

Classroom Procedures/Policies

Mr. S. Middleton, M.A.

Trigonometry & Statistics

Room E-2

Web page: www.pusd.info/teachers/smiddleton

Welcome! I am looking forward to a great semester with all of you, but to ensure that you understand what will help you “*Live Above the Line*”, and be the best you can be, I have outlined these guidelines.

Purpose of the Course

The purpose of this class is to prepare the student for the rigors of college mathematics. It is the completion of four years of high school math for most students. It is recommended for students who have completed the algebra sequence, geometry, and trigonometry. Statistics is taught to help expose students to a typical mathematics course taken in college by non-mathematics or physics/engineering majors.

Classroom Expectations

- Be in class on time with materials necessary for the day’s activities! Regular attendance is very important. On time means in the classroom, near your seat with all of the necessary materials. If you forgot materials, then you are considered tardy.
- Please take care of your needs for eating and drinking (excluding water) prior to or following class, as **NO FOOD (INCLUDING GUM) OR DRINK** will be allowed in the classroom, except when designated by the teacher.
- Follow the “Golden Rule” – Treat others the way you would like to be treated. Be considerate and treat others with respect.

Cell Phones, MP3 players, & Electronic Devices

At no time are cell phones, to be used in class, this includes as a calculator. All other electronic devices should not be used in class without FIRST GETTING INSTRUCTOR PERMISSION. All devices should be turned off and put away in a book bag, pocket or purse and not visible. The first time, electronic devices are visible to the teacher in class you will receive a warning. Following this, for the remainder of the school year, the device will be confiscated and turned over to a school administrator.

Consequences

Students who comply with these expectations and class rules shall find positive reinforcement, praise, personal growth and consideration for special privileges. Students in violation of these guidelines will find progressive discipline initiated, which could include; verbal correction, negative home contact, detention, cleaning duty, referral to administration, a conference with parents, suspension, and permanent removal from class.

Progress

Grades will regularly be posted on my web site. It is the *student’s (and parent’s) responsibility* to track his/her progress and be aware of missing assignments and schedule an appointment with the teacher to make them up. For accessing grades on the web, you will need to know your student GRID number AND a special P.I.N. number I will issue you early in the year.

Concerns

If the student has difficulties, questions, or concerns I welcome a visit to discuss those items with the student. I feel like part of the maturation process involves the student taking initiative and becoming accountable for his/her education (and life). This normal part of the process toward adulthood means that I’d like to ask the parent to assist the student in being the first to discuss problems, difficulties or concerns with me. After the student contact, feel free to contact me to answer any questions that you may have.

Homework

Homework is necessary for your development. It gives you a chance to practice the content and skills you will learn. It is something that will be given on a regular basis. It is to be completed by the next class meeting, for questions and support during that class. One assignment packet per unit will be collected the day of the exam for grading purposes using the format explained for each assignment. **Late work is NOT ACCEPTED**, nor is homework that is not clearly done in proper format. In the case of an absence the day of collection, the student will be given one day for each day of the absence in which to turn the assignment in.

Grading

The exams and assignments this semester are listed by the unit of study, with their values in points are shown below. A semester total of 500 points will be awarded and the percentage of points earned to determine one's grade is shown in the table to the right. There are 7 units, so you will be able to drop the Lowest Exam Score during the semester, counting only the highest six (6) scores toward your grade. During 6-week and 12-week progress reports, however all grades will be included.

Unit	Test	Lab	HW
Collecting Data Sensibly	50 pts	5 pts	5 pts
Data -Visually	50 pts	5 pts	5 pts
Data - Numerically	50 pts	5 pts	5 pts
Comparing Distributions	50 pts	5 pts	5 pts
Probability	50 pts	5 pts	5 pts
Normal Distributions	50 pts	5 pts	5 pts
Confidence Intervals	50 pts	5 pts	5 pts
Semester Project	50 pts	----	----
Final Exam	100 pts	----	----

Grade	Percentage (points req.)
A	90% + (450 - 500)
B	78 – 89.9% (390 - 449.9)
C	68 – 77.9% (340 -389.9)
D	65 – 67.9% (325 - 339.9)
F	Less than 65% (< 325)

Cheating

Although you will work with a group often collecting common data, share classroom supplies and equipment as a regular part of this course, it is paramount that you understand **YOU ARE RESPONSIBLE FOR SUBMITTING YOUR OWN WORK**. Copying another person's work, plagiarizing information, looking at answers on examinations, and any other form of cheating are not tolerated. Any kind of cheating offense will result in a zero score on that assignment for BOTH the student copying and the student who allows his/her work to be copied.

I look forward to a great year! - Mr. Middleton

Please sign this, have your parents read and sign it as well and then **return the entire page** to me tomorrow. I will give you a new copy to keep in your notebook/binder for your records.

I have read and understand the policies for Mr. Middleton's class and agree to abide by them.

Printed Student's Name: _____ Parent/Guardian's Name: _____

Signatures - Student: _____ Parent: _____