

**Minutes of the  
PUSD Budget Review Advisory Committee**

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**March 1, 2016  
Conference Room 204**

**I. Call to Order at 6:03pm**

**II. Roll Call**

Present: John Riley, Gary Hamels, Brian Badillo, Marc Roland, Andy Ta, Lisa Briggs,  
Frank Xiu, Marc Davis, Brandon Kheiu,  
Absent: Wayne Rounsavell

**III. Approval of the Minutes of the Last Meeting tabled to next meeting**

**IV. Public Comments**

None

**V. Members' Reports**

John Riley thanked everyone for attending. He also reviewed at a high level the overall agenda for the meetings going forward. Revenue and expense reports are to be given to the board at future meetings. John also stressed the timeline of the meetings in order to educate the committee so that we may make informed recommendations in the overall budget process of PUSD.

**VI. Old Business**

Gary Hamals gave a brief overview of the proposed ByLaws of the Budget Review Advisory Committee (BRAC). The ByLaws will include the items below as well as other important guidelines for the committee. **Motion passes 9-0, 1 absent.**

- a. BRAC Mission Statement**
- b. BRAC Priorities**
- c. BRAC By-Laws**

**VII. New Business**

Discussion of missed meetings and the enforcement of removal from the committee if allowed percentage is exceeded. The discussion of terms of service for members of the committee.

**VIII. Committee Education**

- a. PUSD Budget Revenue Review – Malliga Tholandi**
  - i. General Fund Revised budget presented as of 12/15/15**
  - ii. Breakdown of Federal, State and Local revenues**
  - iii. Discussion of the difference between restricted and unrestricted revenue**

- iv. Discussion of importance of one time funding and its effects on 16-17 budget

**b. PUSD Budget Expense Review**

- i. General Fund Revised budget presented as of 12/15/15
- ii. Largest expense is composed of salaries and benefits (82.67%)
- iii. Request of a report of a school site program cost for three high schools
- iv. Discussion of the risk of deferrals returning. While the deferrals have been eliminated in the current year, the risk of the return is always something to consider.
- v. Discussion of the increasing cost of STRS to increase to nearly 19.1% employer contribution in the year 2020-21
- vi. Request of a report of money spent on library book in the district

**IX. Announcements**

Tentatively Scheduled a Special Meeting for Monday March 14, 2016 at 6pm at PUSD District Office.

**X. Adjournment at 8:08**