review.

POWAY UNIFIED SCHOOL DISTRICT

LEGAL REFERENCE: California Education Code Sections 39800 and 39802  
Public Contract Code Section 20111

FISCAL IMPACT: Approximately $325,000, annually, reimbursed by ASB or site accounts

MOVED BY: ___________________________ SECONDED BY: ___________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
BID SUMMARY – BID NO. 2019-06B
STUDENT CHARTER BUS TRANSPORTATION SERVICES

This bid summary is prepared for the Board Meeting of February 14, 2019.

<table>
<thead>
<tr>
<th>VENDORS</th>
<th>1&lt;sup&gt;st&lt;/sup&gt; LOW BIDDER</th>
<th>2&lt;sup&gt;nd&lt;/sup&gt; LOW BIDDER</th>
<th>3&lt;sup&gt;rd&lt;/sup&gt; LOW BIDDER</th>
<th>4&lt;sup&gt;th&lt;/sup&gt; LOW BIDDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Avalon Transportation, LLC</td>
<td>15, 16, 20, 25, 26, 30</td>
<td>11, 12-14, 19, 23, 24, 28, 29</td>
<td>17, 18, 21, 22, 27</td>
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<tr>
<td>Grand Pacific Charter</td>
<td>1-10</td>
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<td></td>
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<tr>
<td>Highline Charter, Inc.</td>
<td></td>
<td></td>
<td></td>
<td>12-30</td>
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<tr>
<td>HopSkipDrive, Inc.</td>
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<tr>
<td>Royal Lines Charter, LLC</td>
<td>11, 14, 18, 19, 21, 23, 24, 27-29, 30</td>
<td>15, 17, 20, 22, 25, 26, 30</td>
<td>12, 13, 16</td>
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<tr>
<td>San Diego Scenic Tours, Inc.</td>
<td>12, 13, 17</td>
<td>16, 18</td>
<td>11, 14, 15, 19, 20</td>
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<tr>
<td>Sun Diego Charter Company</td>
<td>22</td>
<td>21, 27</td>
<td>23-26, 28-30</td>
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<tr>
<td>Wess Transportation Services, Inc.</td>
<td>1-5, 7-9</td>
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</tbody>
</table>

Recommended Contract Award (by line item)

Recommend contracts be awarded to multiple vendors by line items as shown above. Reject the entire bid from HopSkipDrive, Inc., as non-responsive for not bidding services as requested. Also reject a non-responsive one-way bid for line item 11 from Highline Charter, Inc.

Invitations were sent to ten charter service providers and bids were received from eight companies.
ACTION: 5.3(n)

SUBJECT: APPROVAL OF RESOLUTION NO. 40-2019 ENTITLED "APPROVING A SEVENTH SUPPLEMENTAL BOND INDENTURE PERTAINING TO THE POWAY UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICT NO. 6 (4S RANCH) SPECIAL TAX REFUNDING BONDS, SERIES 2016"

RECOMMENDATION:

Approve Resolution No. 40-2019, the form of the Seventh Supplemental Indenture and authorize the Superintendent or Associate Superintendent Business Support Services to execute and deliver such Seventh Supplemental Indenture.

DISCUSSION/PROGRAM:

In 2016, Poway Unified School District Community Facilities District No. 6 (4S Ranch) ("CFD No. 6") issued its $29,635,000 Special Tax Refunding Bonds, Series 2016 (the “Series 2016 Bonds”) pursuant to a Sixth Supplemental Indenture, dated as of November 1, 2016 (the “Sixth Supplemental Indenture”), by and between CFD No. 6 and Zions Bank, a division of ZB, National Association.

The Sixth Supplemental Indenture provides that the Series 2016 Bonds are subject to special mandatory redemption on any Interest Payment Date (as defined in the Sixth Supplemental Indenture) from prepayment of special taxes at certain redemption prices, but does not provide a redemption price for the Interest Payment Dates falling between September 1, 2017 through March 1, 2024. Such redemption price for each such Interest Payment Date should be stated as 103%. It is necessary to amend the Sixth Supplemental Indenture to make provision for the special mandatory redemption price for such Interest Payment Dates.

The Board, acting as the legislative body of CFD No. 6, is authorized to approve a supplemental indenture to make provision with respect to matters arising under the Sixth Supplemental Indenture provided such amendment does not adversely affect the interests of the Bondowners. The Seventh Supplemental Indenture clarifies the interests of the Bondowners and does not adversely affect such interests.

Resolution No. 40-2019 is attached. A copy of the CFD No. 6 Seventh Supplemental Indenture has been provided to the Board electronically.

LEGAL REFERENCE: Mello-Roos Community Facilities Act of 1982

FISCAL IMPACT: N/A
Poway Unified School District

RESOLUTION NO. 40-2019

APPROVING A SEVENTH SUPPLEMENTAL BOND INDENTURE PERTAINING TO THE POWAY UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICT NO. 6 (4S RANCH) SPECIAL TAX REFUNDING BONDS, SERIES 2016

ON MOTION of Member ______________________________, seconded by Member ______________________________, the following resolution is adopted:

RESOLVED by the Board of Education (the “Board”) of the Poway Unified School District (the “District”) that:

WHEREAS, Poway Unified School District Community Facilities District No. 6 (4S Ranch) (“Community Facilities District No. 6”) previously issued its Special Tax Refunding Bonds, Series 2016 (the “Series 2016 Bonds”) in the aggregate principal amount of $29,635,000 pursuant to a Sixth Supplemental Bond Indenture, dated as of November 1, 2016 (the “Sixth Supplemental Indenture”), by and between Community Facilities District No. 6 and Zions Bank, a division of ZB, National Association, previously known as Zions First National Bank, as fiscal agent (the “Fiscal Agent”); and

WHEREAS, the Sixth Supplemental Indenture amended and supplemented that certain Bond Indenture, dated as of August 1, 2002 (the “Original Indenture”), by and between Community Facilities District No. 6 and the Fiscal Agent, as successor to State Street Bank & Trust Company of California, N.A., as supplemented and amended by the First Supplemental Indenture, the Second Supplemental Indenture, the Third Supplemental Indenture, the Fourth Supplemental Indenture, the Fifth Supplemental Indenture (as each term is defined in the Sixth Supplemental Indenture) and the Sixth Supplemental Indenture (the Original Indenture, as so amended and supplemented, the “Indenture”); and

WHEREAS, Section 2.03(B) of the Sixth Supplemental Indenture provides that the Series 2016 Bonds shall be subject to special mandatory redemption on any Interest Payment Date (as defined in the Sixth Supplemental Indenture) from Prepayments (as defined in the Indenture) at certain redemption prices (expressed as percentages of the principal amount of the Series 2016 Bonds to be redeemed) as set forth in the Sixth Supplemental Indenture, but does not provide a redemption price for the Interest Payment Dates falling between September 1, 2017 through March 1, 2024; and

WHEREAS, the redemption price for special mandatory redemption from Prepayments on the Interest Payment Dates falling between September 1, 2017 through March 1, 2024 should be stated as 103%; and

WHEREAS, the Indenture must be amended and supplemented to reflect this redemption price; and
WHEREAS, Section 5.01 of the Indenture provides that the Board, as the legislative body of Community Facilities District No. 6, may, by resolution approve a Supplemental Indenture (as defined in the Indenture) to make any provision with respect to matters or questions arising under the Indenture or in any Supplemental Indenture (as defined in the Indenture), provided that such action shall not adversely affect the interests of the Bondowners (as defined in the Indenture); and

WHEREAS, in order to amend and supplement the Indenture as described above, the form of the Seventh Supplemental Indenture, dated as of February 1, 2019 (the “Seventh Supplemental Indenture”), by and between Community Facilities District No. 6 and Zions Bancorporation, National Association, previously known as Zions Bank, a division of ZB, National Association, has been presented to and considered for approval by this Board.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Education of the Poway Unified School District, acting in its capacity as the legislative body of Community Facilities District No. 6 as follows:

Section 1. The above recitals are true and correct.

Section 2. The form of the Seventh Supplemental Indenture with respect to the Series 2016 Bonds as presented to this Board is hereby approved. Each of the Superintendent, the Associate Superintendent, Business Support Services and such other official or officials of the District as may be designed by the Superintendent is hereby authorized and directed to cause the execution and delivery of the Seventh Supplemental Indenture.

Section 3. All actions heretofore taken by the officers and agents of the District, acting for and on behalf of Community Facilities District No. 6 in furtherance of the Seventh Supplemental Indenture are hereby approved, confirmed and ratified.

Section 4. This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED on February 14, 2019, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:  

STATE OF CALIFORNIA  )  
COUNTY OF SAN DIEGO  )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

Ginger Couvrette, Clerk of the Board of Education
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019
FROM: Carol Osborne
Staff Support: Kathleen Porter and Beth Perisic
AGENDA ITEM: 5.4(a)

SUBJECT: ADOPTION OF NEW HIGH SCHOOL COURSE

RECOMMENDATION:

Adopt the new high school course listed below.

DISCUSSION/PROGRAM:

At the January 17, 2019, Board Meeting, the course listed below was presented to the Board of Education as a first reading. This proposed course is the result of ongoing efforts of staff to ensure courses offered are aligned to specific standards and provide students with a variety of opportunities and pathways to prepare them for future success.

**Agricultural Science Practicum**

This course will serve as a capstone for the Agriculture and Natural Resources pathway. It will be used to provide students the opportunity to apply their agricultural skills at the San Diego County and/or Ramona fairs. The course will provide students opportunities to demonstrate a variety of learning outcomes specific to animals including anatomy, systems, and genetics as well as nutrition and feeding to ensure proper growth, development, reproduction, and economic production of animals. Students will also apply fundamental knowledge specific to the economic principals of agribusiness and agricultural production. This repeatable course will earn elective credits.

LEGAL REFERENCE: California Education Code Section 51014

FISCAL IMPACT: N/A

MOVED BY: ___________________________  SECONDED BY: ___________________________

VOTE: Beatty ___ Couvrette ___ O’Connor-Ratcliff ___ Patel ___ Zane ___  Student Preferential Vote: Schwartz ___
TO: BOARD OF EDUCATION                MEETING DATE: February 14, 2019

FROM: Carol Osborne              AGENDA ITEM: 5.4(b)
Staff Support: Kathleen Porter

SUBJECT: APPROVAL OF THE AGREEMENT FOR PARTICIPATION IN SAN DIEGO COUNTY’S CAREER TECHNICAL EDUCATION (CTE)

RECOMMENDATION:

Authorize the Superintendent, or designee, to sign the Participation Agreement with the San Diego County Office of Education for continued operation of Career Technical Education (CTE) during the 2018-19 school year.

DISCUSSION/PROGRAM:

Since 1969, the Poway Unified School District has contracted annually with the San Diego County Office of Education (SDCOE) to provide Career Technical Education (CTE), funded through the Regional Occupational Program (ROP). Beginning in the 2013-14 school year, state funding for the Regional Occupational Program in San Diego County was replaced with the Local Control Funding Formula (LCFF). SDCOE has enacted a ROP Transitional Funding Plan, which will phase out its provision of CTE funding to districts over time and in alignment with districts’ increased allocations through the LCFF 9-12 CTE Grade Span Adjustment. Under the 2018-19 CTE Participation Agreement, the base funding amount established for Poway Unified School District is $2,342,293. This includes an allocation by SDCOE of $106,398 in CTE funding for the operation of career technical education courses and services during the 2018-19 school year. In addition, the District exceeds the base funding amount by $656,210. In 2018-19, the District’s contribution toward CTE courses, under this agreement, is $2,892,105.

The ROP/CTE allocation provides funding for CTE courses, administrative services, an area service center, and guidance and counseling services. During the 2018-19 school year, the District plans to offer 157 different CTE courses and approximately 849 sections to serve more than 6,800 students.

A copy of the contract has been provided to the Board electronically and is available for review in the Superintendent’s Office.

LEGAL REFERENCE: California Education Code Sections 42238, 46160, 52301-52303, 52314, 52315, 52321, 52334, and 52335

FISCAL IMPACT: $106,398 to be provided by the SDCOE, $2,892,105 from the General Fund

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019

FROM: Carol Osborne  AGENDA ITEM: 5.4(c)

Staff Support:

SUBJECT: APPROVAL OF REVISED CALIFORNIA SCHOOL BOARD ASSOCIATION (CSBA) BOARD POLICIES 5000 AND 6000 SERIES

RECOMMENDATION:

Approve the revisions as recommended by the California School Board Association (CSBA) Board to Policies 5000 and 6000 Series.

DISCUSSION/PROGRAM:

At the April 19, 2018, Board Meeting, the Board approved the California School Board Association (CSBA) Policies 6000 Series. At the May 10, 2018, Board Meeting, the Board approved the California School Board Association (CSBA) Policies 5000-5148.3 Series.

Revisions to these Policies Series have been recommended by the California School Board Association (CSBA). These recommended revisions reflect new education laws to the following policies and are being presented tonight with changes indicated for approval by the Board:

- 5144.1 Suspension and Expulsion/Due Process
- 5148.3 Preschool/Early Childhood Education
- 6142.3 Civic Education
- 6145.2 Athletic Competition
- 6170.1 Transitional Kindergarten
- 6178 Career Technical Education
- 6190 Evaluation of the Instructional Program

Copies of the policies have been provided to the Board electronically. Hard copies are available to the public on request. Upon approval, all policies will be posted on the PUSD website.

LEGAL REFERENCE: Refer to Board Policies 5144.1, 5148.3, 6142.3, 6145.2, 6170.1, 6178, and 6190

FISCAL IMPACT: N/A

MOVED BY: __________________________   SECONDED BY: __________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION

FROM: Carol Osborne
Staff Support: Mercedes Hubschmitt

AGENDA ITEM:  5.4(d)

MEETING DATE: February 14, 2019

SUBJECT: APPROVAL OF SCHOOL PLAN FOR STUDENT ACHIEVEMENT (SPSA) FOR ELEMENTARY, MIDDLE, AND HIGH SCHOOLS FOR 2018-2019

RECOMMENDATION:

Approve the 2018-2019 School Plan for Student Achievement (SPSA) for each school.

DISCUSSION/PROGRAM:

The School Plan for Student Achievement (SPSA) is the primary planning document for school improvement. The SPSAs address the District’s three organizational goals and related initiatives, as well as goals outlined in the Local Control Accountability Plan (LCAP), to reach the strategic vision of college and career readiness for all students.

PUSD Goals:
1. Ensure each student engages in a challenging 21st Century learning experience.
2. Develop and maintain communications systems that create collective engagement among all stakeholders.
3. Create a collaborative culture of continuous learning for all staff.

School staff members review and analyze data to evaluate the effectiveness of instructional programs and interventions. The SPSAs include their findings and reflections about progress in student learning. From this analysis, goals and a yearly action plan to continue growth and address areas of need are developed.

The plans submitted have been approved by School Site Councils and reviewed by Learning Support Services staff prior to submission to the Board. School plans must be approved annually by the Board of Education.

Copies have been provided to the Board electronically. Hard copies are available for review in the Superintendent’s Office. Upon approval, the plans will be posted on the PUSD website.

LEGAL REFERENCE: California Education Code Sections 41507, 41572, 52062, 64001, and 65000

FISCAL IMPACT: N/A
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019

FROM: Carol Osborne  AGENDA ITEM: ___ 5.4(e)
Staff Support: James Dayhoff

SUBJECT: APPROVAL OF INTERDISTRICT ATTENDANCE PERMIT CONTRACTS

RECOMMENDATION:

Approve the five-year Interdistrict Attendance Permits between the Poway Unified School District and the following school districts:

Alpine Union School District
Hemet Unified School District
Sweetwater Union High School District

DISCUSSION/PROGRAM:

In accordance with Sections 46600, 46601, and 48204 of the California Education Code, school districts may establish interdistrict agreements that provide for an exchange of pupils. These agreements shall stipulate the terms and conditions under which interdistrict attendance is permitted, denied, or revoked by the district of residence and the district of enrollment. These agreements are not to exceed five school years.

LEGAL REFERENCE: California Education Code Sections 46600, 46601, and 48204

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___  STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION

FROM: Carol Osborne
Staff Support: Mercedes Hubschmitt and Christine Cloutier

MEETING DATE: February 14, 2019
AGENDA ITEM: 5.4(f)

SUBJECT: APPROVAL OF POWAY UNIFIED SCHOOL DISTRICT ENGLISH LEARNER MASTER PLAN

RECOMMENDATION:

Approve the Poway Unified School District English Learner Master Plan.

DISCUSSION/PROGRAM:

The purpose of the Poway Unified School District English Learner Master Plan is to serve as a guide to schools in the ongoing development, implementation, and assessment of program and services for English Learners. With a common understanding of our District’s goals and procedures, English Learners will receive consistently implemented services designed to meet their academic needs.

Poway Unified School District is committed to developing English Learners’ academic proficiency by providing instruction that will enable students to effectively communicate their thinking, ideas, and understanding using oral, written, and/or nonverbal expression. Our goal is to ensure that we provide the appropriate support to enable our English Learners to be reclassified as Fluent English Proficient as quickly as possible. The Poway Unified School District English Learner Master Plan serves to support this goal and has been updated to include recently approved reclassification criteria provided by the California State Board of Education.

A copy of the Poway Unified School District English Learner Master Plan has been provided to the Board members electronically for their review and will be available for public access on the Poway Unified School District website on the Learning Support Services English Learner tab.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: ___________________________ SECONDED BY: ___________________________

VOTE: BEATTY ___ COUVRETTE ___ O'CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION
MEETING DATE: February 14, 2019

FROM: Carol Osborne
Staff Support: Cindy De Clercq

AGENDA ITEM: 5.4(g)

SUBJECT: APPROVAL/RATIFICATION OF OUT-OF-STATE FIELD TRIP

RECOMMENDATION:

Approve the out-of-state field trip.

DISCUSSION/PROGRAM:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>To</th>
<th>No. of Students</th>
<th>Purpose of Trip</th>
<th>Mode of Travel</th>
<th>Days Missed</th>
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<tr>
<td>5/10 to 5/12/2019</td>
<td>OVMS</td>
<td>Rosemont, IL</td>
<td>14</td>
<td>Quiz Bowl National Championship Tournament</td>
<td>Commercial Airline</td>
<td>1</td>
</tr>
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</table>

Activities paid for by donations and/or ASB funds.

LEGAL REFERENCE: N/A

FISCAL IMPACT: None. No loss of ADA

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: Beatty ___ Couvrette ___ O’Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Schwartz ___
TO: BOARD OF EDUCATION
FROM: Greg Mizel
Staff Support: Todd Cassen

MEETING DATE: February 14, 2019
AGENDA ITEM: 5.5(a)

SUBJECT: APPROVAL OF COMPREHENSIVE SCHOOL SITE SAFETY PLANS

RECOMMENDATION:

Approve the Comprehensive School Site Safety Plans.

DISCUSSION/PROGRAM:

California Education Code Section 32286 requires each school site to review and update its Comprehensive School Site Safety Plan in cooperation with local law enforcement agencies, community leaders, parents, staff, students, administrators, and other stakeholders in site safety each year. The plan is designed to be utilized as a resource guide for prevention, mitigation, preparedness, response, and recovery planning.

The section of the Comprehensive School Site Safety Plan identifying individual site specific plans, titled, Safe and Orderly Environment Conducive to Learning has been provided to the Board, as required by Ed Code 32288 (a). The plan, as written and updated by the School Site Council and/or School Safety Planning Committee, requires annual Board approval.

Copies of the Comprehensive School Site Safety Plan are available for review in the Superintendent’s office and at school sites. Per California Education Code 32281 (f), certain elements of the Comprehensive School Site Safety Plan are confidential and not available for public review.

LEGAL REFERENCE: California Education Code Sections 32280 - 32289; BP 6.85, AP 6.85.1

FISCAL IMPACT: None

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION

FROM: James Jimenez
Staff Support: Casie Martinez

MEETING DATE: February 14, 2019
AGENDA ITEM: 6.1

SUBJECT: APPROVAL OF RESOLUTION NO. 41-2019 ENTITLED "RESOLUTION REGARDING THE ELIMINATION OF CLASSIFIED POSITIONS AS CONTAINED WITHIN EXHIBIT 'A'; CORRESPONDING LAYOFF OF CLASSIFIED EMPLOYEES"

RECOMMENDATION:

Approval of Resolution No. 41-2019 as presented.

DISCUSSION/PROGRAM:

California Education Code Sections 45117 and 45308 require that the Board of Education take the initial formal step of eliminating classified positions prior to actual personnel action being taken with affected employees.

A recent vacancy in Business Support Services allowed the department to identify areas of needed support that would require their Administrative Assistant II position to be classified as a confidential. Upon review by the Personnel Commission and Personnel Support Services, it was determined that the duties required were in alignment with a confidential position. The Poway School Employees’ Association represents the position that was duly notified of the proposed modification.

It is recommended the Board take action to approve the resolution presented to eliminate positions in the classified service due to lack of work or lack of funds. The vacant Administrative Assistant II position presented has been replaced by an Administrative Assistant II- Confidential in order to better serve the needs of the department. All recommended actions are scheduled to be effective within the statutory timeline for notice.

LEGAL REFERENCE: California Education Code Sections 45117 and 45308

FISCAL IMPACT: Cost Savings of $3,807.32

MOVED BY: ____________________  SECONDED BY: ____________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ Patel ___ Zane ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
### Exhibit A
Resolution No. 41-2019
Resolution Regarding the Elimination or Reduction in Hours
of the Following Classified Positions

<table>
<thead>
<tr>
<th>No.</th>
<th>Position Title</th>
<th>Initiating Site/Department</th>
<th>Number of Positions Reduced/Eliminated</th>
<th>Current FTE</th>
<th>Proposed FTE</th>
<th>Date to be Effective</th>
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<tr>
<td>1</td>
<td>Administrative Assistant II</td>
<td>Business Support Services</td>
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Board of Education of the
Poway Unified School District

RESOLUTION NO. 41-2019

RESOLUTION REGARDING THE ELIMINATION OF VACANT CLASSIFIED
POSITIONS AS CONTAINED WITHIN EXHIBIT “A”

ON MOTION OF Member ________________________________, seconded by Member
_______________________________, the following resolution is adopted:

WHEREAS, the Board of Education of the Poway Unified School District has determined
in evaluating anticipated Business Support Services needs for the current school year that the
best interests of this school district would be served by the elimination of services being provided
in certain currently vacant classified employee positions, and based on such eliminations, no
classified employees will be subject to layoff or a reduction of hours for lack of work and/or lack
of funds within the meaning of Education Code Section 45308;

WHEREAS, the vacant classified positions as listed on Exhibit “A”;

WHEREAS, the Board of Education desires to comply with the requirements of law within
the balancing of priorities;

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The services being performed by those positions as contained within Exhibit “A”
shall be eliminated as set forth therein, within the meaning of Education Code
Sections 45117 and 45308;

2. Said elimination of classified positions and services shall become effective no
earlier than the close of business of the date allowing sufficient time to process the
elimination of the vacant positions.

PASSED AND ADOPTED on February 14, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA   )
COUNTY OF SAN DIEGO   )

This is to certify that the foregoing document is a true copy of the Resolution of the Board
of Education of the Poway Unified School District of San Diego County.

_____________________________________
Ginger Couvrette
Clerk of the Board of Education
TO: BOARD OF EDUCATION

FROM: James Jimenez
Staff Support: Casie Martinez

MEETING DATE: February 14, 2019
AGENDA ITEM: 6.2

SUBJECT: APPROVAL OF SALARY REALLOCATION FOR LEAD PAYROLL TECHNICIAN

RECOMMENDATION:

Approve Lead Payroll Technician classification reallocation to grade 38 of the Office, Technical, Business Services and Paraprofessional Salary Schedule

DISCUSSION/PROGRAM:

At the request of the Associate Superintendent of Business Support Services and in response to recruitment and retention issues, the Personnel Commission has reviewed the Senior Payroll Technician classification. The title change to Lead Payroll Technician and salary reallocation is scheduled for approval by the Personnel Commission on February 11, 2019. The classification is assigned to the classified bargaining unit Fiscal series and includes responsibility for providing training and support to the Payroll department to ensure staff is paid accurately and in a timely manner.

It is recommended that the classification be allocated from Range 36 to Range 38 of the Office, Technical, Business Services and Paraprofessional salary schedule. The salary recommendation is based on external and internal comparisons utilizing data from comparable and local school districts. A copy of the new class description is included for information.

LEGAL REFERENCE: California Education Code Section 45285
Personnel Commission Rules Section 30.300.8 and 30.300.9

FISCAL IMPACT: $3,965.32

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
LEAD PAYROLL TECHNICIAN

BASIC FUNCTION:

Under the direction of the Payroll Director, provide training and guidance to Payroll Technicians and other Payroll personnel as assigned; schedule, coordinate, and perform complex and specialized payroll accounting duties related to preparing, processing, and auditing of payrolls; perform special projects and assignments as directed.

REPRESENTATIVE DUTIES:

1. Train, provide work direction and guidance to, and oversee daily duties of payroll personnel; serve as a technical resource; provide input concerning applicant interviews and employee evaluations, discipline, and reassignments. E

2. Oversee activities to ensure proper input of payroll changes and corresponding records; oversee and provide technical expertise to staff in the preparation of salary worksheets, calculation of vacation and sick leave accruals, and adjustment entries into the County payroll system. E

3. Monitor department workflow to ensure efficiency of operations while meeting payroll deadlines. E

4. Assist with monitoring and keeping staff current on Federal, State, Education Code, District policies, bargaining unit agreements, and other applicable laws, regulations, and reporting requirements related to payroll functions. E

5. Audit, correct, and reconcile various payroll records and reports to ensure accuracy and departmental consistency. E

6. Receive, process, and audit full-time, part-time, hourly, and substitute employee payrolls, time information, and related documents for accuracy and completeness; assure that District employees are paid in an accurate and timely manner. E

7. Process, summarize, and maintain records of deductions such as tax withholdings, retirement, insurance, direct deposits, tax sheltered annuities, and voluntary deductions; verify and input data to the County payroll system. E

8. Maintain records of individual earnings, deductions and related data; process retirements and terminations as appropriate; verify documents for proper account codes, pay rates, and related data. E

9. Process the payroll related sections of various employment verification forms; verify salaries in accordance with related laws and District policies and procedures. E
10. Research and resolve complex payroll discrepancies and provide information to employees concerning salaries, pay rates, deductions, earned vacation, sick days and voluntary deductions including deferred compensation and tax sheltered annuities.

11. Prepare and maintain files, records and a variety of reports related to assigned functions; compose and type a variety of complex correspondence; complete payroll-related sections of employment verifications, workers’ compensation wage statements and abatements, State unemployment forms, CalSTRS (California School Teachers Retirement System), CalPERS (California Public Employees Retirement System), and PARS (Public Alternative Retirement System) retirement forms.

12. Create and maintain vendor codes and deductions for union membership; input and audit monthly union dues in compliance with union regulations.

13. Research, prepare, and process refunds of salary, Social Security, and Medicare overpayments; pursue the repayment of overpaid wages for current and former employees; audit and issue corrected W2 forms as needed.

14. Execute specialized projects and provide reports as requested.

15. Attend a variety of meetings, conferences, and workshops to gather and convey updated and current information required to perform payroll related functions.

16. Communicate with District personnel and various outside agencies to exchange information and resolve issues or concerns.

17. Backup or assist other positions within the Payroll department.

18. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Applicable Federal and State laws, Education Code, labor contracts, and District rules and regulations.
Principles, practices, methods, terminology, and procedures involved in classified and certificated payroll preparation, monitoring, and control.
Principles and practices of tax withholdings, voluntary deductions, garnishments, and fringe benefits.
Principles and practices of training and providing work direction to others.
Accounting, bookkeeping, and financial recordkeeping principles and procedures related to school district accounting and payroll processing.
Modern office methods, practices, and procedures including usage of a computer and assigned software, ten key calculator, copier/scanner, fax machine, microfiche equipment, typewriter, and related equipment.
Telephone techniques and etiquette.
Complex arithmetic and computational methods.
Operation of a computer and assigned software.
Interpersonal skills using tact, patience, and courtesy.
Correct usage of English grammar, spelling, punctuation, and vocabulary.
Oral and written communication skills.

ABILITY TO:
Read, learn, understand, interpret, apply, and articulate laws, codes, rules, regulations, policies, and procedures.
Perform a variety of responsible technical and payroll accounting duties involved in the preparation, processing, and maintenance of the District payrolls.
Process payroll and related records for assigned payrolls.
Perform payroll recordkeeping duties with a high degree of skill and accuracy.
Lead and audit payroll, leave, insurance, and other payroll related activities.
Train and provide work direction to others.
Monitor, adjust, and reconcile payroll data.
Make complex arithmetic computations with speed and accuracy.
Respond to requests and inquiries from District employees.
Work confidentially with discretion; maintain confidentiality when working with employee and payroll information.
Simultaneously perform numerous assignments with close attention to detail while meeting schedules and deadlines.
Understand and follow oral and written instructions.
Maintain complex records and files.
Compare numbers and detect errors efficiently.
Type or input data at an acceptable rate of speed. *
Communicate effectively both orally and in writing.
Establish and maintain professional, cooperative, and effective working relationships with others.
Operate a variety of office equipment including a computer and assigned software, ten key calculator, copier/scanner, fax machine, microfiche equipment, typewriter, and related equipment.
Complete work with many interruptions.

EDUCATION AND EXPERIENCE:
Graduation from high school or equivalent, supplemented by college level course work in accounting, and at least three years of progressively responsible accounting experience in a computerized payroll system environment. Additional years of experience or education may be substituted to meet the minimum qualifications.

Public sector payroll experience in a school district is highly desirable.

Specialized training or completion of a payroll certification is desirable.

SELF-CERTIFICATION OF TYPING/KEYBOARDING SKILLS:
* This classification requires that incumbents be skilled in typing/keyboarding at a minimum of 45 words per minute. A typing test will not be given. Applicants must certify in writing that they have such skills. Demonstrated proficiency will be expected during the probationary period for the class.

WORKING CONDITIONS:
ENVIRONMENT:
Office environment.
Constant interruptions.

PHYSICAL DEMANDS:
Dexterity of hands and fingers to operate a computer keyboard.
Hearing and speaking to exchange information in person and on the telephone.
Seeing to read a variety of materials.
Sitting for extended periods of time.
Reaching overhead, above the shoulders and horizontally to file materials.

HAZARDS:
Possible contact with dissatisfied or abusive individuals.

DISTINGUISHING CHARACTERISTICS:
The Lead Payroll Technician serves as a lead in the department and provides training, guidance, and work direction to Payroll staff in addition to performing the more complex payroll accounting tasks. Payroll Technician incumbents are assigned responsible major payroll duties for classified and certificated payrolls.
### 4.3 PERSONNEL SERVICES

#### 4.316 (a) - Office, Technical, Business Services

and Paraprofessional Salary Schedule - Members Hired On or After 1/1/2013

**Effective 07/01/18**

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<td>Food and Nutrition Technician</td>
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<td>Physical Therapist</td>
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<td>Staff Development Program Coordinator</td>
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<td><strong>LOSS PREVENTION</strong></td>
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<td>Risk Management Specialist</td>
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<td>Safety/Environmental Technician</td>
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<td><strong>PARAPROFESSIONAL</strong></td>
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<td>Instructional Assistant - Vocational Education</td>
<td>The following longevity increments shall apply:</td>
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<td>Noon Duty Assistant</td>
<td>1.5% increase after seven and a half (7.5) years of service</td>
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<td>PARAPROFESSIONAL</td>
<td>3.0% after ten (10) years of service</td>
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<tr>
<td>PARAPROFESSIONAL (CONT'D)</td>
<td>4.5% after twelve and a half (12.5) years of service</td>
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<tr>
<td>PARAPROFESSIONAL (CONT'D)</td>
<td>6.0% after fifteen (15) years of service</td>
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<tr>
<td>PARAPROFESSIONAL (CONT'D)</td>
<td>7.5% after seventeen and a half (17.5) years of service</td>
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<tr>
<td>PARAPROFESSIONAL (CONT'D)</td>
<td>9.0% after twenty (20) years of service</td>
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<tr>
<td>PARAPROFESSIONAL (CONT'D)</td>
<td>10.5% after twenty-two and a half (22.5) years of service</td>
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<td>PARAPROFESSIONAL (CONT'D)</td>
<td>12.0% after twenty-five (25) years of service</td>
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<td>PARAPROFESSIONAL (CONT'D)</td>
<td>13.5% after twenty-seven and a half (27.5) years of service</td>
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<tr>
<td>PARAPROFESSIONAL (CONT'D)</td>
<td>15.0% after thirty (30) years of service</td>
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**Job Classification**

**Pay Range**

- Computer Resource Assistant: 26
- Student Services Specialist: 26
- Music Assistant/Companion: 24
- Science Laboratory Assistant: 24
- Braille Transcriber: 23
- Behavioral Intervention Instructional Assistant: 23
- Campus Security Specialist: 23
- Lead Extended Services Assistant: 23
- Lead Middle School ASES Assistant: 23
- Instructional Assistant II - Special Education: 22
- Instructional Assistant - Bilingual Proficient: 21
- Instructional Assistant - Preschool: 20
- Instructional Assistant I - Special Education: 20
- Student Services Assistant: 20
- Bus Transportation Aide: 19
- Instructional Assistant: 19
- Instructional Assistant - ELL: 19
- Instructional Assistant - Music: 19
- Instructional Assistant - Physical Education: 19
- Instructional Assistant - Vocational Education: 19
- Program Aide - ASES: 16
- Program Aide - ESS: 16
- Crossing Guard: 14
- Noon Duty Assistant: 14

**PLANNING**

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**PUBLICATIONS**

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<td>Computer Graphics Technician</td>
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**SCHOOL COMMUNITY INTERFACE**

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<td>Prevention Specialist/Grant Researcher</td>
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<td>Community Relations Specialist</td>
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<td>Parent and Community Liaison - Bilingual</td>
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<td>Parent and Community Liaison</td>
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**STUDENT SUPPORT**

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<td>District Testing Specialist</td>
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<td>High School Registrar</td>
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<td>Transportation Assistant/Scheduler</td>
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<td>Career Guidance Technician II - High School</td>
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<td>Counseling Assistant - Middle School</td>
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<td>Data and Assessment Technician</td>
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<td>Guidance Technician</td>
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<td>Attendance Accounting Assistant III</td>
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<td>Registrar - Continuation High School</td>
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**TECHNOLOGY**

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Date: 1/17/19

Issue No.: 95

Page 2 of 2
### 4.0 PERSONNEL SERVICES

### 4.3 CLASSIFIED PERSONNEL

#### Section 4.316 - Office, Technical, Business Services

and Paraprofessional Salary Schedule - Members Prior to 1/1/2013

**Effective 07/01/18**

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The following longevity increments shall apply:

- 1.5% increase after seven and a half (7.5) years of service
- 3.0% after ten (10) years of service
- 4.5% after twelve and a half (12.5) years of service
- 6.0% after fifteen (15) years of service
- 7.5% after seventeen and a half (17.5) years of service
- 9.0% after twenty (20) years of service
- 10.5% after twenty-two and a half (22.5) years of service
- 12.0% after twenty-five (25) years of service
- 13.5% after twenty-seven and a half (27.5) years of service
- 15.0% after thirty (30) years of service

**BOARD POLICY**

POWAY UNIFIED SCHOOL DISTRICT

**Issue No.:** 140

**Date:** 01/17/19

**Page:** 1 of 2

**Job Classification**

**Pay Range**

**PARAPROFESSIONAL**

- Instructional Assistant - Vocational Education: 33
- Instructional Assistant - Physical Education: 19
- Instructional Assistant - Bilingual: 21
- Instructional Assistant - Instructional Assistant: 20
- Instructional Assistant - Specialty: 20
- Instructional Assistant - Special Education: 22
- Instructional Assistant - Instructional: 22
- Student Services Assistant: 20
- Instructional Assistant: 19
- Instructional Assistant - ELL: 19
- Instructional Assistant - Music: 19
- Instructional Assistant - Instructional: 19
- Instructional Assistant - Vocational Education: 19
- Program Aide - ASES: 16
- Program Aide - ESS: 16
- Crossing Guard: 14
- Noon Duty Assistant: 14
- Planning Analyst: 49
- Planning Analyst: 44
- Planning Technician: 35
- Senior Publications Technician: 35
- Computer Graphics Technician: 33
- Publications Technician: 32
- Transportation Fee Coordinator: 35
- District Testing Specialist: 33
- High School Registrar: 29
- Transportation Assistant/Scheduler: 29
- Career Guidance Technician II - High School: 27
- Counseling Assistant - Middle School: 27
- Data and Assessment Technician: 27
- Guidance Technician: 27
- Student Data Technician: 26
- Attendance Accounting Assistant III: 26
- Registrar - Continuation High School: 26
- Counseling Assistant: 25
- Attendance Accounting Assistant II: 24
- Inventory Control Assistant: 24
- Attendance Accounting Assistant I: 22
- Career Guidance Technician I - High School: 22
- Testing Assistant: 20

**TECHNOLOGY**

- Programmer Analyst III: 57
- Programmer Analyst II: 55
- Database Administrator: 54
- Systems Engineer: 54
- Systems Administrator: 50
- Programmer Analyst I: 50
- Web Site Developer: 49
- Senior Information Systems Support Analyst: 48
- Information Systems Support Analyst: 46
- LAN Administrator Coordinator: 45
- Network Services Support Technician: 44
- Food and Nutrition Technology Specialist: 42
- LAN Administrator: 39

Note: The payroll increments are applicable to all classified personnel as of 07/01/18.
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TO:       BOARD OF EDUCATION       MEETING DATE:    February 14, 2019
FROM:      James Jimenez          AGENDA ITEM:    6.3
Staff Support:  Casie Martinez

SUBJECT:  APPROVAL OF SALARY REALLOCATION FOR
            PAYROLL TECHNICIAN

RECOMMENDATION:

Approve Payroll Technician classification reallocation to grade 35 of the Office, Technical, Business Services and Paraprofessional Salary Schedule

DISCUSSION/PROGRAM:

At the request of the Associate Superintendent of Business Support Services and in response to recruitment and retention issues, the Personnel Commission has reviewed the Payroll Technician classification. The recommendation for salary reallocation is scheduled for approval by the Personnel Commission on February 11, 2019. The classification is assigned to the classified bargaining unit Fiscal series and includes responsibility for ensuring staff is paid accurately and in a timely manner.

It is recommended that the classification be allocated from Range 33 to Range 35 of the Office, Technical, Business Services and Paraprofessional salary schedule. The salary recommendation is based on external and internal comparisons utilizing data from comparable and local school districts. A copy of the new class description is included for information.

LEGAL REFERENCE: California Education Code Section 45285
                    Personnel Commission Rules Section 30.300.8 and 30.300.9

FISCAL IMPACT: $17,744.10

MOVED BY: ___________________________  SECONDED BY: ___________________________

VOTE:    BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
PAYROLL TECHNICIAN

BASIC FUNCTION:

Under the direction of the Payroll Director, perform responsible technical and payroll accounting duties related to the preparation of major payrolls for the District; process payroll and related records for assigned classified, certificated, and hourly employees; assure District employees are paid in an accurate and timely manner; prepare and maintain a variety of records and reports related to assigned functions.

REPRESENTATIVE DUTIES:

1. Receive, process, and audit full-time, part-time, hourly, and substitute employee payrolls, time information, and related documents for accuracy and completeness; assure that District employees are paid in an accurate and timely manner. E

2. Process, summarize, and maintain records of deductions such as tax withholdings, retirement, insurance, direct deposits, tax sheltered annuities, and voluntary deductions; verify and input data to the County payroll system. E

3. Monitor and compute changes in payroll-related data; prepare changes, corrections and adjustments as necessary; maintain County and District employee records; prepare and process a variety of documents and files for position changes, new employees, and rehires. E

4. Receive and review timesheets for completeness and accuracy; process timesheets and assure accuracy of pay rates and budget codes; verify and input individual leave allowances and usage; track long term absences, FMLA, child bonding, and workers’ compensation; calculate and track extended sick pay, night differential pay, out of class pay, and monthly stipends. E

5. Prepare and maintain a variety of manual and electronic files, records and reports related to assigned functions; compose and type a variety of complex correspondence; complete payroll-related sections of employment verifications, workers’ compensation wage statements and abatements, State unemployment forms, CalSTRS (California School Teachers Retirement System), CalPERS (California Public Employees Retirement System), and PARS (Public Alternative Retirement System) retirement forms. E

6. Process employee terminations and retirements; notify appropriate retirement system of employee status; adjust final pay and vacation hours earned. E

7. Research and resolve payroll discrepancies and provide information to employees concerning salaries, pay rates, deductions, earned vacation, sick days and voluntary deductions including deferred compensation and tax sheltered annuities. E
8. Pursue the repayment of overpaid wages for current and former employees as needed.  


10. Process the payroll related sections of various employment verification forms; verify salaries in accordance with related laws and District policies and procedures.  

11. Communicate with District personnel and various outside agencies to exchange information and resolve issues or concerns.  

12. Operate a variety of office equipment including a computer and assigned software, ten key calculator, copier/scanner, fax machine, microfiche equipment, and a typewriter.  

13. Prepare a variety of specialized reports as directed.  

14. Attend a variety of meetings, conferences, and workshops as assigned.  

15. Perform related duties as assigned.  

KNOWLEDGE AND ABILITIES:  

KNOWLEDGE OF:  
Applicable Federal and State laws, Education Code, labor contracts, and District rules and regulations.  
Principles, practices, methods, terminology, and procedures involved in classified and certificated payroll preparation, monitoring, and control.  
Principles and practices of tax withholdings, voluntary deductions, garnishments, and fringe benefits.  
Accounting, bookkeeping, and financial recordkeeping principles and procedures related to school district accounting and payroll processing.  
Modern office methods, practices, and procedures including usage of a computer and assigned software, ten key calculator, copier/scanner, fax machine, microfiche equipment, typewriter, and related equipment.  
Telephone techniques and etiquette.  
Complex arithmetic and computational methods.  
Operation of a computer and assigned software.  
Interpersonal skills using tact, patience, and courtesy.  
Correct usage of English grammar, spelling, punctuation, and vocabulary.  
Oral and written communication skills.  

ABILITY TO:  
Read, learn, understand, interpret, apply, and articulate laws, codes, rules, regulations, policies, and procedures.  
Perform a variety of responsible technical and payroll accounting duties involved in the preparation, processing, and maintenance of the District payrolls.  
Process payroll and related records for assigned payrolls.  
Perform payroll recordkeeping duties with a high degree of skill and accuracy.  
Monitor, adjust, and reconcile payroll data.
Make complex arithmetic computations with speed and accuracy.
Respond to requests and inquiries from District employees.
Work confidentially with discretion; maintain confidentiality when working with employee and payroll information.
Simultaneously perform numerous assignments with close attention to detail while meeting schedules and deadlines.
Understand and follow oral and written instructions.
Maintain complex records and files.
Compare numbers and detect errors efficiently.
Type or input data at an acceptable rate of speed. *
Communicate effectively both orally and in writing.
Establish and maintain professional, cooperative, and effective working relationships with others.
Operate a variety of office equipment including a computer and assigned software, ten key calculator, copier/scanner, fax machine, microfiche equipment, typewriter, and related equipment.
Complete work with many interruptions.

EDUCATION AND EXPERIENCE:

Graduation from high school or equivalent and at least two years of progressively responsible accounting experience in a computerized payroll system environment.

Public sector payroll experience in a school district is highly desirable.

College level coursework, specialized training, or completion of a payroll certification is desirable.

SELF-CERTIFICATION OF TYPING/KEYBOARDING SKILLS:

* This classification requires that incumbents be skilled in typing/keyboarding at a minimum of 35 words per minute. A typing test will not be given. Applicants must certify in writing that they have such skills. Demonstrated proficiency will be expected during the probationary period for the class.

WORKING CONDITIONS:

ENVIRONMENT:
Office environment.
Constant interruptions.

PHYSICAL DEMANDS:
Dexterity of hands and fingers to operate a computer keyboard and 10 key calculator.
Hearing and speaking to exchange information in person and on the telephone.
Seeing to read a variety of materials.
Sitting for extended periods of time.
Reaching overhead, above the shoulders, and horizontally to file materials.

HAZARDS:
Possible contact with dissatisfied or abusive individuals.
DISTINGUISHING CHARACTERISTICS:

The Payroll Technician classification performs a full range of responsible payroll accounting duties related to the preparation and processing of assigned major payrolls for the District. The Lead Payroll Technician serves as a lead in the department and provides training and work direction to Payroll staff in addition to performing the more complex payroll accounting functions.
TO: BOARD OF EDUCATION
FROM: James Jimenez

AGENDA ITEM: 6.4

SUBJECT: INITIAL PROPOSAL FROM THE BOARD OF EDUCATION TO POWAY SCHOOL EMPLOYEES ASSOCIATION (PSEA) UNIT I 2019-2020 - FIRST READING

RECOMMENDATION:
First Reading.

DISCUSSION/PROGRAM:

Under California Government Code Section 3547, the presentation and adoption of the District’s initial proposal for contract negotiations with PSEA Unit I is a two-step process. First, it must be presented at a meeting of the Board of Education and then after a reasonable time to allow the public to become informed. At a second meeting of the Board, there will be a public hearing on the District’s initial proposal and the Board would adopt its initial proposal. Tonight, the Board will make its initial proposal to PSEA Unit I.

The initial proposal is attached.

LEGAL REFERENCE: Government Code Section 3547

FISCAL IMPACT: TBD through Collective Bargaining Process

MOVED BY: ___________________________ SECONDED BY: ___________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
This initial proposal is submitted by the Poway Unified School District for a successor agreement to the one expiring June 30, 2019. The Poway Unified School District proposes the following.

**Article 4 - Payroll Deductions**
Revise various provisions of this Article related to a recent U.S. Supreme Court decision and any relevant legislative changes regarding payment of membership dues and fees.

**Article 7 - Vacation**
7.1.3 Review language regarding required use of vacation days for unit members whose work year is less than 12 months.

**Article 8 - Health and Welfare Benefits**
8.2 Develop contractual language defining the district contribution for employee health and welfare benefits that provides a more sustainable, equitable and cost effective model.

Explore language and use of discretionary funds (cash to warrant) and opt-out/cash warrant dollars as part of a total health and wealth benefits model.

8.5 Review language that defines the funding of the Other Post Retirement Benefit (OPEB) medical benefit.

8.7 Review language that currently defines funds used each year to offset medical premiums from the OPEB fund and district general fund contribution.

8.9 Review and explore language defining how Opt-Out savings are determined.

**Article 9 - Leaves**
Update provisions of the article to reflect legislative changes.

**Article 14 - Wages**
14.19 - Revise language regarding the Professional Learning Program Budget

**Article 21 - Limited Term (Substitute) Employees**
Review language pertaining to sick leave for limited term (substitute) employees

**Article 22 - Term of Agreement**
A three-year agreement commencing July 1, 2019 through June 30, 2022, with re-openers as negotiated by the parties.

**PUSD reserves the right to add, modify delete or otherwise change proposals during the course of negotiations.**
TO: BOARD OF EDUCATION

FROM: James Jimenez

AGENDA ITEM: 6.5

Staff Support:

SUBJECT: INITIAL PROPOSAL FROM THE BOARD OF EDUCATION TO POWAY SCHOOL EMPLOYEES ASSOCIATION (PSEA) UNIT II 2019-2020 - FIRST READING

RECOMMENDATION:

First Reading.

DISCUSSION/PROGRAM:

Under California Government Code Section 3547, the presentation and adoption of the District’s initial proposal for contract negotiations with PSEA Unit II is a two-step process. First, it must be presented at a meeting of the Board of Education and then after a reasonable time to allow the public to become informed. At a second meeting of the Board, there will be a public hearing on the District’s initial proposal and the Board would adopt its initial proposal. Tonight, the Board will make its initial proposal to PSEA Unit II.

The initial proposal is attached.

LEGAL REFERENCE: Government Code Section 3547

FISCAL IMPACT: TBD through Collective Bargaining Process
This initial proposal is submitted by the Poway Unified School District for a successor agreement to the one expiring June 30, 2019. The Poway Unified School District proposes the following.

**Article 4 - Payroll Deductions**
Revise various provisions of this Article related to a recent U.S. Supreme Court decision and any relevant legislative changes regarding payment of membership dues and fees.

**Article 7 - Vacation**
7.3 Review language regarding required use of vacation days for unit members whose work year is less than 12 months.

**Article 8 - Health and Welfare Benefits**
8.2 Develop contractual language defining the district contribution for employee health and welfare benefits that provides a more sustainable, equitable and cost effective model.

Explore language for use of discretionary funds (cash to warrant) and opt-out/cash to warrant dollars as part of a total health and wealth benefits model.

8.5 Review language defining how savings generated by Opt-Out selections are used.

8.7 Review and explore language that defines the funding of the Other Post Retirement Benefit (OPEB) medical benefit.

8.9 Review and explore language that defines funds that are used each year to offset medical premiums from the OPEB fund and district general fund contribution.

**Article 9 - Leaves**
Update provisions of the article to reflect recent legislative changes and catastrophic leave requirements.

**Article 19 - Transportation Department Provision**
19.3 Review and simplify language for pre-trip intervals.

19.7 Update the Behind the Wheel Evaluation Form to current standards and needs.

19.11 Review and modify language in route selection to account for needed operational changes.

19.14 Update clothing types applicable to the uniforms worn by school bus drivers

Explore language to address flexibility for route changes due to operational need.
**Article 20 - Term of Agreement**

A three year agreement commencing July 1, 2019 through June 30, 2022, with re-openers as negotiated by the parties.

**PUSD reserves the right to add, modify delete or otherwise change proposals during the course of negotiations.**
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019

FROM: James Jimenez
Staff Support: Sandra C. Huezo

AGENDA ITEM: 6.6

SUBJECT: PROPOSED 2019-2020 YEAR-ROUND STUDENT ATTENDANCE CALENDAR FOR VALLEY ELEMENTARY SCHOOL - FIRST READING

RECOMMENDATION:

First Reading.

DISCUSSION/PROGRAM:

On December 13, 2018, the Board of Education approved the student attendance calendar for the school year 2019-2020 for most of the schools in the District on a traditional calendar. The first day of student attendance is Wednesday, August 21, 2019, and the last day is Thursday, June 11, 2020, with 180 days of student attendance.

Valley Elementary School is on a year-round schedule with 180 student attendance days, as well. A recommendation for the adoption of the 2019-2020 Valley Elementary School student calendar will be brought forward at the March Board Meeting. Once the student calendar is approved by the Board of Education, discussions related to the employee work year calendar will take place with the individual unions through the statutory collective bargaining process.

LEGAL REFERENCE: California Education Code Sections 37220 et seq.
California Education Code Section 41420 Government Code Sections 3540 et seq.

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
## VALLEY ELEMENTARY
### 2019/2020 Modified Calendar

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**District Recess** - [ ]

**Local Holiday** - [ ]

**Non-Student Day** - [ ]

**Legal Holiday** - [ ]

**School Begins/Ends** - [ ]

**Intersession** - [ ]
TO: BOARD OF EDUCATION

FROM: Ron Little
Staff Support: Janay Greenlee

MEETING DATE: February 14, 2019
AGENDA ITEM: 7.1

SUBJECT: APPROVE RESOLUTION NO. 42-2019, ENTITLED
"AUTHORIZATION TO ADOPT THE PUBLIC AGENCIES
POST-EMPLOYMENT BENEFIT IRREVOCABLE TRUST
ADMINISTERED BY PUBLIC AGENCY RETIREMENT
SERVICES (PARS)"

RECOMMENDATION:

Approve Resolution No. 42-2019 authorizing the adoption of the Public Agencies Post - Employment Benefit Trust administered by Public Agency Retirement Services (PARS)

DISCUSSION/PROGRAM:

Best practice with respect to the management of Other Post Employment Benefit (OPEB) programs includes, among other OPEB-related policies and procedures, the set aside of assets to offset the accrued liability associated with the cost of servicing retiree benefits for employees. In order for these assets to mitigate the accrued liability, pursuant to Government Accounting Standards Board, Statement #75 (GASB 75) they must be held in an Irrevocable Trust. An OPEB Irrevocable Trust, compliant with Internal Revenue Code Section 115, has the following characteristics: 1) employer contributions are irrevocable; 2) assets are dedicated to providing benefits to retirees; and 3) assets are legally protected from creditors of the employer or the plan administrator.

In addition to setting aside assets to offset the liabilities, entering into an agreement with an OPEB Trust Provider allows funds to be invested in different investment instruments to better match its long-term obligation to provide health benefits to retirees, typically producing higher yields than the short-term investments currently held by the County’s investment pool.

The Purchasing Department requested proposals from qualified firms for Other Post-Employment Benefit Irrevocable Trust Fund Administration Services. (RFP No. 2019-05P) Three firms - California Public Employees’ Retirement System, Keenan Financial Services and Public Agency Retirement Services (PARS) - responded. After thorough review conducted by a committee consisting of District management, PFT and PSEA representatives, the proposal from PARS was determined to be the most advantageous to the District at this time.

Resolution No. 42-2019 is attached.

LEGAL REFERENCE: Government Code 53060

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
POWAY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 42-2019

AUTHORIZATION TO ADOPT THE
PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS IRREVOCABLE TRUST
ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS)

WHEREAS PARS has made available the PARS Public Agencies Post-Employment Benefits Trust, as set forth in PARS Proposal to the District dated November 11, 2018 (the “Program”) for the purpose of pre-funding pension obligations and/or OPEB obligations; and

WHEREAS the Poway Unified School District (“District”) is eligible to participate in the Program, a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued there under, and is a tax-exempt trust under the relevant statutory provisions of the State of California; and

WHEREAS the District’s adoption and operation of the Program has no effect on any current or former employee’s entitlement to post-employment benefits; and

WHEREAS the terms and conditions of post-employment benefit entitlement, if any, are governed by contracts separate from and independent of the Program; and

WHEREAS the District’s funding of the Program does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and

WHEREAS the District reserves the right to make contributions, if any, to the Program.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby adopts the PARS Public Agencies Post-Employment Benefits Trust, effective February 15, 2019; and

2. The Board of Education hereby appoints the Associate Superintendent of Business Support Services, or his/her successor or his/her designee as the District’s Plan Administrator for the Program; and

3. The District’s Plan Administrator is hereby authorized to execute the PARS legal and administrative documents on behalf of the District and to take whatever additional actions are necessary to initiate and maintain the District’s participation in the Program and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the District’s Program.

PASSED AND ADOPTED by the Board of Education of the Poway Unified School District, San Diego County, State of California, February 14, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

Ginger Couvrette, Clerk of the Board of Education
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019
FROM: Ron Little  AGENDA ITEM: 7.2
Staff Support: Janay Greenlee/Laura Vaca

SUBJECT: APPROVE RESOLUTION NO. 43-2019 ENTITLED "AUTHORIZATION TO PURCHASE DIGITAL SCHOOLS SUITE PLUS - A POSITION CONTROL SYSTEM, AS A SOLE SOURCE PROVIDER WITHOUT SOLICITING COMPETITIVE BIDS

RECOMMENDATION:

Approve and authorize the purchase of Digital Schools Suite Plus application - a position control system, as a sole source provider without soliciting competitive bids.

DISCUSSION/PROGRAM:

The purpose of competitive bidding statutes is to secure economy in the expenditures of public funds by public agencies; however, where competitive bidding proposals do not produce an advantage, the statute requiring competitive bidding does not apply. California law, as demonstrated in numerous cases including case San Diego Service Authority for Freeway Emergencies v. Superior Court (1988) 198 California Appeals 3d 1466, holds that where it does not produce any advantage or it is practically impossible to obtain what is required and observe such form, then competitive bidding is not necessary. For example, competitive bidding is not required in a case of a sole source provider of a needed commodity.

The District has determined that there is no practical value in advertising for and receiving bids for the purchase of a Human Capital Management software platform from Digital Schools. In July 2016, the District migrated from the Legacy Payroll/Personnel program developed by the San Diego County Office of Education to a new enterprise solution program PeopleSoft Human Capital Management System (HCM). Since migration to PeopleSoft, the District and numerous other San Diego County districts have had significant gaps and issues with the program. It lacks tools to provide the district with appropriate position control, automation, and integrated budgeting software. The District has over 5,500 employees that require effective tracking and monitoring systems for budgeting purposes. Digital Schools Suite plus is a web-based software application that integrates human resources, fiscal/budget, and payroll data into a central, organized core repository, providing a robust toolkit for measuring and managing district human capital resources.

LEGAL REFERENCE: Public Contract Code 3400

FISCAL IMPACT: $196,222, 18-19 Fiscal Year from Special Reserve Capital Project Fund 40 $278,100 subsequent fiscal years from Other than Capital Project Fund 17

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENCE VOTE: SCHWARTZ ___
software will save the District significant time and labor costs associated with excessive manual processes, will ensure accurate data reporting, and will strengthen internal business processes. Digital Schools Suites plus would not replace PeopleSoft as the “system of record” for paychecks, commercial warrants, or financial statements; however, it would give staff the tools needed to prepare district budgets, automate personnel attendance tracking and timesheet processing. In addition, it will track all costs associated with positions, vacancies, and will require electronic authorization of all additional assignments and extra hours.

A large, cross-functional District team explored three applications, in addition to PeopleSoft’s capabilities. No other product came close to having the comprehensive position control and budget features that are available in Digital Schools Suite Plus. Digital Schools Suite Plus provides the solutions to address the Moss Adams internal control audit recommendations, in addition to other useful applications for human resource management. Digital Schools of California, L.P., the company that developed the product, is the sole provider of Digital School Suite Plus.

District Business and Human Resources staff have verified company references with onsite presentations and testimonials from San Dieguito Union High School District, Carlsbad Unified, Vista Unified and Escondido Elementary School District. Client testimonials confirm information on return on investment after implementing Digital Schools. In addition, Staff has met with representatives from Vista Unified, who recently completed the implementation, and Escondido Elementary School District who is currently undergoing the implementation process. Once approved, it is anticipated that implementation will begin in March 2019 and the tool will be fully in use by the end of this calendar year.

Project Implementation Fees: $143,650

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*Subject to FTE Adjustment.
POWAY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 43-2019

AUTHORIZATION TO PURCHASE DIGITAL SCHOOLS SUITE PLUS - A POSITION CONTROL SYSTEM, AS A SOLE SOURCE PURCHASE WITHOUT SOLICITING COMPETITIVE BIDS

WHEREAS, the Poway Unified School District (the "District") is duly authorized and existing under the laws of said State; Public Contract Code 3400; and

WHEREAS, Sole source or standardization is based on the uniqueness of a product specific to a well-defined application or need; and

WHEREAS, the District wishes to purchase Digital Schools Suite Plus which integrates human resources, business office, and payroll data from SDCOE PeopleSoft HCM program into a central organized repository for measuring and managing District human capital resources; and

WHEREAS, the District finds Digital Schools of California, L.P., is the sole provider of the Digital Schools Suite Plus which integrates into SDCOE PeopleSoft HCM program; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Education hereby finds, determines, declares and resolves as follows:

1. All of the recitals set forth above are true and correct and the Board so finds and determines.

2. Pursuant to the above described findings and authority of Public Contract Code Section 3400, the Board approves the purchases with Digital Schools of California, L.P., to be in the best interest of the District and the most economical means of providing a human capital management central organized repository as there is no advantage to the District to obtaining public bids since no other program currently provides similar services.

3. The Associate Superintendent, Business Support Services is hereby authorized and directed to take all necessary actions and to execute and deliver any and all documents which he may, in consultation with legal counsel, as required, deem necessary or advisable in order to consummate the transactions and otherwise carry out, give effect to and comply with the terms and intent of this Resolution.

4. This Resolution shall be effective as of the date of its adoption.

PASSED AND ADOPTED by the Board of Education of the Poway Unified School District on February 14, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

____________________________________
Ginger Couvrette, Clerk of the Board of Education
TO: BOARD OF EDUCATION
FROM: Ron Little
Staff Support: Chad Koster

MEETING DATE: February 14, 2019
AGENDA ITEM: ___ 7.3

SUBJECT: PUBLIC HEARING AND APPROVAL OF RESOLUTION NO. 37-2019 "DEDICATION OF EASEMENT TO SAN DIEGO GAS & ELECTRIC ALONG MIDLAND ROAD"

RECOMMENDATION:

Approve, following a public hearing, Resolution No. 37-2019, dedicating an easement to San Diego Gas & Electric along Midland Road.

DISCUSSION/PROGRAM:

San Diego Gas & Electric Company has requested that a road easement to acquire rights of way for various San Diego Gas & Electric Company’s facilities and uses be granted. San Diego Gas & Electric Company’s Transmission Management would like to obtain access rights across the private portion of Midland Road; a portion of this road is on Poway Unified School District property. The intent is to follow the existing paved roadway.

On January 17, 2019, the Board authorized a public hearing be held at tonight’s meeting to accept any public input regarding granting of this easement. Therefore, it is necessary that a public hearing be held at this time to receive any concerns that the public may have regarding the easement.

Upon completion of the public hearing and a review of any input received, it will be necessary for the Board to take action regarding the proposed easement. We have attached a resolution dedicating the proposed easement to San Diego Gas & Electric for consideration by the Board.

Resolution No. 37-2019, is attached.

LEGAL REFERENCE: Education Code Sections 17556 et seq.

FISCAL IMPACT: N/A

MOVED BY: ________________________      SECONDED BY: ________________________

VOTE: Beatty ___ Couvrette ___ O'Connor-Ratcliff ___ Patel ___ Zane ___ Student Preferential Vote: Schwartz ___
Poway Unified School District

RESOLUTION NO. 37-2019

DEDICATION OF AN EASEMENT TO SAN DIEGO GAS & ELECTRIC COMPANY,
AT MIDLAND ROAD

ON MOTION, of Member ______________________________________, seconded by Member ______________________________, the following Resolution is adopted:

WHEREAS, the Board of Education on January 17, 2019, adopted a Resolution of Intention to Dedicate an Easement to San Diego Gas & Electric Company, together with the right of ingress and egress from the easement in, upon, over, or across real property belonging to said District at Midland Road, and more particularly described in attached Road Easement.

WHEREAS, the said resolution provided that a Public Hearing on the question of making such dedication be held by this Board at the Poway Unified School District Office, 15250 Avenue of Science, San Diego, California, on February 14, 2019, at 6:00 p.m., at which time and place all persons interested therein might appear and show cause why said dedication should not be made; and

WHEREAS, notice of the adoption of said Resolution of Intention was duly given as provided by law,

WHEREAS, this Board formally convened at the time and place set forth in said Resolution of Intention, and no person appeared to object to or protest, either verbally or in writing, against the dedication of the easement described in said Resolution; and

WHEREAS, in the judgment of the Board it is expedient and for the best interests of this District that said dedication be made;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Board of Education of the Poway Unified School District of San Diego County, California, that interests in real property for the purposes described in the Resolution of Intention adopted by this Board on February 14, 2019, are hereby dedicated to the City of Poway.

BE IT FURTHER RESOLVED AND ORDERED that the Associate Superintendent of the Poway Unified School District is hereby authorized and directed to execute and deliver a deed of dedication of the interest in real property described in said Resolution of Intention to said applicant.

PASSED AND ADOPTED on February 14, 2019, by the following vote:

    AYES:
    NOES:
    ABSENT:
    ABSTAIN:

STATE OF CALIFORNIA    )
COUNTY OF SAN DIEGO    )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

________________________________________
Ginger Couvrette, Clerk of the Board of Education
October 4, 2018

Poway Unified School District
Attn: Office of the Superintendent
13626 Twin Peaks Road
Poway, CA 92064

SUBJECT: Access Road Easement request along Midland Road, Poway
SDG&E Reference No. SR 249026

Dear Poway Unified School District:

San Diego Gas and Electric (SDG&E) has contracted with Spectrum Land Services to acquire rights of way for various SDG&E facilities and uses.

SDG&E’s Transmission Management would like to obtain access rights across the private portion of Midland Road, in order to access their existing transmission line. A portion of this road is on Poway USD property. The intent is to follow the existing paved roadway.

You will find enclosed an original and one copy of an Access Road Easement document, which includes an Exhibit depicting the proposed route. Also included is an aerial map of the vicinity and the assessor’s parcel map.

Please review the enclosed and contact me so I can assist with answering any questions.

I can be reached at (714) 568-1800 ext. 228 or via E-mail me at VWalters@spectrumland.com.

Sincerely,

Vicky Walters
Right of Way Agent (contractor)
Tel: 714-568-1800 ext. 228
vwalters@spectrumland.com

Enclosures
ROAD EASEMENT

POWAY UNIFIED SCHOOL DISTRICT, (Owner) grants to San Diego Gas & Electric Company (SDG&E), a road easement in, upon, over, under, and across that portion of Owner's property described in Exhibit "A" attached hereto and made a part hereof. The road easement shall be approximately 20.00 feet in width; the approximate location is shown and delineated on the Exhibit "B", attached hereto and made part hereof.

Within the road easement, SDG&E, at no cost to Owner, may at any time, and from time to time (i) reconstruct, use, maintain and repair any existing roadways; and/or (ii) install, place, lay, construct, operate, use, patrol, maintain, grade, repair, replace and reconstruct additional roadways.

(1) Owner grants SDG&E the right to trim, cut and/or remove brush, trees, foliage and roots upon, from and within road easement whenever SDG&E considers it necessary for the convenient and safe use of the road easement.

(2) If public roads are constructed which, in SDG&E's sole opinion will provide substitute access as convenient and adequate as that conveyed herein, SDG&E agrees to quitclaim any portion of the road easement granted herein which is no longer required.

(3) SDG&E will maintain the roadway as necessary for its use under this easement, but SDG&E shall not be required to contribute to joint maintenance efforts.

(4) This easement shall be binding upon and inure to the benefit of the heirs, agents, successors, and/or assigns of the parties.
IN WITNESS WHEREOF, Grantor executed this instrument this _____________ day of ______________________, 20_____.

GRANTOR

POWAY UNIFIED SCHOOL DISTRICT

__________________________________________________
Signature

__________________________________________________
Print name

__________________________________________________
Title

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF __________________________

On ______________________, before me ________________________________.

(name, title of officer)

personally appeared ________________________________,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

__________________________________________________
(Signature of Notary Public)

(Notary Seal)
EXHIBIT "A"

All that certain real property situated in the City of Poway, County of San Diego, State of California, described as follows:

Those portions of the South Half of the Southeast Quarter of Section 1, Township 14 South, Range 2 West, San Bernardino Base and Meridian, said portions are more particularly described as Parcels 1 and 2 in a deed recorded on March 29, 1991 as Document No. 1991-0140206, of Official Records, in the Office of the County Recorder of said County of San Diego.
TO: BOARD OF EDUCATION

FROM: Ron Little

MEETING DATE: February 14, 2019

AGENDA ITEM: 7.4

Staff Support:

SUBJECT: APPROVAL OF RESOLUTION NO. 35-2019 ENTITLED "ORDERING JUDICIAL FORECLOSURE PURSUANT TO THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982 OF CERTAIN PROPERTIES FOR WHICH THE PAYMENT OF SPECIAL TAXES ARE DELINQUENT, APPROVING AND RATIFYING CERTAIN ACTIONS OF SPECIAL COUNSEL, AND ORDERING THAT THE TAX COLLECTOR BE CREDITED WITH THOSE SPECIAL TAXES"

RECOMMENDATION:

Approve Resolution No. 35-2019, authorizing the Superintendent or designee, to proceed, on behalf of the Board, with foreclosure procedures.

DISCUSSION/PROGRAM:

The Board of Education (the “Board”) of Poway Unified School District (the “District”) is contractually obligated to protect the holders of special tax bonds and uphold the covenant of certain bond indentures mandating initiation of judicial foreclosure procedures when an event of delinquency of the magnitude specified in such covenant occurs.

Pursuant to Section 53356.1 of the Mello-Roos Community Facilities Act of 1982, in the event of delinquency in the payment of special taxes, the legislative body of a community facilities district (“CFD”) may order the initiation of a judicial foreclosure action to recover such special taxes. This foreclosure process is, however, in certain circumstances mandatory, pursuant to the District’s covenant with bondholders required in order to market such bonds.

Such mandatory judicial foreclosure action is triggered pursuant to the District’s covenant to pursue such proceeding within the bond indentures when a determination is made that:

CFD No. 6
(a) any single parcel subject to the special tax is delinquent in an amount of $5,000 or more;
(b) any single parcel or parcels under common ownership subject to the special tax are delinquent in an

Continued…

LEGAL REFERENCE: Mello-Roos Community Facilities Act of 1982
Government Code Section 53311, et. seq.

FISCAL IMPACT: N/A

MOVED BY: ________________ SECONDED BY: ________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
amount of $10,000 or more; or
(c) less than 95% of the aggregate special taxes for a particular fiscal year have been collected in that fiscal year.

CFD NO. 14 and Improvement Area A of CFD No. 14
(a) any single parcel subject to the special tax is delinquent in all or a portion of four semi-annual installments; or
(b) less than 95% of the aggregate special taxes for a particular fiscal year have been collected in that fiscal year.

The District is required to disclose to the California Debt and Investment Advisory Commission (CDIAC) draws on CFD reserve funds made to pay scheduled debt service on special tax bonds of a CFD and to the Municipal Securities Rulemaking Board’s (MSRB) Electronic Municipal Market Access (EMMA), as a material event, if any such draw on a reserve fund reflects financial difficulties of the CFD.

To date, staff has initiated the following sequence of events in order to avoid the necessity to commence judicial foreclosure of these delinquent special taxes:

- **Letter of Delinquency** sent on November 28, 2018, by David Taussig & Associates, Inc. (“DTA”), Special Tax Consultant, to all property owners who had delinquencies that triggered the respective covenant on June 1, 2018, after the April 10, 2018, second installment due date to San Diego County Treasurer – Tax Collector.

- **Final Delinquency Notice** sent to property owners by Best Best & Krieger (“BB&K”), CFD Legal Counsel, on January 23, 2019. Such notice informed the property owners of the legal obligation of the Board of the District, as the legislative body of each CFD to commence judicial foreclosure proceedings and offering the option for direct payment of any delinquent special taxes to the Planning Department by February 11, 2019. Payments must be made for the total amount due and by cashier’s check or money order.

- **Verification** on November 6, 2018 and January 14, 2019, with DTA, and County of San Diego on the current status of the outstanding special tax delinquencies. If payments have been received on any of the delinquent parcels, an oral report will be made to the Board of Education at the meeting.

Despite these efforts to have the delinquent special taxes brought current, delinquency levels on one individual parcel within each of the following CFDs are such that the foreclosure covenant has been triggered and judicial foreclosure proceedings must be initiated:

<table>
<thead>
<tr>
<th>CFD No.</th>
<th>Delinquent Special Tax</th>
<th>Interest and Penalties</th>
<th>Sub Total</th>
<th>Mandated Legal Fees</th>
<th>County Roll Correction</th>
<th>Total Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>$16,008.52</td>
<td>$10,319.40</td>
<td>$26,327.92</td>
<td>$475.00</td>
<td>$90.00</td>
<td>$26,892.92</td>
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<tr>
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<td>$1,640.79</td>
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<td>$7,724.45</td>
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<tr>
<td>6</td>
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<td>$3,631.35</td>
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<td>$10,690.81</td>
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<tr>
<td>14</td>
<td>$12,516.42</td>
<td>$6,982.73</td>
<td>$19,499.15</td>
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<td>$75.00</td>
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</tr>
<tr>
<td>14A</td>
<td>$8,834.18</td>
<td>$4,156.75</td>
<td>$12,990.93</td>
<td>$475.00</td>
<td>$60.00</td>
<td>$13,525.93</td>
</tr>
</tbody>
</table>

So long as such efforts do not jeopardize compliance with the foreclosure covenants, District staff, DTA, and BB&K, will continue to work with the affected property owners to have the delinquent special taxes brought current prior to the actual filing of judicial foreclosure proceedings.

*Resolution No. 35-2019 is attached.*
Poway Unified School District

RESOLUTION NO. 35-2019

ORDERING JUDICIAL FORECLOSURE PURSUANT TO THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982 OF CERTAIN PROPERTIES FOR WHICH THE PAYMENT OF SPECIAL TAXES ARE DELINQUENT, APPROVING AND RATIFYING CERTAIN ACTIONS OF SPECIAL COUNSEL, AND ORDERING THAT THE TAX COLLECTOR BE CREDITED WITH THOSE SPECIAL TAXES

ON MOTION of Member ________________________________________, seconded by Member ______________________________________, the following resolution is adopted:

RESOLVED by the Board of Education (the “Board”) of the Poway Unified School District (the “District”) that:

WHEREAS, the District has heretofore formed various community facilities districts (each, a “CFD” and collectively, the "CFDs") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act") commencing with Government Code section 53311, et seq. of the State of California (the “Government Code”); and

WHEREAS, one or more series of bonds have been issued by each such CFD (“CFD Bonds”) pursuant to the Act and each such series of bonds is secured by special taxes levied within the CFD for which such series of bonds were issued; and

WHEREAS, pursuant to the Act, the District, acting for and on behalf of the CFDs, has duly and regularly levied the special taxes, the payment of which is secured by a continuing lien on the properties against which the special taxes are levied; and

WHEREAS, certain special taxes and installments have not been paid when due, and certain installments of those special taxes may not be paid in the future; and

WHEREAS, under the provisions of section 53356.1 of the Government Code (“Section 53356.1”), the Board, acting as the legislative body of the CFDs, is authorized, not later than four (4) years after the due date of the last installment of principal on the CFD Bonds, to order the same to be collected by an action brought in the Superior Court to foreclose the lien of those special taxes; and

WHEREAS, in order to market the CFD Bonds, the CFDs have been required to covenant with the purchasers of such CFD Bonds to institute judicial foreclosure proceedings as authorized by Section 53356.1; and

WHEREAS, under the provisions of section 53356.2 of the Government Code (“Section 53356.2”), when such judicial foreclosure action is ordered, the county tax collector is to be credited upon the current tax roll with the amount charged on account of the delinquent special taxes to be subject to such a foreclosure action, including applicable penalties, interests, and costs and to be relieved of further duty in regard thereto; and

WHEREAS, the Board, acting in its capacity as the legislative body of each of the CFDs, desires to authorize and order the Superintendent, or designee, to cause an action or actions to be brought in the Superior Court to foreclose the lien of special tax when required by the covenants of any CFD with the
holders of the bonds issued for such CFD to collect any delinquent special taxes levied in whole or in part
for the payment of such bonds, together with penalties, interest, and costs thereon.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the Board
of Education of the Poway Unified School District, acting in its capacity as the legislative body of
Community Facilities District No. 1 through Community Facilities District No. 16 as follows:

**Section 1.** The Board hereby authorizes and orders the Superintendent, or designee, to cause an
action to be brought in the Superior Court to foreclose the lien of special tax when required by the
covenants of any CFD with the holders of the CFD Bonds issued for such CFD to collect any delinquent
special taxes levied in whole or in part for the payment of such CFD Bonds, together with penalties,
interest, and costs thereon.

**Section 2.** The Board finds that the Act provides for the payment of the costs and legal fees for
prosecution of the foreclosure lawsuits hereby authorized by the Board on redemption prior to entry of
judgment as well as on post-judgment redemption, and hereby authorizes the Superintendent, or designee,
to require payment on its behalf of all costs and all legal fees incurred in the applicable foreclosure
lawsuit as a condition of such redemption.

**Section 3.** Best Best & Krieger LLP, as special counsel for the District, is hereby authorized and
directed to institute such actions in the name of the District and the affected CFD or CFDs to foreclose the
liens of all such delinquent special taxes. All actions taken on behalf of the District and the affected CFD
or CFDs by special counsel in furtherance of such foreclosure are hereby approved and ratified.

**Section 4.** The Superintendent, or designee, in cooperation and in conjunction with special
counsel, is authorized and directed if and as applicable, pursuant to Section 53356.2 to: (a) record notices
of intent to remove the delinquent special taxes from the tax rolls; and (b) to request that the applicable
County officials remove current and future delinquent special taxes from the tax rolls.

**Section 5.** This resolution shall take effect from and after its adoption.

**PASSED AND ADOPTED** on February 14, 2019, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of
Education of the Poway Unified School District of San Diego County.

______________________________
Ginger Couvrette, Clerk of the Board of Education
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019
FROM: Carol Osborne
Staff Support: James Dayhoff
AGENDA ITEM: 8.1

SUBJECT: RATIFICATION OF STIPULATED AGREEMENTS FOR STUDENT EXPULSIONS

RECOMMENDATION:

Approve and ratify the Stipulated Agreements for expulsion in the case numbers listed below.

DISCUSSION/PROGRAM:

Case Number 2018-2019.06
A twelfth grade student and parent entered into a Stipulated Agreement in lieu of appearing before an Administrative Hearing Panel for violation of Education Code Section 48900. The Stipulated Agreement recommends that the student be expelled for the remainder of the first semester of the 2018-2019 school year and the second semester of the 2018-2019 school year. The Stipulated Agreement further states that the expulsion be suspended and that the student be referred to the New Directions Independent Study Program.

Case Number 2018-2019.07
A ninth grade student and parent entered into a Stipulated Agreement in lieu of appearing before an Administrative Hearing Panel for violation of Education Code Sections 48900 and 48915. The Stipulated Agreement recommends that the student be expelled for the remainder of the first semester of the 2018-2019 school year and the second semester of the 2018-2019 school year. The Stipulated Agreement further states that the expulsion be suspended and that the student be referred to the New Directions Independent Study Program.

Case Number 2018-2019.08
A tenth grade student and parent entered into a Stipulated Agreement in lieu of appearing before an Administrative Hearing Panel for violation of Education Code Sections 48900 and 48915. The Stipulated Agreement recommends that the student be expelled for the remainder of the first semester of the 2018-2019 school year and the second semester of the 2018-2019 school year. The Stipulated Agreement further states that the expulsion be suspended and that the student be referred to the New Directions Independent Study Program.

LEGAL REFERENCE: California Education Code Section 48900 and 48915

FISCAL IMPACT: N/A

MOVED BY: ___________________________ SECONDED BY: ___________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
school year and the second semester of the 2018-2019 school year. The Stipulated Agreement further states that the student be referred to the S.D.C.O.E. Community School Program.

**Case Number 2018-2019.09**
An eleventh grade student and parent entered into a Stipulated Agreement in lieu of appearing before an Administrative Hearing Panel for violation of Education Code Section 48900. The Stipulated Agreement recommends that the student be expelled for the remainder of the first semester of the 2018-2019 school year and the second semester of the 2018-2019 school year. The Stipulated Agreement further states that the expulsion be suspended and that the student be referred to the New Directions Independent Study Program.
TO: BOARD OF EDUCATION

FROM: Carol Osborne
Staff Support: James Dayhoff

AGENDA ITEM: 8.2

SUBJECT: READMISSION OF STUDENTS ON EXPULSION

RECOMMENDATION:

Readmit the students represented by the case numbers listed below to the Poway Unified School District.

DISCUSSION/PROGRAM:

Case Number 2017-2018.20
The student and parents have submitted documents presenting satisfactory evidence that they have completed requirements set forth as conditions for return to the District. Therefore, staff is recommending that the student represented by the case number listed above be readmitted to the Poway Unified School District. The student has been placed at Rancho Bernardo High School.

Case Number 2017-2018.26
The student and parents have submitted documents presenting satisfactory evidence that they have completed requirements set forth as conditions for return to the District. Therefore, staff is recommending that the student represented by the case number listed above be readmitted to the Poway Unified School District. The student is a senior and would like to complete his graduation requirements at New Directions. Once his academic graduation requirements are met, he will eligible to receive a diploma from Rancho Bernardo High School.

Case Number 2017-2018.36
The student and parents have submitted documents presenting satisfactory evidence that they have completed requirements set forth as conditions for return to the District. Therefore, staff is recommending that the student represented by the case number listed above be readmitted to the Poway Unified School District. The student has been placed at Westview High School.

LEGAL REFERENCE: California Education Code Section 48900

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
Case Number 2017-2018.40
The student and parents have submitted documents presenting satisfactory evidence that they have completed requirements set forth as conditions for return to the District. Therefore, staff is recommending that the student represented by the case number listed above be readmitted to the Poway Unified School District. The student has been placed at Mt. Carmel High School.
TO: BOARD OF EDUCATION

FROM: Carol Osborne
Staff Support: Beth Perisic

MEETING DATE: February 14, 2019

AGENDA ITEM: 8.3

SUBJECT: APPROVAL OF RESOLUTION NO. 31-2019 ENTITLED "SUPPORT FOR CIVIC LEARNING"

RECOMMENDATION:
Approve Resolution No. 31-2019 entitled "Support for Civic Learning."

DISCUSSION/PROGRAM:

Schools are a critical place for students to develop the civic knowledge, skills and values needed to effectively contribute to and participate in our democracy.

History and the related social sciences emphasize the development of civic and democratic values as integral elements of citizenship. The History Social Science Framework encourages students to understand the relationship between citizens and the state and to recognize their role as members of their community. Whether studying U.S. history, world history, government, economics, or geography, students should become familiar with the growth of representative government and democratic institutions, ideas, and habits as well as the presence, absence, or contestation of fundamental rights. Poway Unified School District provides a wide range of opportunities across our TK-12 classrooms and campuses to support our students with the development of their civic knowledge and involvement in democratic processes.

LEGAL REFERENCE: PUSD Board Policy 6142.3 Civic Education

FISCAL IMPACT: N/A
On motion of Member _________________________________, seconded by Member ___________________________________________, the following resolution is adopted:

WHEREAS, College and Career Readiness for All Students is the Mission of the Poway Unified School District. We are currently preparing our students to graduate prepared to succeed in college and in a wide range of post-secondary options in order to work and live productively.

WHEREAS, schools are a critical place for students to develop the civic knowledge, skills and values needed to effectively contribute to and participate in our democracy. There has never been a better – or more crucial time – to revitalize civic learning in our schools; as we implement Common Core State Standards, we cannot leave civic learning behind; and

WHEREAS, the success of the nation and state depends on educated, informed and engaged citizens and residents, and California currently ranks 38th of 50 states in civic engagement; and

WHEREAS, the education system has a major role in ensuring students have equitable access to learning to participate in our democracy. Revitalizing civic learning opportunities can contribute to meeting these goals; and

WHEREAS, we have much to gain by revitalizing high quality civic learning that encourages students to think critically, collaborate, develop research skills, assess and synthesize information, and present coherent arguments based on data. High quality civic learning also helps teach our students skills needed for the 21st century workplace including creativity, initiative and innovation; and

WHEREAS, the National Council for Social Studies framework providing guidance to enhance the rigor of K-12 civics education has identified Six Proven Practices in Civic Learning:

- Classroom instruction in government, history, geography, law, democracy and economics;
- Discussion of current events and controversial issues;
- Service learning experiences that are directly linked to curriculum and instruction;
- Extracurricular activities;
- Student participation in school governance; and
- Simulations of democratic processes; and

WHEREAS, the district currently makes it possible for students to be part of student government through Associated Student Bodies (ASB) where students run for officer positions and have a voice in student government; and

WHEREAS; the Common Core standards in History/Social Science work require that students learn to analyze multiple perspectives and be able to determine the central ideas or information of a primary and secondary source; and
WHEREAS, the students in Poway Unified are being offered multiple opportunities to test their knowledge of analyzing primary and secondary sources through document based questioning and assessments that focus on primary and secondary sources; and

THEREFORE, BE IT RESOLVED, that the Board of Education of the Poway Unified School District requests that the Superintendent and staff make a commitment to work towards developing civic literacy of all its students by integrating the Six Proven Practices into instructional practice and school life.

BE IT FURTHER RESOLVED, that the district establishes a goal to make schools aware of and encourage participation in the application for the annual Civic Learning Award.

BE IT FURTHER RESOLVED, that the Board of Education of the Poway Unified School district lead by example on what good participatory citizenship looks like by actively reaching out to constituents, including students; carefully considering the needs and wishes of parents and students; thoroughly deliberating issues that come before us, working collaboratively, and appropriately delegating and supporting the Superintendent in carrying out the vision of the district so that the students’ interests are best served.

PASSED AND ADOPTED by the Governing Board on February 14, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA  )
COUNTY OF SAN DIEGO  )

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of the Poway Unified School District of San Diego County.

__________________________________________________
Ginger Couvrette, Clerk of the Board of Education
TO: BOARD OF EDUCATION

FROM: Carol Osborne
Staff Support: Todd Cassen, Cindy DeClercq

MEETING DATE: February 14, 2019
AGENDA ITEM: 8.4

SUBJECT: LOW PERFORMING STUDENTS BLOCK GRANT PLAN

RECOMMENDATION:

Approve the Low Performing Students Block Grant Plan.

DISCUSSION/PROGRAM:

Governor Brown signed Assembly Bill 1808 into law on June 27, 2018. AB 1808 authorizes the allocation of a $300 million Low-Performing Students Block Grant (LPSBG) in the 2018–19 fiscal year to provide California’s low-performing students with additional supports to increase their academic achievement as defined in the California Education Code (EC), Section 41570(d). Poway Unified School District’s funding allotment is $1,434,594 based on the number of students identified as low-performing on state English language arts or mathematics assessments in 2016-17, who are not otherwise identified for supplemental grant funding under the Local Control Funding Formula (LCFF) or eligible for special education services.

The Poway Unified School District Plan will focus on building capacity of teachers in the area of mathematics in order to ensure our students, especially our historically underperforming students of color, are provided access to quality interventions as well as strong first instruction. In addition, our plan includes a home-school connection through the College Bound program.

The full Poway Unified School District Plan for Intervention and Support has been provided to board members.

LEGAL REFERENCE: California Education Code 41570

FISCAL IMPACT: Low-Performing Block Grant Funds, $1,434,594
TO: BOARD OF EDUCATION

FROM: Carol Osborne
Staff Support: Doug Johnson/Barbara Scholl

MEETING DATE: February 14, 2019

AGENDA ITEM: 8.5

SUBJECT: FEE INCREASE FOR THE EXTENDED STUDENT SERVICES (ESS) SUMMER, SPRING, AND PRESIDENTS' BREAK PROGRAMS

RECOMMENDATION:

Information only.

DISCUSSION/PROGRAM:

The Extended Student Services (ESS) Program continues to meet the needs of our students and families, providing services during non-school hours and days to approximately 4,700 students during the school year and 3,500 students during the summer, spring, and Presidents’ break programs. As a result of the rising costs of salaries, benefits, transportation, and field trip admission fees, the following increase will take place as of June 19, 2019 to sustain program quality:

- The summer, spring, and Presidents’ break programs daily rate will increase from $30 to $35 per day.

The last fee increase for the ESS program took place in 2015. Our daily rate for summer, spring, and Presidents’ break programs is still competitive and lower than other neighboring programs. Hours of operation are 6:30 am to 6:00 pm.

LEGAL REFERENCE: N/A

FISCAL IMPACT: No impact to the General Fund.

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE:  BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___  STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
RECOMMENDATION:

Review and approve possible revisions to Board Bylaw 9323.

DISCUSSION/PROGRAM:

At the September 13, 2018, Board Meeting and by email dated September 27, 2018, at 10:37 p.m. to the Superintendent and Board President Zane, Trustee Beatty requested to place this item on the October 11, 2018, Board Meeting agenda for review, discussion, and action.

During the October 11, 2018, Board Meeting, Trustee Beatty submitted recommendations for revisions to Board Bylaws 9323. During the November 8, 2018, Board Meeting it was recommended to show Trustee Beatty’s recommended changes in redline form for the December 13, 2018, Board Meeting.

During the December 13, 2018, Board Meeting, the Board requested this policy be revised to the original CSBA policy and include the PUSD agenda outline, then brought back for Board review at the February 14, 2019, Board Meeting.

LEGAL REFERENCE: Refer to Board Policy 9000-9400

FISCAL IMPACT: N/A
MEETING CONDUCT

Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

(cf. 9322 - Agenda/Meeting Materials)

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

(cf. 9121 - President)

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned at 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

(cf. 9320 - Meetings and Notices)

Board Agenda Format

The agenda shall include the following sections:

Public Presentation And Discussion With The Board Of Education (scheduled as needed)

1.0. CALL TO ORDER (Start Time)

2.0. CLOSED SESSION
   2.1 Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), and 54956.9(e)(3)
   2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)
   2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)
   2.4 Negotiations - PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8
MEETING CONDUCT (continued)

2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Nonreelection Pursuant to Government Codes 54954.5(e), and 54957

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957

PUBLIC SESSION (Start Time)

3.0 CALL TO ORDER
3.1 Pledge of Allegiance
3.2 Report Out of Closed Session
3.3 Members in Attendance
3.4 Welcome to Public
3.5 Approval of Agenda/Sequence

4.0 ORAL PRESENTATIONS
4.1 Student Board Representatives
4.2 Public Comments
   Individuals wishing to address the Board regarding an item on the agenda or items of specific concern, may do so at this time. Speakers are limited to (3) three minutes, (15) fifteen minutes per topic. Times may be shortened or extended at the direction of the Board. Speakers are requested to submit a speaker slip to the Clerk of the Board prior to the start of the meeting.

5.0 CONSENT CALENDAR
5.1 Approval of Consent Calendar
   5.1(a) Approval of Minutes
5.2 Personnel Support Services
5.3 Business Support Services
5.4 Learning Support Services
5.5 Student Support Services
5.6 Technology and Innovation
5.7 Superintendent

6.0 PERSONNEL SUPPORT SERVICES

7.0 BUSINESS SUPPORT SERVICES

8.0 LEARNING SUPPORT SERVICES

9.0 STUDENT SUPPORT SERVICES

10.0 TECHNOLOGY AND INNOVATION

11.0 SUPERINTENDENT
12.0 REPORTS AND COMMENTS
   12.1 Board Member Reports
   12.2 Superintendent’s Reports

13.0 CLOSED SESSION (Continuation of No. 2.0 Closed Session if needed)

14.0 ADJOURNMENT / NEXT MEETING

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

(cf. 9323.2 - Actions by the Board)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, his/her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Provided the Board typically has five members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)

(cf. 9270 - Conflict of Interest)

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct district business in an orderly and efficient manner, the Board requires that public comments to the Board comply with the following procedures:
1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)

2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)

3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

   Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

(cf. 9130 - Board Committees)

5. A person wishing to address the Board shall submit a “speaker slip” at the meeting. Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 15 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Speaker slips for agenda items must be submitted prior to the item coming up at the meeting. If a speaker slip is submitted after an item is reached, the speaker will not be heard but the slip will be kept as part of the record of the meeting.
MEETING CONDUCT (continued)

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic, subject to the following conditions:

   a) If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

   b) The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)

   c) The Board may not prohibit public criticism of district employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure.

   (cf. 1312.1 – Complaints Concerning District Employees)
   (c.f. 9321 – Closed Session Purposes and Agendas)

7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board.

    The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

    When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement.
Recording by the Public

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph, or tape record open meetings without causing a distraction.

(cf. 9324 - Board Minutes and Recordings)

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

Legal Reference:

EDUCATION CODE
5095  Powers of remaining board members and new appointees
32210  Willful disturbance of public school or meeting a misdemeanor
35010  Prescription and enforcement of rules
35145.5  Agenda; public participation; regulations
35163  Official actions, minutes and journal
35164  Vote requirements
35165  Effect of vacancies upon majority and unanimous votes by seven member board

GOVERNMENT CODE
54953.3  Prohibition against conditions for attending a board meeting
54953.5  Audio or video tape recording of proceedings
54953.6  Broadcasting of proceedings
54954.2  Agenda; posting; action on other matters
54954.3  Opportunity for public to address legislative body; regulations
54957  Closed sessions
54957.9  Disorderly conduct of general public during meeting; clearing of room

PENAL CODE
403  Disruption of assembly or meeting

COURT DECISIONS
Norse v. City of Santa Cruz, (9th Cir. 2010) 629 F3d 966

ATTORNEY GENERAL OPINIONS
MEETING CONDUCT (continued)

Management Resources:

CSBA PUBLICATIONS
Call to Order: A Blueprint for Great Board Meetings, 2015
The Brown Act: School Boards and Open Meeting Laws, rev. 2005

ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES
CSBA: http://www.csba.org
California Attorney General's Office: http://www.caag.state.ca.us
MEETING CONDUCT

BOARD MEETINGS

As a matter of policy, the Board may determine the order of business for the efficient operation of the meeting. Except as otherwise provided, Parliamentary Procedure At A Glance shall govern the proceedings of the Board.

Voting

Voting shall be by voice upon the call of the president of the Board, except in those instances such as the election of officers to the Board when voting may, upon mutual agreement of the members, be conducted by ballot. The clerk shall poll each member and the secretary record the vote in the minutes. No voting by proxy shall be permitted. Three affirmative votes, a majority of the entire Board, shall be necessary for the adoption of any motion or resolution before the Board.

Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

(cf. 9322 - Agenda/Meeting Materials)

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

(cf. 9121 - President)

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned at 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

(cf. 9320 - Meetings and Notices)

Organization of Board Agenda for Regular Meetings

Board Agenda Format

The agenda shall include the following sections:

Public Presentation And Discussion With The Board Of Education (scheduled as needed)

1.0. CALL TO ORDER (Start Time)
2.0. CLOSED SESSION

2.1 Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), and 54956.9(e)(3)

2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)

2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)

2.4 Negotiations - PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54956.8

BB 9323(b)

BOARD MEETINGS (continued)

2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Nonreelection Pursuant to Government Codes 54954.5(e), and 54957

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957

PUBLIC SESSION (Start Time)

3.0 CALL TO ORDER

3.1 Pledge of Allegiance
3.2 Report Out of Closed Session
3.3 Members in Attendance
3.4 Welcome to Public
3.5 Approval of Agenda/Sequence

4.0 ORAL PRESENTATIONS

4.1 Student Board Representatives
4.2 Public Comments

Individuals wishing to address the Board regarding an item on the agenda or items of specific concern, may do so at this time. Speakers are limited to (3) three minutes, (15) fifteen minutes per topic. Times may be shortened or extended at the direction of the Board. Speakers are requested to submit a speaker slip to the Clerk of the Board prior to the start of the meeting.

5.0 CONSENT CALENDAR

5.1 Approval of Consent Calendar
5.1(a) Approval of Minutes
5.2 Personnel Support Services
5.3 Business Support Services
5.4 Learning Support Services
5.5 Student Support Services
5.6 Technology and Innovation
5.7 Superintendent

6.0 PERSONNEL SUPPORT SERVICES
7.0 BUSINESS SUPPORT SERVICES
8.0 LEARNING SUPPORT SERVICES
9.0 STUDENT SUPPORT SERVICES
10.0 TECHNOLOGY AND INNOVATION

BOARD MEETINGS (continued)

11.0 SUPERINTENDENT

12.0 REPORTS AND COMMENTS
   12.1 Board Member Reports
   12.2 Superintendent’s Reports

13.0 CLOSED SESSION (Continuation of No. 2.0 Closed Session if needed)

14.0 ADJOURNMENT / NEXT MEETING

Agenda Protocols

The agenda shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session.

Minutes

Board members are requested to contact the secretary to the Board for corrections to the minutes prior to the meeting.

Consent Calendar—(Removal of consent items)

Individual items may be removed from the consent calendar by a:

1. Board Member
2. Staff Member
In accordance with law, the public has a right to address the Board on any consent item. At the request of any member of the Board, any item on the consent agenda shall be removed and given individual consideration for action under the appropriate section of the action calendar.

Board members may cast a "no" vote on any item(s) when voting on the consent calendar by identifying such item(s). The item will be recorded as a "no" vote in the minutes. If an item receives two "no" votes, the President may remove the item from consent for discussion. If a majority of "noes" are cast, the item shall be removed for further discussion.

BB 9323(d)

BOARD MEETINGS (continued)

Board Member Reports

For written reports to be included, they need to be received six (6) working days prior to the meeting. Materials may be handed out at the meeting. Oral reports need no written backup.

Agenda/Sequence and Action Items

Agenda items may be addressed out of order if items of community interest, requiring extended presentation or discussion, requiring contractual services, or department(s) do not have any agenda items for discussion/ action.

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned at 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

(cf. 9320 - Meetings and Notices)

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

(cf. 9323.2 - Actions by the Board)
The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, his/her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Board members shall accept the decisions of the majority of the Board, even when such decisions are contrary to their personal opinions. Modification of such decision(s) may be sought by dissenting members only by reopening the matter with the Board.

Provided the Board typically has five seven members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)

(cf. 9270 - Conflict of Interest)

BB 9323(e)

BOARD MEETINGS (continued)

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct district business in an orderly and efficient manner, the Board requires that public comments to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)

2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

(cf. 9130 - Board Committees)

BB 9323(f)

BOARD MEETINGS (continued)

5. A person wishing to be heard by the Board shall first be recognized by the clerk and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 15 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Speaker slips for agenda items must be submitted prior to the item coming up at the meeting. If a speaker slip is submitted after an item is reached, the speaker will not be heard but the slip will be kept as part of the record of the meeting.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Public Comments
The Brown Act (Government Code) states that Board members may not engage in a discussion of non-agenda items or issues raised during public comments except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. The law does not permit Board action or extended discussion of any item not on the agenda.

Community members may address the Board on non-agenda items by:

1. Submitting a "speaker slip" at the meeting. This procedure is recommended to assure a priority placement under Item "4.2" and will be addressed as determined by the Board President. Speakers will be limited to three (3) minutes with a maximum of 15 minutes allotted for each side of any single topic.

2. Speaker slips must be submitted to the Executive Assistant to the Board prior to the agenda item coming up at the meeting. If a speaker slip is submitted after an item is reached, the speaker will not be heard but the slip will be kept as part of the record of the meeting.

Public Comment on Agenda Items

Speaker slips are requested for public comment on any item on the agenda. Slips with the agenda item indicated must be submitted to the Executive Assistant before the agenda item is reached during the meeting.

BB 9323(g)

BOARD MEETINGS (continued)

The Board President will recognize the public, limit them to three (3) minutes, require they speak only once, and not allow them to defer time to any other person(s). A total of 15 minutes will be allotted for each side of any one agenda item. Comments are to relate to issues within the jurisdiction of the school district.

Profanity and vulgarity will not be allowed during public comments.

Each speaker may speak under Public Comments only once and may not defer time to any other person(s):

6. The Board president may rule on the appropriateness of a topic, subject to the following conditions:

   a. If a topic would be suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.

   b. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)
c. The Board shall not prohibit public criticism of district employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 9321 - Closed Session Purposes and Agendas)

6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)

The Board may not prohibit public criticism of district employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure.

(cf. 1312.1 – Complaints Concerning District Employees)

Whenever a member of the public initiates specific complaints or charges against an employee, the Board president shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using the appropriate district complaint procedure.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 9321 – Closed Session Purposes and Agendas)

7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board.

The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further
Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement.

**Recording by the Public**

The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph, or tape record open meetings without causing a distraction.

*(cf. 9324 - Board Minutes and Recordings)*

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee may designate locations from which members of the public may make such recordings without causing a distraction.

*(cf. 9324 - Board Minutes and Recordings)*

**MEETING CONDUCT** (continued)

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

**Legal Reference:**

- EDUCATION CODE
  - 5095. Powers of remaining board members and new appointees
  - 32210. Willful disturbance of public school or meeting a misdemeanor
  - 35010. Prescription and enforcement of rules
  - 35145.5. Agenda; public participation; regulations
  - 35163. Official actions, minutes and journal
  - 35164. Vote requirements
  - 35165. Effect of vacancies upon majority and unanimous votes by seven member board

- GOVERNMENT CODE
  - 54953.5. Audio or video tape recording of proceedings
  - 54953.6. Broadcasting of proceedings
  - 54954.2. Agenda; posting; action on other matters
  - 54954.3. Opportunity for public to address legislative body; regulations
  - 54957. Closed sessions
  - 54957.9. Disorderly conduct of general public during meeting; clearing of room

- PENAL CODE
  - 402. Disruption of assembly or meeting

- COURT DECISIONS
ATTORNEY GENERAL OPINIONS

BOARD MEETINGS – (continued)

Management Resources:
CSBA PUBLICATIONS
The Brown Act: School Boards and Open Meeting Laws, rev. 2005
Board Presidents’ Handbook, rev. 2002
Maximizing School Board Governance: Boardsmanship
ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, 2003
WEB SITES
CSBA: http://www.csba.org
California Attorney General’s Office: http://www.caag.state.ca.us

Legal Reference:
EDUCATION CODE
5095  Powers of remaining board members and new appointees
32210  Willful disturbance of public school or meeting a misdemeanor
35010  Prescription and enforcement of rules
35145.5  Agenda; public participation; regulations
35163  Official actions, minutes and journal
35164  Vote requirements
35165  Effect of vacancies upon majority and unanimous votes by seven member board
CODE OF CIVIL PROCEDURE
527.8  Workplace Violence Safety Act
GOVERNMENT CODE
54953.3  Prohibition against conditions for attending a board meeting
54953.5  Audio or video recording of proceedings
54953.6  Broadcasting of proceedings
54954.2  Agenda; posting; action on other matters
54954.3  Opportunity for public to address legislative body; regulations
54957  Closed sessions
54957.9  Disorderly conduct of general public during meeting; clearing of room
PENAL CODE
403  Disruption of assembly or meeting
COURT DECISIONS
Norse v. City of Santa Cruz, (9th Cir. 2010) 629 F.3d 966

ATTORNEY GENERAL OPINIONS

Management Resources:
CSBA PUBLICATIONS
Call to Order: A Blueprint for Great Board Meetings, 2015
ATTORNEY GENERAL PUBLICATIONS
BB 9323(g)

MEETING CONDUCT (continued)

The Brown Act: Open Meetings for Local Legislative Bodies, 2003
WEB SITES
CSBA: http://www.csba.org
California Attorney General's Office: https://oag.ca.gov
TO: BOARD OF EDUCATION
FROM: Marian Kim Phelps

MEETING DATE: February 14, 2019
AGENDA ITEM: 11.2

Staff Support:

SUBJECT: CAST VOTES FOR CANDIDATES TO THE CALIFORNIA SCHOOL BOARD ASSOCIATION (CSBA) DELEGATE ASSEMBLY FOR REGION 17

RECOMMENDATION:

Cast Votes for Candidate(s) to the California School Boards Association (CSBA) Region 17 Delegate Assembly.

DISCUSSION/PROGRAM:

It is recommended that the Board of Trustees cast its votes for up to seven candidates for the California School Boards Association (CSBA) Region 17 Delegate Assembly. Delegate assembly members serve a two-year term in representing school boards statewide in advocating for public education. The original 2019 Delegate Assembly Ballot – Region 17 must be returned to CSBA by Thursday, March 15, 2019.

LEGAL REFERENCE:

FISCAL IMPACT: n/a

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE:  BEATTY ___  COUVRETTE ___  O’CONNOR-RATCLIFF ___  PATEL ___  ZANE ___  STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION

FROM: Marian Kim Phelps

Staff Support:

SUBJECT: BOARD MEMBER REPORTS

RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

Kimberley Beatty –

Ginger Couvrette -

Michelle O’Connor-Ratcliff –

Dr. Darshana Patel –

T.J. Zane -

Jacob Schwartz, Student Board Member –

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019
FROM: Marian Kim Phelps
AGENDA ITEM: 12.2

Staff Support:

SUBJECT: SUPERINTENDENT'S REPORT

RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

Dr. Marian Kim Phelps will present a brief update on current issues and events.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNER-RATCLIFF ___ PATEL ___ ZANE ___  STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION  
FROM: Marian Kim Phelps  
Staff Support: Christine Paik  

MEETING DATE: February 14, 2019  
AGENDA ITEM: 12.2(a)

SUBJECT: STUDENT RECOGNITION

RECOMMENDATION:

Information

DISCUSSION/PROGRAM:

- Del Norte High School student Shrutì Verma, a member of team CyberAegis Cassiopeia, was selected as a 2019 National Honorable Mention for the National Center for Women & Information Technology (NCWIT) Award for Aspirations in Computing from over 4,300 applications!

- Del Norte High School student Skyler Wu won 1st Place in the San Diego CATE Student Writing Contest. The California Association of Teachers of English (CATE) promotes communication, collaboration, and educational knowledge among those responsible for teaching English and Language Arts.

- The following PUSD high school students were selected for the All State Honor Band and Orchestra:
  - Del Norte High School
    - Brian Kim Bass Symphony Orchestra
    - Bradley McWeeny Trumpet Symphonic Band
  - Mt. Carmel High School
    - Ruth Howe Trumpet Concert Band
    - Jennifer St. John English Horn Wind Symphony
    - Erin Watson Tuba Concert Band

LEGAL REFERENCE:

FISCAL IMPACT:

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT REFERENTIAL VOTE: SCHWARTZ ___
The following PUSD high school students were selected for the 2019 California All State Honor Choir:

- **Del Norte High School**
  - Esheta Garg, Women’s Honor Choir
  - Lola Martin, Women’s Honor Choir
  - Sepherah Henderson, Mixed Honor Choir
  - Andre Pamplona da Silva, Mixed Honor Choir
  - Jasmine Pearson, Women’s Honor Choir
  - Sarah Xu, Mixed Honor Choir

- **Poway High School**
  - Lainie Carter, Mixed Honor Choir
  - Aaron Hayne, Mixed Honor Choir
  - Logan Van Pelt, Mixed Honor Choir
  - Jacob Whyatt, Men’s Honor Choir

- **Westview High School**
  - Jackie Fernando, Mixed Honor Choir
  - Naomi Joseph, Women’s Honor Choir
  - Brandon Phu, Men’s Honor Choir

The following PUSD Middle School students made 2019 All State Honor Bands this year:

- **Black Mountain Middle School**
  - McKenna Fisher, Tuba, Honor Band
  - Daniel Tran, Bassoon, Honor Band

- **Mesa Verde Middle School**
  - Nathan Mun, Clarinet, Symphonic Band
  - Charles Paxson, Trombone, Concert Band
  - Richard Lin, Flute, Concert Band
  - Tai Hsu, Bari Saxophone, Jazz Ensemble

- **Meadowbrook Middle School**
  - Aedan Cook-Shen, Trumpet, Honor Band
TO: BOARD OF EDUCATION                      MEETING DATE: February 14, 2019

FROM: Marian Kim Phelps

Staff Support: Christine Paik

AGENDA ITEM: 12.2(c)

SUBJECT: STAFF RECOGNITION

RECOMMENDATION:

Information

DISCUSSION/PROGRAM:

• Five PUSD ESS and Preschool Supervisors participated in a year-long leadership training through the California School-Age Consortium (CSAC) and completed the Leadership Development Institute (LDI). Donnie Kirchmeier (Design39Campus), Kristie Spillane (Preschool), Kaleigh Soule (Stone Ranch), Gracie Degnan (Creekside) and Sarah Izquierdo (Monterey Ridge) discussed ways to fulfill their goal for the year “Building a future where every child—regardless of income, race, or zip code—has access to high quality, affordable, out-of-school time programs.”

• Pomerado Elementary School teacher Laura Snow was the recipient of a $500 Teacher Grant awarded by North Island Credit Union. She received the grant for her project, Support for Blended Learning, which was chosen from among hundreds of submissions.

• Creekside Elementary School teacher Michelle Magaña was surprised as part of KSON’s Teachers are Heroes program - sponsored by Azusa Pacific University and KSON in partnership with the San Diego County Office of Education. The recognition involved an award presentation at the school, along with prizes for the teacher and her students.

• Oak Valley Middle School science teacher Tanya MacMartin was among seven California teachers selected for a Fellowship Program in the Northrop Grumman Foundation Teachers Academy. The

LEGAL REFERENCE:

FISCAL IMPACT:

MOVED BY: ____________________________ SECONDED BY: ____________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
Teacher Fellows were selected based on several criteria, including displaying a strong desire to advance STEM education and applying real-world applications in the classroom. Launched in 2016, the Academy was created to help enhance teacher confidence and classroom excellence in science, technology, and engineering, while increasing teacher understanding about the skills needed for a scientifically literate workforce.

- Rancho Bernardo High School band director, Duane Otani, received the prestigious Gold Award of Recognition from the Southern California School Band and Orchestra Association (SCSBOA). The Gold Award is among the highest honors for music educators in Southern California. Duane was chosen for his record of service to the field of music education as well as the success of Rancho Bernardo’s music program.
RECOMMENDATION:

Information

DISCUSSION/PROGRAM:

- **Stone Ranch Elementary School** and Baker Nowicki Design were presented with the SDG&E Savings by Design Award for their recent building addition. Some features that were integrated into the building and classroom design include glazing, high efficiency HVAC system, cool roof, and commissioning and exceeding Title 24 by more than 20%.

- **Del Norte High School**’s cyber security team – “CyberAegis Chobani,” **Oak Valley Middle School**’s cyber security team – “CyberAegis Chaos,” and **Design39Campus**’ team - "CyberAegis Kronos," are now the nation’s top ranked high school and middle school teams, in the CyberPatriot Competition. They have qualified to compete in the National Finals, to be held in Baltimore, Maryland in April.

LEGAL REFERENCE:

FISCAL IMPACT:

MOVED BY: ____________________________  SECONDED BY: ____________________________

VOTE:  BEATTY ___  COUVRETTE ___  O’CONNOR-RATCLIFF ___  PATEL ___  ZANE ___  STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION
MEETING DATE: February 14, 2019

FROM: Marian Kim Phelps

AGENDA ITEM: 13.0

Staff Support:

SUBJECT: CLOSED SESSION - CONTINUATION OF CLOSED SESSION AGENDA FROM PAGE ONE AS NECESSARY

RECOMMENDATION:

Action / Information.

DISCUSSION/PROGRAM:

2.0 CLOSED SESSION

2.1 Pending/Existing Litigation Pursuant to Government Codes 54956.9(a), 54956.9(d)(2), 54956.9(d)(1), 54956.9(e)(3)

2.2 Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code 54956.9, 54956.9(d)(2), and 54956.9(d)(4)

2.3 Pupil Personnel – Student Expulsion(s), Disciplinary Matter(s), and Other Confidential Student Matters Pursuant to Education Code 48900(c)

2.4 Negotiations - PFT, PSEA Unit I and Unit II, Management/Confidential, and Real Property Pursuant to Government Codes 54957.6, and 54957.8

2.5 Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Nonreelection Pursuant to Government Codes 54954.5(e), and 54957

2.6 Public Employee Appointment/Employment Pursuant to Government Code 54957

LEGAL REFERENCE: As Listed

FISCAL IMPACT: N/A

MOVED BY: _________________________ SECONDED BY: _________________________

VOTE: BEATTY ___ COUVRETTE ___ O’CONNOR-RATCLIFF ___ PATEL ___ ZANE ___ STUDENT PREFERENTIAL VOTE: SCHWARTZ ___
TO: BOARD OF EDUCATION  MEETING DATE: February 14, 2019

FROM: Marian Kim Phelps

Staff Support:

SUBJECT: ADJOURNMENT / NEXT MEETING

RECOMMENDATION:

Information.

DISCUSSION/PROGRAM:

The next regularly-scheduled Board Meeting will be held on Thursday, March 14, 2019, at 6:00 p.m. at the Poway Unified School District Office, 15250 Avenue of Science, San Diego.

LEGAL REFERENCE: N/A

FISCAL IMPACT: N/A

MOVED BY: _________________________  SECONDED BY: _________________________

VOTE:  Beatty ___  Couvrette ___  O'Connor-Ratcliff ___  Patel ___  Zane ___  Student Preferential Vote: Schwartz ___