

**POWAY UNIFIED SCHOOL DISTRICT**  
**Educational Technology Advisory Committee (ETAC) Meeting**  
**Monday, September 21, 2015**  
**6:00 p.m.**  
**District Office–Bronco Room**

**MINUTES**

**I. Call to Order –Welcome**

- A. Attendance to establish quorum (need 5 members present): Brian Senese-absent, Dena Dena, Frank Xu, Gabriela Dow, Jessica Xu, Kriscia Cabral-absent, Noah Li-absent, Scott Himelstein-absent, Adalia Lavado
- B. Announcement of Resignation of Stacey Campo

*“It is with deep reflection that I have come to the difficult decision to resign my position from this committee. I respect each of your positions and contributions to the work, but feel my position and knowledge of how the educational environment works is not in alignment with the focus and/or purpose of the committee. I feel at this time, my knowledge, energy and passion to support the learning process through technology can better be utilized at the classroom level through staff development and integration of existing resources.”*

*Stacey Campo*

**II. Review and approval of minutes from May 2015**

(Gaby will locate and add to dropbox),  
June 2015, and August 2015 (Gaby has notes from the June meeting and will type and distribute)

The committee would like to have a link on the ETAC section of the PUSD website on which to share documents (meeting minutes, notes, presentations, etc.) The committee chair will make a Google folder--use “View only” option. Add a caveat that states “these are documents that the ETAC committee has reviewed and considered but in no way reflects the viewpoints of the PUSD Board.

Frank-motion to have a link on the ETAC section of the PUSD website as stated above

Adalia-second

All in favor

August minutes approval:

Gaby-motion

Dena-second

All in favor

### **III. Old Business –Brown Act Review**

Please communicate via the committee chair. Please send communications, links, etc.to Adalia. Please do not send documents to Wendy. Adalia will set up a Google Drive folder. Committee members will be invited to access the folder with “view” only access. The folder will contain the following:

- Old Tech Plan
- Original Agenda
- Consultant’s report
- Agendas
- Staff Presentations <virtual reality, pilot program 2008 Intel Pilot Program (ask Bob, Rich for digital copies of green folder items. .ppt)
- Gaby’s summary document
- Health study links
- Noah’s OEDC report (as a link or document)

*Public Input – This agenda item provides an opportunity for members of the public to share comments and concerns with the ETAC members. In the interest of time, speakers are limited to three (3) minutes each, with a total of 15 minutes allotted for all public input. Please respect student and personnel privacy. ETAC members are not permitted to respond to or take action on individual concerns in this forum, but will take your contact information for future follow up.*

#### **A. Name: Kimberly Beatty**

The report has questions that the Board would like to have answered by the committee as a request:

1. Is the LAN (Local Area Network) model the right model for school sites to use? Is this the best way to service technology needs? (glitches, digital classroom, labs, teacher computer, etc.)
2. How can we most effectively enhance site support of the instructional component of technology? How do we best ensure that each classroom is utilizing (see email.)
3. What is the best way to create standardization of hardware, software, licenses, etc. in order to maximize efficiencies and realize economies of scale, while still allowing for some measure of flexibility?

#### **B. Name:**

### **New Business**

#### **A. Discussion and agreement upon the top three areas of focus for ETAC**

- i. Brian Senese-absent
- ii. Dena Glynn Teacher training, 2. Learning Standards, 3. Global Best Practices.
- iii. Frank Xu- 1.Leadership, 2. Learning Standards, 3. District Vision

- iv. Gabriela Dow 1. Leadership, 2. Health/Safety, 3. District Vision
- v. Jessica Xu 1. Health/Safety 2. Leadership, 3. District Vision/Communication
- vi. Kriscia Cabral-absent
- vii. Noah Li-absent
- viii. Scott Himmelstein-absent
- ix. Adalia Lavado 1. Best Practices, 2. Teacher Training, 3. Health/Safety

**B. Discussion and agreement upon the top three areas of focus for ETAC**

- x. Vote that top 3 areas of focus will be: 1)Leadership ; 2) Health/Safety; 3)District Vision (plan) .
  - 1. Ayes: Dena Glynn, Frank Xu, Gabriela Dow, Jessica Xu, Adalia Lavado
  - 2. Absent: Brian Senese, Dena Glynn, Frank Xu, Gabriela Dow, Jessica Xu, Kriscia Cabral, Noah Li, Scott Himmelstein, Adalia Lavado
- xi. Discussion of how to approach these 3 topics in order to form next month's agenda.

Motion-- Identification of the top three topics of focus for ETAC

- 1. Leadership--ETAC would like to help identify the staff positions and the overall vision required for thoughtful technology integration as it relates to a quality education.
- 2. Health/Safety--ensure the health, physical and mental safety as well as digital privacy and security for all students and staff.
- 3. Development of a technology plan to include: an evaluation process (pre and post-implementation) teacher training, learning standards, proven best practices and the fiscal prudence of all technology.

Gaby-motion to accept the top three topics for focus for ETAC as listed above

Jessica-second

All in favor

Please email Adalia additional questions regarding clarification of the consultant's report and please let me know what your initial interest is for serving on a work group.

Send Kimberly a list of additional questions

Our next meeting will be Thursday, Oct. 22, 2015 at 6:00 p.m. in the Community Room.

**Agenda for Oct. 22, 2015 Meeting**

**6:00 P.M.**

**District Office-Community Room**

- 1. Call to Order

2. Review and approval of September minutes
3. Old Business-Report of answers to committee's questions to the Board by Kimberly
4. Public Input
5. New Business-Planning for working groups (Leadership, Health/Safety, Plan) and discussion of the Board's answers to committee's specific questions.

Motion to approve Oct. 22, 2015 Meeting Agenda -Adalia

Gaby-second

All in favor

### **Adjournment**

**/all**