

Westwood E.S.S.

Back-To-School Newsletter, 2009

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Welcome to Westwood E.S.S.! We are so happy to have your family join our "family". And welcome back to our families who spent the summer elsewhere. We can't wait to hear about your adventures. There are going to be some changes at WW ESS this year:

- Miss Amy is moving to Oregon
- Mr. Kyle is returning to out-of-state college
- Miss Jessica's college schedule doesn't allow for her to be here daily but she'll be able to sub.
- Miss Erica has gotten married
- Now that Mr. Billy has graduated from college he is looking to move to Arizona once he finds a job there
- And, last but not least, children can now be enrolled in ESS for **am only, pm only, or BOTH am & pm** (please see us if you have any questions about this)

Frequently Asked Questions About ESS:

What is ESS?

Extended Student Services (better known as ESS) is an extension of your child's learning day. The ESS program is offered at each of the 25 elementary schools within the Poway Unified School District. Currently the program services approximately 3,300 children District wide. The ESS program is a year round program that is dedicated to providing a nurturing, safe, learning environment for children.

How does the school district fund ESS?

The program is not at all funded by the school District. We are funded solely by the fees paid by the parents. Everything from salaries, to paper clips, furniture and snacks is funded by parent fees. This is why it is imperative that your fees are paid on time in order for us to be able to run a quality program. All ESS employees are Poway Unified District employees who have been screened by the District.

Can you give my child his/her medicine today?

In order to administer any medication, an "Authorization to Administer Medication" form must be completed and on file at ESS. Parents may **ONLY** authorize the administration of sunscreen, chapstick, or cough drops. Any other medication needed, **must** be *authorized by a physician AND parent together*. We can give you the form to fill out, and your doctor can fax it directly back to us at (858) 487-8082. All medication must be brought in to ESS in the original container with your child's name on it. We will keep the medication and administer as prescribed.

What happens if I pick my child up after 6:00 pm?

A late fee of \$1.00 per minute, per child will be assessed. Our staff will stay until EVERY child is picked up. Please be prepared to pay a late fee. Our staff have their own commitments to attend to after work and greatly appreciate it when children are picked up by 6:00 p.m..

When can my child return to ESS if they have been sick?

Children may **NOT** return to school, or to ESS, until they have been **FEVER FREE** for 24 hours. **ALSO**, if children do not attend school during the day, they may not attend ESS in the afternoon.

What do I do if my child will be absent from ESS?

Always call us and let us know when your child will be absent from ESS. Also let us know when someone else will be picking up your child from ESS.

HOMEWORK POLICY AT Westwood ESS: