

CHECKLIST & EVALUATION FOR RESEARCH PROJECT FALCON WATCH 2006

Name _____

Date _____

Your project will be evaluated in four categories. While you are working and BEFORE you turn your work in, use this checklist to self-evaluate the quality of your work. Have one other person evaluate your work before turning it in. Include this page with your final product.

RESEARCH	WRITING	MULTIMEDIA PRESENTATION	ORAL PRESENTATION
<p><input type="checkbox"/> I used a minimum of 3 sources.</p> <p><input type="checkbox"/> I used only reliable sources.</p> <p><input type="checkbox"/> I used resources that were based on facts.</p> <p><input type="checkbox"/> I used recent, up-to-date sources.</p> <p><input type="checkbox"/> I collected enough information to get a good understanding of my topic.</p> <p><input type="checkbox"/> I took notes using the Cornell format.</p> <p><input type="checkbox"/> I wrote down where I got each piece of information.</p> <p><input type="checkbox"/> I followed copyright / terms of use requirements.</p> <p><input type="checkbox"/> I correctly cited all the sources I used in my final project.</p> <p><input type="checkbox"/> I know how my topic relates to what we are studying.</p> <p><input type="checkbox"/> I worked well with my partner.</p> <p><input type="checkbox"/> I listened to and showed respect for my partner's ideas and efforts.</p> <p><input type="checkbox"/> I did my share of the work.</p> <p><input type="checkbox"/> My efforts made this project the best it could be.</p> <p><input type="checkbox"/> I helped us succeed.</p>	<p><input type="checkbox"/> I followed ALL writing conventions for correct capitalization, punctuation, grammar, and spelling.</p> <p><input type="checkbox"/> I have NO misspelled high frequency words.</p> <p><input type="checkbox"/> My lead grabs the reader's attention.</p> <p><input type="checkbox"/> My conclusion is solid.</p> <p><input type="checkbox"/> I used precise vocabulary that fits my topic.</p> <p><input type="checkbox"/> My sentences begin in different ways.</p> <p><input type="checkbox"/> I used a variety of sentence lengths.</p> <p><input type="checkbox"/> There are no run-ons or fragmented sentences.</p> <p><input type="checkbox"/> My report is clear and focused. I stayed on topic.</p> <p><input type="checkbox"/> My details give the reader important information.</p> <p><input type="checkbox"/> My ideas are logically sequenced and relate to one another.</p> <p><input type="checkbox"/> I used appropriate quotes from sources when necessary to clarify an idea.</p> <p><input type="checkbox"/> My ideas are written in my own words.</p> <p><input type="checkbox"/> I show good understanding of my topic.</p>	<p><input type="checkbox"/> The media I chose fits the content of my topic.</p> <p><input type="checkbox"/> The media adds to the understanding of the topic.</p> <p><input type="checkbox"/> The media does not distract the audience.</p> <p><input type="checkbox"/> Headings are clear and separate from text.</p> <p><input type="checkbox"/> Text is easy to read and spelled correctly.</p> <p><input type="checkbox"/> The backgrounds, colors, patterns look good and do not distract from the text.</p> <p><input type="checkbox"/> Graphics "fit" the topic and are used to enhance the text not distract from it.</p> <p><input type="checkbox"/> The presentation is organized and easy to follow.</p> <p><input type="checkbox"/> The title includes author and date.</p> <p><input type="checkbox"/> I included a table of contents if needed.</p> <p><input type="checkbox"/> I included a conclusion.</p> <p><input type="checkbox"/> I included a bibliography.</p> <p><input type="checkbox"/> The project is arranged in a logical sequence.</p> <p><input type="checkbox"/> The audience can navigate through my project easily.</p> <p><input type="checkbox"/> I thought about, and answered questions the audience might have about the topic.</p> <p><input type="checkbox"/> I used my time wisely and completed the presentation by the deadline.</p>	<p><input type="checkbox"/> I used a strong lead.</p> <p><input type="checkbox"/> I spoke clearly and with expression, appropriate volume and rate.</p> <p><input type="checkbox"/> I didn't read my entire presentation.</p> <p><input type="checkbox"/> I didn't use filter words (umm, ahh, like, mmm...)</p> <p><input type="checkbox"/> I had good posture and didn't fidget.</p> <p><input type="checkbox"/> I maintained good eye-contact with the entire audience, not one or two.</p> <p><input type="checkbox"/> I used vocabulary the audience could understand and put information in my own words.</p> <p><input type="checkbox"/> I used facts and information others didn't know.</p> <p><input type="checkbox"/> I showed I was well informed about my topic.</p> <p><input type="checkbox"/> The information I shared was valuable to the audience.</p> <p><input type="checkbox"/> I stayed focused on my topic.</p> <p><input type="checkbox"/> The conclusion summarized the topic.</p> <p><input type="checkbox"/> I referred to my visual aid (multimedia project) to enhance my speech.</p> <p><input type="checkbox"/> I gave credit to resources I used in my speech.</p> <p><input type="checkbox"/> I answered questions.</p> <p><input type="checkbox"/> I thanked the audience for their attention.</p>

How many are in each category?

	RESEARCH (14)	WRITING (14)	MULTIMEDIA (16)	ORAL (16)	TOTAL (60)
STUDENT					
PEER / PARENT Initials _____					
TEACHER					

TOTAL _____